



# Oregon Board of Parole

## & POST-PRISON SUPERVISION

### Board Business Meeting Minutes

Tuesday, May 31, 2016

**Call to Order and Note of Attendance:** The meeting was called to order at 10:06 a.m., and note of attendance made: Board Chair, Michael Wu; Board Vice-Chair, Christine Herrman; Board member, Sid Thompson; Board member, Patty Cress; Executive Director, Brenda Carney; Board staff, Rachael Hunter; ; Department of Corrections, Jeremiah Stromberg No public attendees.

**Meeting Minutes:** Minutes from March 28, 2016; edits previously suggested. Herrman moved to adopt the minutes, Thompson seconded.

**Chairperson Comments:** The board is still working on a rule update with regards to the sex offender classification project. The board wants to include a flow chart that would be utilized to help our Assessment Specialists to determine what age we can use the Static-99R assessment tool. We have been in communication with board general counsel Kathy Siglet at (Department of Justice) DOJ, and the advice we are getting from DOJ is that we are going to need supporting documentation regarding how the flow chart was developed. DOJ is also in the process of going through our proposed changes to our exhibits and we should have more information at our next meeting.

The Board met with our Policy Analyst and Director of Oregon State Police, Jeff Claybaugh and Oregon State Police Manager Jess Marino; we were able to share information regarding timelines and work hand off. We are working together on producing a flier that will be part of the information available at different sex offender registration sites.

The Board conducted the very first hearing at Coffee Creek Correctional Facility , Hank Harris, and Cindy Booth were in attendance

Hearings Officer first round interviews will be taking place this coming Friday, June 3, 2016.. The warrants specialist position has been filled by Keiko McKenzie.

Wu asked Vice Chair Herrman and Board Member Cress to update on their trip to the (Association of Paroling Authorities International) APAI conference in Daytona Florida.

Herrman stated she was given a scholarship to attend a daylong meeting the topic was offenders with mental health issues, and was sponsored Parole Board TA project. She states it was helpful and informative. The next day she went to the Chairs Meeting on behalf of Board Chair Wu. Herrman and Cress both attended a number of breakout session and found that it was interesting

to see the differences between the different state agencies. Herrman and Cress affirm that they learned a lot about the differences between the different agencies. .

Cress attended the OACCD (Oregon Association of Community Corrections Directors) meeting in Jefferson County. Cress provided information about the boards' workgroup looking at restitution in response to victims concerns. . Cress advised that she informed the directors of upcoming visits from the Board to different counties. Cress stated that she spoke of the Sex Offender Notification Leveling and the counties responsibility to the bench probationers. Cress advised that she would be the Boards liaison for OACCD, and that any questions regarding SONL should be routed to Carney.

Cress updates that the Board is looking at six PO trainings targeting Bend, Medford for these first trainings this fall. Stromberg asked if the Board is looking at Hearings Officer training. Wu advised the Board is reaching out to different partner agencies to see about putting together a training for Hearings Officers.,

Wu updates that the Board is still a Board of 4 members and still waiting on the 5<sup>th</sup> member.

### **Executive Director's Update**

Carney advises that the Records Specialist position was filled by Tosha Walsh and are currently preparing to interview for the receptionist job rotation.

Carney states she has a meeting June 2, 2016 with the contracted sex offender evaluators and will be discussing options regarding who is available to travel and who is willing to go into a correctional institution, as well as what the content of the report needs to look like.

Carney says DOC is still working on implementing the sex offender caseload for the Assessment Specialists. This program will help our Assessment Specialists to prioritize their caseloads.

The assessment specialists are focusing on the auto level 3 offenders. These are the registrants that are deemed Predatory Sex Offenders und the VLY guidelines, meaning they have scored a 6 on the Static99

Carney updates that she continues to get statistics and financial information research and budget analyst from DOC, should have an update in June. Positions we've anticipated are already in place from the last budget meeting.

Carney advises that the feedback from staff is positive, and this training is available to staff through April 2017.

Carney states that the board and management have decided to conduct office moves. Cress will be coming from our Annex location to the Dome, Carney will move to our Annex location where the majority of SONL staff are. . Jaime Ferguson, Supervising Executive Assistant will be moving from the annex to the Dome. .

The Board has decided to acquire the adjacent suite at the annex for the increase in staff in 2017, and also when the hearings start in 2019.

Carney updates that we were given notice to submit legislative concept late, due to finding that the timeline of 60 days isn't sufficient time to get the work done. Carney advised that they are currently seeking to go from 60 days to 120 days. .

### **DOC Update:**

Stromberg states DOC has been working on restitution project with a number of different agencies, DOJ, OJD, OYA and community corrections.

Stromberg advises that DOC has come to a proposal that would require legislation to allow DOC the full authority to be able to take a percentage of all incoming funds and money earned from offenders to put toward, victim restitution, child support and any other fines and fees and civil judgments. Stromberg states that the workgroup recommends allowing offenders to have a protected savings account that would allow an offender to able to save money for release and be safeguarded from fines and other civil judgments, or any other court ordered obligations. Herrman inquires if the saving account is protected from the offender as well. Stromberg informs that it would be protected from the offender as well.

Stromberg advises that a pilot workgroup will be taking a look at the structured sanctions grid. Stromberg states the focus will be to gain some consistency throughout the different counties as it pertains to PO's making recommendations for sanctions. Stromberg says the last time the sanction grid had been look at was in 2008. The workgroups goal is to get some consistency.

Teresa Shelley is on job rotation. Vicki Kilburn is covering.

### **Old Business:**

### **New Business:**

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- **Office Moves**
- **New Hires**
- **Continued Field Trips**

**Future Board Meetings:**

- Tuesday, June 27, 2016

Meeting adjourned at 10:44 a.m.