



# Oregon Board of Parole

## & POST-PRISON SUPERVISION

### Board Business Meeting Minutes

Monday, March 28, 2016

**Call to Order and Note of Attendance:** The meeting was called to order at 10:02 a.m., and note of attendance made: Board Chair, Michael Wu; Board Vice-Chair, Christine Herrman; Board member, Sid Thompson; Board member, Patty Cress; Executive Director, Brenda Carney; Board staff, Perry Waddell; Board staff, Rachael Hunter; Board staff, Jaime Ferguson; Board staff, Shawna Harnden; Department of Corrections, Larry Bennett. No public attendees.

**Meeting Minutes:** Minutes from January 25, 2016; edits previously suggested. Thompson moved to adopt the minutes, Cress seconded.

**Chairperson Comments:** Wu stated it was his first meeting as Board Chair. Board officially has the two newest Board members, Board Vice-Chair Christine Herrman and Board member Patty Cress. The final Board member position is still in recruitment with the Governor's Office.

Wu attended the Oregon Association of Community Corrections Directors (OACCD) meeting in March 2016; the Board is hopeful that the increase in Board members will allow the duties to be dispersed and will allow the Board to have more exposure with our stakeholders.

**Executive Director's Update:** As of February 16, 2016, all of the Board's open staff positions have been filled. Carney is preparing to recruit for a second Records Specialist position. This additional position will assist in the current workload, as we are working toward an electronic filing system and it will provide coverage while the current Records Specialist is out on maternity leave.

The RFP for contracts for the alternative assessment for the sex offender notification program closed February 19, 2016. The initial interest from evaluators was minimal.

DOC is creating a caseload in CIS for the Board assessment specialist to better manage current sex offenders that have a profile. Currently, the work is being managed on a spreadsheet by the Assessment Specialists.

Carney advised that in February the Board received notice that the Oregon Revised Statutes that identifies the sex offender notification level system had been renumbered from Chapter 181 to Chapter 163A.

The budget build is beginning this month. Over the next few weeks, discussion with the Board will be had to develop what will be needed for different programs.

**DOC Update:**

Bennet advised that the Escape Morrissey Hearing process has changed. DOC Assistant Director of Community Corrections, Jeremiah Stromberg & DOC Director, Colette Peters met with the Oregon Sheriff's Association and received good response.

DOC population continues to be below forecast. April's forecast will be out sometime in the first weeks of April.

Happy to assist the Board in gaining more access to the field agencies.

**Old Business:**

N/A

**New Business:**

- Division 85 – proposed amending the statute numbers and some language. The language clarification is regarding the timelines for our staff as well as the registrants as to when Notice of Rights and/or objections must be received by the Board. Waddell advised that statute number changes can be done with the Secretary of State office. Wu would like to address the new proposed amendments at the follow-up meeting.  
Exhibit J Amendments – Changing statute numbers. Wu suggested including these amendments with the additional changes as mentioned. Harnden advised it would be less confusing for public to process all rule changes at one time since they are for the same rules. Carney suggested adding language that specifically recognizes the two sex offender packages, A & B. Thompson advised the sex offender packages are not identified with an A or B on the final order. Sex offender package B is a separate set of conditions, which typically include special conditions 3-6 and are discretionary by the PO. Wu advised they would not be adding A & B to the language. Still working on the internal processes for the entire SONL program, the victim notification process within that program and continuing to work with the release counselors on requested conditions on offenders.

**Future Board Meetings:**

- Monday, April 25, 2016.

Meeting adjourned at 10:32 a.m.