



Board of Examiners  
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# Meeting Minutes

## August 8, 2007

### Portland State Office Building Conference Room 445 Portland OR

**PRESENT:**

|  |  |
|--|--|
| Nancy Dunn, Audiologist, Chair             | Brenda Felber, Executive Director                          |
| Carol Clupny, SLP Member                   | Jeff Dover, AAG  |
| Alison Metcalf, Audiologist Member         |  |
| Harold Kim, MD, Otolaryngologist<br>Member | Ashley Northam, SLP, Vice-Chair was<br>on excused absence. |

#### CALL TO ORDER

The meeting was called to order at 10:30 AM.

#### APPROVE AGENDA

B. Felber requested that some time be added to discuss the newsletter. N. Dunn requested that some time be added to discuss some questions asked of the Board, and to discuss an exception on transcripts for a speech assistant applicant. C. Clupny requested that the Board discuss an ASHA convention PD issue. C. Clupny moved to approve amended agenda. A. Metcalf seconded the motion. Motion passed by unanimous vote.

#### EXECUTIVE SESSION

The Board entered executive session at 10:45 AM to discuss complaints and disciplinary cases as specified in the ORS 192.660(2)(k).

The Board returned to public session at 11:40 AM.

#### MOTIONS FROM EXECUTIVE SESSION

There were no motions from executive session.

#### ACTION ITEMS

##### **Draft Revised Rules**

AAG Dover presented some rules he drafted revisions for the board. See *Exhibit A* for the revisions proposed. The Board discussed the revisions and decided to leave them for further discussion.

Dunn asked that 335-070-0040, "Approval of professional development activities not specified above may be requested..." be changed to "Approval of professional development activities not specified in OAR 335-070-0030..."

The Board reviewed and discussed draft revision for rules relating to SLPAs. See *Exhibit B* for the revisions discussed.

The Board decided to table the proposed rule discussion until the next meeting.

**Approve 5/11/07 meeting minutes**

Clupny moved to approve the minutes as written. Kim seconded the motion. Motion passed by unanimous vote.

**Ratify Licenses Issued from May 1, 2007 Through July, 2007**

Metcalf moved to ratify the licenses issued. Clupny seconded. Motion passed by unanimous vote.

**Budget Report**

B. Felber presented a report on the current status of the budget to the Board. Felber reported that the Board did receive the E-board increase requested for the last portion of the biennium.

**Questions from Licensees**

Dunn read questions from licensees not having to do with the Board's ORS/OARS that were going to be forwarded to the Board attorney:

- Hearing aid records requested for three patients from a facility had the hearing aid charges redacted. The licensee wanted to know if that was legal.
- A hearing aid dispensing company denied an audiologist's request for a patient's audiogram, and the licensee wanted to know if that was legal.

**Newsletter**

The Board discussed the coming newsletter, and decided to try to have it out by September 15.

**Application for Reactivation**

Clupny reviewed a reactivation application with the Board, stating that the applicant attended the last ASHA conference, but only had a form that the applicant filled out stating the hours she attended as proof of attendance. The Board decided that the supplied documentation is acceptable.

**Au.D. Transcripts Policy**

Felber asked the Board to make a policy about accepting a letter from the University's department head in lieu of transcripts for applicants for an audiology license that do not yet have updated transcripts. The Board decided to accept this as a policy with a reminder to follow up with the licensee within 3-6 mos.

**Public Input**

The board had a request from a speech assistant applicant short one hour to qualify for a certificate to consider allowing a course for technical coursework that doesn't match Chemeketa's technical course. The Board discussed the issue before the applicant arrived. The applicant presented University of Washington transcripts for the Board to review, which were not included on the original application. The Board decided that she was qualified for a certificate.

**SET NEXT MEETING DATE**

The Board set the next meeting tentatively for November 2, 10 AM to 2 PM.

**ADJOURN**

The meeting was adjourned at 2:00 p.m.