

Construction Contractors Board

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State of Oregon
Honorable Kate Brown, Governor



GoTo Meeting Call In: 1 (571) 317-3112, Access Code: 515-188-397

The meeting is accessible to the public by telephone, video conference, or in-person attendance. To request video conference information, please contact Julie Nadeau by email at julie.t.nadeau@ccb.oregon.gov at least 48 hours prior to the meeting.

DRAFT
8/23/2022

NOTICE OF PUBLIC MEETING CCB Board Meeting Wednesday, August 24, 2022 8:30 a.m. – 11:30 a.m.

	Page
Meeting Called to Order/Roll Call	
Approval of the Agenda ACTION ITEM	(pg 1)
Approval of the Minutes 6/22/2022 Board meeting..... ACTION ITEM	(pg 2)
Board Calendar:	
Next Meeting: October 26, 2022 (In Person; Teleconference option available).....	(pg 4)
Public Comment	
Executive Session pursuant to ORS 192.660(2)(f) and ORS 192.690(1) for the Board to review the proposed <i>Settlement Agreement and Stipulated Final Order</i> in All Purpose Drywall LLC	
Agency Reports	
1. Agency Update (Chris Huntington)	
a. Budget Report	(pg 5)
b. Data Dashboard 8/2022.....	(pg 6)
2. Licensing (Dana Zeimantz)	
a. CCB Licensing Program Update	(pg 21)
3. Information Technology (Noel Magee)	
a. IT Update	(pg 22)
4. Education (Leslie Culpepper)	
a. Communication and Education Program Update	(pg 24)
5. Enforcement (Vena Swanson)	
a. Enforcement Update.....	(pg 25)
Old Business	
None	
New Business	
1. Enforcement Consent Agenda (Vena Swanson).....	ACTION ITEM (pg 26)
2. Annual Key Performance Measures (KPM 9).....	ACTION ITEM (pg 40)
Adjournment	

The Board may meet in executive session under authority of ORS 192.660 from time to time. The specific statutory basis for the executive session will be announced on the record prior to the commencement of the executive session. Executive sessions are closed to the public. The Board may recess the public meeting, in order to deliberate privately, under authority of ORS 192.690(1). The public meeting will then reconvene for the purpose of decision-making. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting; contact Julie Nadeau by email at julie.t.nadeau@ccb.oregon.gov or by phone at (503) 934-2217 to make arrangements.

**MINUTES OF THE JUNE 22, 2022
CONSTRUCTION CONTRACTORS BOARD MEETING**

The Construction Contractors Board (CCB) met on Wednesday, June 22, 2022, in person and via teleconference from the 1st floor Hearing Room at 201 High Street SE, Salem, Oregon.

ATTENDEES:

Board members appearing: Vice Chair Eric Olsen, Rosa Martinez, Kurt Bolser, Deb Flagan, Susan Steward, Patty Dorroh, Abel Carbajal and Andrea Noble

Board members absent excused: Chair Dylan Bochsler

Staff: Administrator Chris Huntington, Board Secretary Julie Nadeau, Licensing Manager Dana Zeimantz, Enforcement Manager Vena Swanson, IT Manager Noel Magee, Communication/Education Manager Leslie Culpepper, and Assistant Attorney General Rachel Bertoni

MEETING CALLED TO ORDER:

Vice Chair Olsen called the meeting to order at 8:34 a.m.

APPROVAL OF AGENDA:

MOTION: Patty Dorroh moved to approve the agenda as presented. Susan Steward seconded the motion.

BOARD ACTION: 8 Ayes; Motion to approve carried unanimously.

APPROVAL OF MINUTES:

MOTION: Andrew Noble moved to approve the minutes from Aril 27, 2022. Susan Steward seconded the motion.

BOARD ACTION: 8 Ayes; Motion to approve carried unanimously.

DATE OF NEXT REGULARLY SCHEDULED MEETING: The next meeting is scheduled for August 24, 2022 in person or via teleconference from the 1st floor Hearing Room at 201 High Street SE, Salem, Oregon.

PUBLIC COMMENT:

No public comment

AGENCY REPORTS:

Chris Huntington, Agency Administrator provided a budget update, highlighting the recent pivot in philosophy and the staffing decision changes that resulted. A few key positions have been restored after a significant period of vacancy allowing the agency to begin making targeted long-term investments in agency strategic priorities with rolling vacancies being utilized going forward. Despite budgeting errors and an early rollout of COLA adjustments, preliminary revenue reports are strong and the agency remains in a good fiscal position.

Administrative Rules previously approved by the board received no public comment and were filed with an effective date of July 1, 2022.

Dana Zeimantz, Licensing Manager reported a relatively low number of lobby visitors since the reopening of state government, noting the majority were pre-license visits which enabled staff to provide additional assistance. She also announced that a Licensing Coordinator/System Analyst was recently hired, allowing advancement on process improvements and the capacity to move projects forward.

Noel Magee, Information Technology Manager reported that phishing and cyberattacks have continued. Adobe and Oracle are going off support, which means issues will likely persist until new licensing software is in place. He also shared details of a network outage that occurred in the building, causing all three agencies to lose connectivity. Mr. Huntington added that recent efforts by the IT team to mature the infrastructure meant movement of the licensing database to a different server took significantly less time which benefitted customers and internal operations.

Leslie Culpepper, Communication/Education Manager advised that the education team is remaking their 3-hour webinar in preparation for a new continuing education cycle. They are excited about this project as they have more experience with virtual course concepts. The new presentation format will allow greater interaction for the user and opened a wealth of new ideas for content.

Vena Swanson, Enforcement Manager reported that the sweeps concluded last week were successful. She also shared year-to-date collection rates, compliance workload, and mediation success rates. There have been shifts in personnel within the DRS team with a retirement and promotion. The new Dispute Coordinator position has been filled effective July 1st.

The board discussed the need to communicate with contractors about the need to check the Workers Comp database when verifying subs. Since the only interface with eWatch would happen

OLD BUSINESS:

None

NEW BUSINESS:

Deb Flagan reported a conflict of interest related to Precision Plumbing Works LLC and A to Z Signs LLC. She declared her intent to abstain from voting on Notices of Intent and Final Orders listed on the Consent Agenda.

MOTION: Patty Dorroh made a motion to approve the Notices of Intent on the Enforcement Consent Agenda. Kurt Bolser seconded the motion.

BOARD ACTION: 7 Ayes; 1 Abstention (Deb Flagan); Motion to approve carried.

MOTION: Kurt Bolser made a motion to approve the Final Orders on the Enforcement Consent Agenda. Rosa Martinez seconded the motion.

BOARD ACTION: 7 Ayes; 1 Abstention (Deb Flagan); Motion to approve carried.

The meeting adjourned at 9:38 a.m.

CCB Board Meeting Calendar, 2022

DATE	NOTED ITEMS	LOCATION
February 23, 2022		1st Floor Hearings Room or Teleconference via GoTo Meeting
April 27, 2022	Election of Officers	1st Floor Hearings Room or Teleconference via GoTo Meeting
June 22, 2022	New Officer Terms Begin	1st Floor Hearings Room or Teleconference via GoTo Meeting
August 24, 2022	KPM Best Practices Survey Finalized	1st Floor Hearings Room or Teleconference via GoTo Meeting
October 26, 2022		1st Floor Hearings Room or Teleconference via GoTo Meeting
December 7, 2022		1st Floor Hearings Room or Teleconference via GoTo Meeting

The following dates will be reserved for potential meetings in the event that urgent matters arise requiring immediate action by the Board. Board members and the public will be notified in advance when a meeting is going to occur, and whether it will be held in Salem or via teleconference.

- January 26, 2022
- March 23, 2022
- May 25, 2022
- July 27, 2022
- September 21, 2022

2021-23 Fiscal Status Report Summary

	Last Three Mos			Thru June 2022 ACTUAL to DATE	REMAINING PROJECTED	TOTAL PROJECTED BI 2021-23	Authorized BUDGET (LAB)	LAB VS. PROJECTED
	Apr-22 Actuals	May-22 Actuals	Jun-22 Actuals					
Beginning Cash Balance				5,964,674		5,964,674		
Revenue	779,819	790,314	802,571	8,406,155	8,419,508	16,825,663	14,138,612	(2,687,051)
Personal Services	534,475	551,268	553,006	6,383,169	7,195,152	13,578,321	14,003,787	425,466
Services & Supplies	179,803	127,774	109,466	1,641,489	1,754,985	3,396,474	3,537,839	141,365
Capital Outlay	-	-	-	-	-	-	-	0
Expenditures	714,277	679,042	662,472	8,024,658	8,950,137	16,974,795	17,541,626	566,831
Revenue vs. Expenditures	65,542	111,272	140,099	381,496	(530,629)	(149,132)		
Ending Cash Balance	5,964,674	5,964,674	5,964,674	6,346,170		5,815,541		

April Report: 401,521

TRUE

April Report: 5,464,510

6-Mo + \$750K Threshold: 5,174,442

Proctor Info

Proctor Revenue	38,580	32,520	28,080	361,680	361,296	722,976	775,000	52,024
Total Revenue To LAB	818,399	822,834	830,651	8,767,835	8,780,804	17,548,639	14,913,612	(2,635,027)
Proctor Expense Recon	38,580	32,520	28,080	361,680	361,296	722,976	775,000	52,024
Total Expenditures (w/ Proctor)	752,857	711,562	690,552	8,386,338	9,311,433	17,697,771	18,316,626	618,855

CONSTRUCTION CONTRACTORS BOARD

201 High Street SE, Suite 600
PO Box 14140
Salem, OR 97309-5052
503-378-4621



Memorandum

To: CCB Board
From: Chris Huntington
Date: August 24, 2022
Subject: Revised Data Report

Background and Overview

CCB has prioritized improved management and utilization of data to regularly monitor and adjust agency operations. Data utilization is directly identified in the agency's strategic plan under the **Accountable Service Delivery** area. However, the improved management and utilization of data also relates to the agency's other strategic priorities – **Sustainable Financial Management** and **Operational Maturity**.

As a first step the agency has developed the attached Agency-Wide Data Dashboard. The Data Dashboard combines key data elements that relate to CCB's overall status and performance. This iteration of the dashboard is a first step and it is expected that the dashboard will be refined over time. The goal is to provide a regular overview of the key activity and performance metrics that drive agency leadership decisions.

Next steps in this effort include working with the managers and staff of each section to pull together section-specific mini dashboards related to the detailed work in each section.

Action Requested

Provide feedback on the dashboard including:

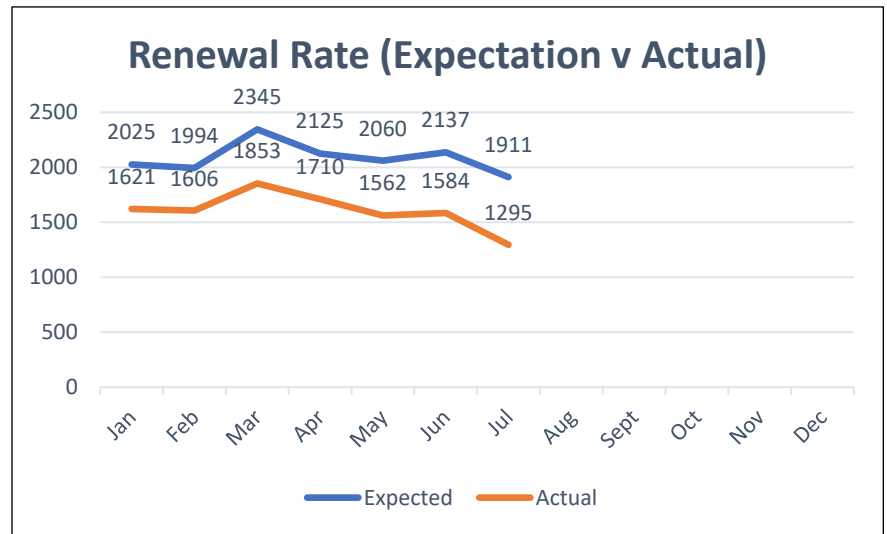
- Any data points that the board feels may be missing
- Comments on the clarity of the data
- Questions on how the data is presented

CCB Monthly Statistics

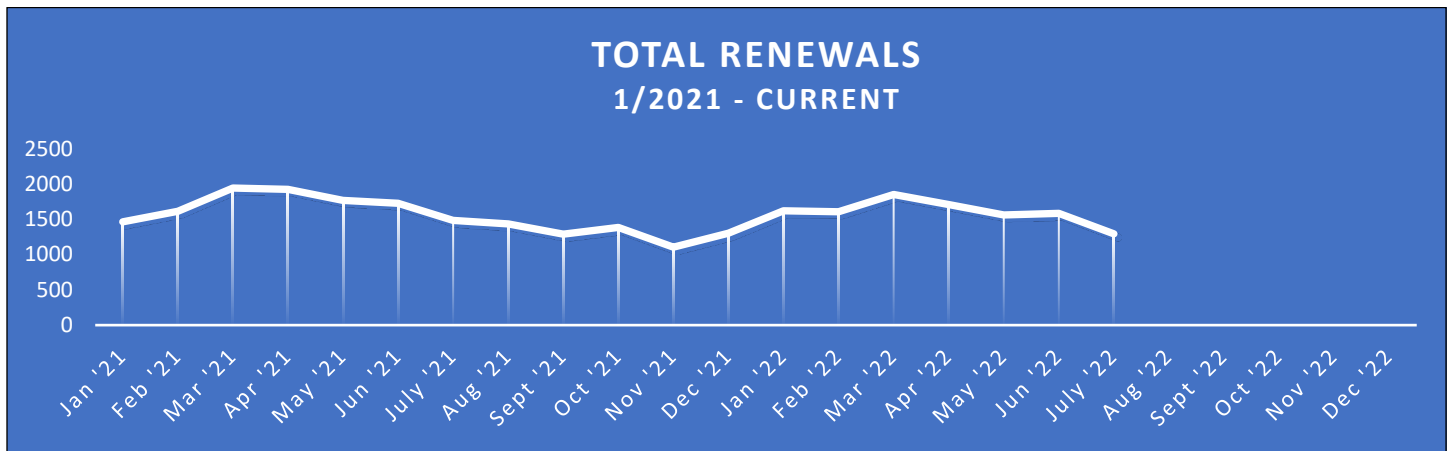
As of July 31, 2022, the Oregon Construction Contractors Board has a total of 48,077 (active and inactive) licensees.

Rate of Renewals

Month/Yr	Expected Renewal Count	Renewal Count	Renewal %
Jan-22	2025	1621	80.05%
2/1/2022 (eReminders)	1994	1606	80.54%
Mar-22	2345	1853	79.02%
Apr-22	2125	1710	80.47%
May-22	2060	1562	75.83%
Jun-22	2137	1584	74.12%
Jul-22	1911	1295	67.77%
Aug-22			#DIV/0!
Sep-22			#DIV/0!
Oct-22			#DIV/0!
Nov-22			#DIV/0!
Dec-22			#DIV/0!

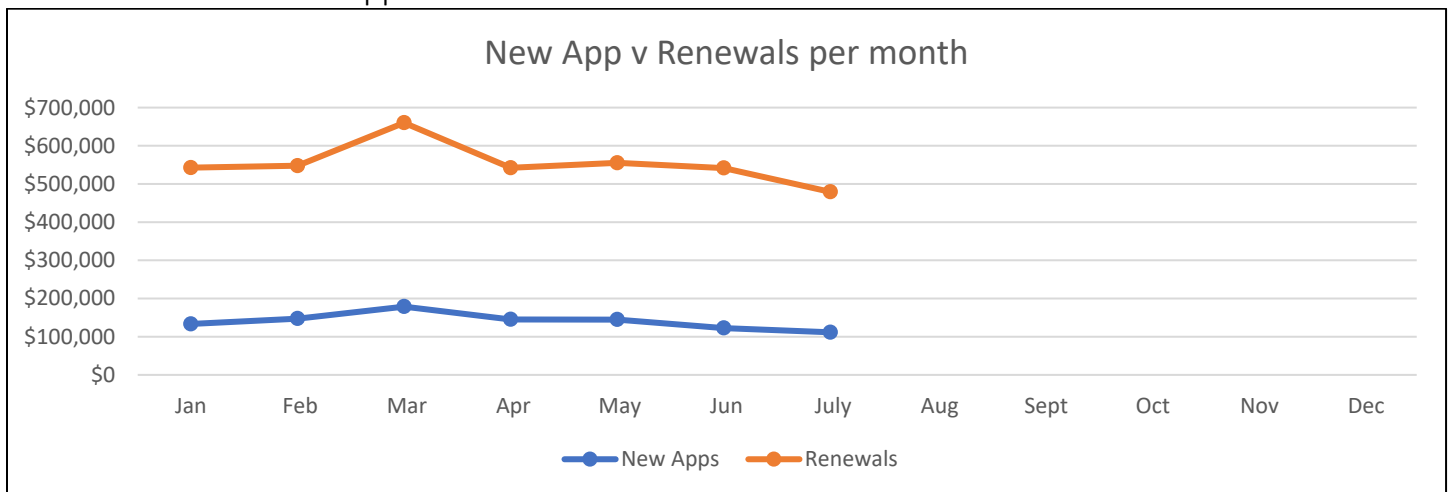


*Current calendar year



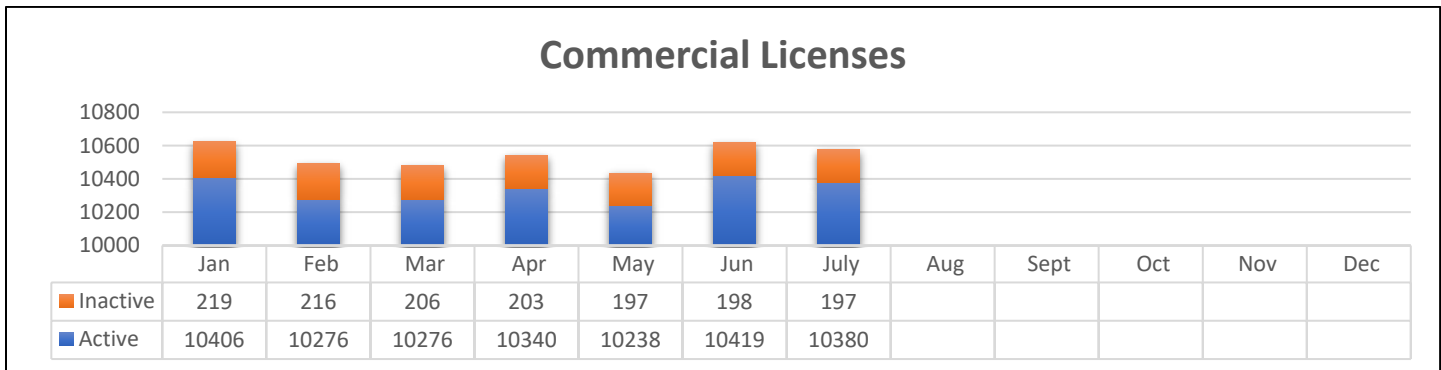
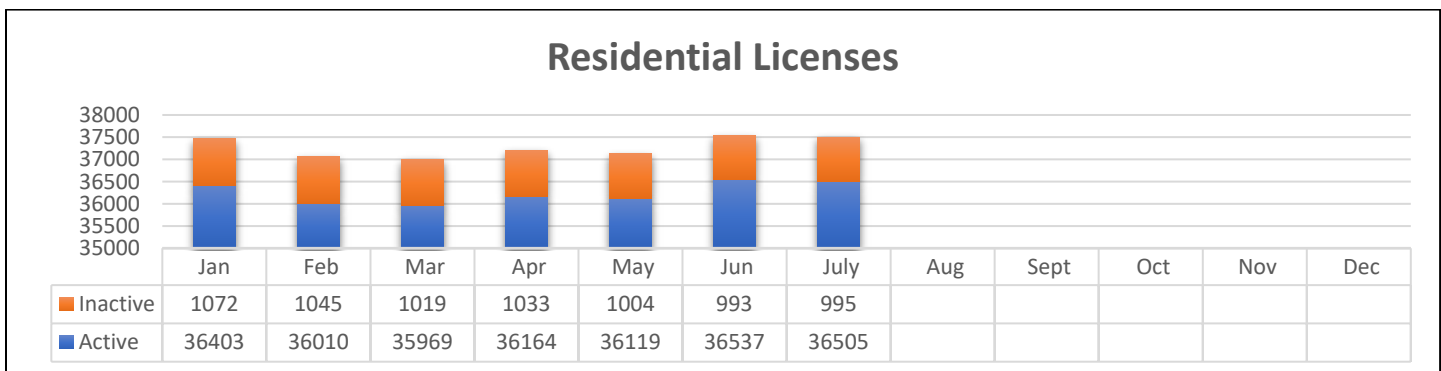
*includes totals from 2021 for comparison

Revenue stream of New Apps Received and Total Number of Renewals Per Month in 2022

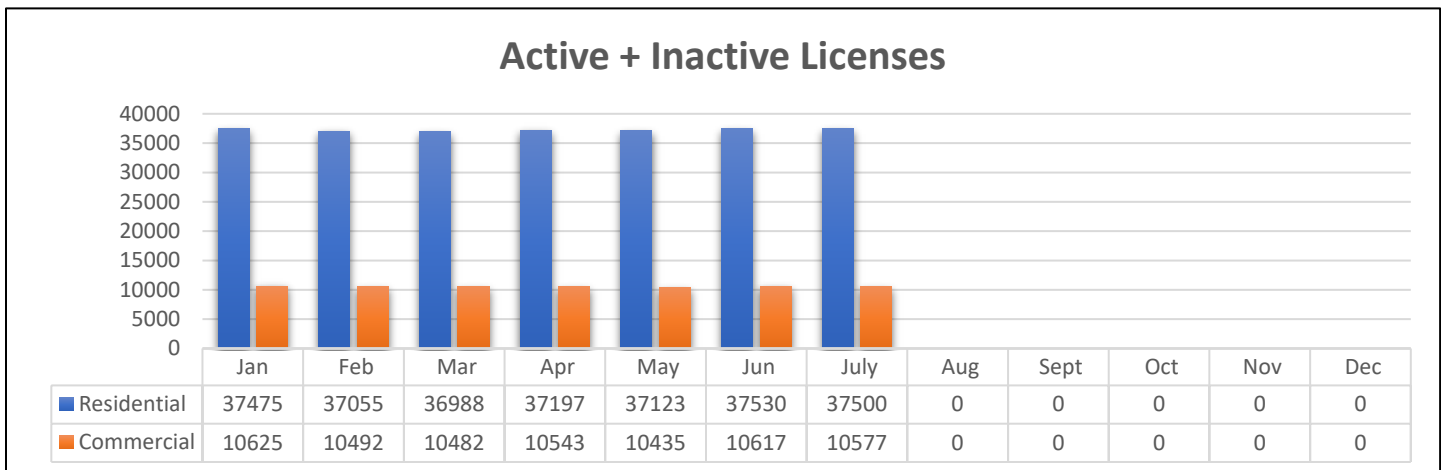


Residential and Commercial Statistics 2022, All Endorsements

	Total Residential Active + Inactive	Total Commercial Active + Inactive
Jan	37475	10625
Feb	37055	10492
Mar	36988	10482
Apr	37197	10543
May	37123	10435
Jun	37530	10617
Jul	37500	10577
Aug	0	0
Sept	0	0
Oct	0	0
Nov	0	0
Dec	0	0



Residential & Commercial combined



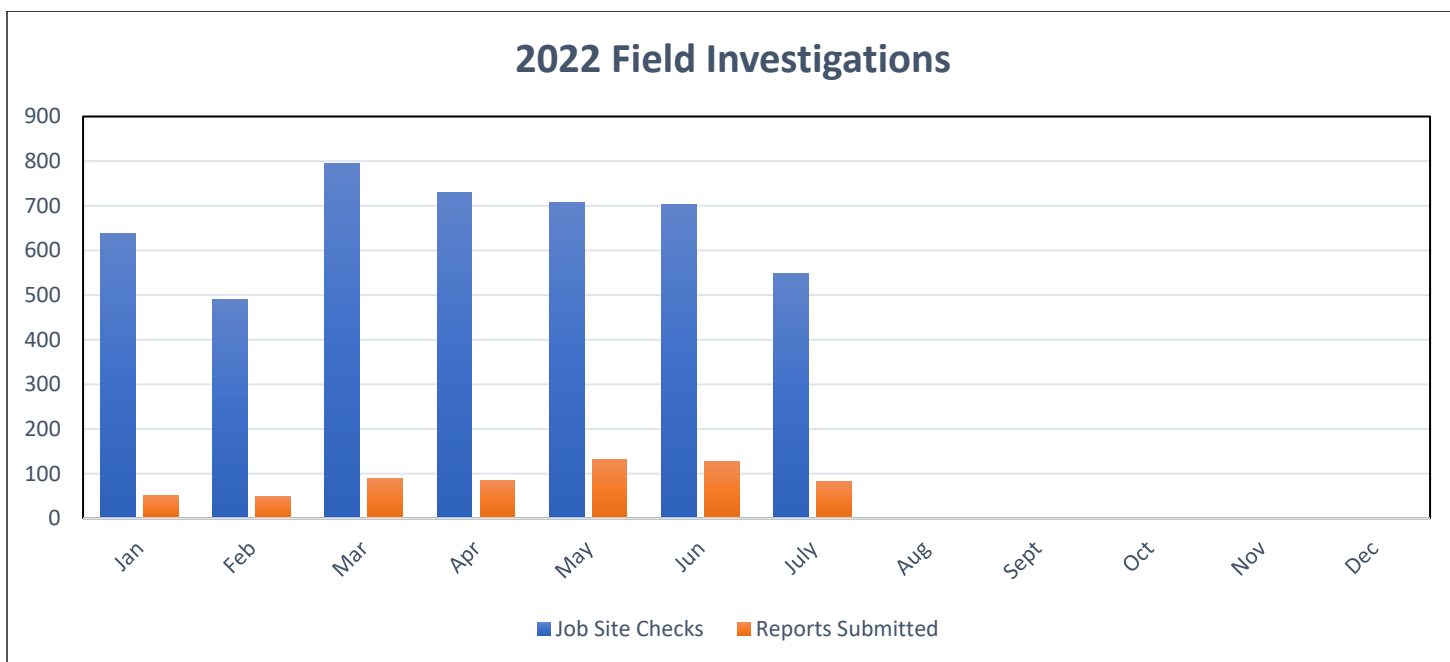
PROGRAM WORKLOAD

Enforcement

Investigation and Dispute Resolution Files Opened

Job Site Checks Performed	
Month/Yr	Total
Jan-22	639
Feb-22	491
Mar-22	795
Apr-22	730
May-22	708
Jun-22	703
Jul-22	549
Aug-22	
Sep-22	
Oct-22	
Nov-22	
Dec-22	

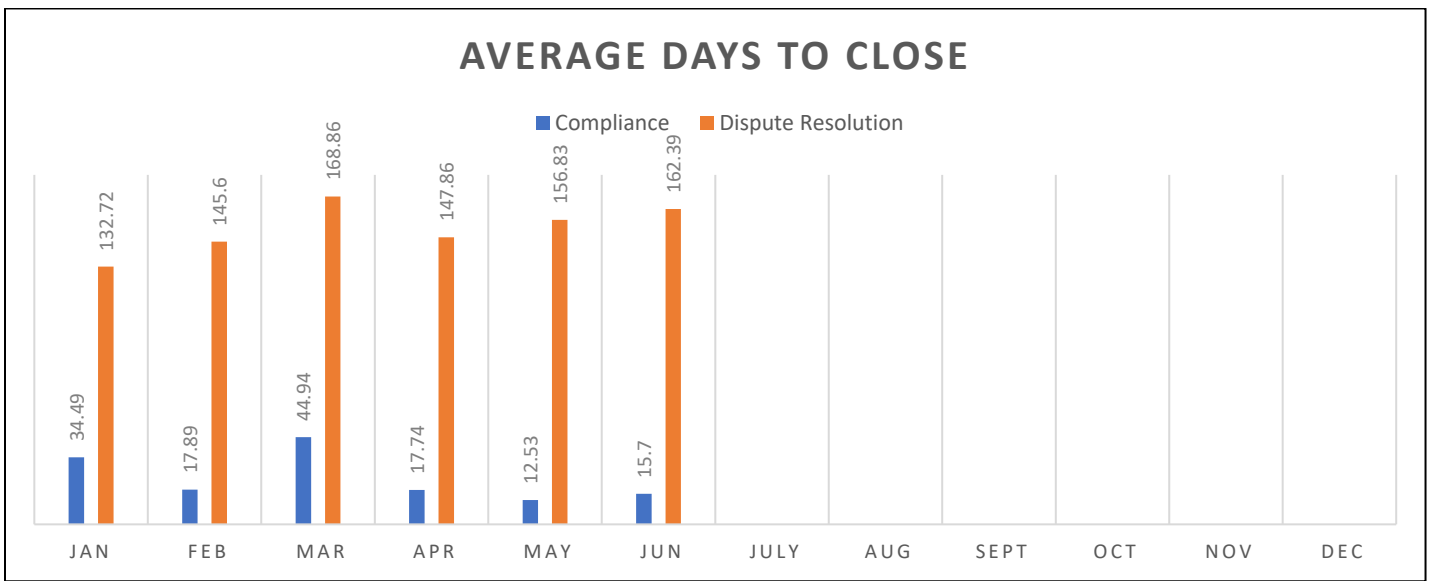
Field Investigation Reports Submitted	
Month/Yr	Total
Jan-22	51
Feb-22	48
Mar-22	90
Apr-22	85
May-22	132
Jun-22	127
Jul-22	82
Aug-22	
Sep-22	
Oct-22	
Nov-22	
Dec-22	



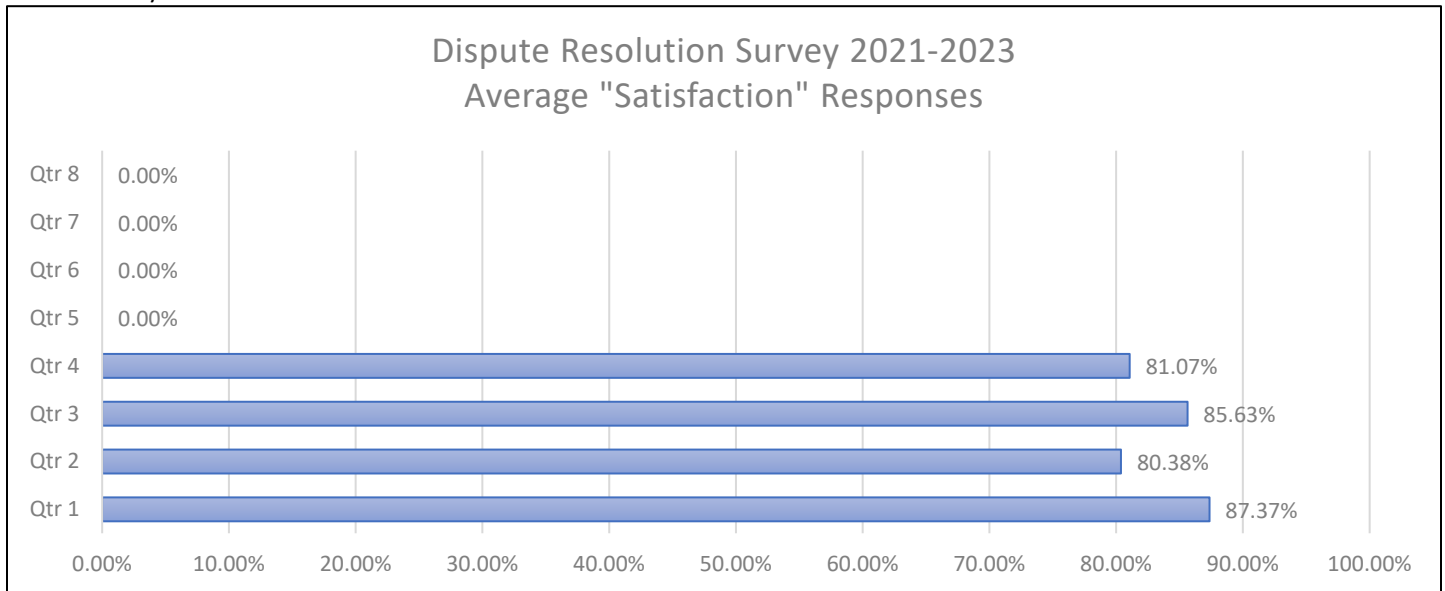
Average Days to Close Compliance and Dispute Resolution Files

Compliance	
Month/Yr	Average
Jan-22	34.49
Feb-22	17.89
Mar-22	44.94
Apr-22	17.74
May-22	12.53
Jun-22	15.7
Jul-22	
Aug-22	
Sep-22	
Oct-22	
Nov-22	
Dec-22	

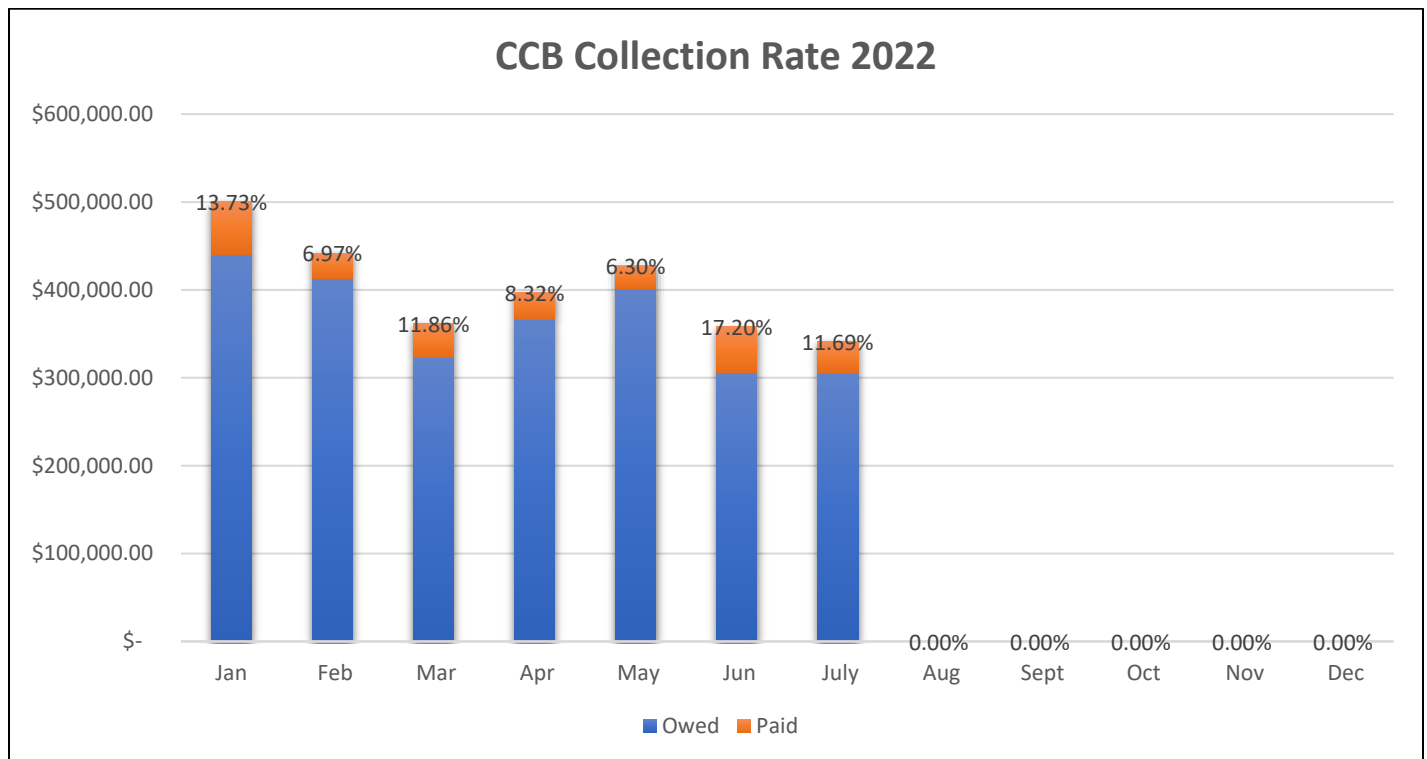
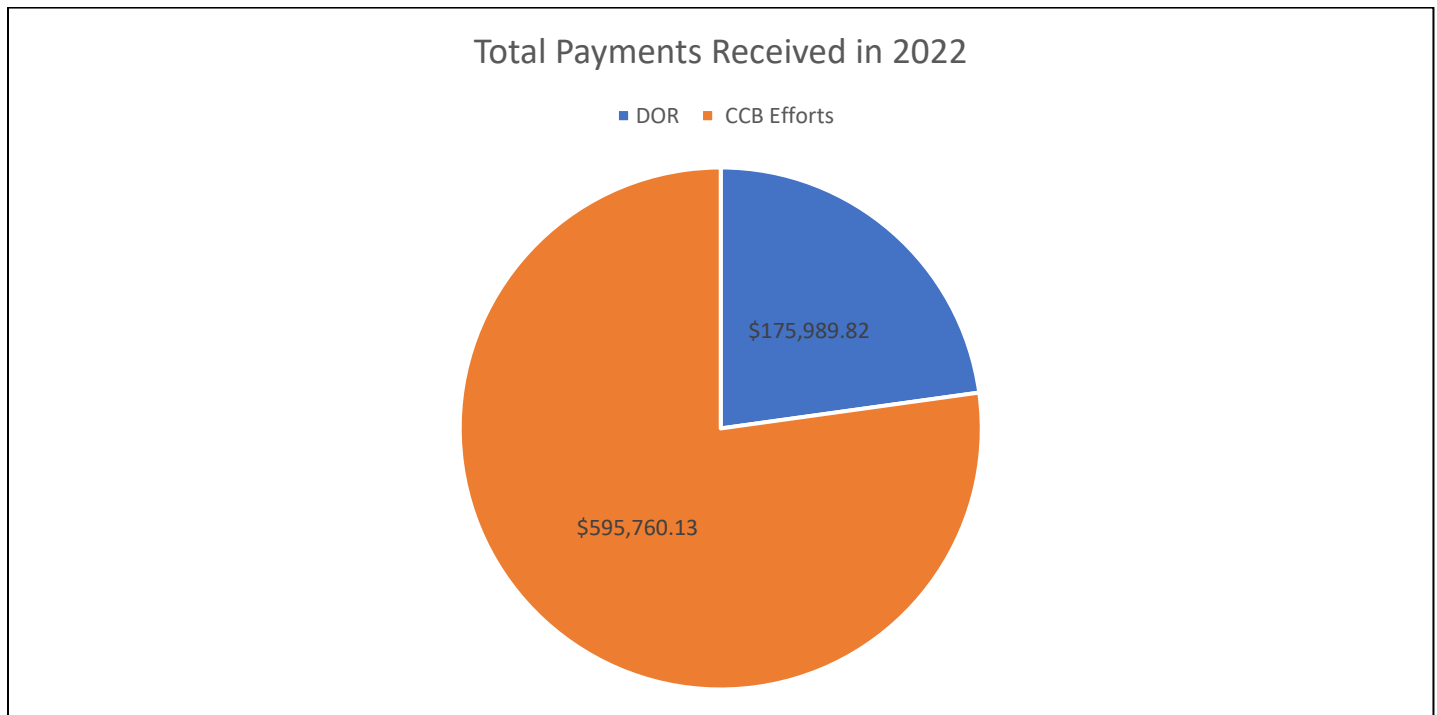
Dispute Resolution	
Month/Yr	Average
Jan-22	132.72
Feb-22	145.6
Mar-22	168.86
Apr-22	147.86
May-22	156.83
Jun-22	162.39
Jul-22	
Aug-22	
Sep-22	
Oct-22	
Nov-22	
Dec-22	



DRS Survey Results



Collections



*Total Owed v Total Paid is a bit skewed due to the action code "PEND08". This is when a licensee pays their penalty before a Final Order is issued. Therefore, the total owed is never entered into Hydra but the payment received is.

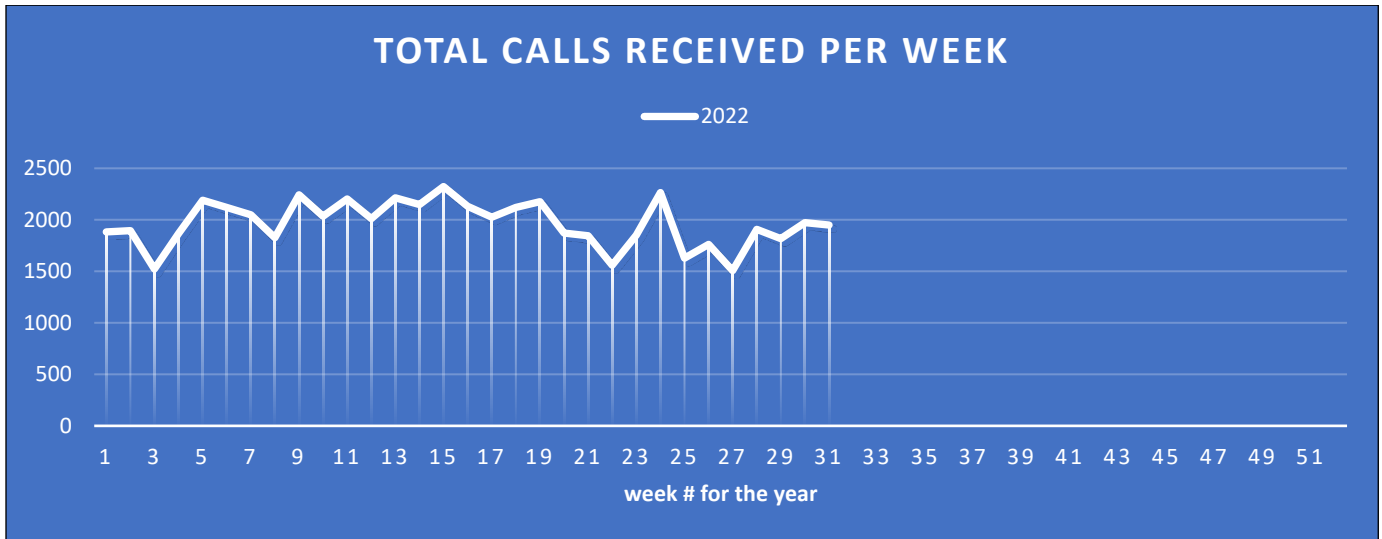
Education

Webinars, 2022

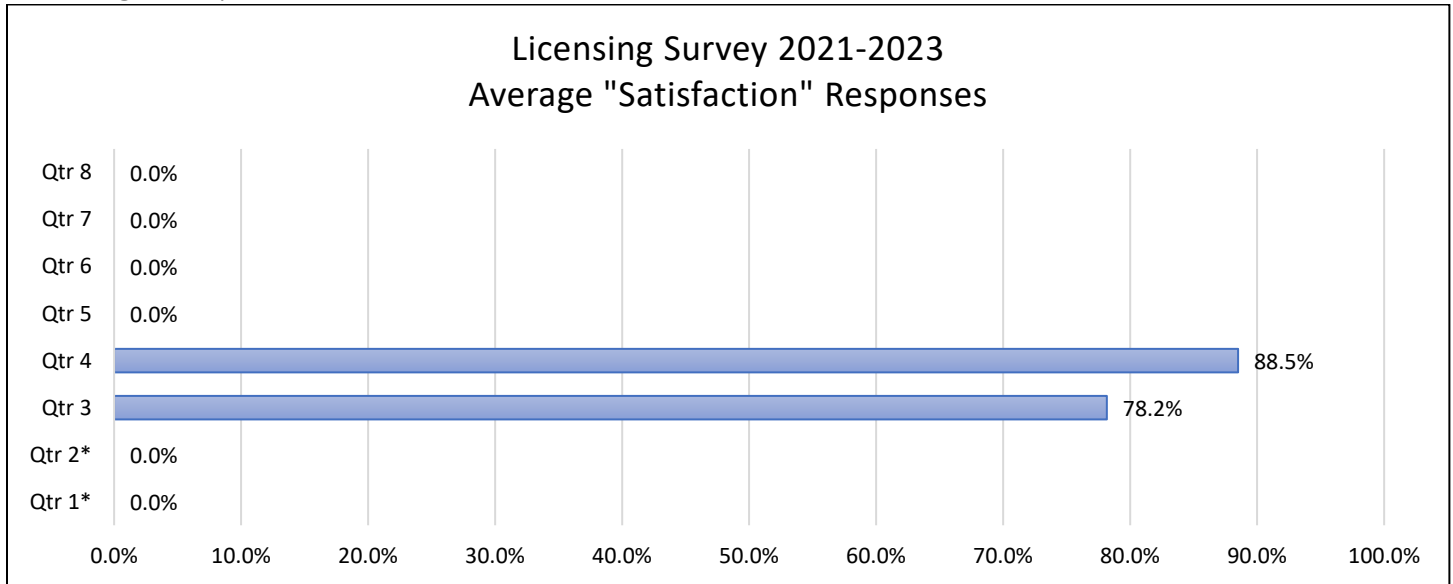
Type	Stakeholder(s)	Date	Total Attendees	Total for 3-month period
Contractor Class	CCB	1/5	53	
Contractor Class	CCB	1/18	27	
Contractor Class	CCB	1/26	32	
Contractor Class	CCB	2/22	74	
Contractor Presentation	LatinoBuilt	3/2	13	
Contractor Class	CCB	3/9	50	
Contractor Class	CCB	3/22	50	
Contractor Class	CCB	3/29	48	347
Contractor Class	CCB	4/13	48	
Build Right Conference	Oregon Home Builders Association	4/20	3	
Contractor Class	CCB	4/26	37	
AARP Fraud and Scam Jam	Oregon Office of Attorney General / AARP	4/27	38	
Contractor Class	CCB	5/11	40	
Oregon Scam Jam	Oregon Office of Attorney General / AARP	5/25	32	
AARP Fraud and Scam Jam	Oregon Office of Attorney General / AARP	6/23	35	
Contractor Class	CCB	6/29	54	287

Licensing

Call Center



Licensing Survey Results



**Qtr 1: Licensing survey was sent to 6,695 contractors and only 5% were returned. The data is not available. *Qtr 2 did not document the licensing survey. Historically, CCB would alternate between the agency and licensing survey. Going forward these surveys are sent independently of each other.*

Licensing Customer Survey

Comments for Qtr 4 (April 1, 2022- June 30, 2022)

I still think the cost of the 2 year application is too expensive. Between paying for CE, the application renewal fee, my soon RRP endorsement fee every year, the Secretary of State fee to renew my business name, ALL the local town /city license fees for 1 year renewals, it is very expensive just to maintain all the licensing requirements!

We only use American Express. You do not accept that credit card. And there was not a way to use bank draft. Also, I received an email confirmation that is referenced the old owner even though we updated that information in the renewal.

Phone hold was excessive, and I got disconnected before my call got answered by your system. I submitted my renewal info before the expiration date, and it didn't get processed in time before it lapsed. It would be helpful if once submitted, there was a "pending renewal" status or something.

This whole process was a nightmare.

Absolute mess of a business. Only a government agency can be so horrible to deal with and still be in business. I can't believe something that was estimated to take 3-4 weeks can take 7weeks. I called every single week during the process to find out if I need to make any corrections to expedite this process. The first woman I spoke with, named Darla, was informative and very helpful. Sadly, the next week and thereafter I was dealing with people that obviously didn't want to be there. Just totally typical of county workers. Any way hopefully something changes down there.

Just mailing seemed to have an issue, ccb needed only to be added as a policy holder. I found out by finally calling because I waited on mail and never received anything. That was only downside.

Keep up the great work .

Very easy to renew onl ine.

I appreciated the feedback i received on my application .

I was not able to pay online but I called, and a really nice lady named Darla helped me do this she was very patient

I don't understand how the CCB can cash my renewal fee, then make me wait a week for the license to be activated. Cash the renewal fee and expedite the license simultaneously. Additionally, the CCB relicensing reminder card arrived two weeks before my license was to expire; how about sending one 6 weeks and another 2 weeks before? Two weeks before inactivating a license is not enough time.

Had a hard time putting in mv continuing education status .

My classes were finished. A month in advance. As soon as I received the noticed for renewal. I was on it. The classes on your website, Simpson hardware, failed to send in my certification.

Took over a month to process, unacceptable

<p>Although friendly, I was told by CCB phone support to wait until contacted to proceed to next steps but throughout all my contact with CCB, I had to initiate contact. The process took me nearly a year and a half from start to finish.</p>
<p>When calling the ccb, my hold time was over 40 minutes both times. It would be so nice if you had more staff to take calls. Otherwise, no complaints.</p>
<p>Roughly 4 weeks after I submitted my application, I received an email saying the criminal background check portion had not been filled out correctly and the email asked me to reply with the correct information. After another 3 weeks I still had not received anything and after calling I was told the info needed to be sent in via mail/fax and that I would receive a letter asking for this. In that letter there was also a request to make CCB the recipient of the bond which I corrected, then 1 week later I called again and was told the insurance cert needed yet another correction. It is unclear why the mid-process email was sent at all and it would be ideal if all necessary corrections were identified in one pass.</p>
<p>Regarding the testing, I realize that is a third party, but I want to let you know the experience was pretty bad. The first attempt at taking the test online was a complete failure, my computer was fully functional and passed all the tests, but the test would simply fail to launch, and the proctor was taking >5 minutes to respond to my requests for assistance. I had to retake the exam a second time, I inquired with PSI about a refund for the first instance and after several lengthy phone calls I was told a supervisor would reach out to me to process the refund. I never heard from anyone. Thanks for taking the feedback, feel free to call if you have questions. Regards, Benn Kovco</p>
<p>nice and easy renewal instructions!:))</p>
<p>CCB is the best government service I have had experience with. Always helpful and knowledgeable.</p>
<p>Very Efficient</p>
<p>Very slow to process. Hire more employees if needed. Unacceptable!</p>
<p>I wasn't sure if I needed to do educational credits - the response was quick and professional.</p>
<p>Renewal was relatively simple. I appreciate that.</p>
<p>I renewed the license and then I went through the business registration process. I kept getting notices that my license renewal had been declined and registration incomplete etc. I still have one of the "failure to renew" notices on my desk, then all of the sudden I get the email saying that it was approved.</p>
<p>I would like better information on the front end about the necessity of business registration prior to license renewal, and less notices of failure while the whole thing was being processed. I felt like I spent a lot of time spinning my wheels on redoing the process because of the notices when I just needed to wait for things to sort out.</p>
<p>Received no response to email inquiry. Eventually had to call in order to find out that there were a couple of minor items holding up processing.</p>

I have successfully completed projects in more than 10 states and looking forward to expanding into Oregon.
I dont know if forcing this on contractors with over 10 or 15 years is really all that helpful. We know what we are doing by now. Maybe just offer a video that tells us if anything has changed since our last renewal. By now I've watched the same videos over and over. Thanks
Everybody I talked to or corresponded via email were nice but they didn't know what the other departments were doing so I couldn't get information I needed ...I think you need to implement a program that could tell you step by step what's going on in the application phase..I waited weeks just to hear I didn't have the right paper work or were missing pgs..I called two times to ask them and none could tell me anything because it was not" their "department. Overall I waited two months. My only complaint is the right hand needs to know what the left hands doing..
Thank you.
Brenna has been an AMAZING help!
Mostly just a little dissatisfied with the length of time between submitting application and receiving my license number. Paying an extra month of bond and insurance that isn't necessary is a loss. I'm aware that I was told 4"6 weeks, so I guess there's not much a choice in losing the cost of insurance and bond for over a month
Everyone was great , staff was super friendly and helpful. The five weeks processing time seemed excessive
Regina and others at CCB are amazing, super helpful and understand the urgency of renewals as it limits our licenses. Very satisfi ed .
Almost 7 weeks to process a simple application, while I have to pay all the insurance , bonds, vehicle payME nt, and much more. Then it takes a week to get notified by email after it was already approved online.
I had trouble making a payment online to renew my license the first time I tried. The website may have been hacked, because some company had asked for payment , and I did not have a password. I called the CCB the next day and was told that I should not have had any problem paying online. When I got online and paid the renewal fee, it was easy to do. Not sure why I couldn't do it the night that I finished the continuing education course s.
The technician that processed my application went above and beyond to help me process my application Timing is unexcit able as well as notifications
The only way to renew the Lead License was by mail or fax. prefer online or email
The individual behind the email cecerts@ccb.oregon.gov was short, uninformed, and unprofessional in the handling of a continuing education certificate issue.

I believe it would be a good idea for anyone representing the CCB to, at the very least, have an email signature. I can forward the emails exchange if that would be helpful. Thank s.
Thank you!
I did not receive notifications of the license expiration. Also, it appears that we can only have one email address on the account. As the RME, I would prefer to add our controller to the email contacts.
The process took too long. 2 months to get approved is bad. I can understand possibly short staff & ongoing covid, people need to get back to work and quit using Covid as an excuse to not get your work done in a timely manner. The CCB did need some clarification and that was done by snail mail. They need to email these things, so the process is faster. One person did email me for clarification, but the next one could not. Had to do it through the mail which lost us another 3 weeks. I used up what little savings I had to live on because I couldn't work until app roved.
I spoke with 2 representatives during the renewal process, both were knowledgeable, friendly and very efficient!
I forgot rny password and had a heck of a time trying to change it. Finally did stial mail and took a lot long er.
I did not know I had to email in my CEU certifications, most of mine had previously showed up automatically on the continuing ed website, they didn't show so I sent the,1 in 2x, on the second email someone finally replied to tell me they always have to be emailed in. It would be nice if it would sti:1te that CEU certs a ways have to be mailed in, just for cla rifi catio ns sa ke.
The amount of time it took to process my request was OK. It could have been faster, but the help that I got on the phones both times I called was really great.
The gals didn't just answer r,y questions. They checked for any other possible complications and took steps to make sure they were corrected or not ate d.
I think it might have been Dana both times, but, for sure, whoever it was was super nice and helpful.
No everything was good.
Phone help nothing short of fabulous!
Your processing time is insane, it literally takes an afternoon in WA.
Not all CEs showed up online and there was no way for me to add them manually.
c0
The reason I was unsatisfied with the timeliness is because the application said 3-4 weeks, if that gets updated, I wouldn't have had an issue because I would be aware how long to wait.

Regina helped us on the phone, and she is AMAZING! Thank you!

I added Lead RRP license

Phone staff was very helpful providing better than expected service! Thank you for your help. Jack

nice and easy

The education part is a waste of time, i have been a contractor for 30 years and never learned one thing from it, its just democrats bleeding money from the workman to fund the administrative state

The woman who helped 11e was incredible. I wish I could remember her name. Hopefully, you have that record. So helpful and respectful. Thank you.....

CCB GUIDING PRINCIPLES – Who we are

Mission: To protect and Serve Oregon Consumers, support responsible licensed contractors and promote a positive business climate.

Vision: Deliver customer-focused, outcome-based programs that support robust consumer protections and a fair and competitive construction industry.



CCB Leadership Approach: CCB Leadership functions as a cohesive and collaborative team, unified around the following leadership principles:

1. "One Agency" Focus
2. Clear priorities
3. Transparent Communication
4. Empowered staff
5. Ongoing evaluation

Agency Objectives: CCB's administration of licensing, statewide enforcement, contractor and consumer education and dispute resolution programs are focused on the following objectives:



1. Protect Oregon consumers of construction services.



2. Promote a fair and competitive business climate in the construction industry.



3. Deliver valuable programs and services to consumers and contractors.



4. Provide timely and efficient customer service to all Oregonians.

CCB Regulatory Philosophy: The CCB is committed to the following principles when adopting, administering and enforcing regulatory standards:

1. Well-defined Purpose: The reason for the regulation is clearly established.



2. Clear Standard: The requirements are easily understood – those subject to the regulation know how to comply.



3. Consistent Enforcement: Standards are administered and enforced in a consistent and predictable fashion.



4. Eliminate barriers to compliance: Provide contractors with tools and resources that promote compliance while ensuring appropriate standards are met.



CCB 2021-2023 Strategic Plan

I. SUSTAINABLE FINANCIAL MANAGEMENT

Expected Outcome: Actions will maximize existing resources and facilitate long-term INVESTMENT in staffing and IT.



A. Maximize Available Staffing through support, collaboration and training.

- a. Strategic Hiring – Hire to fill organizational needs, not to fill specific vacancies.
- b. Training & cross-training – Focused on making staff more functional, efficient.
- c. Empower Streamlining – Remove procedural bottlenecks – improve production.



B. Agency-wide Engagement on License System Replacement

- a. Build support through meaningful engagement and clarity about benefits.
- b. Advance an expansive view of the replacement project, encompassing:
 - i. Regulatory streamlining and process improvement efforts;
 - ii. Modernization in agency systems, rules, culture etc.

II. ACCOUNTABLE SERVICE DELIVERY

Expected Outcome: Actions will demonstrate the VALUE of CCB programs and services to our constituencies.



A. Deliver on CCB's VALUE PROPOSITION – “What are we best at?”

- a. Provide robust consumer protections – enforcement, mediation, education etc.
- b. Eliminate barriers to compliance – We compete with non-compliance.
- c. Support timely and effective dispute resolution and consumer recovery.
- d. Deliver meaningful compliance – focus on compliance and harm reduction.



B. Demonstrate value through improved utilization of data:

- a. Establish SMART goals – Specific, Measureable, Attainable, Realistic & Timely.
- b. Measure what matters – Focus on Value Proposition.
- c. Remember 80/20 principle – Data need not be perfect to be instructive.

III. OPERATIONAL MATURITY

Expected Outcome: Actions will result in an organizational culture and structure that supports CONTINUOUS OPTIMIZATION.



A. Regularly Implement Small Achievable Enhancements.

- a. Focus: Value Proposition – Streamlining – Modernization



B. Develop staff and leadership culture that promotes continuous improvement

- a. Ongoing engagement, training, support and feedback
- b. Regular results – communicated to the organization
- c. Establish internal structures to support and carry out initiatives



CONSTRUCTION CONTRACTORS BOARD

201 High Street SE, Suite 600
PO Box 14140
Salem, OR 97309-5052
503-378-4621
503-373-2007 FAX



Memorandum

To: Construction Contractors Board
From: Dana Zeimantz, Licensing Manager
Date: August 24, 2022
Subject: Licensing Report

- Project update:
 - Exploring option to accept CCB applications and LBPR applications and renewals via secure payment portal in advance of new licensing software implementation. Some benefits are reduced paper & manual labor, elimination of payment errors, immediate feedback to contractor that payment/document was received by the agency and enhanced electronic workflow for staff.
 - Exploring workflow options to reduce administrative suspensions due to expired general liability. Considerations include actual consumer risk, actual number of policies with gap in coverage, public facing data (suspension) for contractor that exist for 10 years after suspension, reduction in postage and labor for certified suspension letters and reduced phone call to call center.
 - Participated in review and revision of records retention schedule for Licensing section.
- Agency re-opening to the public:
 - Very low volume of walk-in customers (avg 10/day). Operations are going well.
- New applications: 2022 vs 2021:

May 2022	439	May 2021	437
June 2022	393	June 2021	472
July 2022	347	July 2021	406

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Memorandum

To: Construction Contractors Board
From: Noel Magee, IT Manager
Date: 24 August 2022
Subject: Information Technology Report

Ongoing Activities

The status of our old firewall has become problematic (out of production, going off support) so we are working with DAS Data Center Services (DCS) to get it replaced. This replacement has been attempted three times and failed. The reasons for the failures differed each time because we would fix the previous problem each time. This time we have agreed to plan for a full day of downtime (a Saturday for minimal impact) to have time to resolve any issues. DCS is lining up resources and the effort will tentatively occur either 27 August or 2 October. A driving benefit, aside from staying supported and secure, is that after this change we will be able to take advantage of the DCS backup services which will be faster, cheaper, and require less staff time to manage.

In anticipation of the 1 October requirement to use Multifactor Authentication with WorkDay we have been testing our systems in collaboration with the EIS project rollout team. That testing is going very well and should wrap up within a couple of weeks.

Current Period Changes

- **Licensing replacement process**
 - **Change management process definition and improvement**
 - **Business plan and charter updated and resubmitted (Stage Gate 1)**
 - **New (to us) requirements for documentation both budgetary and Stage Gate being produced**
- **Statewide Initiatives**

Details

1. Firewall replacement DCS (DAS) – *Soon*
 - a. Dates above for firewall – *In Process*

- b. Backup moved to SDC – *No ETA yet*
- 2. Statewide initiatives requiring CCB participation
 - a. Phishing Initiative. Microsoft “false positive” problem. – *Completed*
 - b. CSS Security Assessment – *Completed*
 - c. Multifactor Authentication for WorkDay access – *Testing*
 - d. Mobile Device Management (MDM, think cell phones and laptops) initiative – *Upcoming, no timeframe yet from DAS*

- **Security reported status - Reported monthly by EIS/Enterprise Security Office (ESO)**
 - ◆ Critical vulnerabilities are up during this scan period due to increases in discovered vulnerabilities particularly in some older call center software. The state numbers may be confusing. This percentage is arrived at by comparing the number of vulnerabilities found to the number of systems that have a vulnerability. So a single system with 2 critical vulnerabilities would rate 200%. Thus 155% means that, on average each vulnerable system has 1.55 vulnerabilities.
 - ◆ During the current period our numbers were negatively affected by software (call center client and Oracle) versions that went off support. We are in process of removing the old call center software but we cannot upgrade the Oracle software because that would break existing applications. So it is likely that we will not see as good numbers going forward as we have in the past.

 - ◆ **02 August 2022**
 - 96% of systems scanned (statewide 90%)
 - 88% have critical vulnerabilities (statewide 153%)

 - ◆ **06 June 2022**
 - 98% of systems scanned (statewide 89%)
 - 67% have critical vulnerabilities (statewide 120%)

 - ◆ **04 April 2022**
 - 98% of systems scanned (statewide 92%)
 - 42% have critical vulnerabilities (statewide 155%)

 - ◆ **02 August 2021**
 - 100% of systems scanned (statewide 78%)
 - 19% have critical vulnerabilities (statewide 37%)

 - ◆ **14 June 2021**
 - 97% of systems scanned (statewide 91%)
 - 11% have critical vulnerabilities (statewide 40%)

 - ◆ **5 April 2021**
 - 98% of systems scanned (statewide 91%)
 - 4% have critical vulnerabilities (statewide 45%)

CONSTRUCTION CONTRACTORS BOARD

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Memorandum

To: Construction Contractors Board
From: Leslie Culpepper, Communications and Education Manager
Date: August 2, 2022
Subject: Outreach and Education Program update

Live Webinar Updates:

Number of contractors taught in live webinars this summer so far:

- June 2022 – 91 contractors
- July 2022 – 47 contractors

The fall webinar schedule is set.

- September 21 – CCB, OSHA and 811
- September 27 – CCB and DEQ
- October 19 – CCB, OSHA and Division of Financial Regulation (DFR)
- October 25 – CCB and DEQ
- November 16 – CCB, OSHA and 811
- November 22 – CCB and DEQ
- November 30 – CCB, OSHA and DFR

You'll see that we maintain a more rigorous webinar schedule as the fall gets closer to winter, because classes tend to be in higher demand as the contractors get closer to the end of the year. This may be because many contractors are no longer in their busy season, or because so many contractors renew their licenses in late winter early spring.

We will continue to maintain a varied schedule with a variety of speakers including CCB, OSHA, DEQ and 811, giving contractors their choice of topics to choose from when they're signing up for a class.

We're putting a lower cap on contractor attendance in the November webinars, and at the October 25th webinar, because these classes will feature the new presentation from the CCB. The presentation is nearly complete now, and features both video functions and polling, which we have not offered before. We're capping contractor attendance in these early classes to keep class sizes manageable in case of technical difficulties. For this reason, we're offering three classes in November instead of two. By December, we should be teaching full-size classes once again.

The additional education projects mentioned in the previous board memo continue.

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Memorandum

To: Construction Contractors Board
From: Vena Swanson, Enforcement Program Manager
Date: August 10, 2022
Subject: Enforcement Update

Field Operations

- Total Jobsite checks June & July total: 1,228
- Focus Group: Safety

Collections

- CCB collection \$60,021 June - July 40,963.05

Compliance

- New files June & July 297
- Reviewing applicants for CO

DRS & Mediation

- Mediations June: 86 July: 94
- Katie Jackson has joined the team as the Dispute Liaison
- Focus Group: process improvement
survey responses

Consent Agenda Attached

CONSTRUCTION CONTRACTORS BOARD ENFORCEMENT CONSENT AGENDA

8/8/2022

06/04/2022 - 08/07/2022

NOTICES OF INTENT

1 - ADVERTISING, BIDDING OR WORKING WITHOUT A LICENSE

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
130059	MITCHELL, JEREMIAH DANIEL	701.021(1)	06/13/2022	700.00
130080	CONSTRUCTION PROFESSIONALS LLC	701.021(1)	06/17/2022	5,000.00
130081	MURRAY, JOHNNY RAY	701.021(1)	06/23/2022	5,000.00
130109	BROWN III, JACK A	701.021(1)	06/20/2022	1,000.00
130110	BROWN III, JACK A	701.021(1)	06/20/2022	5,000.00
130138	RAYGOZA, JUAN PABLO	701.021(1)	06/09/2022	5,000.00
130147	SPECIALTY ROOFING LLC	701.021(1)	06/07/2022	1,000.00
130172	FRIZZELL, ETHAN	701.021(1)	06/06/2022	600.00
130173	MACFARLAND, EDWARD D	701.021(1)	06/06/2022	600.00
130178	WISE AND SONS CONSTRUCTION LLC	701.021(1)	06/08/2022	1,000.00
130179	PINO ROJAS, ANDRES ALBERTO	701.021(1)	06/07/2022	1,000.00
130187	BACKES, CARSON	701.021(1)	06/08/2022	600.00
130188	MAST, DANIEL KENNETH	701.021(1)	06/08/2022	1,000.00
130197	PRO INSTALL SERVICES INC	701.021(1)	06/08/2022	1,000.00
130199	BITTNER CONSTRUCTION LLC	701.021(1)	06/09/2022	1,000.00
130203	HM BROS SIDING LLC	701.021(1)	06/10/2022	1,000.00
130213	OI PROPERTY INVESTMENTS LLC	701.021(1)	06/23/2022	5,000.00
130219	NIC GRANTS JUNIPER AND CONSTRUCTION LLC	701.021(1)	06/10/2022	5,000.00
130233	DALE LUOMA PAINTING & DESIGN INC	701.021(1)	06/13/2022	1,000.00
130236	BERTZ ROOFING LLC	701.021(1)	06/13/2022	1,000.00
130239	REKON TREES FC LLC	701.021(1)	06/14/2022	700.00
130249	TRUE TEMP HEATING AND AC LLC	701.021(1)	06/14/2022	5,000.00
130251	SELIGSON GOLDMAN, AARON	701.021(1)	06/15/2022	600.00
130253	CALDERON COYOTL, ARTURO	701.021(1)	06/08/2022	1,000.00
130254	A PLUS TREE INCORPORATED	701.021(1)	06/20/2022	1,000.00
130260	LEGACY RENOVATION AND BUILD LLC	701.021(1)	06/15/2022	1,000.00
130264	MOORE, RICHARD BURT	701.021(1)	06/15/2022	1,000.00
130266	BAILEY, PETER JAMES	701.021(1)	06/15/2022	1,000.00
130270	ADVANCED HOME EXTERIORS INC	701.021(1)	06/17/2022	1,000.00
130276	PIMENTEL, ERNESTO	701.021(1)	06/17/2022	5,000.00
130282	HOCHSTETLER CONSTRUCTION & PETROLEUM LLC	701.021(1)	06/17/2022	1,000.00
130283	JMJ CONCRETE FINISHER	701.021(1)	06/22/2022	1,000.00
130284	MRB GENERAL CONTRACTING INC	701.021(1)	06/17/2022	1,000.00
130285	MILLER, LAURENCE JOSEPH	701.021(1)	06/09/2022	1,000.00
130301	HERNANDEZ, ANDREA MARIE	701.021(1)	06/22/2022	1,000.00
130307	RICE, BRIAN SCOT	701.021(1)	06/22/2022	5,000.00
130309	CC OF OREGON LLC	701.021(1)	06/22/2022	1,000.00
130316	MATSCHINER, DANIEL JOHN	701.021(1)	06/23/2022	1,000.00
130321	ALLIANCE CONSTRUCTION & PRESSURE WASH LLC	701.021(1)	06/23/2022	1,000.00
130328	BALLESTERO, ADRIAN LEIGH	701.021(1)	06/21/2022	1,000.00

**CONSTRUCTION CONTRACTORS BOARD
ENFORCEMENT CONSENT AGENDA**

8/8/2022

06/04/2022 - 08/07/2022

NOTICES OF INTENT (cont.)

1 - ADVERTISING, BIDDING OR WORKING WITHOUT A LICENSE (cont.)

File #	Respondent	Cite	Date	Amount
130332	MACFARLAND, EDWARD D	701.021(1)	06/24/2022	600.00
130334	CHAPPLE JR, RICHARD H	701.021(1)	06/24/2022	5,000.00
130335	REIMCHE, SHANE JUSTINE	701.021(1)	06/24/2022	5,000.00
130338	ROYAL CONTRACTORS LLC	701.021(1)	07/12/2022	1,000.00
130348	MOSELEY METAL FAB LLC	701.021(1)	06/27/2022	1,000.00
130351	LINDSEY, ROBIN MARIE	701.021(1)	07/28/2022	1,000.00
130362	RAMOS, JULIAN MATHEW	701.021(1)	06/24/2022	1,000.00
130377	THROUGH THE ROOF LLC	701.021(1)	06/30/2022	600.00
130380	DUFRESNE, ALAN LYNN	701.021(1)	06/30/2022	5,000.00
130381	PACIFIC CLEANING ENTERPRISES LLC	701.021(1)	06/30/2022	1,000.00
130384	THOMASSON, CHERYL ANN	701.021(1)	06/28/2022	1,000.00
130387	MOBLEY, RODNEY CLIFFORD	701.021(1)	06/28/2022	1,000.00
130388	ATEAM SERVICES LLC	701.021(1)	06/30/2022	1,000.00
130397	SCOTT ELLIOTT CONSTRUCTION LLC	701.021(1)	07/01/2022	1,000.00
130399	MENA, JAVIER S	701.021(1)	07/01/2022	5,000.00
130402	EDWARDS, ZACHARIAH HAMILTON	701.021(1)	07/04/2022	1,000.00
130414	MENDEZ GUTIERREZ, ABRAHAM	701.021(1)	07/04/2022	1,000.00
130427	ATEAM CONTRACTORS INC	701.021(1)	07/13/2022	600.00
130438	HEIDENREICH JR, LAWRENCE JOSEPH	701.021(1)	07/19/2022	700.00
130443	DR HORTON INC PORTLAND	701.021(1)	07/13/2022	1,000.00
130447	CRUZ, CHRIS DANIEL	701.021(1)	07/13/2022	5,000.00
130450	CHAPPLE JR, RICHARD H	701.021(1)	07/14/2022	600.00
130459	STEVES ELECTRIC LLC	701.021(1)	07/15/2022	1,000.00
130461	BOLER, ERIC ANTHONY	701.021(1)	07/18/2022	5,000.00
130465	SALO AND SONS LLC	701.021(1)	07/18/2022	5,000.00
130474	DERSTINE, CHAD D	701.021(1)	07/18/2022	1,000.00
130484	DALY, TARON DANIEL	701.021(1)	07/19/2022	1,000.00
130485	FAIN, ADAM HENRY	701.021(1)	07/15/2022	1,000.00
130490	REYES, MARLON	701.021(1)	07/20/2022	5,000.00
130496	HUSKIES SIDING LLC	701.021(1)	07/21/2022	1,000.00
130497	ATP CONSTRUCTION LLC	701.021(1)	07/21/2022	5,000.00
130510	HOUSE 2 HOME CONSTRUCTION LLC	701.021(1)	07/26/2022	1,000.00
130515	NUNEZ RODRIGUEZ, JESUS	701.021(1)	07/22/2022	1,000.00
130517	ECKLUND, JOSHUA	701.021(1)	07/25/2022	1,000.00
130534	EKSTROM, OLOF	701.021(1)	07/27/2022	5,000.00
130538	TRUE TEMP HEATING AND AC LLC	701.021(1)	07/27/2022	5,000.00
130539	TRUE TEMP HEATING AND AC LLC	701.021(1)	07/27/2022	5,000.00
130557	RAMSEY, RONALD G	701.021(1)	07/28/2022	1,000.00
130558	MILIS CLEANING SERVICES LLC	701.021(1)	07/29/2022	1,000.00
130561	LEGACY FRAMING LLC	701.021(1)	07/29/2022	1,000.00

CONSTRUCTION CONTRACTORS BOARD ENFORCEMENT CONSENT AGENDA

8/8/2022

06/04/2022 - 08/07/2022

NOTICES OF INTENT (cont.)

1 - ADVERTISING, BIDDING OR WORKING WITHOUT A LICENSE (cont.)

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
130564	N8 RENOVATIONS LLC	701.021(1)	08/02/2022	1,000.00
130567	SAMPLE JR, BOB WILLIAM	701.021(1)	08/01/2022	1,000.00
130568	J & J PAINTING 03 LLC	701.021(1)	08/02/2022	600.00
130569	DIAMOND PAINT LLC	701.021(1)	08/02/2022	600.00
130570	EAGLE PAINTERS LLC	701.021(1)	08/02/2022	600.00
130581	CALDERON, HECTOR	701.021(1)	08/03/2022	5,000.00
130587	FOREN, WILLIAM GERALD	701.021(1)	08/02/2022	1,000.00
130593	DREAM HOME CONSTRUCTION INC	701.021(1)	08/05/2022	1,000.00

2 - EXEMPT CONTRACTOR WITH EMPLOYEES

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
130154	541 CONSTRUCTION SERVICES INC	701.035(3)	06/07/2022	1,000.00
130196	ERWERT, THOMAS MICHAEL	701.035(3)	06/09/2022	1,000.00
130205	COLOR PERFECTION PAINTING LLC	701.035(3)	06/10/2022	1,000.00
130215	3 GENIUS PAINTING LLC	701.035(3)	06/13/2022	1,000.00
130244	WINTERS PAINT COMPANY LLC	701.035(3)	06/14/2022	1,000.00
130280	PRAY ELECTRIC & CONSTRUCTION LLC	701.035(3)	06/22/2022	1,000.00
130323	NW MODERN DECKS & FENCES LLC	701.035(3)	06/23/2022	1,000.00
130326	GALICIAS I & S CONSTRUCTION LLC	701.035(3)	06/23/2022	1,000.00
130347	URIETAS QUALITY PAINTING LLC	701.035(3)	06/28/2022	1,000.00
130385	ALLSTAR GENERAL CONTRACTOR LLC	701.035(3)	07/01/2022	1,000.00
130389	SHACKLEFORD, KEVIN	701.035(3)	07/01/2022	1,000.00
130413	PAINT THE WORLD LLC	701.035(3)	07/04/2022	1,000.00
130417	RICS CV PAINTING AND REPAIR LLC	701.035(3)	07/04/2022	1,000.00
130419	ADVANCED CONSTRUCTION GROUP LLC	701.035(3)	07/06/2022	1,000.00
130428	C&M ROOFING AND CONSTRUCTION LLC	701.035(3)	07/11/2022	1,000.00
130429	RDG CONSTRUCTION INC	701.035(3)	07/13/2022	1,000.00
130472	CRATER LAKE MASONRY LLC	701.035(3)	07/19/2022	1,000.00
130502	MBS CONSTRUCTION LLC	701.035(3)	07/25/2022	1,000.00
130507	R & J CONSTRUCTION COMPANY LLC	701.035(3)	07/25/2022	1,000.00
130511	CASCADE CUSTOM FENCE & DECK CONSTRUCTION LLC	701.035(3)	07/28/2022	1,000.00
130512	SS COUNTERTOPS LLC	701.035(3)	07/28/2022	1,000.00
130518	MAGIC TOUCH PAINTING INC	701.035(3)	08/02/2022	1,000.00
130554	DAVIS, WALKER LEE	701.035(3)	07/28/2022	1,000.00
130565	FAST PROFESSIONAL PAINTING LLC	701.035(3)	08/02/2022	1,000.00
130572	SIMPLY PRO PAINTING LLC	701.035(3)	08/02/2022	1,000.00
130582	SALDIVAR GENERAL CONSTRUCTION LLC	701.035(3)	08/03/2022	1,000.00
130589	DAVIS, AUSTIN THOMAS	701.035(3)	08/05/2022	1,000.00

CONSTRUCTION CONTRACTORS BOARD ENFORCEMENT CONSENT AGENDA

8/8/2022

06/04/2022 - 08/07/2022

NOTICES OF INTENT (cont.)

3 - LEAD BASED PAINT

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
130170	PDX PAINT CREW INC	701.510(2)	06/08/2022	1,000.00
130176	AROUND THE BEND PAINT & WOODCARE LLC	701.510(2)	06/06/2022	1,000.00
130177	WEBFOOT PAINTING CO	701.510(2)	06/08/2022	1,000.00
130183	MOORE, JONATHAN ERIK	701.510(2)	06/07/2022	1,000.00
130186	VASQUEZ CONSTRUCTION COMPANY LLC	701.510(2)	06/08/2022	1,000.00
130191	JMC PAINTING LLC	701.510(2)	06/08/2022	1,000.00
130206	COAST TO COAST TILE & STONE LLC	701.510(2)	06/10/2022	1,000.00
130210	GENNADIY IVANOVICH DANILIN & ANNA ALEKSANDROVNA DANILIN	701.510(2)	06/10/2022	1,000.00
130238	CORONAS QUALITY CONSTRUCTION LLC	701.510(2)	06/14/2022	1,000.00
130240	CITYSCAPE RENOVATION & RESTORATION LLC	701.510(2)	06/14/2022	1,000.00
130241	TROSS LLC	701.510(2)	06/13/2022	1,000.00
130252	BRITANNIA CONSTRUCTION LLC	701.510(2)	06/15/2022	1,000.00
130268	TRIPLE D CONSTRUCTION INC	701.510(3)	06/29/2022	1,000.00
130302	MICHAEL CAMPBELL CONSTRUCTION LLC	701.510(2)	06/20/2022	1,000.00
130310	ROGERS PAINTING LLC	701.510(2)	06/22/2022	1,000.00
130311	QUINN, THOMAS MICHAEL	701.510(3)	06/22/2022	1,000.00
130325	MOONEY CONSTRUCTION AND DEVELOPMENT LLC	701.510(2)	06/24/2022	1,000.00
130327	EAGLE EYE PAINTING LLC	701.510(2)	06/23/2022	1,000.00
130342	JORGE ALBERTO CERDA TORRES & MONSERRAT PACHECO BAUTISTA	701.510(3)	06/24/2022	1,000.00
130357	THE GO 2 GUYS LLC	701.510(2)	06/27/2022	3,000.00
130386	COLOR MAP PAINTING LLC	701.510(3)	06/30/2022	1,000.00
130395	GANTT, STEPHEN LEIGH	701.510(2)	07/01/2022	1,000.00
130396	COMPLETE EXTERIORS INC	701.510(2)	07/01/2022	1,000.00
130404	YOUNGS BAY REMODELING COMPANY LLC	701.510(2)	07/01/2022	1,000.00
130405	OLIPHANT, JON HENRY	701.510(3)	07/04/2022	1,000.00
130415	DANIEL MAUST CONSTRUCTION LLC	701.510(2)	07/13/2022	1,000.00
130416	RICS CV PAINTING AND REPAIR LLC	701.510(2)	07/04/2022	1,000.00
130418	HUMBLE LLC	701.510(2)	07/13/2022	1,000.00
130426	JR PACIFIC CONSTRUCTION LLC	701.510(2)	07/08/2022	1,000.00
130440	SIGHTLINE CONSTRUCTION LLC	701.510(2)	07/11/2022	1,000.00
130454	CASTORENO, MASON ALEXANDER	701.510(2)	07/18/2022	1,000.00
130463	REAL IMPROVEMENTS LLC	701.510(2)	07/29/2022	1,000.00
130470	MEADOWLARK CONCEPTS LLC	701.510(2)	07/18/2022	1,000.00
130487	IC CONSTRUCTION LLC	701.510(2)	07/20/2022	1,000.00
130498	CASA BELLA CONSTRUCTION LLC	701.510(2)	07/22/2022	1,000.00
130508	WILLAMETTE R & R SERVICES LLC	701.510(3)	07/25/2022	1,000.00
130520	TRIPLETT JR, STEVEN MICHAEL	701.510(2)	07/27/2022	1,000.00
130559	PRECISION FINISH CARPENTRY LLC	701.510(2)	07/29/2022	1,000.00
130563	BLACKSTONE CONTRACTING LLC	701.510(3)	07/29/2022	1,000.00

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NOTICES OF INTENT (cont.)

3 - LEAD BASED PAINT (cont.)

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
130573	RR CHANDLER LLC	701.510(2)	08/02/2022	1,000.00
130574	G & SONS REMODELING LLC	701.510(2)	08/02/2022	1,000.00
130583	STUCK ELECTRIC COMPANY INC	701.510(2)	08/04/2022	1,000.00

4 - IMPROPER LICENSE ENDORSEMENT

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
130218	PLEASANT HILL DEVELOPMENT COMPANY LLC	701.021(4)	06/10/2022	1,000.00

5 - HIRING AN UNLICENSED SUBCONTRACTOR

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
130198	HOME DEPOT USA INC	701.026(1)	06/09/2022	1,000.00
130237	NEW RIVER HOMES LLC	701.026(1)	06/13/2022	1,000.00
130337	UNIVERSAL CONSTRUCTION SERVICES LLC	701.026(2)	06/24/2022	1,000.00
130398	IGNITE DESIGNS LLC	701.026(1)	07/01/2022	1,000.00
130495	RYWEST HOMES INC	701.026(1)	07/25/2022	1,000.00

6 - FAILURE TO DELIVER RESIDENTIAL CONSTRUCTION NOTICES

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
130401	SEWELLBUILT LLC	087.093(2)	07/01/2022	200.00
130437	ARTISTIC TOUCH CONSTRUCTION LLC	087.093(2)	07/13/2022	200.00
130444	IM CONSTRUCTION LLC	087.093(2)	07/12/2022	200.00
130445	IM CONSTRUCTION LLC	701.330(4)	07/12/2022	100.00
130446	IM CONSTRUCTION LLC	701.330(4)	07/12/2022	100.00

7 - SUSPENSIONS

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
130169	A & N CONSTRUCTION AND REMODEL LLC	701.068(8)	06/07/2022	0.00
130175	CANAAN LAND TILE LLC	701.102(2)(a)	06/06/2022	0.00
130181	NW CONTRACTING LLC	701.102(2)(a)	06/06/2022	0.00
130182	RED CEDAR CAPITAL PARTNERS LLC	701.102(2)(a)	06/06/2022	0.00
130184	HOME WISE INVESTMENTS LLC	701.102(2)(a)	06/06/2022	0.00
130185	G G MECHANICAL INC	701.102(2)(a)	06/07/2022	0.00
130190	SPRINGER CONSTRUCTION LLC	701.102(2)(a)	06/08/2022	0.00
130192	PNW MILLENNIAL LLC	701.102(2)(a)	06/08/2022	0.00
130193	OSCAR TILE LLC	701.102(2)(a)	06/08/2022	0.00
130200	CHAVEZ, JACOB OWEN	701.102(2)(a)	06/09/2022	0.00
130202	SUDDUTH, WESTON HUGH	701.102(2)(a)	06/09/2022	0.00
130209	THCONSTRUCTION LLC	701.068(8)	06/10/2022	0.00
130211	A & N CONSTRUCTION AND REMODEL LLC	701.102(2)(a)	06/10/2022	0.00
130217	FRAME OF MIND CONSTRUCTION INC	701.098(1)(b)	06/10/2022	0.00

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7 - SUSPENSIONS (cont.)

File #	Respondent	Cite	Date	Amount
130220	ATS CONSTRUCTION LLC	701.102(2)(a)	06/10/2022	0.00
130221	ALEGIS CONSTRUCTION INC	701.102(2)(a)	06/10/2022	0.00
130223	DECOTEAU, DANIEL JEFFREY	701.102(2)(a)	06/10/2022	0.00
130225	MELGARS FLOOR COVERING LLC	701.102(2)(a)	06/10/2022	0.00
130228	A & N CONSTRUCTION AND REMODEL LLC	701.102(2)(a)	06/10/2022	0.00
130229	ALL CITY GLASS OF OREGON LLC	701.102(2)(a)	06/13/2022	0.00
130263	ALLBRITTON, JEREMY OWEN	025.750	06/15/2022	
130272	BEST HEATING & CONTROL INC	701.515(1)(d)	06/17/2022	0.00
130273	MITTS CUSTOM HOMES LLC	701.515(1)(d)	06/17/2022	0.00
130274	JC MANAGEMENT LLC	701.515(1)(d)	06/17/2022	0.00
130286	E & L GENERAL CONTRACTORS INC	701.515(1)(d)	06/17/2022	0.00
130287	THE PACIFIC NW FLOORING CO LLC	701.515(1)(d)	06/17/2022	0.00
130290	HEUBERGER CONSTRUCTION CORPORATION	701.515(1)(d)	06/17/2022	0.00
130291	HOLISTIC PAINTING LLC	701.515(1)(d)	06/20/2022	0.00
130292	SBJ CONSULTING LLC	701.102(2)(b)	06/20/2022	0.00
130293	GIBSON, QUANAH MEHMET	701.098(1)(b)	06/20/2022	0.00
130294	BARTLETT, CHRISTOPHER LEWIS	701.515(1)(d)	06/20/2022	0.00
130295	HEARTH AND HOME RESIDENTIAL CONSTRUCTION INC	701.515(1)(d)	06/20/2022	0.00
130296	FREEDOM PAINTERS CORP	701.515(1)(d)	06/20/2022	0.00
130297	COAST HEARTH & HOME INC	701.515(1)(d)	06/20/2022	0.00
130298	MACLEOD CONSTRUCTION INC	701.515(1)(d)	06/20/2022	0.00
130299	OREGON CONTRACTOR REFLECTION HOMES LLC	701.102(2)(a)	06/20/2022	0.00
130333	BAXTERS ROOTER AND DRAIN SERVICES LLC	701.102(2)(a)	06/23/2022	0.00
130336	BURRELL TILE INC	701.102(2)(a)	06/23/2022	0.00
130343	WILLAMETTE VALLEY PAINTING AND CONSTRUCTION LLC	701.102(2)(a)	06/24/2022	0.00
130344	B & A CONSTRUCTIONS LLC	701.102(2)(a)	06/24/2022	0.00
130345	OSTLING, BRIAN JAMES	701.102(2)(a)	06/24/2022	0.00
130349	MODINE CONSTRUCTION INC	701.102(2)(a)	06/24/2022	0.00
130350	PERFORMANCE CONSTRUCTION LLC	701.102(2)(a)	06/24/2022	0.00
130359	O S CONCRETE LLC	701.102(2)(a)	06/27/2022	0.00
130366	HUMMEL, MYLES LEE	701.102(2)(a)	06/27/2022	0.00
130368	HEALTUP LLC	701.102(2)(a)	06/27/2022	0.00
130406	VERSATILE COMPANY LLC	701.102(2)(a)	07/04/2022	0.00
130411	SPECIALIZED FINISHED CONCRETE LLC	701.102(2)(a)	07/04/2022	0.00
130412	TRAVIS MANN ROOFING AND CONSTRUCTION LLC	701.102(2)(a)	07/04/2022	0.00
130425	BARCLAY BUILDERS INC	701.102(2)(a)	07/08/2022	0.00
130439	ROBLES PAINTING LLC	701.102(2)(a)	07/11/2022	0.00
130442	SURFACE AMERICA INC	701.098(1)(b)	07/12/2022	1,000.00
130448	HIGHRISE GLASS INC	701.098(1)(b)	07/13/2022	0.00
130462	FIELDS CONSTRUCTION COMPANY	701.102(2)(a)	07/15/2022	0.00

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7 - SUSPENSIONS (cont.)

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
130469	SCHWARTZ, DAVID BENNETT	701.102(2)(a)	07/18/2022	0.00
130473	ALEGIS CONSTRUCTION INC	701.102(2)(a)	07/18/2022	0.00
130475	5 STAR ENGINEERING LLC	701.102(2)(a)	07/18/2022	0.00
130476	OLSEN, TERRY LEE	701.102(2)(a)	07/18/2022	0.00
130483	YOUNGBLOOD & SONS INC	701.102(2)(a)	07/19/2022	0.00
130492	M&M CONSTRUCTION & REMODELING LLC	701.102(2)(a)	07/20/2022	0.00
130493	MOELLER, BERT EDWARD	701.102(2)(b)	07/20/2022	0.00
130494	DAWSON EXTERIOR LLC	701.102(2)(a)	07/20/2022	0.00
130500	APEX CONSTRUCTION LLC	701.102(2)(a)	07/22/2022	0.00
130514	DAVIS, FRANK LYNN	701.102(2)(b)	07/26/2022	0.00
130516	RYANS HOME IMPROVEMENT LLP	701.102(2)(b)	07/26/2022	0.00
130519	NOBLE ROOFING & CONSTRUCTION INC	701.102(2)(a)	07/27/2022	0.00
130543	COAST TO COAST TILE & STONE LLC	701.102(2)(a)	07/27/2022	0.00
130553	ADVANCED HOME EXTERIORS INC	701.102(2)(a)	07/27/2022	0.00
130594	YARD PERFECTIONS LLC	701.102(2)(a)	08/05/2022	0.00
130617	ELITE HOMES & DESIGN INCORPORATED	701.098(1)(b)	08/05/2022	

8 - OTHER

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
130195	JMC PAINTING LLC	701.305(2)	06/08/2022	200.00
130226	LUX PAINTING LLC	701.305(1)	06/13/2022	500.00
130227	THE FA BARTLETT TREE EXPERT COMPANY	701.106(1)(l)	06/10/2022	1,000.00
130234	PDX HOME SPECIALTIES LLC	701.305(1)	06/14/2022	500.00
130258	DOLMAGE, DAVID CHRISTOPHER	701.305(1)	06/15/2022	500.00
130259	FINISH LINE CONSTRUCTION LLC	701.106(1)(j)	06/15/2022	1,000.00
130261	STORIE BARRIERS CORP	701.098(1)(f)	06/15/2022	0.00
130262	WEST MEYER INC	701.098(1)(f)	06/15/2022	0.00
130265	FINEPOINT RENOVATIONS LLC	701.106(1)(j)	06/17/2022	1,000.00
130277	TRUITT PAINTING AND CONSTRUCTION LLC	701.305(2)	06/24/2022	200.00
130304	MICHAEL CAMPBELL CONSTRUCTION LLC	701.305(1)	06/22/2022	500.00
130312	A PLUS CONSTRUCTION LLC	701.106(1)(j)	06/22/2022	1,000.00
130317	COMMERCIAL ROOFING INC	701.098(1)(b)	06/22/2022	100.00
130341	GREAT DAY IMPROVEMENTS LLC	701.098(1)(b)	06/27/2022	50.00
130352	ABLE GENERAL CONTRACTING LLC	701.305(2)	06/28/2022	200.00
130356	MC MERRILL CONSTRUCTION LLC	701.305(1)	06/28/2022	500.00
130372	CLEAN SLATE LLC	701.305(1)	06/28/2022	500.00
130379	HOMEPRIDE ROOFING & SIDING LLC	701.106(1)(j)	06/30/2022	1,000.00
130391	AMERICAN EAGLE HOME IMPROVEMENT & CONSTRUCTION LLC	701.098(1)(g)	07/07/2022	1,000.00
130421	PARKS, ALEX ROY	701.106(1)(j)	07/13/2022	1,000.00

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8 - OTHER (cont.)

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
130424	NOAH T LACEY CONSTRUCTION LLC	701.106(1)(j)	07/08/2022	1,000.00
130436	VANCILLS ROOFING AND CONSTRUCTION LLC	701.305(1)	07/13/2022	500.00
130451	ALLURE CONSTRUCTION LLC	701.106(1)(j)	07/15/2022	1,000.00
130452	UNITY PACIFIC CONSTRUCTION CORP	701.106(1)(j)	07/15/2022	1,000.00
130453	AA PACIFIC HOMES LLC	701.106(1)(j)	07/15/2022	1,000.00
130464	LOST CREEK FENCE LLC	701.305(2)	07/18/2022	200.00
130467	PDXKINGS EXPERT PAINTING SERVICES LLC	701.106(1)(j)	07/29/2022	1,000.00
130506	WILLAMETTE R & R SERVICES LLC	701.106(1)(j)	07/25/2022	1,000.00
130513	TYLER DEAN CONSTRUCTION INC	701.106(1)(j)	07/27/2022	1,000.00
130522	THOMAS, JOHN WAYNE	701.305(1)	07/27/2022	500.00
130524	UNITED TILEWORKS LLC	701.305(1)	07/27/2022	500.00
130527	DOTSON CONSTRUCTION LLC	701.305(1)	07/27/2022	500.00
130537	GABRIELLE FLORENCE BURCH & KENNETH EDWIN BURCH	701.305(1)	07/27/2022	500.00
130547	GONZALES CUSTOM CARPENTRY LLC	701.305(1)	07/28/2022	500.00
130566	MATTERN TRIBBY CONSTRUCTION LLC	701.106(1)(j)	08/01/2022	1,000.00
130592	GT EXCAVATION INC	701.305(1)	08/05/2022	500.00

9 - CRIMINAL / INJUNCTIONS / STOP WORK

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
130267	WOODS, ROBERT LEWIS	701.098(1)(i)	06/16/2022	0.00
130269	BIGG BANX RENOVATIONS LLC	701.098(1)(i)	06/16/2022	0.00
130488	DUCKING COOL HVAC LLC	701.098(1)(i)	07/20/2022	0.00

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FINAL ORDERS

1 - ADVERTISING, BIDDING OR WORKING WITHOUT A LICENSE

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
129691	GONZALEZ, IRVIN PINEDA	701.021(1)	06/28/2022	5,000.00
129968	PIN OAKS LUXURY LIVING LLC	701.021(1)	07/01/2022	1,000.00
129977	GREENLIFE LAWCARE & MAINTENANCE LLC	701.021(1)	06/13/2022	1,000.00
129979	HEINZ, SCOTT KEVIN	701.021(1)	06/08/2022	700.00
129984	ISAAC PAINTING LLC	701.021(1)	06/23/2022	1,000.00
129985	PNW HANDYMAN LLC	701.021(1)	06/24/2022	600.00
129994	IDAHO ROOF REPAIR LLC	701.021(1)	06/17/2022	1,000.00
130012	GABRIEL, JAY	701.021(1)	06/23/2022	600.00
130017	STRYKER, KYLE FRANCIS	701.021(1)	06/23/2022	1,000.00
130020	WHITE, ELI	701.021(1)	06/23/2022	5,000.00
130047	SANCHEZ, VALENTIN HERNANDEZ	701.021(1)	06/10/2022	1,000.00
130049	MEJIA, ALBERTO MANUEL	701.021(1)	06/30/2022	1,000.00
130066	GGQ PAINTING LLC	701.021(1)	06/14/2022	1,000.00
130080	CONSTRUCTION PROFESSIONALS LLC	701.021(1)	07/12/2022	5,000.00
130081	MURRAY, JOHNNY RAY	701.021(1)	07/18/2022	5,000.00
130083	ROBERGE & CARLSON JOINT VENTURE INC	701.021(1)	06/15/2022	1,000.00
130090	HERNANDEZ MORALES, VICTOR A	701.021(1)	06/10/2022	1,000.00
130092	MORALES, JONATHAN HERNANDEZ	701.021(1)	06/10/2022	1,000.00
130097	ADVANCED MARBLE & GRANITE INC	701.021(1)	06/16/2022	1,000.00
130101	LASLEY, CASEY LEE	701.021(1)	06/28/2022	1,000.00
130102	RASMUSSEN, CODY D	701.021(1)	06/23/2022	5,000.00
130107	GGQ PAINTING LLC	701.021(1)	06/28/2022	1,000.00
130108	JACKSON, CHAD	701.021(1)	06/23/2022	600.00
130109	BROWN III, JACK A	701.021(1)	07/14/2022	1,000.00
130110	BROWN III, JACK A	701.021(1)	07/14/2022	5,000.00
130113	BLACK MAGIC ASPHALT LLC	701.021(1)	06/28/2022	1,000.00
130125	BOLER, ERIC ANTHONY	701.021(1)	06/29/2022	5,000.00
130128	MURPHY, LARRY JARANDA	701.021(1)	06/29/2022	1,000.00
130132	ALBERTS GRANITE & LANDSCAPING LLC	701.021(1)	07/12/2022	1,000.00
130133	BOLER, ERIC ANTHONY	701.021(1)	06/29/2022	700.00
130136	VARGAS CONCRETE CONSTRUCTION LLC	701.021(1)	06/27/2022	5,000.00
130138	RAYGOZA, JUAN PABLO	701.021(1)	06/30/2022	5,000.00
130141	FIELDS, JOSHUA	701.021(1)	06/29/2022	5,000.00
130147	SPECIALTY ROOFING LLC	701.021(1)	07/25/2022	1,000.00
130148	PAINTER, TROY ORLAN	701.021(1)	06/20/2022	1,000.00
130149	STEWART, DANIEL ROBERT	701.021(1)	06/29/2022	1,000.00
130152	ALVAREZ, RAUL ANTONIO	701.021(1)	06/23/2022	1,000.00
130156	MARTINEZ PEREZ, EDGAR EDMUNDO	701.021(1)	06/29/2022	1,000.00
130158	EVS CONSTRUCTION AND LANDSCAPING LLC	701.021(1)	06/27/2022	1,000.00
130172	FRIZZELL, ETHAN	701.021(1)	07/12/2022	600.00

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1 - ADVERTISING, BIDDING OR WORKING WITHOUT A LICENSE (cont.)

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
130178	WISE AND SONS CONSTRUCTION LLC	701.021(1)	07/01/2022	1,000.00
130179	PINO ROJAS, ANDRES ALBERTO	701.021(1)	06/28/2022	1,000.00
130188	MAST, DANIEL KENNETH	701.021(1)	07/12/2022	1,000.00
130199	BITTNER CONSTRUCTION LLC	701.021(1)	07/13/2022	1,000.00
130203	HM BROS SIDING LLC	701.021(1)	07/12/2022	1,000.00
130213	OI PROPERTY INVESTMENTS LLC	701.021(1)	07/18/2022	5,000.00
130219	NIC GRANTS JUNIPER AND CONSTRUCTION LLC	701.021(1)	07/12/2022	5,000.00
130239	REKON TREES FC LLC	701.021(1)	07/18/2022	700.00
130249	TRUE TEMP HEATING AND AC LLC	701.021(1)	07/18/2022	5,000.00
130253	CALDERON COYOTL, ARTURO	701.021(1)	07/04/2022	1,000.00
130264	MOORE, RICHARD BURT	701.021(1)	07/07/2022	1,000.00
130266	BAILEY, PETER JAMES	701.021(1)	07/12/2022	1,000.00
130276	PIMENTEL, ERNESTO	701.021(1)	07/19/2022	5,000.00
130282	HOCHSTETLER CONSTRUCTION & PETROLEUM LLC	701.021(1)	07/12/2022	1,000.00
130284	MRB GENERAL CONTRACTING INC	701.021(1)	07/12/2022	1,000.00
130285	MILLER, LAURENCE JOSEPH	701.021(1)	07/12/2022	1,000.00
130301	HERNANDEZ, ANDREA MARIE	701.021(1)	07/27/2022	1,000.00
130307	RICE, BRIAN SCOT	701.021(1)	07/18/2022	5,000.00
130316	MATSCHINER, DANIEL JOHN	701.021(1)	07/08/2022	1,000.00
130335	REIMCHE, SHANE JUSTINE	701.021(1)	07/19/2022	5,000.00
130348	MOSELEY METAL FAB LLC	701.021(1)	07/21/2022	1,000.00
130362	RAMOS, JULIAN MATHEW	701.021(1)	07/22/2022	1,000.00
130377	THROUGH THE ROOF LLC	701.021(1)	07/25/2022	600.00
130380	DUFRESNE, ALAN LYNN	701.021(1)	08/03/2022	5,000.00
130384	THOMASSON, CHERYL ANN	701.021(1)	07/25/2022	1,000.00
130388	ATEAM SERVICES LLC	701.021(1)	08/03/2022	1,000.00
130397	SCOTT ELLIOTT CONSTRUCTION LLC	701.021(1)	07/26/2022	1,000.00
130399	MENA, JAVIER S	701.021(1)	08/03/2022	5,000.00
130414	MENDEZ GUTIERREZ, ABRAHAM	701.021(1)	07/29/2022	1,000.00
130443	DR HORTON INC PORTLAND	701.021(1)	08/03/2022	1,000.00
130474	DERSTINE, CHAD D	701.021(1)	08/01/2022	1,000.00

2 - EXEMPT CONTRACTOR WITH EMPLOYEES

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
129864	A & J FLOORING INSTALLATION LLC	701.035(3)	06/14/2022	1,000.00
129865	AMAZING PAINTING & RENOVATION LLC	701.035(3)	06/07/2022	1,000.00
129907	ULTIMATE ROOFING LLC	701.035(3)	06/13/2022	1,000.00
129955	DOVENSPIKE CONSTRUCTION LLC	701.035(3)	06/09/2022	1,000.00
129967	CHARTER, HENRY BRUCE	701.035(3)	06/13/2022	1,000.00
130028	ALPHA AND OMEGA ENTERPRISES LLC	701.035(3)	06/27/2022	1,000.00

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FINAL ORDERS (cont.)

2 - EXEMPT CONTRACTOR WITH EMPLOYEES (cont.)

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
130031	WU, XINQUAN	701.035(3)	06/23/2022	1,000.00
130032	TRINIDAD CONSTRUCTION LLC	701.035(3)	06/29/2022	1,000.00
130034	STG CARPENTRY LLC	701.035(3)	06/14/2022	1,000.00
130039	VAZQUEZ VERDUGO, MARCO ANTONIO	701.035(3)	06/23/2022	1,000.00
130051	LANCE NEVIS PAINTING AND DECORATING LLC	701.035(3)	06/29/2022	1,000.00
130065	GOLD FLASH CONSTRUCTION LLC	701.035(3)	06/14/2022	1,000.00
130094	OREGON TREE & SHRUBBERY SPECIALIST LLC	701.035(3)	06/15/2022	1,000.00
130095	SNETHEN, JEFFREY TODD	701.035(3)	06/23/2022	1,000.00
130103	HARNEY, PATRICK ILEFF	701.035(3)	06/09/2022	1,000.00
130112	CLARK, TYLER GENE	701.035(3)	06/28/2022	1,000.00
130118	ACTION JACKSON CONSTRUCTION LLC	701.035(3)	06/20/2022	1,000.00
130129	GPT CONSTRUCTION LLC	701.035(3)	06/27/2022	1,000.00
130154	541 CONSTRUCTION SERVICES INC	701.035(3)	07/12/2022	1,000.00
130196	ERWERT, THOMAS MICHAEL	701.035(3)	07/28/2022	1,000.00
130205	COLOR PERFECTION PAINTING LLC	701.035(3)	07/13/2022	1,000.00
130244	WINTERS PAINT COMPANY LLC	701.035(3)	07/28/2022	1,000.00
130323	NW MODERN DECKS & FENCES LLC	701.035(3)	07/27/2022	1,000.00
130326	GALICIAS I & S CONSTRUCTION LLC	701.035(3)	07/19/2022	1,000.00
130347	URIETAS QUALITY PAINTING LLC	701.035(3)	07/25/2022	1,000.00
130413	PAINT THE WORLD LLC	701.035(3)	07/29/2022	1,000.00
130419	ADVANCED CONSTRUCTION GROUP LLC	701.035(3)	08/01/2022	1,000.00

3 - LEAD BASED PAINT

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
129858	CASTANEDA, GUSTAVO R	701.510(2)	06/08/2022	1,000.00
129906	JOSSY PLUMBING SERVICES LLC	701.510(2)	06/14/2022	1,000.00
129933	COOPER DESIGNBUILDERS INC	701.510(2)	06/08/2022	1,000.00
129956	DRW CONSTRUCTION LLC	701.510(2)	06/07/2022	1,000.00
130006	ARIZMENDI FRIAS, LUIS REY	701.510(2)	06/08/2022	1,000.00
130018	GAGE CONTRACTORS INC	701.510(2)	06/08/2022	1,000.00
130037	ARROWHEAD CONSTRUCTION LLC	701.510(2)	06/14/2022	1,000.00
130054	LANCE NEVIS PAINTING AND DECORATING LLC	701.510(2)	06/29/2022	1,000.00
130061	A PLUS BUILDING SPECIALIST LLC	701.510(2)	06/23/2022	1,000.00
130071	BROTHERS CONSTRUCTION LLC	701.510(2)	06/23/2022	1,000.00
130091	HUBBARD BROS PAINTING AND DRYWALL LLC	701.510(2)	06/28/2022	1,000.00
130099	ZEPPELELLA CONSTRUCTION LLC	701.510(2)	06/14/2022	1,000.00
130111	TRU NORTH CONSTRUCTION LLC	701.510(2)	06/17/2022	1,000.00
130120	JMC PAINTING LLC	701.510(2)	06/29/2022	1,000.00
130124	CONRAD CONSTRUCTION LLC	701.510(2)	06/13/2022	1,000.00
130126	PORTLAND PAINTING & RESTORATION INC	701.510(2)	07/06/2022	1,000.00

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FINAL ORDERS (cont.)

3 - LEAD BASED PAINT (cont.)

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
130176	AROUND THE BEND PAINT & WOODCARE LLC	701.510(2)	07/12/2022	1,000.00
130183	MOORE, JONATHAN ERIK	701.510(2)	07/01/2022	1,000.00
130186	VASQUEZ CONSTRUCTION COMPANY LLC	701.510(2)	07/12/2022	1,000.00
130191	JMC PAINTING LLC	701.510(2)	07/04/2022	1,000.00
130206	COAST TO COAST TILE & STONE LLC	701.510(2)	07/06/2022	1,000.00
130210	GENNADIY IVANOVICH DANILIN & ANNA ALEKSANDROVNA DANILIN	701.510(2)	07/04/2022	1,000.00
130238	CORONAS QUALITY CONSTRUCTION LLC	701.510(2)	07/29/2022	1,000.00
130240	CITYSCAPE RENOVATION & RESTORATION LLC	701.510(2)	07/18/2022	1,000.00
130241	TROSS LLC	701.510(2)	07/07/2022	1,000.00
130252	BRITANNIA CONSTRUCTION LLC	701.510(2)	07/08/2022	1,000.00
130268	TRIPLE D CONSTRUCTION INC	701.510(3)	07/25/2022	1,000.00
130302	MICHAEL CAMPBELL CONSTRUCTION LLC	701.510(2)	07/06/2022	1,000.00
130311	QUINN, THOMAS MICHAEL	701.510(3)	08/03/2022	1,000.00
130325	MOONEY CONSTRUCTION AND DEVELOPMENT LLC	701.510(2)	07/18/2022	1,000.00
130342	JORGE ALBERTO CERDA TORRES & MONSERRAT PACHECO BAUTISTA	701.510(3)	07/07/2022	1,000.00
130357	THE GO 2 GUYS LLC	701.510(2)	07/28/2022	3,000.00
130386	COLOR MAP PAINTING LLC	701.510(3)	07/27/2022	1,000.00
130395	GANTT, STEPHEN LEIGH	701.510(2)	08/04/2022	1,000.00
130405	OLIPHANT, JON HENRY	701.510(3)	07/28/2022	1,000.00
130426	JR PACIFIC CONSTRUCTION LLC	701.510(2)	07/21/2022	1,000.00
130440	SIGHTLINE CONSTRUCTION LLC	701.510(2)	08/01/2022	1,000.00

4 - IMPROPER LICENSE ENDORSEMENT

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
130089	KEETON KING CONTRACTING LLC	701.021(2)	07/01/2022	1,000.00
130089	KEETON KING CONTRACTING LLC	701.021(2)	06/28/2022	1,000.00
130218	PLEASANT HILL DEVELOPMENT COMPANY LLC	701.021(4)	07/18/2022	1,000.00

5 - HIRING AN UNLICENSED SUBCONTRACTOR

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
130098	COLKITT INCORPORATED	701.026(1)	06/23/2022	1,000.00
130105	STEWART & SON GATE AND FENCE LLC	701.026(1)	07/01/2022	1,000.00
130337	UNIVERSAL CONSTRUCTION SERVICES LLC	701.026(2)	07/19/2022	1,000.00
130398	IGNITE DESIGNS LLC	701.026(1)	07/26/2022	1,000.00

6 - FAILURE TO DELIVER RESIDENTIAL CONSTRUCTION NOTICES

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
129962	AZTECA TREE SERVICE LLC	087.093(2)	06/07/2022	200.00

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6 - FAILURE TO DELIVER RESIDENTIAL CONSTRUCTION NOTICES (cont.)

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
130401	SEWELLBUILT LLC	087.093(2)	08/03/2022	200.00

7 - SUSPENSIONS

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
130029	BELL, RUSSELL DWIGHT	701.102(2)(a)	06/07/2022	0.00
130035	WJ PAINTING INC	701.098(1)(b)	06/08/2022	0.00
130050	PLAN B CONTRACTING LLC	701.102(2)(a)	06/10/2022	0.00
130053	WEST COAST MANAGEMENT & CONSTRUCTION LLC	701.102(2)(a)	06/10/2022	0.00
130056	REED, JOHNATHON ROBERT	701.102(2)(a)	06/10/2022	0.00
130062	IRON FIST CONSTRUCTION LLC	701.098(1)(b)	06/10/2022	0.00
130063	AZTEC REMODELS LLC	701.098(1)(b)	06/10/2022	0.00
130069	BOBCAT PAINTING & CONSTRUCTION LLC	701.098(1)(b)	06/10/2022	0.00
130146	URBAN PRO LLC	701.098(1)(b)	08/04/2022	0.00
130169	A & N CONSTRUCTION AND REMODEL LLC	701.068(8)	06/30/2022	0.00
130180	SCOTT D WAGAR INSPECTIONS LLC	701.098(1)(b)	07/01/2022	0.00
130181	NW CONTRACTING LLC	701.102(2)(a)	07/01/2022	0.00
130182	RED CEDAR CAPITAL PARTNERS LLC	701.102(2)(a)	07/01/2022	0.00
130190	SPRINGER CONSTRUCTION LLC	701.102(2)(a)	08/05/2022	0.00
130200	CHAVEZ, JACOB OWEN	701.102(2)(a)	07/01/2022	0.00
130202	SUDDUTH, WESTON HUGH	701.102(2)(a)	07/01/2022	0.00
130209	THCONSTRUCTION LLC	701.068(8)	07/06/2022	0.00
130211	A & N CONSTRUCTION AND REMODEL LLC	701.102(2)(a)	07/07/2022	0.00
130217	FRAME OF MIND CONSTRUCTION INC	701.098(1)(b)	07/07/2022	0.00
130220	ATS CONSTRUCTION LLC	701.102(2)(a)	07/07/2022	0.00
130221	ALEGIS CONSTRUCTION INC	701.102(2)(a)	07/07/2022	0.00
130223	DECOTEAU, DANIEL JEFFREY	701.102(2)(a)	07/07/2022	0.00
130228	A & N CONSTRUCTION AND REMODEL LLC	701.102(2)(a)	07/07/2022	0.00
130229	ALL CITY GLASS OF OREGON LLC	701.102(2)(a)	07/07/2022	0.00
130263	ALLBRITTON, JEREMY OWEN	025.750	06/16/2022	0.00
130333	BAXTERS ROOTER AND DRAIN SERVICES LLC	701.102(2)(a)	07/18/2022	0.00
130343	WILLAMETTE VALLEY PAINTING AND CONSTRUCTION LLC	701.102(2)(a)	07/19/2022	0.00
130344	B & A CONSTRUCTIONS LLC	701.102(2)(a)	07/19/2022	0.00
130345	OSTLING, BRIAN JAMES	701.102(2)(a)	08/03/2022	0.00
130349	MODINE CONSTRUCTION INC	701.102(2)(a)	07/19/2022	0.00
130350	PERFORMANCE CONSTRUCTION LLC	701.102(2)(a)	07/19/2022	0.00
130359	O S CONCRETE LLC	701.102(2)(a)	07/19/2022	0.00
130366	HUMMEL, MYLES LEE	701.102(2)(a)	07/19/2022	0.00
130368	HEALTUP LLC	701.102(2)(a)	07/19/2022	0.00
130411	SPECIALIZED FINISHED CONCRETE LLC	701.102(2)(a)	08/04/2022	0.00
130412	TRAVIS MANN ROOFING AND CONSTRUCTION LLC	701.102(2)(a)	07/27/2022	0.00

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FINAL ORDERS (cont.)

7 - SUSPENSIONS (cont.)

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
130425	BARCLAY BUILDERS INC	701.102(2)(a)	08/04/2022	0.00
130439	ROBLES PAINTING LLC	701.102(2)(a)	08/04/2022	0.00
130442	SURFACE AMERICA INC	701.098(1)(b)	07/28/2022	1,000.00
130448	HIGHRISE GLASS INC	701.098(1)(b)	08/04/2022	0.00
130491	HAGAR, AUDIE SHANNON	025.750	07/20/2022	0.00

8 - OTHER

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
129883	CAMPBELL, JESS ROY	701.305(1)	06/08/2022	500.00
130008	SHAMES CONSTRUCTION COMPANY LTD	701.098(1)(f)	06/06/2022	0.00
130024	NW ARBOR BARBER LLC	701.106(1)(j)	06/29/2022	1,000.00
130052	TRUJILLO, FREDERICK JULIAN	701.106(1)(j)	06/10/2022	1,000.00
130060	A PLUS BUILDING SPECIALIST LLC	701.106(1)(j)	06/23/2022	1,000.00
130075	NORTH COAST HANDYMAN & WOODWORKING LLC	701.106(1)(j)	06/14/2022	1,000.00
130079	CHROME CONSTRUCTION SERVICES LLC	701.098(1)(g)	06/28/2022	1,000.00
130142	THOMPSONS HANDYMAN SERVICE INC	701.106(1)(j)	06/27/2022	1,000.00
130167	SEAROSE YARD & HOME LLC	701.305(1)	06/22/2022	500.00
130195	JMC PAINTING LLC	701.305(2)	07/04/2022	200.00
130226	LUX PAINTING LLC	701.305(1)	07/07/2022	500.00
130234	PDX HOME SPECIALTIES LLC	701.305(1)	07/13/2022	500.00
130258	DOLMAGE, DAVID CHRISTOPHER	701.305(1)	08/03/2022	500.00
130261	STORIE BARRIERS CORP	701.098(1)(f)	07/14/2022	0.00
130262	WEST MEYER INC	701.098(1)(f)	07/14/2022	0.00
130277	TRUITT PAINTING AND CONSTRUCTION LLC	701.305(2)	07/20/2022	200.00
130304	MICHAEL CAMPBELL CONSTRUCTION LLC	701.305(1)	07/06/2022	500.00
130312	A PLUS CONSTRUCTION LLC	701.106(1)(j)	07/19/2022	1,000.00
130341	GREAT DAY IMPROVEMENTS LLC	701.098(1)(b)	07/20/2022	50.00
130352	ABLE GENERAL CONTRACTING LLC	701.305(2)	07/22/2022	200.00
130356	MC MERRILL CONSTRUCTION LLC	701.305(1)	07/22/2022	500.00
130372	CLEAN SLATE LLC	701.305(1)	07/28/2022	500.00
130379	HOMEPRIDE ROOFING & SIDING LLC	701.106(1)(j)	07/25/2022	1,000.00
130421	PARKS, ALEX ROY	701.106(1)(j)	08/03/2022	1,000.00

9 - CRIMINAL / INJUNCTIONS / STOP WORK

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
128930	FLYNN, ANTHONY JOHN	701.098(1)(i)	07/26/2022	0.00
129912	PALMER, HUNTER MICHAEL PAUL	701.098(1)(i)	07/01/2022	0.00
130119	HALLIWELL HANDYMAN SERVICES LLC	701.098(1)(i)	08/02/2022	0.00
130123	SELVY JR, PAUL WILLIAM	701.098(1)(i)	08/02/2022	0.00

CONSTRUCTION CONTRACTORS BOARD

201 High Street SE, Suite 600
P.O. Box 14140
Salem, OR 97309-5052
503-378-4621
503-373-2007 FAX



Memorandum

To: Board Members
From: Ashlie Rios, System Improvement Analyst
Date: August 8, 2022
Subject: Best Practices for Boards and Commission Procedures (KPM 9)

DISCUSSION

The “Best Practices for Boards and Commission Procedures” is a Key Performance Measure (KPM) that all Oregon boards and commissions are obligated to report upon.

KPM 9 was developed by the Legislature in approximately 2005, and we began reporting this KPM in 2008. I am the KPM coordinator for the agency.

Attached to this memo is the chart that lists these best practices. You will find a description, how the information is presented to the Board, and the date(s) the material was provided.

BOARD ACTION

After reviewing the attached chart, board members will vote to determine whether the agency has complied in the current reporting period.

After the Board has voted, I will complete the performance measure document for KPM 9. I will then submit the results to the agency budget officer and to the Oregon State Legislature.

Best Practices for Boards and Commissions Chart
Key Performance Measure 9
(7/1/21-6/30/22)

Best Practices Criteria	Action Plan	Status
1. Executive Director's performance expectations are current	<ul style="list-style-type: none"> • Review position description as part of annual performance feedback. • Identify performance expectations that should be adopted. 	<p>In Progress – Previous performance evaluation competed in August 2020.</p> <p>Next review is set for August 2022.</p>
2. Executive Director received annual performance feedback	<ul style="list-style-type: none"> • Initiate performance evaluation process by issuing surveys to board members and managers. • Board review results and provide feedback and evaluation to administrator. 	<p>In Progress – Previous performance evaluation competed in August 2020.</p> <p>Next review is set for August 2022.</p>
3. The agency's mission and high-level goals are current and applicable	<ul style="list-style-type: none"> • Mission reflects twin aims of consumer protection and promoting positive business climate. • Goals are reflected in Key Performance Measures: customer service, effective enforcement, timely and equitable dispute resolution. 	<p>Annual review of KPM's with Board.</p> <p>Ongoing reporting of progress and outcomes at board meetings.</p>
4. The Board reviews the Annual Performance Progress Report	<ul style="list-style-type: none"> • Annually the Board reviews the Key Performance Measures contained in the Annual Performance Progress Report (APPR) 	<p>In Progress – Previous formal update and action was completed in August 2020.</p> <p>Next renew is set for August 2022.</p>
5. The Board is appropriately involved in review of agency's key communications	<ul style="list-style-type: none"> • Board is kept apprised of key issues related to budget, staffing and operations through both formal board meeting and other communications. 	<p>Ongoing – formal board meetings and informal communications</p>
6. The Board is appropriately involved in policy making activities	<ul style="list-style-type: none"> • Board sets overall policy direction and authorizes shifts in policy. 	<p>Ongoing through board meetings, as needed, or through protocols adopted by the Board allowing agency action after appropriate consultation</p>
7. The agency's policy options packages are aligned with their mission and goals	<ul style="list-style-type: none"> • Review primary budget drivers with Board members. • Review budget proposals for agency policy packages that will enlarge or contract agency operations. 	<p>Ongoing through regular Board meetings and more regularly as needed.</p>

8. The Board reviews all proposed budgets (likely occurs every 2 years)	<ul style="list-style-type: none"> • Build deeper understanding of state budget process with board members. • Board understands and tracks key budget drivers, including legislatively authorized “limitation” and ending balance. 	Ongoing
9. The Board periodically reviews key financial information and audit findings	<ul style="list-style-type: none"> • Board reviews actuals to date and projections for revenue and expenditures. • Board reviews audit findings provided to agency. 	Financial updates – Every Board meeting Audit or other findings – Irregular, as received
10. The Board is appropriately accounting for resources	<ul style="list-style-type: none"> • Board reviews fee increase or decrease proposals in context of agency budgets and revenue and expenditure reports 	Ongoing
11. The agency adheres to accounting rules and other relevant financial controls	<ul style="list-style-type: none"> • Agency follows DAS policies, including the Oregon Accounting Manual and generally accepted accounting procedures (GAAP) • Payments by CCB are remitted via DAS 	Ongoing
12. Board members act in accordance with their roles as public representatives	<ul style="list-style-type: none"> • Oregon Public Meeting laws (ORS Chapter 192) • Oregon Administrative laws for rulemaking and conducting Appeal Committees • Oregon Government Standards and Practices (ethics) laws • Receives updates and training on law changes (e.g. ORS Chapter 183 and Chapter 244 and the revised ethics laws and “A Guide for Public Officials” 	Every Board meeting Ethics training for the entire Board was completed in February 2022 and will be provided again in February 2024.
13. The Board coordinates with others where responsibilities and interests overlap	<ul style="list-style-type: none"> • Board members participate in appropriate occupational associations on legislative and administrative rule issues 	Ongoing
14. The Board members identify and attend appropriate training sessions	<ul style="list-style-type: none"> • Receive training from Department of Justice representatives at regular meetings • Attend new board member orientation and read CCB Board Member Manual 	Ethics training February 2022. Next training will be in February 2024.
15. The Board reviews its management practices to ensure best practices are utilized	<ul style="list-style-type: none"> • Annually the Board reviews and reports on its best practices (Key Performance Measure 9) 	Discussed and approved at 8/26/2020 Board meeting. Next meeting will be held in August 2022.