

# IMPROVING PEOPLE'S ACCESS TO COMMUNITY-BASED TREATMENT, SUPPORTS, AND SERVICES (IMPACTS) GRANT PROGRAM

## Request for Grant Proposals

Program Opening Date: May 11, 2020

Application Deadline: June 12, 2020



Oregon  
Health  
Authority

**Oregon Criminal Justice Commission**

**Oregon Health Authority**

## Contents

I. Overview.....	Page 3
II. Availability and Duration of Funding.....	Page 3
III. Target Population.....	Page 3
IV. Grant Program Priorities.....	Pages 3-4
V. Allowable/Prohibited Uses for IMPACTS Program Funds.....	Pages 4-5
VI. Eligible Applications.....	Page 6
VII. Application Submission Requirements.....	Page 6
VIII. Application Contents and Requirements.....	Pages 6-7
IX. Application Review and Award Decisions.....	Pages 7-8
X. Additional Requirements of Awarded Programs.....	Page 9
XI. Award Protests.....	Page 9
XII. Contact for Technical Assistance and Questions.....	Page 9

## I. Overview

### Grant Origins and Core Purposes

In 2019, the Oregon Legislature passed [Senate Bill \(SB\) 973](#), which created the Improving People’s Access to Community-Based Treatment, Supports, and Services Program (IMPACTS program). This legislation was informed by a statewide Behavioral Health Justice Reinvestment Steering Committee, organized in 2018, which used a data-driven approach to examine ways to improve outcomes for individuals who are frequent utilizers of both behavioral health and criminal justice resources.

Informed by the analysis of the Steering Committee, the IMPACTS program was enacted in recognition of the shortage of comprehensive community supports and services for individuals with mental health or substance use disorders, leading to their involvement with the criminal justice system, hospitalizations, and institutional placements. The purpose of the IMPACTS program is to address this need by awarding grants to Oregon counties and federally recognized tribal governments to establish evidence-based and tribal-based programs to provide needed supports and services in local communities.

### Oregon Criminal Justice Commission

The Oregon Criminal Justice Commission (CJC) is the administering agency of the IMPACTS program discussed herein. The IMPACTS Grant Review Committee, established by SB 973, has developed the IMPACTS program in consultation with the CJC and the Oregon Health Authority. Decision-making authority regarding IMPACTS funds rests with the Grant Review Committee.

## II. Availability and Duration of Funding

The Oregon Legislature appropriated \$10 million in program funding to the IMPACTS program. The IMPACTS program is a competitive grant program. At least one award must be made to a federally recognized tribal government. The grant period covered in this request for grant proposals is July 1, 2020 to June 30, 2022. Applicants awarded funds may allocate award funding for costs incurred at any point during the grant period, so long as those funds meet all program rules and requirements, including no supplanting of existing sources of funding. Applicants will be required to reapply each grant period.

## III. Target Population

The IMPACTS grant program “target population” is defined as: individuals who receive services and supports funded through the IMPACTS program, have one or more behavioral health disorders, and are booked into a jail an average of four or more times in a one year period or are high utilizers of criminal justice resources, hospital or urgent healthcare resources, or institutional placements.

## IV. Grant Program Priorities

The Grant Review Committee seeks to operate this grant program in accordance with the following priorities:

- (1) Adhering to the program’s statutory purposes, including the goal of reducing the number of jail bookings and reliance on emergency departments and Oregon State Hospital beds while improving capacity for community-based treatment, supports, and services to provide better outcomes for individuals in the target population, more efficiently use local, state, and tribal resources, and maintain public safety;
- (2) Tracking, evaluating, and measuring system data and grant-funded program outcomes to improve the IMPACTS program, aiding awardees in achieving program success, and expanding successful programs throughout the State of Oregon;
- (3) Strategically leveraging limited grant funding resources by supporting a select number of programs:
  - a. With willingness to participate in data sharing and analysis to inform local and statewide responses to the target population;
  - b. That have evaluated local system gaps in available supports and services for the target population;
  - c. That are able to sustain comprehensive services for the target population with the additional assistance of IMPACTS funding;
  - d. That have exhausted local solutions and resources in efforts to serve the target population; and
  - e. At funding levels sufficient to ensure limited grant funds make a significant impact in the local communities selected for investment.

## V. Allowable/Prohibited Uses for IMPACTS Program Funds

### Allowable Uses

Funding distributed to IMPACTS program awardees must be spent on costs associated with improving the shortage of comprehensive community supports and services for the IMPACTS program target population with the goal of reducing involvement with the criminal justice system, hospitalizations, and institutional placements. Funds must be used to establish, improve, and advance evidence-based and tribal-based programs to provide needed supports and services that benefit the target population in local communities.

IMPACTS funds may be spent within the following budget categories:

- Personnel
- Contractual Services
- Rent/Utilities
- Travel/Training
- Equipment
- Supplies
- Other
- Administrative

Examples of allowable uses of IMPACTS program funds include, but are not limited to:

- Peer support services
- Case managers and care coordinators
- Pre-tenancy and tenancy supportive housing services
- Transitional services
- Mobile crisis services
- Adding capacity to crisis units and detoxification centers
- Community-based mental health or substance use disorder treatment programs
- Community-based services necessary to restore a defendant's fitness to proceed in his or her own defense in a criminal case
- Evidence-based and tribal-based programs designed to reduce hospital and jail utilization by target populations
- Programs aimed at diverting the target population with nonperson criminal charges experiencing mental illness or substance use disorders from the criminal justice systems
- Programs supporting an increase in the community's qualified workforce of mental health and substance use disorder treatment providers
- Programs supporting an increase in available supportive housing to the target population

### Prohibited Uses

IMPACTS program funding may not be used for any of the following purposes:

- Supplanting existing funding for programs, services, or supports already in operation
- Compensation of federal employees including salary, consulting fees, travel, or other compensation
- Employee bonuses
- Firearms; tactical equipment; polygraphs
- Marketing or branding
- Lobbying or membership to lobbying organizations
- Fundraising or donations
- Taxes
- Entertainment, including amusement, diversion, social activities, and any associated costs (i.e. tickets to shows or sports events, meals, lodging, rentals, transportation, and gratuities)
- Fines and penalties
- Home office workspace and related utilities
- Passport charges
- Food and drinks, except as allowed per diem in accordance with state and federal travel policies
- Alcohol
- Pets and pet care
- Tip lines/rewards and survey distribution/awards

## VI. Eligible Applications

Eligible applicants include:

- Counties;
- Federally recognized tribal governments; and
- Multiple counties and/or multiple tribal governments applying jointly as a regional consortia
  - NOTE: Regional consortia may be comprised of counties applying jointly, tribal governments applying jointly, and/or a county or counties applying jointly with a tribal government or governments

## VII. Application Submission Requirements

- County applications must be submitted by the local public safety coordinating council (LPSCC) on behalf of the county
- Tribal government applications must be submitted by the tribal government
- Regional consortia applications must be submitted by a single LPSCC or tribal government of the consortia's choosing

### Grant Website Submission

- Applications must be submitted to the CJC via its grant management website:  
<https://cjc-grants.smapply.io>.

### Application Deadline

**Applications are due on June 12, 2020, by 5 p.m.** Applicants are encouraged to call IMPACTS staff with questions about applications requirements, application website questions, and other technical assistance inquiries.

## VIII. Application Contents and Requirements

Applicants must submit information on the following points in their online grant applications:

- A. A cover sheet, with contact and fiscal information
- B. A program proposal narrative, including the following components:
  - Target population estimate, methodology, and local context
  - Data sharing plan description, available data checklist, and agreement to provide baseline data
  - Community supports and services proposals
  - Program sustainability narrative
  - SB 973's required application components
    1. Letters of support

Letters of support from community leaders or organizations, including:

      - Agencies working with homeless individuals;
      - Behavioral health care providers;
      - Coordinated care organizations; and

- Local hospitals.
  - NOTE: Letters of support from these organizations may be combined in a single letter signed by multiple parties or provided separately.
2. Consultation report
- County applicants with a federally recognized tribal government or governments within their service area must include a report of input garnered from the local federally recognized tribal government(s), and to the extent feasible, an explanation of how tribal government input was incorporated into the design of the program, supports, and services.
  - Federally recognized tribal government applicants must include a report of input garnered from the local LPSCC or LPSCCs, and to the extent feasible, an explanation of how LPSCC input was incorporated into the design of the program, supports, and services.
  - Regional consortia applications involving joint county-tribal government applications are exempt from the consultation report requirement.
  - NOTE: the consultation "report" does not need to be a formal report and may instead be a letter or letters, or an email, or series of emails, between applicants that demonstrates the above requirements.
3. Medical assistance screening agreement
- Applicants must agree to screen all grant program participants, within the target population, for potential eligibility for public medical assistance.
4. Tribal notification process plan
- Applicants must describe the process by which jails and/or hospitals receiving IMPACTS funding to will:
    - Provide information upon admission or at intake to the individual admitted or booked about the potential risks and benefits of tribal notification; and
    - Offer tribal members the opportunity to disclose their statuses and situations to the federally recognized Indian tribe of their choosing.
  - If no tribal notification process is currently in operation, applicants must submit a description of a proposed tribal notification plan, per the stated requirements above, and agree that, if IMPACTS funds are awarded, the proposed plan will be implemented prior to disbursement those funds.
- C. A budget overview form, including budget details for all program expenses requested.
- D. Acknowledgement of additional requirements for programs selected for funding.

## IX. Application Review and Award Decisions

### A. Review Process

IMPACTS program staff will conduct the initial review of all applications received. Each application will be examined for responsiveness to the guidelines provided in this RFGP. If program staff determines that modifications are required to an application before advancing the application to the Grant Review

Committee, IMPACTS program staff from the CJC will contact the identified program contact and request that revisions be made within a specified time frame.

The Grant Review Committee's evaluation of qualified applications will be based on the following criteria:

**1. Completeness of Application**

- Whether the application includes all required information described herein and included in the online application.

**2. Program Narrative and Local System Assessments**

- The overall responsiveness to IMPACTS program priorities, including but not limited to, the degree to which an application is designed to reduce the number of jail bookings and emergency department hospitalizations for the target population in favor of diversion to coordinated community-based treatment, supports, and services;
- An applicant's explanation of a method for identifying and serving members of the target population; and
- An applicant's explanation of how requested program supports and services will be integrated into existing behavioral health programs, including how they maximize Coordinated Care Organization engagement and do not supplant or duplicate existing sources of funding.

**3. Sustainability Narrative**

- An applicant's explanation of plans to sustain IMPACTS program projects through multiple sources of program funding.

## B. Award Decisions

Upon review of the applications, the Grant Review Committee will evaluate applications according to the review criteria and make award decisions. IMPACTS staff from the CJC will issue Intent to Award Notices, Award Letters, and Grant Award Agreements to awardees. The Grant Review Committee may approve an application in whole or in part, as well as decline to award funds.

## C. Award Recipient Pre-Disbursement Requirements

### Proposed First-Year Budget

Award recipients will be required to provide an estimated monthly breakdown of costs for the first year of the grant award period, beginning July 1, 2020 and ending June 30, 2021 prior to the first disbursement of funds.

### Reporting Responsibilities

Award recipients will be required to submit periodic financial and program progress reports and must identify the individual(s) responsible for reporting this information to the IMPACTS staff from the CJC prior to disbursement of funds.



## X. Additional Requirements of Awarded Programs

Programs selected for IMPACTS funding will receive further information concerning, among other things, award conditions, award monitoring and program reporting, and program suspension or termination.

## XI. Award Protests

Award protests will be managed according to the process set forth in the IMPACTS section of the Criminal Justice Commission's Administrative Rules (Chapter 213).

## XII. Contact for Technical Assistance and Questions

For questions concerning the grant program or application, please contact Bridget Budbill, CJC Program Analyst, at 503-373-7511 or at [bridget.budbill@oregon.gov](mailto:bridget.budbill@oregon.gov). Technical assistance is available through IMPACTS program staff.