



Board of Examiners
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Meeting Minutes

April 4, 2008

Portland State Office Building Conference Room 1C Portland OR

PRESENT:

Nancy Dunn, Audiologist, Chair	Brenda Carley, Executive Director
Ashley Northam, SLP, Vice-Chair	Jeff Dover, AAG
Carol Clupny, SLP Member	Benjamin Boyd, Administrative Assistant
Alison Metcalf, Audiologist Member	
Charles Murphy, Public Member	
Elisa Williams, Public Member	Harold Kim, MD, Otolaryngologist was on excused absence.

HEARING ON THE PROPOSED ADMINISTRATIVE RULES

The hearing was held from 10:00 a.m. to 10:15 a.m.
There was no public comment made.

CALL TO ORDER

The meeting was called to order at 10:15 a.m.

WELCOME/APPROVE AGENDA

Vice-Chair Northam moved to approve the agenda for 4/4/08. Murphy seconded and the motion passed unanimously.

EXECUTIVE SESSION

The Board entered executive session at 10:25 a.m. to discuss complaints and disciplinary cases as specified in the ORS 192.660(2)(k).

The Board returned to public session at 12:00 p.m.

MOTIONS FROM EXECUTIVE SESSION

07-18 Northam moved to close the case with no action. Metcalf seconded. Dunn, Northam, Clupny, Metcalf, Murphy, and Williams were in favor.
07-11 Metcalf moved to close the case with no action. Northam seconded. Dunn, Northam, Clupny, Metcalf, Murphy, and Williams were in favor.
07-15 Metcalf moved to close the case with no action. Northam seconded. Dunn, Northam, Clupny, Metcalf, Murphy, and Williams were in favor.
07-15 Northam moved to open a new case for this licensee concerning record-keeping issues. Clupny seconded. Dunn, Northam, Clupny, Metcalf, Murphy, and Williams were in favor.
08-01 Clupny moved to send a letter of advisement. Metcalf seconded. Dunn, Northam, Clupny, Metcalf, Murphy, and Williams were in favor.
08-03 Northam moved to close the case with no action. Clupny seconded. Dunn, Northam, Clupny, Metcalf, Murphy, and Williams were in favor.
08-06 Northam moved to close the case with no action. Metcalf seconded. Dunn, Northam, Clupny, Metcalf, Murphy, and Williams were in favor.

ACTION ITEMS

Rules Adopted

Northam moved that the proposed rule changes to OAR Chapter 335, Division 1, 5, 60, 70, 95 be adopted. Clupny seconded the motion. Motion passed by unanimous vote.

Approve 12/14/07 meeting minutes

Clupny moved to approve the minutes with noted corrections. Northam seconded the motion. Motion passed by unanimous vote.

Ratify Licenses Issued from December 14, 2007 Through March, 2008

Clupny moved to ratify the licenses issued. Northam seconded. Motion passed by unanimous vote.
Note: All license files are available for Board review in the Board office.

Requests for waiver of delinquent fees

The Board decided that the delinquent fees would stand.

Yellow pages advertisements

Dunn provided an update on the status of problem yellow page listings. The Board office received more ads concerning Audiology listings with Sonus. This investigation is still ongoing at this time.

Director recruitment announcement, timeline, and position description.

The classification of the Director's position is being eliminated and reclassified. Currently this is still in progress. Once the new classification is known a representative from the Department of Administrative Services, Human Resources, will begin rewriting the recruitment notice. The recruitment plan allows a three week period between posting the position and offering it. A teleconference will be scheduled for the first week in May to approve the new position description. Tentative dates in May and June were set for interviews.

Investigator Position

Dunn proposed that with the recent increase in complaints there was a need for a temporary investigator. Historically, the Board Chair has assisted in an investigative capacity. Chair Dunn would like to continue in this position on a temporary basis after her term as Board member expires in June.

Public Input

There was no public input at this meeting.

Record Keeping Notice

Dunn brought the need for licensees to become better educated on record keeping to the Board's attention. Various ways were discussed as to how this could be accomplished through mailers and website content. It was discussed that this could be communicated to the licensees in correlation with announcing a new Director by the end of June. Dunn will take the lead on drafting the educational portion of the notice. The next newsletter will be targeted for late summer or early fall, 2008.

SET NEXT MEETING DATE

The Board will discuss future meeting dates after the phone conference in May.

ADJOURN

The meeting was adjourned at 2:30 p.m.