



# Oregon

Tina Kotek, Governor

## Board of Parole and Post-Prison Supervision

1321 Tandem Ave. NE

Salem, OR 97301

(503) 945-0900

<http://egov.oregon.gov/BOPPPS>

Board Business Meeting  
Via Video

### In attendance:

Board: Vice Chair J. Bailey; Board members K. Kuklenski, R. Kliewer, J. Taylor; Executive Director Dylan Arthur; Executive support R. Williams

DOC: J. Stromberg

### AGENDA / MINUTES

#### Call to order and note of attendance

- Meeting called to Order @10:02
- Attendance Noted
- Approval of meeting minutes / Old business
  - Attendee's reviewed and approved minutes from 7.17.23.

New business: none currently.

#### Board Chair comments:

- **Data Governance:** committee will have involvement from Board members and well as staff from the board. the function of this group will be to help us process and manage all our data projects and data collecting at the board. this will be an integral part of our efforts to be even more of a data forward/ data driven agency. The response from staff has been exciting, the Vice-Chair notes.

#### Board member comments

- No comments from the Board.

#### Executive Directors Comments

- **Budget update:** The governor has signed off on the Parole Boards budget and now the Board can continue the process of digitization of our over 25,000 paper records converted over to an electronic format. A contract was signed with the company Ripcord out of San Francisco, CA. we will start work on getting pallets together and moving out our files, which will roughly be completed with digitization within 90 days. Within these 90 days we will still have access to the files, if the need should arise by contacting and making a rush order for a specific box/file, delivered within 24 hours to us.
- Executive Director Arthur also reports that communication was sent out to Community Corrections for a biannual Board conversation and Q&A for all of DOC and Community



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Corrections, a 2-hour session for every 3<sup>rd</sup> Tuesday in both October and April will be held virtually. Updates, policy changes, and any concerns of questions that POs in the field may have or need to be aware of.

- **Hearings Officer training:** was communicated, with the assumption there would be less than 7-8 new Officers that would be interested in the training. However, the response to the Training has been overwhelming and there is over 40 Hearing Officers, both new and that want to take the course to help as a refresher have reached out over 13 counties. With a plan of late September to early October for the training, more information to come.
- **Earned Discharge:** has been expanded to more PPS cases. Executive Director Arthur has been working with DOC on some of the draft language for their language on their rules regarding earned discharge.

### Operations & Policy Analyst Comments

- Not present.

### Department of Corrections update

- **DOC reports:** Commutation reporting has been underway – trying to provide exhaustive lists to the counties as to who they have under supervision, that have been commuted during the 7 rounds of Covid and medically vulnerable, as well as the wildland firefighter's commutation round. There continues to be a lot of interest in ensuring consistency in approach when individuals have violated while on commutation status, as well as the directive from the Governor to be reported to. There was a new list sent out as of today to all District attorneys, Community Corrections Directors. DOC continues to encourage that all community corrections and DA's go through the Board when there are violations of their terms of supervision, as well as new crimes be reported from the DA to the Governor's Office Directly. DOC will continue to work with the Board to ensure consistency in practice and approach to these cases.
- The Board is going to have representation on the structured Sanctions workgroup. Doc wants to tune up and enhance the verbiage and language to be clearer. Hoping to have a newly modified grid ready and available to be training on by the end of the year. it is the intent of DOC to hold counties closer to the structure of the grid in the future. DOC suggests that the Board should likely work closely with this Goal in mind to help a smooth roll out/consistency.
- **Wildfires:** there is a fire very close to Deer Ridge – all visitation and a lot of transport has been halted as of now. Multiple other fires are having to be monitored as of this time, as well as flooding at Powder River and Snake River facilities as storms affect the region.
- Continuing to work with the Governor's office about the appointment of a Director for Department of Corrections. Hopefully more to come from the Governor regarding getting a permanent recruitment soon.

**Next Board Business Meeting scheduled for:**



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September 18th, 2023

10:00 a.m.

Video

### **Board Business Meeting Agenda**

August 21<sup>st</sup>, 2023