



ORGANIZATIONAL MEETING
Wednesday, April 11, 2018
5:00-7:00pm
H301, Public Service Building 3rd floor
255 Capitol Street NE, Salem, Oregon

MEETING MINUTES

Directors Present: Lindsey Capps, Colt Gill, Miriam Calderon (arrived at 5:18pm), Anthony Rosilez, Don Grotting, Paul Andrews (phone)

Directors Excused: None

Non EAC Directors present with roles: Cheryl Myers, EAC Transition Director (CEdO), Hilda Rosselli, College & Career Readiness and Educator Advancement Director (CEdO), Jake Hogue, Attorney (DOJ), Angela Bluhm, Executive Support (CEdO)

Agenda and meeting materials [here](#)

1.0 Organizational Business

- 1.1 Cheryl Myers, EAC Transition Director called the meeting to order at 5:07PM and welcomed those present; Nominations were opened to select a Temporary Chair.
Other Action: Director Gill nominated Director Capps, Director Grotting seconded, no other nominations were made. Nomination approved unanimously.
- 1.2 Temporary Chair Capps provided brief background commentary, introduced additional staff resource individuals (CEdO Hilda Rosselli/Cheryl Myers/Angela Bluhm and Jake Hogue, CEdO DOJ attorney); invited Council to review the agenda and signatories to share remarks. Review Docket Item #1.3 summary.
- 1.3 *Consent Item:* Director Gill moved to ratify previously created EAC materials and actions to date. Director Rosilez seconded; motion approved unanimously.

2.0 Rotating Director Appointments

- 2.1 Temporary Chair Capps reviewed Docket Item #2.3 description, expressed appreciation for the Governor's Council's work over the past two years and opened discussion on Phase I appointments (identified need to add ex-officio amendment language to the IGA).
- 2.2 Public Comment:
 - None
- 2.3 Temporary Chair Capps noted directors previously received Phase I Applications in their packet; no further discussion was undertaken and motions were opened for Phase 1 appointments:
- 2.4 *Action Item:*
 - Director Gill moved to appoint Phase I Director: Ana Gomez, Director Calderon seconded; unanimously approved.
 - Director Grotting moved to appoint Phase I Director: Michele Oakes, Director Rosilez seconded; unanimously approved.
 - Director Calderon moved to appoint Phase I Director: Martha Richards, Director Andrews seconded; unanimously approved.
 - Director Rosilez moved to appoint Phase I Director: Jenna Schadler, Director Gill seconded; unanimously approved.
 - Director Gill moved to appoint Phase I Director: Laura Scruggs, Director Andrews seconded; unanimously approved.



- Director Grotting moved to appoint Phase I Director: Matt Yoshioka, Director Gill seconded; unanimously approved.

Angela Bluhm took roll to acknowledge newly-appointed directors (Temporary Chair Capps: *Directors on phone, please state name when voting and for best audio transmission, mute when not speaking*) Present: Director Gomez, On Phone: Chair Oakes, Director Yoshioka, Director Scruggs Directors Absent: Director Richards, Director Schadler

- 2.5 Temporary Chair Capps opened discussion regarding the Phase II Application Process, application deadline extended to 4/15, audience was encouraged to share the application. Once the deadline passes, directors will receive applications for individual review. As a public body, all council business is to be conducted in open session, as such the applicants will be reviewed, deliberated and appointed at the next EAC meeting; no discussions or deliberations are to occur outside of public meetings.
- 3.0 **Officer Election** Temporary Chair Capps outlined Chair and Vice-Chair duties as described in the IGA. *Both 1 year terms. Chair: primary board contact to communicate with/provide oversight to Administrative Agent, preside over EAC meetings, and in coordination with Administrative Agent or other duly appointed EAC staff, set meeting agendas VC: fulfill Chair role if Chair unable to attend a meeting, oversee financial management of Board in coordination with Administrative Agent.*
- 3.1 Nominations opened for Chair selection. Director Grotting nominated Director Oakes, Director Scruggs seconds; are any other nominations? No other nominations made.
- 3.2 *Action Item:* Director Oakes unanimously appointed as Chair.
- 3.3 Nominations opened to select a Vice-Chair. Director Andrews nominated Director Grotting, Director Gomez seconds; any other nominations? No other nominations made.
- 3.4 *Action Item:* Director Grotting unanimously appointed as Vice-Chair. Temporary Chair Capps asked Chair Oakes (participating by phone) if she prefers Vice-Chair Grotting facilitate remainder of tonight's meeting – she affirmed.

Vice-Chair Grotting noted the IGA general quorum requirements are (3) Standing Directors plus (10) Rotating Directors and we now have (8); [the Temporary Quorum permitted appointing new directors and selecting the Chair/Vice-Chair only]. Docket Items 4 and 5 will be included on our next meeting agenda.

4.0 Procedural Subcommittee

5.0 Administrative Agent

Due to the urgent nature of the work ahead, Vice-Chair Grotting invited the directors to schedule the next meeting, including appointing Phase II directors. Dr. Rosselli spoke to the impending, time-sensitive Council decisions ahead.

May 2nd was suggested; full council will determine a long-range meeting schedule at the next meeting – possibly 1st or 2nd Wednesdays (skip July) of each month.

Action Item: Director Rosilez moves that the next meeting occurs on May 2nd, 9am-2pm; Director Gill seconds.

Discussion: Vice Chair Grotting notes he will be on a plane on May 2nd. Director Andrews confirms attendance.

Director Gill confirms attendance for first three hours. Director Capps confirms attendance. Director Rosilez

confirms attendance. Director Calderon confirms attendance. Chair Oakes confirms attendance. Director Gomez

confirms attendance. Director Yoshioka confirms attendance. A vote is called; Council unanimously decides in favor of May 2nd.

Meeting was adjourned at 6:07pm.