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**Meeting Minutes  
November 8, 2019  
Portland State Office Building  
Conference Room 445  
Portland, Oregon**

**PRESENT:** Gail Swanstrom, Audiologist, Chair  
Victoria Edwards, Speech-Language  
Pathologist, Vice-Chair  
Amy Martin, Speech-Language  
Pathologist  
Dustin Ooley, Audiologist  
Clarence Williams, Public Member  
Anna Sanger Reed, Public Member (via  
telephone conference)

Erin Haag, Executive Director (via  
telephone conference)  
David Linn, Administrative  
Assistant  
Leslea Smith, Staff Investigator  
Tyler Anderson, AAG

**EXCUSED:** N/A

**CALL TO ORDER**

The meeting was called to order at 8:35 a.m. by Chair Swanstrom, after a roll call quorum was established.

**PREVIOUS MEETING MINUTES:** Martin moved to accept the minutes from the July and August meetings. The motion was seconded by Edwards and carried unanimously.

**PUBLIC COMMENTS:**

Jennifer Martin, SLP and Steve Wayne, VP of Communications from Advanced attended the meeting to state that their company is one of the largest in the country. They stated that they were attending today to advocate for two SLP conditional licensees working in Oregon. Emily Marshall and Hailey Benjamin also attended to advocate for their licensure upgrade from conditional to full licensure. They indicated that they were sorry that they did not receive prior approval for tele-supervision and stated that ASHA is willing to allow them to do another 12 weeks of on-site observation as required rather than repeating their entire clinical fellowship experience. They are asking the Board to renew their conditional license if needed to complete additional hours with on-site supervision, or for the Board to upgrade them to regular licensure without having had any on-site supervision. Martin stated that she had on-site supervision for her own clinical fellowship and it was not good. They stated that they having been working in rural areas outside of Salem and Yamhill in student homes (early intervention) and that supervision was conducted for 20 minutes every two weeks remotely via computer screen. They stated that

Oregon children have not received services as the district has not replaced them. Marshall would like to move back to Oregon (from Washington) in the spring to work here. Chair Swanstrom thanked them for their attendance and stated that the Board does not discuss individual situations during the public session.

### **CHAIR'S REPORT:**

The Board reviewed the proposed meeting schedule and one member asked if the May meeting could be changed to May 1<sup>st</sup>. Consensus was that May 1<sup>st</sup> works for everyone, and the Board plans to hold the meeting in central Oregon and will conduct strategic planning.

### **EXECUTIVE DIRECTOR'S REPORT:**

Director Haag participated via telephone due to illness. As such her report was also truncated and she will report on most of the issues listed on the agenda at the February meeting.

- Renewals: Haag reported that the Board will be implementing a new database for this renewal and expressed her concerns that the system has still not been launched by the contractor. She stated that if the new program is not ready by December 1<sup>st</sup>, the company will have failed to meet the specifications in the contract and the Board will have to use the old system.
- Sustainability award: Linn described this award which was granted in September. BSPA's office was awarded Gold Certification by the City of Portland's Office of Sustainability. The "Sustainability at Work" program offers three levels of certification to recognize a business's positive impact on our environment and our community. BSPA was the first State of Oregon agency certified under the program. Categories of scoring included: Reduce, Reuse, Recycle; Employee Engagement; Transportation; Energy; Water and Community Engagement. The staff at the board office crafted ways to reduce energy and resource consumption. Several improvements have reduced the amount of paperwork coming into and out of the office. We are working to move towards a completely paperless operation and have changed policies and procedures to accept more electronic documentation. A new database coming soon will allow licensees to update information online instead of submitting paper forms. Record retention and archiving activities have been streamlined. Staff were recognized for regularly volunteering both in the office, as well as in our larger community. These changes reflect our government's role in supporting a greener economy and us all doing our small part to address potentially catastrophic climate change. Haag and the Board members commended Linn for his work on this award.
- Cultural competency professional development: The legislature passed a bill requiring health licensing boards, including BSPA, to require licensees to take a course in cultural competency. Haag stated that several boards will be requiring one hour per year. It was pointed out that ASHA is now requiring all supervisors of clinical fellows and SLPAs to take two hours of supervision PD, and our Board is now requiring SLPA supervisors to take two hours of supervision PD. After a discussion, direction to staff was to prepare draft rules requiring one hour each renewal cycle (one hour every two years).
- SLPA rules vote to approve: The Board held the required public hearing and reviewed final comments for the rules that were posted with the Secretary of State. There was a question regarding SLPAs that have more than one supervisor and whether they can combine the one hour of meeting time per month or pro-rate it. Martin said an hour per

month is only 15 minutes per week, which is really a bare minimum amount of time that the SLP should be meeting with their SLPA regarding the students/patients/clients. Board members felt it was too messy to try and pro-rate. Swanstrom felt it is important to do what is best for the students/client/patients and not lower standards. The minimum time requirement is less than it was in the past in any event. Edwards moved to approve the final rules as published with the Secretary of State. Swanstrom seconded the motion and it passed unanimously. The new rules will take effect on January 1, 2020.

- There was discussion about legislative concepts, and Edwards said she thinks having an SLPA on the Board good idea. Haag stated the Board will submit this concept and possibly others which will be discussed at the February meeting.

The public session ended at 9:30 a.m.

### **EXECUTIVE SESSION**

Chair Swanstrom called the Executive Session to order at 10:03 a.m. to consider information obtained as part of investigations of licensee or applicant conduct as provided in ORS 192.660(2)(k), consider information or records that are exempt by law from public inspection as provided in ORS 192.660(2)(f), and to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed as provided in ORS 192.660(2)(h).

The executive session ended at 12:40 p.m. and the Board returned to public session.

### **MOTIONS FOLLOWING EXECUTIVE SESSION**

2019-39 Ooley moved to ratify. Edwards seconded the motion and it carried unanimously.

2019-38 Edwards moved to close with no action. Ooley seconded the motion and it passes unanimously.

2017-24 Williams moved to close with no action. Swanstrom seconded, motion carried unanimously.

2017-25 Williams moved to close with no action. Swanstrom seconded, motion carried unanimously.

2017-26 Williams moved to close with no action. Swanstrom seconded, motion carried unanimously.

2017-85 Edwards moved to close with no action. Martin seconded and the motion carried unanimously.

2018-11 Swanstrom moved to close the case with no action. Ooley seconded and the motion was passed unanimously.

2019-41 Edwards moved to close with no action. Swanstrom seconded and the motion passed unanimously.

2019-30 Ooley moved to close with no action. Martin seconded and the motion carried unanimously.

2018-29 Edwards moved to close with no action. Swanstrom seconded and the motion carried unanimously.

2019-51 Martin moved to close with action. Ooley seconded and the motion carried unanimously.

2019-36 Williams moved to close with no action. Martin seconded the motion, which passed unanimously.

2019-48 Swanstrom moved to close with action. Ooley seconded, the motion passed unanimously.

2018-38 Ooley moved to close with no action. Edwards seconded and the motion carried unanimously.

2019-58 Martin moved to close with action. Swanstrom seconded and the motion carried unanimously.

2019- 59 Edwards moved to close with no action. Martin seconded, the motion passed unanimously.

2018-08 Williams moved to close with no action. Edwards seconded the motion, which passed unanimously.

2019-14 Edwards moved to close with action. Martin seconded, motion carried unanimously.

2019-44 Williams moved to close with action. Martin seconded the motion. The motion passed unanimously, with the exception of Edwards, who recused herself.

2019-45 Williams moved to close with no action. Swanstrom seconded the motion. The motion passed unanimously, with the exception of Edwards, who recused herself.

2019-46 Williams moved to close with no action. Swanstrom seconded, motion passed unanimously.

2019-13 Williams moved to close with no action. Martin seconded, the motion passed unanimously.

2019-56 Williams moved to close with no action. Ooley seconded and the motion passed unanimously.

2019-53 Edwards moved to ratify the license application. Martin seconded and the motion carried unanimously.

2019-60 Ooley moved to ratify the license application. Martin seconded and the motion carried unanimously.

Ratify licenses – Swanstrom moved to ratify the licenses issued from July 1 through October 31, 2019. Ooley seconded the motion. The motion passed unanimously with the exception of Sanger Reed, who abstained.

Edward asked about progress in getting caught up with cases. Haag will send out a report after the meeting.

**ADJOURNMENT**

The Board meeting adjourned at 1:20 p.m. The next Board meeting will be held at 8:30 a.m., Friday, February 7, 2020.