



# Oregon Board of Parole

## & POST-PRISON SUPERVISION

### Board Business Meeting Minutes Monday, August 25, 2014

**Call to Order and Note of Attendance:** The meeting was called to order at 10:05 a.m., and note of attendance made: Board Chair, Kristin Wings-Yanez; Board member, Michael Wu; Board member, Sid Thompson; Executive Director, Brenda Carney; Board staff, Shawna Harnden. No attendees from the public.

**Meeting Minutes:** Minutes from July 31, 2014, edits previously suggested. Wings-Yanez moved to adopt, Wu seconded.

#### Chairperson Comments:

- Wings-Yanez and Wu attended the Oregon District Attorneys Association (ODAA) summer conference. Wings-Yanez advised they presented on Board processes and Wu provided great information to the group on what DA representatives can be doing in the hearing and, in general, providing information for our files.
- Wu advised Wings-Yanez did great job at presenting and answering questions that were brought forward. Umatilla County contacted Wu later to inquire on when they could attend an upcoming hearing.

#### Executive Director's Update:

- Carney advised cross training is taking place between various staff members. The cross training will allow more coverage during vacation or sick leave.
- The affirmative action plan has been completed and posted on our webpage. The Agency Requested Budget was previously completed as well and is also posted on the webpage. The formal letter requesting emergency funds has been submitted. Wings-Yanez and Carney will be presenting to the Ways and Means Committee in September.
- An update from Department of Public Safety Standards & Training (DPSST) has been received. The Board's presentation is scheduled for September 9<sup>th</sup>. Carney advised she will be available to attend that date.
- Oregon Citizens United for Rehabilitation of Errants (CURE) has asked the Board to attend a CURE Board meeting in November or December. Carney will coordinate with Wings-Yanez on availability of a Parole Board member attending.

## **DOC Update:**

- No updates provided.

## **Old Business:**

- OAR 255-062-0011: Type of Hearing Eligible for a Deferral of More than Two Years. The rule as written does not encompass post 1989 convictions. This rule revision simplifies the language of our rule by following the statutory language more closely. ORS 144.125(2) and 144.228. The Board's current practice as to murder review hearings, exit interview for pre-1989 crimes, and parole consideration hearings for dangerous offenders will not change. The change clarifies that extended deferral is available for all hearings on inmates convicted of aggravated murder (regardless of crime commitment date), which is clear in statute but formerly unclear in our rules. In most cases, the Board will continue to set new parole release dates from the current projected parole release date or parole consideration date. What this rule language means is that the new projected release date must fall within the parameters of between 2 and 10 years from the date of the hearing. The notice went out June 23<sup>rd</sup>, with last date for public comment being August 22, 2014. No public comment was received. Wings-Yanez moved to adopt as permanent. All voted in favor, no opposition.
- OAR 255-005-0005 (59) Definition of Victim: The issue of what individuals fall under our definition of a victim was brought to the Board over a year ago. Wings-Yanez continues to await further feedback from victims' rights advocates and legal organizations. The Board continues to hold these discussions, and there is no update at this time.
- Sex Offender Level System (SOLN): Our agency is currently waiting for DOC to move forward with their rules on this topic. We have exhibits that will need to be included with our rule adoption when that time comes. Last meeting it was decided to create the rules governing SOLN in Division 85. There is no further update at this time.
- The notice of rights for our hearings and its language regarding timelines for submissions for hearings has been on the agenda in earlier months. No update at this time for this topic.
- Short Term Transitional Leave (STTL): The goal is to set the Board PPS conditions on these offenders prior to the inmates leaving closed custody on STTL. DOC is responsible for setting STTL conditions. Ideally, the STTL conditions and the PPS conditions are the same, providing a smoother transition for the offender. . Thompson advised once DOC starts submitting the release packets to the Board on these offenders earlier, we will be available to get them issued in a more organized fashion. Wings-Yanez advised that as DOC starts to implement the processes for STTL inmates and conducts training, our agency will be included.

## **New Business:**

- Wings-Yanez advised Thompson brought up the idea of the Board members wearing badges to identify who they are. Since they are frequently off site and representing the Board in institutions and in the public, official name badges will make members identifiable. She would also like staff to be reminded to wear their official DOC ID daily, and will be looking at whether other nametags might be an option for all. Thompson advised he has looked into different types of badges and will bring some samples to the next meeting. Wings-Yanez advised a policy may need to be created that states when these badges will be worn and by whom.

**Future Board Meetings:**

- September 29<sup>th</sup> @ 10:00 a.m.
- October 28<sup>th</sup> @ 10:00 a.m.

Meeting adjourned at 10:36 a.m.