



Board of Examiners  
For Speech-Language  
Pathology & Audiology  
(971) 673-0220  
(971) 673-0226 fax  
800 NE Oregon St  
Ste 407  
Portland OR 97232  
[www.oregon.gov/bspa](http://www.oregon.gov/bspa)

## Meeting Minutes August 4, 2023 Via Zoom Meeting

**PRESENT:** Clarence Williams, Chair,  
Public Member  
Carrie Slough, Au.D, Vice Chair  
Ilia Fong, Au.D.  
Amy Costanza-Smith, CCC-SLP  
Amy Martin, CCC-SLP

Erin Haag, Executive Director  
David Linn, Administrative  
Assistant  
Leslea Smith, Investigator  
Catriona McCracken, Sr. AAG

**EXCUSED:** Christopher Hargunani, M.D.,  
Jazzmen Vega-Heath

### **CALL TO ORDER:**

The meeting was called to order at 9:00 a.m. by Chair Martin after a roll call quorum was established. The meeting was held via Zoom.

### **PREVIOUS MEETING MINUTES:**

Williams moved to approve the minutes as distributed. The motion was seconded by Slough and passed unanimously.

**AGENDA:** Martin moved to approve the amended agenda as distributed. Costanza-Smith seconded and the motion carried unanimously.

### **ELECTION OF OFFICERS:**

Martin nominated Clarence Williams to be Chairman of the Board. The vote was held and Williams was unanimously elected. Williams nominated Carrie Slough to serve as Vice Chair, and she was unanimously elected.

Williams said that he is delighted to serve as Chair, and said that Director Haag has done a good job on the budget, per the ways and means committee. He appreciates her checks and balances and board consistency. He prefers in-person meetings, is a people person, and he learns from the SLPs and audiologists and feels it is easier to dial in on consensus. Martin agreed that in-person meetings are preferable. Haag will check the budget but we can plan to have November in person.

**RULEMAKING:** Staff requested a rules change to clarify contested case rules as prepared by AAG McCracken. Martin moved that the rules be submitted for a permanent rules change. The motion was seconded by Williams and passed unanimously. Here is the language:

Chapter 335  
Division 1  
PROCEDURAL RULES  
335-001-0007  
Time for Requesting a Contested Case Hearing

- (1) In cases, other than those set forth in subsections (a) and (b) of this section, a A** request for a contested case hearing must be in writing and must be received by the Board within twenty-one days from the date the contested case notice was served-;
- (a) In cases of denial of licensure or refusal to renew a license (on grounds other than failure of an examination) , a request for a contested case hearing must be in writing and must be received by the Board within sixty days from the date the contested case notice was served;**
- (b) In cases of emergency suspension, a request for a contested case hearing must be in writing and must be received by the Board within ninety days from the date the contested case notice was served.**

Statutory/Other Authority: ORS 681.420(5)  
Statutes/Other Implemented: ORS 183.341, **ORS 184.435, ORS 184.430**  
History: SPA 1-2001, f. & cert. ef. 3-12-01

**PUBLIC COMMENTS:**

There were no public comments.

**EXECUTIVE SESSION**

Chair Williams called the Executive Session to order at 9:20 a.m to consider information obtained as part of investigations of licensee or applicant conduct as provided in ORS 192.660(2)(L), consider information or records that are exempt by law from public inspection as provided in ORS 192.660(2)(f), and to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed as provided in ORS 192.660(2)(h).

The executive session ended at 12:07 and the Board returned to public session.

**MOTIONS FOLLOWING EXECUTIVE SESSION**

2023-06: Slough moved to close with no action. Costanza-Smith seconded the motion which passed unanimously.

2017-83: Martin moved to close with no action. Slough seconded the motion and it passed unanimously.

2023-18: Slough moved to ratify. Martin seconded the motion and it carried unanimously.

2018-12: Martin moved to close with no action. Williams seconded the motion and it passed unanimously.

2023-15: Fong moved to close the case with action. Martin seconded and it passed unanimously.

2023-16: Williams moved to close the case with action. The motion was seconded by Fong and passed unanimously.

2023-21: Costanza-Smith moved to close with no action. Slough seconded, motion carried.

2023-27: Slough moved to close with no action. Williams seconded, motion carried.

2023-28: Slough moved to ratify the license. Williams seconded, motion carried.

2023-22: Fong moved to ratify the license. Martin seconded and the motion carried.

2023-26: Martin moved to ratify the license. Williams seconded and the motion carried.

2023-29: Fong moved to close the case with no action. Slough seconded and the motion carried.

2023-30: Costanza-Smith moved to issue the license once all application materials are received and in order. Slough seconded the motion and it carried unanimously.

2023-14: Martin moved to closed with no action. Williams seconded the motion and it carried unanimously.

Slough moved to extend the time to investigate open cases. The motion was seconded by Fong and passed unanimously.

The next meeting will be held in person at the board office building, 800 NE Oregon Street, on Friday, November 3<sup>rd</sup>.

**ADJOURNMENT:** The Board meeting adjourned at 12:28 p.m.