

## **2025-2027 Grant Solicitation for Tribal Governments Only: Oregon Behavioral Health Deflection Program**

**Application Due Date:** July 30, 2026, at 11:59 PM PDT

### **Purpose:**

The purpose of the Oregon Behavioral Health Deflection (BHD) Program is to provide funding for tribal governments and counties to address the need for more deflection programs to assist individuals whose behavioral health conditions, including substance use disorder, lead to interactions with law enforcement, incarceration, conviction and other engagement with the criminal justice system.

Deflection programs are collaborative programs between law enforcement agencies and behavioral health entities or community-based social services organizations that assist individuals who may have substance use disorder, another behavioral health disorder or co-occurring disorders, and who often have other service needs, *to create community-based pathways to treatment, recovery support services, housing, case management or other services.*

### **Eligible Applicants:**

Eligible applicants under this solicitation are Oregon's federally recognized tribal governments, or their designee. Only one application may be submitted per entity.

In order to be eligible for BHD funding, a program *must*:

- Be coordinated by or in consultation with a federally recognized tribal government in Oregon;
- Have a coordinator, or prioritize the establishment of such a position, with the following program coordinator duties:
  - Convene deflection program partners as needed for the operation of the program;
  - Manage grant program funds awarded; and
  - Track and report data required by the Oregon Criminal Justice Commission.
- Coordinate with the following partners on the development and administration of a deflection program:
  - A law enforcement agency; and
  - Either a behavioral health entity or a community-based social service organization.

*Note: The Oregon Criminal Justice Commission recognizes that applicants are at various stages of development with deflection programming. New applicants who have not previously received the BHD grant and who choose to apply for a planning grant are eligible for BHD funding even if all components have not yet been identified. Returning applicants who have previously received the BHD grant must have all components and are expected to turn operational no later than January 1, 2027.*

# 2025-2027 Grant Solicitation for Tribal Governments Only: Oregon Behavioral Health Deflection Program

## Availability and Duration of Funding:

This is a one-time solicitation offering financial support to Tribal governments for the grant period beginning July 1, 2026, and ending August 31, 2027.

A total of \$2,618,920 is available in grant funds for tribal governments who opted in during the first phase of this application process and will be awarded through a formula funding process determined by state law and tribal consultation. Funding allocations are posted on the [CJC website](#).

## Application Timeline:

June 15, 2026	Grant solicitation released
<b>July 30, 2026, at 11:59pm</b>	<b>Grant applications due</b>
September 2026	Criminal Justice Commission makes final award decisions

## Application Requirements:

1. Applicants must review the [CJC Grant Administration Guide](#) for specific policies and procedures related to allowable uses of grant funds, review processes, and compliance regulations.
2. **For new applicants** who have not previously received a BHD grant, applications must include the following:
  - a. Responses to all application questions (a list of questions is attached to this document)
  - b. A budget projection sheet ([a sample is linked here](#); spreadsheet available upon request). The budget projection grand total *must not exceed, but may be less than*, an applicant's respective total allocation as detailed in the [25-27 BHD Tribal Government Formula Funding Table](#).

**For returning applicants** who previously received a BHD grant, applications must include the following:

- a. Responses to all application questions (a list of questions is attached to this document)
  - b. An updated Expense Tracker to include a report of previously expended funds between April 1, 2025 – June 30, 2026, and a completed budget projection page in which the amount of funding added to an applicant's previous 23-25 award *must not exceed, but may be less than*, an applicant's respective allocation as detailed in the [25-27 BHD Tribal Government Formula Funding Table](#).
3. New applicants will be required to execute a grant agreement substantially in the form of the sample attached to this document. Funds awarded under this solicitation to returning applicants will be provided through an amendment to the returning applicant's existing grant agreement.

## How to Apply:

Applications must be submitted online through CJC's grant management system: <https://cjc-grants.smapply.io>.

For questions regarding this grant solicitation please contact Kaysea Beck at [kaysea.beck@cjc.oregon.gov](mailto:kaysea.beck@cjc.oregon.gov)

# Application Questions

## Oregon Behavioral Health Deflection Program 25-27: Tribal Government Application Questions

**Application Due Date:** July 30, 2026, at 11:59 PM PDT

*All applications are public records and are subject to public record requests. Any information submitted in an application may be displayed on a public dashboard.*

The purpose of Oregon's Behavioral Health Deflection (BHD) programs is to address the need for more deflection programs to assist individuals whose behavioral health conditions, including substance use disorder, and other service needs lead to a heightened likelihood of interactions with law enforcement, incarceration, conviction and other engagement with the criminal justice system.

A deflection program is defined in HB 3069 (2025) as a collaborative program between law enforcement agencies and behavioral health entities or community-based social services organizations that assist individuals who may have substance use disorder, another behavioral health disorder or co-occurring disorders, and who often have other service needs, **to create community-based pathways to treatment, recovery support services, housing, case management or other services.**

**You may only submit an application if your tribal government opted in to apply for 2025-27 available funds. The solicitation and corresponding funding table [are linked on the BHD webpage.](#)**

### **Cover Sheet**

Only one application may be submitted per tribal government. An applicant may submit a multi-jurisdictional application on behalf of a consortium of tribal governments. In this case, one designee must serve as the primary applicant for purposes of administering the grant agreement, managing sub-agreements, and receiving disbursements.

Tribal Government

*[dropdown list of those opted-in]*

Are you applying as an individual tribal government or are you working as part of a consortium of government partners? Tribal governments may apply individually or as part of a consortium.

- This application is for an individual tribal government. *[if selected, skip to Primary Applicant Contact]*
- This application is a part of a consortium.

Please select all tribal government partners, including the one you represent, that are applying as part of your consortium. *Please note, all other participating tribal governments*

*will also need to indicate their participation in the consortium as part of their application process.*

*[select all that apply]*

Has the consortium established your tribal government as the designee to apply for the Oregon Behavioral Deflection Program?

- Yes *[if yes, skip to Primary Applicant Contact]*
- No *[skip to “which tribal government”]*

Which tribal government are you establishing as your designee to apply for the Oregon Behavioral Health Deflection Program?

*[dropdown list]*

- By selecting this box, the submitter acknowledges that their jurisdiction’s proportion of funds for the 2025-27 Oregon Behavioral Health Deflection Program will be distributed to the tribal government they have designated above.**

### **Primary Applicant Contact**

Name:  
Organization:  
Title:  
Street Address:  
City:  
Zip Code:  
E-mail:  
Phone:

### **Data Contact**

Is there an individual other than the Primary Applicant Contact that will be responsible for your program’s data?

- Yes *[if yes, open fillable text fields below]*
- No

Name:  
Position:  
Organization:  
E-mail:  
Phone:

### **Fiscal Contact**

Name:  
Legal Name of Organization for Payment:  
State EIN:  
Payment Remittance Street Address:  
City:  
Zip Code:  
E-mail:  
Phone:

Would you like ACH payment processing (direct deposit)?

- Yes
- No

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### **APPLICATION QUESTIONS – Returning Grantees**

Did you indicate that your tribal government is a part of a consortium and did your tribal government establish another tribal government as designee to apply for the Oregon Behavioral Health Deflection Program on the cover sheet?

- Yes *[if yes, skip to next section]*
- No

#### **A. Deflection Program Coordinator**

To be eligible for funding you must have a program coordinator responsible for convening deflection program partners as needed for the operation of the program, managing grant program funds awarded under this section, tracking and reporting data required by the Oregon Criminal Justice Commission, and providing notification of deflection program completion to the entities responsible for sealing records under section 54 of HB 4002 (2024), as applicable. BHD funds may be used to support this position.

1. Identify the program coordinator below.

Name:  
Position Title:  
Organization:  
Address:  
Email Address:  
Phone Number:

2. How is your program coordinator funded? *You may use BHD funds.*

*Please check all that apply.*

- BHD Grant Funds
  - Tribal Funds *[if yes, prompt to specify in short answer text box]*
  - Oregon Health Authority Funds *[if yes, short answer prompt to specify]*
  - Other *[if yes, short answer prompt to specify]*
3. The applicant acknowledges that the program coordinator will be responsible for the duties listed above and outlined in HB 3069 (2025), and the applicant is required to provide the CJC with new contact information if the individual performing the coordinator duties changes in the future.

## **B. Required Program Partners & Collaboration**

1.) Please indicate the names of the agency(ies) / organization(s) of the required local partners involved in the development and/or administration of your jurisdiction's deflection program.

Law Enforcement:

Community-based Social Services Organization or Behavioral Health Entity:

2.) Please indicate the other optional organization(s) that you have partnered with to develop and/or administer your jurisdiction's deflection program.

*Select all that apply.*

- Prosecuting Authority:
- Provider Awarded Funding by the Measure 110 Oversight and Accountability Council:
- Community Mental Health Program:
- Public Defense Provider:
- Court:
- Treatment Provider:
- Local Mental Health Authority:
- Other Tribal Government:
- Peer Support Organization:
- Local Government Body:
- First Responder Agency:
- Community Provider:
- Community Based Organization:
- Case Manager Provider:
- Recovery Support Services Provider:

Other, please specify:

3.) Prior to submitting this application, have you coordinated with all program partners identified in question B.1 on the development and administration of the proposed deflection program to ensure that the partners have the resources necessary to implement / continue operating the deflection program?

Yes

No

4.) Please describe the coordination with program partners identified in question B.1 that has occurred to set up / continue operating your jurisdiction's deflection program.

*Word Limit: 150*

5.) Describe how the program coordinator communicates with all program partners identified in question B.1 concerning **program participants** and any other matter necessary for the administration of the program.

*Word Limit: 150*

### C. Deflection Program Details

1. You received BHD funds in the 23-25 biennium, provide the date that your deflection program began operating (referring individuals into your program) or the anticipated operational date. *Note: this date may not be later than January 1, 2027.*

Month:

Year:

2. Please select all [nationally-recognized deflection referral pathways](#) that your program currently implements or would like to implement from the list below. Only select those that will be operational before the end of the project period, August 31, 2027. *Please note: a selection here indicates that BHD funds currently/will support that particular pathway and referrals from that pathway to your BHD program are/will be tracked. As an example, if your jurisdiction has a Mobile Crisis Team but your BHD program does not or will not accept deflection referrals from that team and track relevant data, do not select the Community Response pathway here.*

Self-Referral (An individual voluntarily initiates contact with law enforcement or first responders, seeking treatment, without fear of arrest.)

- *[if selected, open text box response for question "From point of initial contact to a referral and/or engagement with treatment or services, describe how this pathway operates/will operate in your jurisdiction, including the key players (Word Limit: 150)} – or*

- *[if selected, open check box for “Currently operating” or “Planning to operate”]*
- *[if “Planning to operate” selected, open anticipated start date: Month/Year]*
- Active Outreach (LE officer, first responder, or non-LE agency seeks out or encounters known individuals in the community in need of treatment and services.)
- Naloxone Plus (LE officer, first responder, or crisis worker engages individuals as part of an overdose response, with rapid engagement to treatment and services. It also includes distribution of naloxone to people with SUD.)
- First Responder and Officer Referral - Officer Prevention (LE officer or other first responder, alone or as a member of a co-response team, engages with individuals as a preventative measure, and provides referrals to treatment or to a case manager. This occurs as part of duties including on patrol or calls for service.)
- Officer Intervention (LE officer, alone or as a member of a co-responder team, makes an arrest or identifies a basis for a criminal charge, but no charges are filed if the program requirements are met. This occurs as part of duties including on patrol or calls for service and can include arrests with a warm handoff to a community-based responder.)
  - If this is selected, open question: As part of your deflection program, will arrests or citations be made, charges be filed, or charges held in abeyance?
    - Yes
      - Explain
    - In some cases
      - Explain
    - No
- Community Response (A community-based behavioral health team engages with individuals to de-escalate crises and refer to treatment and services. LE may be involved when there are public safety concerns.)

3. Eligibility refers to who is eligible to enter your program and relates to whether your program will accept participants with other low-level offenses. Please select all eligibility/inclusion criteria that your jurisdiction’s BHD program currently employs from the list below.

If any criteria are not listed, please select “other” and specify the additional criteria. For any text box after "please specify," if the answer is "any," you may list that.

- Stand-alone Possession of Controlled Substance (PCS) charge
- PCS + other low-level offense(s) (specify offenses):

- Other low-level offense(s) (specify offenses):
- Other, please specify:

3.a. Is there variation in eligibility criteria between your selected pathways?

Yes

Please list the different eligibility criteria for each pathway.

No

4. Exclusion Criteria refers to who is not eligible to enter your program and relates to specific conditions under which your program will not accept participants. Please select all exclusion criteria that your jurisdiction's BHD program employs / will employ from the list below.

If any criteria are not listed, please select "other" and specify the additional criteria. For any text box after "please specify," if the answer is "any," you may list that.

- Excludes individuals with certain behavioral health disorders / risks: (please specify)
- Excludes individuals on community supervision
- Excludes individuals who do not have tribal affiliation
- Excludes particular co-charges (specify co-charges):
- Excludes previous convictions (specify convictions):
- Excludes previous deflection involvement (specify if this is for a time period):
- Other, please specify:

4.a. Is there variation in exclusion criteria between your selected pathways?

Yes

Please list the different exclusion criteria for each pathway.

No

5. Please select all criteria for a participant to successfully complete deflection that your jurisdiction's BHD program uses / will use from the list below. If any criteria are not listed, please select "other" and specify the additional criteria. *Per HB 3069 (2025), successful outcome means an outcome that recognizes that recovery pathways are necessarily individual and that is measured in engagement in case management services and improvements in the quality of life stability factors and public safety.*

Select all that apply

- Completed assessment

- If selected, open text box - Please provide relevant details such as timeframes, measures used to determine this type of success and data sources for these measures, metrics, benchmarks, etc.
- Engaged with treatment plan
- Completed treatment plan
- Improved quality of life
- Reduced substance use
- Reduced criminal activity
- Negative UAs
- Other, please specify:

5.a. Is there variation in success criteria between your selected pathways?

Yes

Please list the different success criteria for each pathway.

No

### **APPLICATION QUESTIONS – New Applicants**

Did you indicate that your tribal government is a part of a consortium and did your tribal government establish another tribal government as designee to apply for the Oregon Behavioral Health Deflection Program on the cover sheet?

- Yes *[if yes, skip to next section]*
- No

**As a new applicant, which implementation phase best aligns with the current status of your program?**

- Planning grant: funds may be used for convening partners, learning about community needs, staff training, and developing implementation and operational plans for a proposed deflection program. *[skip to **D**]*
- Operational grant: plans for a proposed deflection program have been established a funds will be used to implement and operate the program. I acknowledge that the program is already serving individuals or will be ready to serve individuals by January 1, 2027. *[continue to **A-C**]*

### **A. Deflection Program Coordinator**

To be eligible for funding you must have a program coordinator responsible for convening deflection program partners as needed for the operation of the program, managing grant program funds awarded under this section, tracking and reporting data required by the Oregon Criminal Justice Commission, and providing notification of deflection program

completion to the entities responsible for sealing records under section 54 of HB 4002 (2024), as applicable. BHD funds may be used to support this position.

3. Identify the program coordinator below.

Name:

Position Title:

Organization:

Address:

Email Address:

Phone Number:

4. How is your program coordinator funded? *You may use BHD funds.*

*Please check all that apply.*

- BHD Grant Funds
  - Tribal Funds *[if yes, prompt to specify in short answer text box]*
  - Oregon Health Authority Funds *[if yes, short answer prompt to specify]*
  - Other *[if yes, short answer prompt to specify]*
3. The applicant acknowledges that the program coordinator will be responsible for the duties listed above and outlined in HB 3069 (2025), and the applicant is required to provide the CJC with new contact information if the individual performing the coordinator duties changes in the future.

## **B. Required Program Partners & Collaboration**

6.) Please indicate the names of the agency(ies) / organization(s) of the required local partners involved in the development and/or administration of your jurisdiction's deflection program.

Law Enforcement:

Community-based Social Services Organization or Behavioral Health Entity:

7.) Please indicate the other optional organization(s) that you have partnered with to develop and/or administer your jurisdiction's deflection program.

*Select all that apply.*

- Prosecuting Authority:

- Provider Awarded Funding by the Measure 110 Oversight and Accountability Council:
- Community Mental Health Program:
- Public Defense Provider:
- Court:
- Treatment Provider:
- Local Mental Health Authority:
- Other Tribal Government:
- Peer Support Organization:
- Local Government Body:
- First Responder Agency:
- Community Provider:
- Community Based Organization:
- Case Manager Provider:
- Recovery Support Services Provider:
- Other, please specify:

8.) Prior to submitting this application, have you coordinated with all program partners identified in question B.1 on the development and administration of the proposed deflection program to ensure that the partners have the resources necessary to implement / continue operating the deflection program?

- Yes
- No

9.) Please describe the coordination with program partners identified in question B.1 that has occurred to set up / continue operating your jurisdiction's deflection program.

*Word Limit: 150*

10.) Describe how the program coordinator communicates with all program partners identified in question B.1 concerning **program participants** and any other matter necessary for the administration of the program.

*Word Limit: 150*

### **C. Deflection Program Details**

1. Provide the date that your deflection program began operating (referring individuals into your program) or the anticipated operational date. *Note: this date may not be later than January 1, 2027.*

Month:

Year:

2. Please select all [nationally-recognized deflection referral pathways](#) that your program currently implements or would like to implement from the list below. Only select those that will be operational before the end of the project period, August 31, 2027. *Please note: a selection here indicates that BHD funds currently/will support that particular pathway and referrals from that pathway to your BHD program are/will be tracked. As an example, if your jurisdiction has a Mobile Crisis Team but your BHD program does not or will not accept deflection referrals from that team and track relevant data, do not select the Community Response pathway here.*
- Self-Referral (An individual voluntarily initiates contact with law enforcement or first responders, seeking treatment, without fear of arrest.)
    - [if selected, open text box response for question “From point of initial contact to a referral and/or engagement with treatment or services, describe how this pathway operates/will operate in your jurisdiction, including the key players (Word Limit: 150)} – or*
    - [if selected, open check box for “Currently operating” or “Planning to operate”]*
    - [if “Planning to operate” selected, open anticipated start date: Month/Year]*
  - Active Outreach (LE officer, first responder, or non-LE agency seeks out or encounters known individuals in the community in need of treatment and services.)
  - Naloxone Plus (LE officer, first responder, or crisis worker engages individuals as part of an overdose response, with rapid engagement to treatment and services. It also includes distribution of naloxone to people with SUD.)
  - First Responder and Officer Referral - Officer Prevention (LE officer or other first responder, alone or as a member of a co-response team, engages with individuals as a preventative measure, and provides referrals to treatment or to a case manager. This occurs as part of duties including on patrol or calls for service.)
  - Officer Intervention (LE officer, alone or as a member of a co-responder team, makes an arrest or identifies a basis for a criminal charge, but no charges are filed if the program requirements are met. This occurs as part of duties including on patrol or calls for service and can include arrests with a warm handoff to a community-based responder.)
    - If this is selected, open question: As part of your deflection program, will arrests or citations be made, charges be filed, or charges held in abeyance?
      - Yes
        - Explain
      - In some cases
        - Explain

- No

- Community Response (A community-based behavioral health team engages with individuals to de-escalate crises and refer to treatment and services. LE may be involved when there are public safety concerns.)

3. Eligibility refers to who is eligible to enter your program and relates to whether your program will accept participants with other low-level offenses. Please select all eligibility/inclusion criteria that your jurisdiction's BHD program currently employs from the list below.

If any criteria are not listed, please select "other" and specify the additional criteria. For any text box after "please specify," if the answer is "any," you may list that.

- Stand-alone Possession of Controlled Substance (PCS) charge
- PCS + other low-level offense(s) (specify offenses):
- Other low-level offense(s) (specify offenses):
- Other, please specify:

3.a. Is there variation in eligibility criteria between your selected pathways?

Yes

Please list the different eligibility criteria for each pathway.

No

4. Exclusion Criteria refers to who is not eligible to enter your program and relates to specific conditions under which your program will not accept participants. Please select all exclusion criteria that your jurisdiction's BHD program employs / will employ from the list below.

If any criteria are not listed, please select "other" and specify the additional criteria. For any text box after "please specify," if the answer is "any," you may list that.

- Excludes individuals with certain behavioral health disorders / risks: (please specify)
- Excludes individuals on community supervision
- Excludes individuals who do not have tribal affiliation
- Excludes particular co-charges (specify co-charges):
- Excludes previous convictions (specify convictions):
- Excludes previous deflection involvement (specify if this is for a time period):
- Other, please specify:

4.a. Is there variation in exclusion criteria between your selected pathways?

Yes

Please list the different exclusion criteria for each pathway.

No

5. Please select all criteria for a participant to successfully complete deflection that your jurisdiction's BHD program uses / will use from the list below. If any criteria are not listed, please select "other" and specify the additional criteria. *Per HB 3069 (2025), successful outcome means an outcome that recognizes that recovery pathways are necessarily individual and that is measured in engagement in case management services and improvements in the quality of life stability factors and public safety.*

Select all that apply

- Completed assessment
  - If selected, open text box - Please provide relevant details such as timeframes, measures used to determine this type of success and data sources for these measures, metrics, benchmarks, etc.
- Engaged with treatment plan
- Completed treatment plan
- Improved quality of life
- Reduced substance use
- Reduced criminal activity
- Negative UAs
- Other, please specify:

5.a. Is there variation in success criteria between your selected pathways?

Yes

Please list the different success criteria for each pathway.

No

#### **D. Application Questions**

NOTE: CJC recognizes that applicants are at various stages of development with deflection programming. The evaluation of your application will not be adversely affected if you have not yet identified all the components requested in Questions 2, 3 or 5.

1. Please describe your Tribe's deflection program or tentative plan to implement a deflection program.

Word limit: 300

*NOTE: Your Tribe will be able to adjust its program or plan through an adjustment request with the CJC.*

2. Has your Tribe identified a program coordinator as specified in House Bill 3069 (2025)? **This position is an eligible use of Oregon Behavioral Health Deflection Program (BHD) funds.**

Yes

- Please complete the following information of that program coordinator:

Name:

Position Title:

Organization:

Address:

Email Address:

Phone Number:

No

- Please identify the employing entity that has been determined for this coordinator position, or explain what efforts are underway to make this determination.

3. Please indicate the organization(s) of the partners currently involved in the development and/or administration of your Tribe's deflection program.

Law Enforcement:

Community-based Social Services Organization:

Behavioral Health Entity:

Prosecuting Authority: \_\_\_\_\_

Community Mental Health Program: \_\_\_\_\_

Provider Awarded Funding by the Measure 110 Oversight and Accountability Council: \_\_\_\_\_

Public Defense: \_\_\_\_\_

Court: \_\_\_\_\_

Treatment Provider: \_\_\_\_\_

Local Mental Health Authority: \_\_\_\_\_

Other Tribal Governments: \_\_\_\_\_  
Peer Support Organization: \_\_\_\_\_  
Local Government Body: \_\_\_\_\_  
First Responder Agency: \_\_\_\_\_  
Community Provider: \_\_\_\_\_  
Community Based Organization: \_\_\_\_\_  
Case Manager Provider: \_\_\_\_\_  
Recovery Support Services Provider: \_\_\_\_\_  
Other: \_\_\_\_\_

4. Please describe the coordination with program partners that has occurred to set up your jurisdiction's deflection program, if any.

*Word Limit: 150*

5. At this time, when does your Tribe estimate it will begin operating a deflection program? If this is not known at this time, please indicate "TBD."

Month:

Year:

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### **BUDGET – Returning Grantees**

Did you indicate that your tribal government is a part of a consortium and did your tribal government establish another tribal government as designee to apply for the Oregon Behavioral Health Deflection Program on the cover sheet?

- Yes *[if yes, end application]*  
 No

*Grant funds may be used for: deflection program expenses including but not limited to law enforcement employees, deputy district attorneys and behavioral health, case management or outreach workers, including peer navigators and mobile crisis and support services workers; behavioral health workforce development; capital construction of behavioral health treatment infrastructure; the payment of restitution to a victim (as defined by ORS 131.007), if potential or outstanding restitution is a barrier to program participation; and the purchase of closed-loop referral technology to facilitate referrals to local partners*

*and community-based organizations involved in supporting deflection and jail reentry programs.*

**Grant requests must demonstrate how funds will be used to create community-based pathways to treatment, recovery support services, housing, case management or other services through a collaborative program between law enforcement agencies and behavioral health entities or community-based social services organizations that assist individuals who may have substance use disorder, another behavioral health disorder or co-occurring disorders, and who often have other service needs.**

As an existing grantee, you will be completing a budget project sheet that is attached to your expense tracker. Please refer to your revised expense tracker that you received on June 15, 2026.

#### Expense Tracker Portion

- Using that expense tracker, please report your Q5 expenses as you normally would as part of quarterly reporting. *You must complete this tab before completing the budget projection tab for the calculations to function properly.*

#### Budget Projection Portion

- After completing the expense tracker, you may move onto the budget projection piece.
- Please refer to the Projection tab. In this tab, you will notice all of your existing line items are input, with the remaining amount in each line item automatically calculated from your expense tracker tab. As part of this projection work for the next year of funding, you will need to account for both your *existing award's remaining* funding and this *new cycle's "up to" amount which can be found in the [25-27 BHD Formula Funding Table](#) for Participating Tribal Governments*. These amounts are listed for your specific tribal government in cells F188-F189 of the budget projection tab.
- Items entered into this budget projection tab should represent expenditures planned for the remainder of the project period – July 1, 2026 - August 31, 2027 – using your unspent funds from your current contract (as of Q5, June 30, 2026) in addition to any portion of your new approved up to amount listed in the [funding table](#).
- For *existing line items*, input your new budget total for that line item for the remainder of the project period only: July 1, 2026 – August 31, 2027. If the line item is no longer needed, please indicate so by entering "0" as the total.
- For any *new requested line item*, you may add those in rows that do not contain an existing line item.
- In your sheet, you will see that there are calculations to ensure that you do not request less than what you have remaining in your current award and that you do not request more than your remaining funds + the up to amount listed in the [funding table](#).

While you may request *up to* your jurisdiction's respective 25-27 award amount in addition to what remains of your existing award, please only request the amount that your jurisdiction needs to plan/operate during the fourteen-month project period (July 1, 2026 – August 31, 2027) as any unspent funds will need to be returned to the CJC within 30 days of the project period end date (August 31, 2027).

Upload your Expense Tracker below. The sheet must be submitted using the original formatting and formulas provided to the applicant by the CJC, or it will not be accepted.

*Upload*

### **BUDGET – New Applicants**

*Grant funds may be used for: deflection program expenses including but not limited to law enforcement employees, deputy district attorneys and behavioral health, case management or outreach workers, including peer navigators and mobile crisis and support services workers; behavioral health workforce development; capital construction of behavioral health treatment infrastructure; the payment of restitution to a victim (as defined by ORS 131.007), if potential or outstanding restitution is a barrier to program participation; and the purchase of closed-loop referral technology to facilitate referrals to local partners and community-based organizations involved in supporting deflection and jail reentry programs.*

**Grant requests must demonstrate how funds will be used to create community-based pathways to treatment, recovery support services, housing, case management or other services through a collaborative program between law enforcement agencies and behavioral health entities or community-based social services organizations that assist individuals who may have substance use disorder, another behavioral health disorder or co-occurring disorders, and who often have other service needs.**

Please download the Budget Projection Sheet ([click here](#)) and then upload your Budget Projection Sheet below. The budget projection sheet must be submitted using the original formatting and formulas provided to the applicant by the CJC, or it will not be accepted.

To assist with completing your Budget Projection Sheet, you can view the 2025-27 Oregon Behavioral Health Program Tribal Formula Funding Table by clicking [here](#). You may request *up to* the amount listed for your jurisdiction for use in the fourteen-month project period: July 1, 2026 – August 31, 2027. However, please take into consideration your jurisdiction's needs and only request the amount that your jurisdiction needs to plan/operate as any unspent funds will need to be returned to the CJC within 30 days of the project period end date (August 31, 2027).

*Upload*

# Sample Grant Award Agreement

**BHD-27-XX TRIBAL GOVERNMENT GRANT AGREEMENT**  
**CRIMINAL JUSTICE COMMISSION**  
**BEHAVIORAL HEALTH DEFLECTION GRANT PROGRAM**

**Agreement Number:** BHD-27-XX

This grant agreement (“Agreement”), dated as of the date the Agreement is fully executed, is between the State of Oregon, acting through its Oregon Criminal Justice Commission (“CJC” or “State”), and **Grantee Name** (“Recipient”). This Agreement becomes effective only when fully signed and approved as required by applicable law (“Effective Date”). Unless extended or terminated earlier in accordance with its terms, this Agreement shall expire **November 30, 2027**.

This Agreement consists of this document and the following documents, all of which are attached hereto and incorporated herein by reference:

**Exhibit A:** Contact Information, Project Description and Reporting Requirements

In the event of a conflict between two or more of the documents comprising this Agreement, the language in the document with the highest precedent shall control. The precedence of each of the following documents comprising this Agreement is as follows, listed from highest precedence to lowest precedence: this Agreement without Exhibits; Exhibit A.

**SECTION 1: KEY GRANT TERMS**

The following capitalized terms have the meanings assigned below.

**Grant Amount:** \$XXX,XXX,XXX

**Completion Deadline:** August 31, 2027

**SECTION 2: FINANCIAL ASSISTANCE**

CJC shall provide Recipient, and Recipient shall accept from CJC, a grant (the “Grant”) in an aggregate amount not to exceed the Grant Amount.

CJC’s obligations are subject to the receipt of the following items, in form and substance satisfactory to CJC and its Counsel:

- (1) This Agreement duly signed by an authorized officer of Recipient; and
- (2) Such other certificates, documents, and information as CJC may reasonably require.

**SECTION 3: DISBURSEMENT**

A. Disbursement. Upon execution of this Agreement and satisfaction of all conditions precedent, CJC shall disburse Grant funds to Recipient in installments as listed:

- (1) \$XXX,XXX by September 30, 2026; and
- (2) \$XXX,XXX by March 31, 2027.

B. Conditions to Disbursements.

- (1) CJC has no obligation to disburse Grant funds unless:
  - i. CJC has sufficient funds currently available for this Agreement;
  - ii. CJC has received appropriations, limitations, allotments or other expenditure authority sufficient to allow CJC, in the exercise of its reasonable administrative discretion, to make payment. Notwithstanding any other provision of this Agreement, CJC's determination not to disburse funds due to lack of appropriations, allotments, or expenditure authority will not constitute an Event of Default; and
  - iii. Recipient is in compliance with the terms of this Agreement.

**SECTION 4: USE OF GRANT**

As more particularly described in Exhibit A, Recipient will use the Grant to fund Behavioral Health Deflection grant programs (the "Project"). Recipient may only use Grant funds to cover reasonable and necessary Project costs incurred by Recipient during the period beginning July 1, 2026, and ending on the Completion Deadline, and that are allocable thereto and that are not excluded by CJC as set forth in the *Grant Administration Guide* published by CJC ("Eligible Costs"). Recipient must expend the entire Grant Amount on Eligible Costs. Such expenditure must occur no later than the Completion Deadline.

**SECTION 5: REPRESENTATIONS AND WARRANTIES OF RECIPIENT**

Recipient represents and warrants to CJC as follows:

A. Organization and Authority.

- (1) Recipient is a federally recognized Indian Tribe and is eligible to receive the Grant Funds.
- (2) Recipient has all necessary right, power and authority under its organizational documents and applicable law to execute and deliver this Agreement and incur and perform its obligations under this Agreement.
- (3) This Agreement has been authorized by an ordinance, order or resolution of Recipient's governing body if required by its organizational documents or applicable law.
- (4) This Agreement has been duly executed by Recipient, and when executed by CJC, is legal, valid and binding, and enforceable in accordance with this Agreement's terms.

B. Full Disclosure. Recipient has disclosed in writing to CJC all facts that materially adversely affect the Grant, or the ability of Recipient to perform all obligations required by this Agreement. Recipient has made no false statements of fact, nor omitted information necessary to prevent any statements from being misleading. The information contained in this Agreement, including Exhibit A, is true and accurate in all respects.

C. Pending Litigation. Recipient has disclosed in writing to CJC all proceedings pending (or to the knowledge of Recipient, threatened) against or affecting Recipient, in any court or before any governmental authority or arbitration board or tribunal, that, if adversely determined, would materially adversely affect the Grant or the ability of Recipient to perform all obligations required by this Agreement.

## SECTION 6: COVENANTS OF RECIPIENT

Recipient covenants as follows:

- A. Notice of Adverse Change. Recipient shall promptly notify CJC of any adverse change in the activities, prospects or condition (financial or otherwise) of Recipient related to the ability of Recipient to perform all obligations required by this Agreement.
- B. Compliance with Laws.
  - (1) Recipient will comply with the requirements of all applicable federal, state and local laws, rules, regulations, and orders of any governmental authority, except to the extent an order of a governmental authority is contested in good faith and by proper proceedings.
  - (2) Recipient is responsible for all federal or state tax laws applicable to its implementation of the Project and its use of the Grant or compensation or payments paid with the Grant.
- C. Workers' Compensation Insurance. Recipient shall provide workers' compensation insurance coverage for subject workers as required by federal, state, or Tribal Law as applicable. Recipient must require and ensure each of its subgrantees, contractors and subcontractors that employ subject workers as defined in ORS 656.027, comply with ORS 656.017 and provides Workers' Compensation coverage for those workers, unless they meet the requirements for an exception under ORS 656.126 (2).
- D. Return of Misexpended or Unexpended Grant Funds. Any Grant funds disbursed to Recipient, or any interest earned by Recipient on the Grant funds, under this Agreement that are not used in accordance with this Agreement ("misexpended Grant funds") or remain unexpended on the earlier of termination of this Agreement, completion of the Project, or the Completion Deadline ("unexpended Grant funds"), must be returned to CJC. Recipient shall return all misexpended Grant funds to CJC immediately unless directed otherwise in writing by CJC. Recipient shall return all unexpended Grant funds CJC within 30 days after the earlier of termination of this Agreement, completion of the Project, or the Completion Deadline.
- E. Financial Records. Recipient will cooperate with CJC to provide all necessary financial information and records to comply with reporting required in Exhibit A. Recipient will keep proper books of account and records on all activities associated with the Grant, including, but not limited to, invoices, cancelled checks, payroll records, instruments, agreements and other supporting financial records documenting the use of the Grant. Recipient will maintain these books of account and records in accordance with generally accepted accounting principles. Recipient will retain these books of account and records until six years after the Completion Deadline or the date that all disputes, if any, arising under this Agreement have been resolved, whichever is later.
- F. Inspection. Recipient shall permit CJC, and any party designated by CJC, the Oregon Secretary of State's Office, and their duly authorized representatives, at any reasonable time, to inspect and make copies of any accounts, books and records related to the administration of this Agreement. Recipient shall supply any Agreement-related information as CJC may reasonably require, with the exception of materials protected by attorney-client privilege or the attorney work product doctrine. Further, Recipient shall neither supply, nor permit inspection of, (1) any information protected by HIPAA, ORS 192.553, or related regulations or rules, or (2) the

personnel files of Recipient's employees, absent appropriate confidentiality protections, including exemption from disclosure under the Public Records Law, ORS ch. 192.

G. Notice of Event of Default. Recipient shall give CJC prompt written notice of any Event of Default, or any circumstance that with notice or the lapse of time, or both, may become an Event of Default, as soon as Recipient becomes aware of its existence or reasonably believes an Event of Default is likely.

H. Recipient Subagreements, Insurance and Procurements.

(1) Subagreements. Recipient may enter into agreements with subcontractors and subrecipients ("Subagreements") for implementation of portions of the Project. Recipient shall notify CJC of each Subagreement and provide CJC with a copy of a Subagreement upon request by CJC. Any material breach of a term or condition of a Subagreement relating to Grant funds provided under this Agreement must be reported by Recipient to CJC within ten (10) days of its discovery.

(2) Subagreement indemnity.

***Each Recipient Subagreement shall require each other party to such Subagreement, that is not a unit of local government as defined in ORS 190.003, or a unit of state government as defined in ORS 174.111, to indemnify, defend, save and hold harmless the CJC and its officers, employees and agents from and against any and all claims, actions, liabilities, damages, losses, or expenses, including attorneys' fees, arising from a tort, as now or hereafter defined in ORS 30.260, caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of the other party to the Subagreement or any of such party's officers, agents, employees or contractors ("Claims"). It is the specific intention of the Parties that CJC shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the CJC, be indemnified by the other party to the Subagreement from and against any and all Claims.***

Any such indemnification shall also provide that neither the other party to such Subagreement nor any attorney engaged by such party shall defend a Claim in the name of the State of Oregon or an agency of the State of Oregon, nor purport to act as legal representative of the State of Oregon or any of its agencies, without the prior written consent of the Oregon Attorney General. The State may, at any time at its election, assume its own defense and settlement in the event that it determines that the other party to such Subagreement is prohibited from defending State or that such other party is not adequately defending State's interests, or that an important governmental principle is at issue or that it is in the best interests of State to do so. State reserves all rights to pursue claims it may have against the other party to such Subagreement if State elects to assume its own defense.

(3) Insurance.

Recipient shall maintain, or cause to be maintained, insurance policies with responsible insurers or self-insurance programs, insuring against liability and risk of direct physical loss, damage or destruction of the Project, at least to the extent that similar insurance is customarily carried by similar entities engaged in similar activities. Upon request, Recipient shall provide to CJC a Certificate(s) of Insurance required under this Agreement

or, as applicable, require each subrecipient to, upon request, provide to CJC a Certificate(s) of Insurance required under this Agreement. Nothing in this provision precludes Recipient from exerting a defense against any party other than CJC, including a defense of immunity.

## SECTION 7: DEFAULT

- A. Recipient Default. Any of the following constitutes an “Event of Default” of Recipient:
- (1) Misleading Statement. Any materially false or misleading representation is made by Recipient or a person authorized to speak on its behalf, in this Agreement or in any document provided by Recipient related to this Grant.
  - (2) Failure to Perform. Recipient fails to perform, observe or discharge any of its covenants, agreements, or obligations under this Agreement, other than those referred to in subsection (1) of this section, and that failure continues for a period of 30 calendar days after written notice specifying such failure is given to Recipient by CJC. CJC may agree in writing to an extension of time if it determines Recipient instituted and has diligently pursued corrective action. Acts or omissions of subgrantees shall not constitute an Event of Default unless ratified or knowingly induced by Recipient.
- B. CJC Default. CJC will be in default under this Agreement if it fails to perform, observe or discharge any of its covenants, agreements, or obligations under this Agreement.

## SECTION 8: REMEDIES

- A. CJC Remedies. Upon the occurrence of an Event of Default, CJC may pursue any remedies available under this Agreement, at law or in equity. Such remedies include, but are not limited to, termination of CJC’s obligations to provide Grant funds or further disbursements, demanding return of all or a portion of the Grant Amount, demanding payment of interest earned on the Grant Amount, withholding all or a portion of the Grant Amount, and declaration of ineligibility for the receipt of future awards from CJC. If, because of an Event of Default, CJC demands return of all or a portion of the Grant Amount or payment of interest earned on the Grant Amount, Recipient shall pay the amount upon CJC’s demand.
- CJC may also recover all or a portion of any amount due from Recipient by deducting that amount from any payment due to Recipient from the State of Oregon under any other contract or agreement, present or future, unless prohibited by state or federal law.
- CJC reserves the right to turn over any unpaid debt under this Section 8 to the Oregon Department of Revenue or a collection agency and may publicly report any delinquency or default. These remedies are cumulative and not exclusive of any other remedies provided by law.
- B. Recipient Remedies. In the event of default by CJC, Recipient’s sole remedy will be for disbursement of Grant funds for Eligible Costs of the Project, not to exceed the total Grant Amount, less any claims CJC has against Recipient.

## SECTION 9: TERMINATION

- A. Mutual Termination. This Agreement may be terminated at any time by mutual written consent of the parties.
- B. Termination by CJC. In addition to terminating this Agreement upon an Event of Default as provided in Section 8, CJC may terminate this Agreement with notice to Recipient under any of the following circumstances:
- (1) If CJC anticipates a shortfall in applicable revenues or CJC fails to receive sufficient funding, appropriations or other expenditure authorizations to allow CJC, in its reasonable discretion, to continue making payments under this Agreement.
  - (2) There is a change in federal or state laws, rules, regulations or guidelines so that the uses of the Grant are no longer eligible for funding.
- C. Termination by Recipient. Recipient may terminate this Agreement with notice to CJC under any of the following circumstances:
- (1) After conferring with CJC, Recipient has determined that the requisite local funding to continue the Project is unavailable to Recipient or Recipient is unable to continue implementation of the Project as a result of circumstances not reasonably anticipated by Recipient at the time it executed this Agreement and that are beyond Recipient's reasonable control.
  - (2) There is a change in federal or state laws, rules, regulations or guidelines so that the uses of the Grant are no longer eligible for funding.

## SECTION 10: MISCELLANEOUS

- A. Indemnification.
- (1) Recipient shall indemnify, defend, save and hold harmless, the State of Oregon, The Oregon Criminal Justice Commission, and their respective officers, members, employees and agents from and against all claims, suits, actions, losses, damages, liabilities, costs (including attorney's fees) and expenses of any nature whatsoever resulting from, arising out of, or relating to the intentional misconduct, or reckless or negligent acts or omissions of Recipient or its officers, employees, subcontractors, or agents under this Agreement.
  - (2) State shall reasonably cooperate in good faith, at Recipient's reasonable expense, in the defense of a covered claim. Recipient shall select counsel reasonably acceptable to the Oregon Attorney General to defend such claim and all costs of such counsel shall be borne by Recipient. Counsel must accept appointment as a Special Assistant Attorney General under ORS Chapter 180 before such counsel may act in the name of, or represent the interests of, State, its officers, employees or agents. State may elect to assume its own defense with an attorney of its own choice and its own expense at any time State determines important governmental interests are at stake. State agrees to promptly provide Recipient with notice of any claim that may result in an indemnification obligation hereunder. Subject to the limitations noted above, Recipient may defend such claim with counsel of its own choosing provided that no settlement or compromise of any such claim shall occur without the consent of the State, which consent shall not be unreasonably withheld, conditioned or delayed.

- B. No Implied Waiver. No failure or delay on the part of CJC to exercise any right, power, or privilege under this Agreement will operate as a waiver thereof, nor will any single or partial exercise of any right, power, or privilege under this Agreement preclude any other or further exercise thereof or the exercise of any other such right, power, or privilege.
- C. Governing Law; No Waiver. The laws of the State of Oregon (without giving effect to its conflicts of law principles) govern all matters arising out of or relating to this Agreement, including, without limitation, its validity, interpretation, construction, performance, and enforcement. In no event shall anything in this Agreement be construed as a waiver by either party of any form of defense or immunity, whether sovereign immunity, governmental immunity, Tribal immunity, immunity based on the eleventh amendment to the Constitution of the United States or otherwise, from any Claim or to the jurisdiction of any court. Notwithstanding the foregoing, nothing in this Agreement shall be construed as an agreement by either party that, in the event of a lawsuit filed by one party against the other, the party filing the lawsuit is immune from counterclaims filed by the other party.
- D. Notices and Communication. Except as otherwise expressly provided in this Agreement, any communication between the parties or notices required or permitted must be given in writing by personal delivery, email, or by mailing the same, postage prepaid, to Recipient or CJC at the addresses listed in Exhibit A, or to such other persons or addresses that either party may subsequently indicate pursuant to this Section.

Any communication or notice by personal delivery will be deemed effective when actually delivered to the addressee. Any communication or notice so addressed and mailed will be deemed to be received and effective five days after mailing. Any communication or notice given by email becomes effective 1) upon the sender's receipt of confirmation generated by the recipient's email system that the notice has been received by the recipient's email system or 2) the recipient's confirmation of receipt, whichever is earlier. Notwithstanding this provision, the following notices may not be given by email: notice of default or notice of termination.

- E. Amendments. This Agreement may not be altered, modified, supplemented, or amended in any manner except by written instrument signed by both parties.
- F. Work Product. To the extent it has the necessary rights, Recipient hereby grants to CJC a non-exclusive, irrevocable, perpetual, royalty-free, license to use, reproduce, prepare derivative works based upon, distribute copies of, perform and display for governmental purposes, all documents, reports and works of authorship created, produced or obtained as part of or in connection with the Project ("Work Product"). Recipient shall deliver copies of Work Product to CJC upon request. In addition, if applicable law requires that CJC own such intellectual property, then Recipient shall execute such further documents and instruments as CJC may reasonably request in order to assign ownership in the intellectual property to CJC.
- G. Independent Contractor. Recipient shall implement the Project as an independent contractor and not as an agent or employee of CJC. Recipient has no right or authority to incur or create any obligation for or legally bind CJC in any way. CJC cannot and will not control the means or manner by which Recipient implements the Project, except as specifically set forth in this Agreement. Recipient is responsible for determining the appropriate means and manner of implementing the Project. Recipient acknowledges and agrees that Recipient is not an "officer", "employee", or "agent" of CJC, as those terms are used in ORS 30.265, and shall not make representations to third parties to the contrary.

- H. **Severability.** If any provision of this Agreement will be held invalid or unenforceable by any court of competent jurisdiction, such holding will not invalidate or render unenforceable any other provision.
- I. **Successors and Assigns.** This Agreement will be binding upon and inure to the benefit of CJC, Recipient, and their respective successors and assigns, except that Recipient may not assign or transfer its rights, obligations or any interest without the prior written consent of CJC.
- J. **Counterparts.** This Agreement may be signed in several counterparts, each of which is an original and all of which constitute one and the same instrument.
- K. **Integration.** This Agreement (including all exhibits, schedules or attachments) constitutes the entire agreement between the parties on the subject matter. There are no unspecified understandings, agreements or representations, oral or written, regarding this Agreement.
- L. **No Third-Party Beneficiaries.** CJC and Recipient are the only parties to this Agreement and are the only parties entitled to enforce the terms of this Agreement. Nothing in this Agreement gives or provides, or is intended to give or provide, to third persons any benefit or right not held by or made generally available to the public, whether directly, indirectly or otherwise, unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Agreement. Notwithstanding the foregoing, CJC acknowledges, agrees, and intends that Recipient will expend the Grant consistent with the Project.
- M. **Survival.** The following provisions, including this one, survive expiration or termination of this Agreement: Sections 6.D through 6.F, 7, 8, 10.A, 10.C, 10.D, and 10.O.
- N. **Time is of the Essence.** The parties agree that time is of the essence under this Agreement.
- O. **Public Records.** CJC's obligations under this Agreement are subject to the Oregon Public Records Laws.

***The signatures of the parties follow on the next page.***

Recipient, by its signature below, acknowledges that it has read this Agreement, understands it, and agrees to be bound by its terms and conditions.



**STATE OF OREGON**  
acting by and through its  
Criminal Justice Commission

**GRANTEE NAME**

By: \_\_\_\_\_  
Ryan Keck, Interim Executive Director

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to Legal Sufficiency in accordance with ORS 291.047:

*Approved by email dated* **XX/XX/XXXX**  
\_\_\_\_\_  
Nina Englander, Senior Assistant Attorney General

**EXHIBIT A:**  
**CONTACT INFORMATION, PROJECT DESCRIPTION AND REPORTING REQUIREMENTS**

**Contact Information:**

**CJC**

State of Oregon, acting by and through  
its Criminal Justice Commission

**Grant Administrator:** Kaysea Beck

**Telephone:** 503-602-0640

**Email:** kaysea.beck@cjc.oregon.gov

**Recipient**

**Grantee Name**

**Mailing Address**

**City State Zip**

**Contact: Name**

**Telephone: Number**

**Email: Email**

**Project Description:**

Pursuant to House Bill 3069 (2025), the Oregon Behavioral Health Deflection Program supports Oregon’s federally recognized tribal governments and counties in the operation of “deflection programs,” defined as **a collaborative program between law enforcement agencies and behavioral health entities or community-based social services organizations** that assist individuals who may have substance use disorder, another behavioral health disorder or co-occurring disorders, and who often have other service needs, **to create community-based pathways to treatment, recovery support services, housing, case management or other services.**

The purposes of CJC’s Behavioral Health Deflection Program include:

- Addressing the need for more deflection programs to assist individuals whose behavioral health conditions, including substance use disorder, and other service needs lead to a heightened likelihood of interactions with law enforcement, incarceration, conviction and other engagement with the criminal justice system; and
- Tracking and reporting data concerning deflection program outcomes in order to determine the best practices for deflection programs in Oregon.

The Grant has been awarded as a planning grant and requires the Recipient to:

- Prioritize the establishment of a program coordinator responsible for the duties outlined in HB 3069 (2025), Section 8(5)(b);
- Coordinate with the partners described in HB 3069 Section 8(4)(c)(B) on the development and administration of a deflection program;
- Cooperate with the CJC in developing a process to track and report data required under HB 4002 (2024), Section 37; and
- Notify CJC as soon as Recipient’s program becomes operational to amend any terms of this agreement, as needed.

Recipient shall use Grant funds to support the development of the **Recipient Program Name**, its adherence to the requirements set forth in HB 3069 (2025), and its efforts toward the goals state above.

**Project Period:**

Start Date: July 1, 2026

End Date: August 31, 2027

**Reporting Requirements:**Schedule

Recipient must submit to CJC quarterly expenditure reports, beginning January 25, 2027, until the earlier of thirty (30) days after Grant funds are fully expended or thirty (30) days after the Completion Date.

Recipient must submit to CJC semi-annual reports on January 25 and July 25 of each year of the Project Period.

Once Recipient's program becomes operational, Recipient must submit to CJC data reports on a rolling basis, beginning no earlier than July 1, 2026, until the earlier of thirty (30) days after Grant funds are fully expended or thirty (30) days after the Completion Date.

Recipient must receive prior approval from CJC to submit any required report after its due date.

Report Contents

Required reports must be submitted through CJC's grant administration system and contain all the requested information.

1. CJC Quarterly Expenditure Report (<https://cjc-grants.smapply.io>)
  - a. Grant Funds spent during the prior calendar quarter, with brief description; and
  - b. Any quarterly information on the Project as CJC may reasonably request.
  
2. CJC Semi-Annual Progress Report (<https://cjc-grants.smapply.io>)
  - a. In a narrative fashion, Recipient's progress in meeting the Project's objectives during the six-month period preceding the report date, and remedial actions necessary if those objectives have not been met in any respect.
  
3. CJC Data Report (<https://cjc-grants.smapply.io>)
  - a. Deidentified data on program participants served by the Project; and
  - b. Any information on the Project as CJC may reasonably request.