



## EDUCATOR ADVANCEMENT COUNCIL MINUTES

Wednesday, December 19, 2018

9:00 a.m. – 3:00 p.m.

Broadway Commons, 1300 Broadway Street NE, Salem, OR

Conference Call: (877)336-1828, public access code 8478084 (*listen only*)

**Directors Present:** Chair Oakes, Paul Andrews, Miriam Calderon, Lindsey Capps, Christy Cox, Mark Girod, Bill Graupp, Belle Koskela, Marvin Lynn, Ken Martinez, Representative McLain, Martha Richards, Tony Rosilez, Laura Scruggs, Nick Viles, Melissa Wilk, Matt Yoshioka

**Directors Present by Phone:** Carmen Urbina, surrogate for Colt Gill, Michelle Homer-Anderson

**Directors Excused:** Vice-Chair Grotting, Ana Gomez, Senator Roblan

**Administrative Staff Present:** Hilda Rosselli, College & Career Readiness and Educator Advancement Director; Cheryl Myers, EAC Transition Director; Debbie Green, Executive Assistant

### 1.0 Welcome Remarks

- 1.1 Introductions, Agenda Review/Outcomes  
Chair Oakes opened the meeting at 9 a.m. and welcomed Directors.

### 2.0 Preliminary Business

- 2.1 Roll Call  
Debbie Green conducted a roll call and a quorum is not yet present. Approval items will be moved to later in the agenda.
- 2.2 Agenda Approval  
Moved 2.2 and 2.3 to after 3.1  
Laura Scruggs moved to approve the agenda with changes, seconded by Martha Richards. The motion passed unanimously.
- 2.3 Approval of November 28, 2018, meeting minutes  
Tony Rosilez, moved to approve the minutes as presented, seconded by Marvin Lynn. The motion passed unanimously.
- 2.4 Staff Engagement Report
- 2.5 RFI Partners Referenced  
Directors requested a list of all partners listed in the submitted RFIs. The RFI was reopened until mid-January. An updated RFI list of respondents will be provided to Directors after it closes.

Nick Viles arrived at 9:20 a.m.

Carmen Urbina arrived by phone at 10:30 a.m.

### 3.0 Ethics Training

- Monica Walker, Trainer / Program Analyst from the Oregon Ethics Commission, discussed a general overview of Oregon Ethics Laws with Directors.
- 3.1 Public Meetings

Cheryl Myers reviewed the requirements for communication and actions between meetings. Deliberations among Directors regarding the group's business must be held in a public forum. This includes deliberations via electronic means such as telephone or e-mail. The guidelines discussed will help ensure the group does not deliberate and/or make decisions outside of a public setting.

**10:10 BREAK**

**10:20 4.0 Design Institutes**

Design Institutes may be used to develop a broad understanding of the phases of effective educator networks for potential RFP respondents. Some decisions need to be made in the planning of the Design Institutes which would begin earliest in February 2019. Participants would be engaged in activities to help organizations identify the right solutions to meet their goals.

Directors expressed a few comments about the development:

- Suggested sites to include Bend, Pendleton, two Portland locations, a location between Corvallis and Ashland, and an online option.
- Bottom up, not top down. We need to hear from the panels (teachers, students) – how to meet them where they're at.
- Don't require partnerships or existing networks – we want to reach folks who have not had this opportunity before.
- Need to differentiate the information. Those without previous grant awards will have a different starting point.
- Teacher voice is not enough – we need teacher leadership so they can be involved from the beginning.
- Clearly define what we are requesting.
- Use lots of examples and case studies.
- Identify who should be on teams - 51% teacher driven.
- Coaching/technical assistance to help along the way.
- Open to all (not just RFI responders).
- Use a variety of ways to communicate this information.

**10:40 5.0 Network/Fiscal Model Discussion**

**5.1 Launching New Networks WG + Fiscal Chair Panel**

The Launching New Networks Work Group participated in a fishbowl discussion to better define what a network is. Two Fiscal Work Group members, Matt Yoshioka, and Lindsey Capps joined in the discussion. Other Directors listened into the discussion. One suggested definition of a network is "a collaboration of educational stakeholders and educators engaged with a shared issue of personalized professional practice with implications for growth in student learning today and improved systems of learning tomorrow."

**5.2 Fiscal Work Group Chair commentary**

The work of the Fiscal Group will accelerate once a network is defined and a systems approach identified. They will meet in early January to continue development of a fiscal model.

**LUNCH**

### 5.3 EAC Director reflections

Directors spent time discussing different network structures and how to address issues of practice and the need for coordination across networks. Networks could include regional and thematic to address issues of practice. Suggested outcomes for networks include:

- Culture of teacher leadership
- Elevate the teaching profession
- Increase the diversity of the workforce
- Embed continuous improvement models
- Aligned educational system pre-K through college
- Retaining teachers, advancing teachers throughout their careers

### 6.0 RFP and Design Institutes Initial Thoughts

Hilda Rosselli referred to a document developed at the last EAC meeting which includes ideas the Council wants to include in the RFP. Directors were asked to provide edits and feedback to this list and send to Debbie Green by January 7, 2019. Staff will use this list to create an RFP draft template.

### 7.0 Procedural Subcommittee

Review document: Substitute Teacher Expense Reimbursement Form

#### 7.1 ACTION ITEM: Policies and Procedures Manual Appendix Item: Substitute Teacher Expense Reimbursement Form approval

Martha Richards moved to approve the substitute teacher expense reimbursement form, seconded by Belle Koskela. The motion passed unanimously.

### 8.0 Public Comment

Annie Scott, Metro Area Pre-service Preparation

Annie provided a brief overview of the pre-service work with mentor teachers at Beaverton School District. They address recruitment and mentor training of new teachers with a strong emphasis on culturally responsive teaching. They offered to provide information on their work if it would be helpful to the EAC.

Public comment was provided in writing by Melissa Potter, D.Ed. who is a liaison for Beaverton School District in the work referenced above.

### 9.0 Strategic Planning/Communication

Lisa Morawski reviewed the strategic planning draft. Directors were asked to provide edits and feedback to this working draft which will continue to evolve with the Council's work. Edits are due to Debbie Green by January 7, 2019.

### 10.0 Future EAC Staffing Proposal

Lindsey Capps, Chief Education Officer, addressed the Council's process responsibilities which include developing a fiscal model, funding distribution, and statewide infrastructure to support networks. The Governor's budget allocated \$60M giving the EAC authority to make recommendations. Priorities include networks, pathway programs, and early learning investments along with technical assistance and other statewide infrastructure supports and programs like the Oregon Teacher's Scholars Program (OTSP).

The Council has position authority to hire an Executive Director who reports directly to the EAC. Lindsey Capps and Cheryl Myers will work on developing a hiring process for the Executive Director position and bring back a proposal to the EAC at their January meeting. Other positions include a program analyst (to be defined), research position, and board administrator who would all report to the Executive Director. There may be other stand-alone staff positions within ODE to help allocate resources. Next steps are to develop a concrete staffing proposal to discuss at the next Fiscal Model Work Group and then bring their recommendation to the full Council in January with a final decision in February.

**11.0 Closing Remarks**

Chair Oakes provided closing remarks and adjourned the meeting at 3 p.m.