

the

TOOLBOX

January 2020



Construction
Contractors Board
PO Box 14140
Salem, OR 97309-5052
Phone: 503-378-4621
Fax: 503-373-2007
www.oregon.gov/ccb

E-Watch Alerts: Stay in Compliance

Even unintentional suspensions and expirations of your license or a subcontractor's can lead to violations. CCB's online service, E-Watch, enables you to monitor the status of any contractor's license on an ongoing basis. If a license status changes, an email will alert you. This quick notification enables you to address issues quickly, allowing everyone to get back to work.

Signing Up is Easy

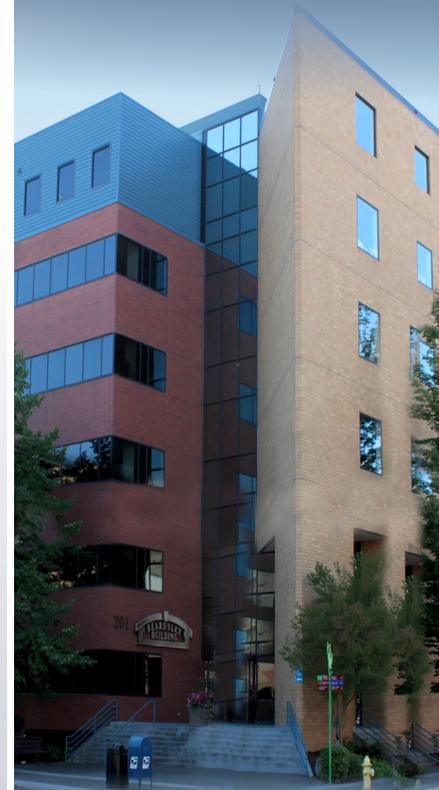
If you have an online services account, you can sign up for E-Watch.

1. Sign in to your online services account.
2. Click the E-Watch link, located on the left-hand side of the screen.
3. Click on an existing tab or create a new tab to start adding licenses.
4. Enter the license number of any contractor.
5. Click submit.

If the license expires, is suspended, or becomes inactive, you'll receive an email about the change.

Stay Up to Date on Any License

You can monitor more than just a subcontractor's license; you can also monitor your own. If your license is suspended or expires, you'll know when it happens. To find out more about E-Watch, visit your online service portal at <https://portal.ccb.state.or.us/>, or call the CCB at 503-378-4621.



Live CCB Classes Coming to the Portland Area!

We're kicking off this winter with live classes at new locations in the Portland area, from Beaverton to Gresham. Each class will feature speakers from the CCB, 8-1-1, and Department of Environmental Quality.

Live classes give contractors a chance to network with other contractors, ask questions of the CCB and other agencies, and fulfill the 3-hour CCB continuing education credit. We also pass out free tri-folds and brochures you can distribute to clients.

Seats are going fast. Hurry to sign up online!
<https://www.oregon.gov/CCB/Pages/ccbclasses.aspx>

Here's the schedule:

- Portland - Jan. 21 (Class full)
- Oregon City - Jan. 27 (Class full)
- Gresham - Feb. 7
- Beaverton - Feb. 25 (Class full)
- Newberg - Feb. 28
- Gresham - Mar. 26

Catch Us in Other Locations this Spring and Summer!

We've scheduled classes in Grants Pass, Eugene, Albany, Salem and Klamath Falls. This summer, we'll be returning to Eastern Oregon and the coast. We'll update our online schedule as we confirm the rooms. Watch for the postcards in the mail!



CCB Live Class Postcards Have Changed—For the Better!



When the CCB teaches live classes in an area, we advertise those classes with postcards, which we mail to contractors in that county and in surrounding counties. We've given our postcards a makeover, and now they include a QR (Quick Response) code!

QR codes contain information that your smart phone can read and process. If you receive a postcard, turn on your smart phone camera and hover the camera over the code. Your smart phone will read the code through the camera. You'll see a pop up on the screen directing you to our Event Brite website, where you can sign up with your phone. You don't even have to use a computer!

If you're unable to sign up online, you can still register by phone or email. Call us at 503-934-2227 with questions.

ODOT Alerts Oregonians about ID Changes in 2020

Something big is happening October first of this year. If you aren't paying attention, it might mean missing your flight out of PDX or another Oregon airport. On October 1, the Transportation Security Administration, or TSA, begins requiring a new type of identification to board a commercial aircraft. The new ID must be compliant with something called the Real ID Act. It's designed to keep us safer in the air, but if you try to board an aircraft using an Oregon driver license – it won't work. That's because the current Oregon driver license is not Real ID compliant.

Oregon DMV can't begin offering a Real ID option until July 6, 2020. To fulfill the demand of nearly one million Oregonians who will want a Real ID license, DMV would have to issue 32 licenses a second every business day from July to October. That's just not possible. If you don't have a Real ID compliant form of ID at the airport, TSA will put you through an alternate identity verification process that could take an hour or more and would very possibly mean you'd be too late to make your flight.

There is an answer for Oregonians: obtain and use a passport or passport card. The cost of getting a new passport card is roughly equal to that of getting a replacement license with the Real ID option – and you can apply now at one of over 76 acceptance sites across Oregon. To find out more, visit <https://www.Oregon.gov/REALID>

By the way, Washingtonians already have the option of getting a Real ID compliant driver license. Go to <https://id2020wa.com/> to find out more.



Do You Renovate or Demolish Buildings? DEQ Has a Message About Asbestos

Have you been hired to renovate or demolish a building? Have you taken the required steps to identify and properly remove asbestos-containing materials that may be present? Prior to demolition or renovation activities performed by a contractor, business owner or property manager, an accredited inspector must perform an asbestos survey and produce an asbestos survey report.

The Oregon Department of Environmental Quality regulates the handling, removal and disposal of asbestos-containing materials to protect public health and the environment.

For additional resources about DEQ's asbestos program, <https://www.oregon.gov/deq/Hazards-and-Cleanup/Pages/Asbestos-for-Businesses.aspx>

To review all of Oregon's Administrative Rules for asbestos in Chapter 340, Division 248, please visit <https://secure.sos.state.or.us/oar/displayDivisionRules.action?selectedDivision=1557>

Key contacts

- Licensing questions:
503-378-4621
- Report unlicensed activity: 503-934-2229
- Dispute resolution (mediation) questions:
503-934-2247
- Education questions:
503-934-2227

STAFF

Administrator
Chris Huntington

Licensing Manager
Dana Zeimantz
503-934-2199
dana.zeimantz@state.or.us

Enforcement Manager
Stan Jessup
503-934-2188
stan.m.jessup@state.or.us

Communications/Education Manager
Leslie Culpepper
503-934-2195
leslie.culpepper@state.or.us

Business Services & HR Manager
Leslie Anderson
503-934-2244
leslie.anderson@state.or.us

BOARD MEMBERS

Jim Kitchin, Portland
Kurt Bolser, Grants Pass
Dylan Bochsler, Stayton
Patty Dorroh, Burns
Andrea Noble, Central Point
Eric Olson, Monmouth
James Patrick, Newport
Susan Steward, Portland
Rosa Martinez, Eagle Creek



Oregon State Treasury Spreading the Word About “OregonSaves Program”

Oregonians are living longer, but are not saving enough for retirement. To address this growing retirement savings crisis, the Oregon Legislature created the OregonSaves program, helping to increase access to savings and outcomes for Oregonians.

The first program of its kind in the nation, OregonSaves is a new, simple way for Oregonians to save for retirement at work. If you're an employer that doesn't provide a plan, you'll need to offer the state's plan to your employees. That means passing along information and making payroll deductions. Employers have no fiduciary responsibility. They are also free to offer a different plan if they want.

If you're an employee of one of those businesses, you don't need to do anything to enroll and start saving. A small amount will automatically come out of each paycheck and go into a personal account that stays with you from job to job. It's always your money. Plus, individuals can join too! Hundreds of self-employed and gig workers have already signed up—joining the ranks of the 50,000+ employees that have already enrolled through a facilitating employer and are saving for their future retirement needs.

The program is rolling out in phases starting with larger businesses and then on to smaller businesses. Right now, the rollout is for those with 5 or more employees and is set to conclude in 2021. Employers of any size can enroll early, and thousands have already chosen to do so.

To learn more about OregonSaves or to open an account, please visit www.oregonsaves.com or call 844-661-6777.

Submitting Your Insurance Certificate to the CCB is Easier with E-Proof

Does your insurance agent submit your proof of insurance to the CCB? Late or forgotten insurance renewals are one of the more common reasons for license suspensions. Did you know CCB can process your certificates of insurance in as little as 1-2 business days if your agent uses the E-Proof system?

E-Proof for insurance agents is an easier, faster way to submit a contractor's proof of insurance coverage to the CCB. E-Proof allows insurance agents to submit insurance certificate information via CCB's website portal.

Certificates of insurance sent to the CCB via E-Proof are typically processed in 1-2 business days, versus paper documents which can take up to 7-10 business days.

Next time you talk to your insurance agent, mention CCB's E-Proof system. To subscribe and access E-Proof, insurance agents can complete and submit the [E-Proof application](#) found on CCB's website www.oregon.gov/CCB/licensing/Pages/forms-fees.aspx.

This service is free of charge. Upon CCB's receipt of completed E-Proof application agents will receive a link and login information at their email address which will allow them to submit insurance certification via CCB's website portal for agents.

