

REQUEST for GRANT PROPOSALS (RFGP) APPLICATION
INSTRUCTIONS AND REQUIREMENTS

2026 Oregon Innovation and Intervention Fund

OREGON CRIMINAL JUSTICE COMMISSION

885 Summer St NE
Salem, OR 97301

RELEASE DATE:

December 8, 2025

APPLICATION OPEN DATE:

December 8, 2025

ONLINE APPLICATION DUE DATE:

February 13, 2026



Grant Summary

Purpose

The purpose of this Request for Grant Proposals (RFGP) is to solicit applications from government and community public safety stakeholders for innovative projects that meet the immediate needs of Oregon’s public safety program for funding through the Oregon Criminal Justice Commission (CJC)’s Oregon Innovative and Intervention Fund (OIIF). The OIIF is a component of Oregon’s Justice Assistance Grant (JAG) program.

Eligible Applicants

- Local law enforcement agencies
- State law enforcement agencies
- Local government agencies
- State government agencies
- Non-profit organizations
- Educational institutions
- Community-based organizations
- Institutions of higher education

Application Instructions

To be considered for this grant award, applicants must complete the provided application under the guidelines provided in this document and submit it via email to cjc.grants@cjc.oregon.gov with the subject line “OIIF 2026 Application Submittal”. Questions regarding the application process, referenced application materials or resources, or OIIF/JAG funding in general should be emailed to cjc.grants@cjc.oregon.gov with “OIIF 2026 Application Query” in the subject line.

Key Dates

Application Release	Monday, December 8, 2025
Application Deadline	Friday, February 13, 2026 by 9:00pm PST
Notification of Conditional Approval	March 16, 2026
Estimated Grant Period	July 1, 2026 to September 30, 2027

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I. Overview

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program is a federal formula grant that serves as the primary federal source of criminal justice funding to state and local jurisdictions. The total amount of funding for the JAG Program is determined annually by the United States Congress and administered by the Bureau of Justice Assistance (BJA), Office of Justice Programs (OJP), U.S. Department of Justice (USDOJ). The JAG program provides states, territories, tribes, and local government with funding to support qualified criminal justice program areas.

The Oregon Criminal Justice Commission (CJC) is the State Administering Agency for Oregon's JAG program and manages Oregon's JAG funds awarded by the BJA. To guide the State's JAG Program funding priorities, CJC has developed a comprehensive statewide JAG Strategic Plan for the timeframe of January 1, 2025-December 31, 2029.

The Oregon Innovation and Intervention Fund (OIIF) is one component of the State's JAG program and focuses on improving Oregon's public safety system in innovative ways, or as a direct response to a public safety crisis. Innovative projects are defined as having a strong potential to positively impact public safety and benefit the entire state through measurable outcomes or potential reproducibility after a pilot period.

II. Source of Funding

The source of this funding is Fiscal Year 2024 Edward J. Byrne Memorial Justice Assistance Grant (JAG) Federal Award 15PBJA-24-GG-04282-JAGX, Assistance Listing number 16.738, with a current end date of September 30, 2027. CJC is required to pass through 56.2% of this federal award's total subaward allocations to units of local government.

Funding awarded under this solicitation is subject to the Uniform Guidance, or the provisions of Title 2, Part 200 of the Code of Federal Regulations (2 CFR 200).

There is no match requirement associated with this federal funding.

III. Availability and Duration of Funding

The CJC has approximately **\$1,500,000** available in OIIF funding to award as sub-grants, with approximately **\$984,806** designated towards local units of government. Applicants may apply for a portion of the total funds available, with a minimum request of **\$150,000** and a maximum request of **\$400,000**.

This application is a competitive, one-time solicitation offering support for an estimated grant period beginning **July 1, 2026** and ending **September 30, 2027**, with the possibility of a one-year, no-cost extension to complete project activities experiencing unanticipated delays contingent on BJA approval of an extension to the

source federal award. The total project timeline described in the application must be limited to 15 months in duration.

IV. Grant Program Goals

Oregon's JAG funding priorities are to (1) address substance use disorders and mental health needs for justice-involved individuals; and (2) improve criminal justice decision making to emphasize data-informed decisions and evidence-informed practices. The goals identified to meet these funding priorities are:

- Improve criminal justice decision-making to emphasize data-informed (-driven) decisions and evidence-informed (-based) practices regarding community supervision and incarceration.
- Reduce recidivism by facilitating the successful reintegration of individuals into the community.
- Measure effectiveness of programs, services, and policies through sound and relevant research.
- Examine criminal justice policies to ensure they embody fairness, consistency, proportionality and opportunity.

In addition, CJC supports projects that are focused on the following BJA criminal justice-focused program areas, including:

- Law enforcement,
- Prosecution and courts
- Prevention and education
- Corrections and community corrections
- Drug treatment
- Planning, evaluation and technology improvement
- Crime victim and witness assistance (other than compensation)
- Mental health and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams.

V. Eligible Applicants

- Local law enforcement agencies
- State law enforcement agencies
- Local government agencies

- State government agencies
- Non-profit organizations
- Educational institutions
- Community-based organizations
- Institutions of higher education

The number of applications is limited to one per organization.

Approximately 65% of the total amount available is designated for local units of government, to comply with BJA's Variable Pass-Through (VPT) requirement.

VI. Award Funds and Allowable Uses

Grant Recipients will receive all award disbursements on a reimbursable payment basis for costs incurred against an approved scope of work and budget.

Grant Recipients may apply awarded funding toward costs incurred at any point during the grant period, so long as funds are spent on costs associated with the program goals and/or eligible program requirements outlined in Section IV, are included in the scope of work and budget in the executed subaward, and comply with the USDOJ's Grants Financial Management Guide at [DOJ Grants Financial Guide](#).

• Permitted Uses

Grant program funds may be spent within the following budget categories:

- *Personnel:*
Salaries and wages for all grant-funded personnel, with itemization for requested overtime (overtime is subject to BJA approval).
- *Fringe Benefits:*
Fringe benefits for all grant-funded personnel (in whole or in part).
- *Travel/Training:*
Eligible expenses for transportation, lodging, per diem, and registrations for training that support grant purposes.
- *Equipment:*
Permanent or non-expendable equipment with a useful life of more than one year and a per-unit acquisition cost (or cost required to make the item operational) that equals or exceeds \$10,000.
- *Contractual Services:*
Organizations or entities providing goods, technical expertise or equipment to the Grant Recipient for purposes related to the project (typically performing defined tasks).

- *Consultants:*
Generally an individual or firm who provides professional advice or services for an hourly fee, but not as an employee of the Grant Recipient. Consultant rates that exceed \$650/day or \$81.25/hour require prior BJA approval.
- *Subawards:*
Organizations or entities responsible for part or all of the program objectives and subject to federal grant regulations. Subawards require prior BJA approval.
- *Supplies:*
Consumable materials or supplies, including the cost of small items of equipment that do not meet the useful life or cost threshold for the "Equipment" category.
- *Other:*
Other allowable expenses include participant support cost and meeting room rental space.
- *Indirect Costs:*
Indirect costs are permitted, either using the 15% de minimus rate or the rate identified in a federal agency approved Negotiated Indirect Cost Rate Agreement (NICRA). Indirect costs must not be attributable to any specific project and must adhere to the Modified Total Direct Costs (MTDC) calculation defined in 2 CFR 200.1.

Administrative costs associated with grant administration activities including reporting, subrecipient monitoring, subcontract management, purchasing, budgeting, and accounting *are limited to 10% of the total proposed grant amount* and must be directly allocable to the proposed project (i.e., not part of the indirect cost pool). All administrative costs must be attributed to an OJP-approved budget line item such as personnel, fringe, travel, etc., and must be substantiated by supporting documentation to be eligible for reimbursement.

- **Prohibited Uses**

Grant program funds may not be used for any of the following:

- Activities or costs not approved by CJC and BJA
- Supplanting any type of existing funding for programs, services, or support already in operation
- Compensation of federal employees including salary, consulting fees, travel, or other compensation
- Land acquisition, including renting, leasing, or construction of building or other physical facilities
- Physical facility improvements, restoration, or remodeling
- Employee bonuses
- Firearms or tactical equipment
- Polygraphs

- Marketing or branding
- Lobbying, membership for lobbying organizations, or political activities, including political contributions
- Fundraising or donations
- Taxes
- Entertainment, including activities that can be classified as amusement or diversion, and any associated costs, including tickets to shows or sports events, prizes, and gratuities
- Fines and penalties
- Passport charges
- Food and drinks, except as allowed per diem in accordance with state and federal travel policies
- Catering
- Alcohol
- Pets and pet care
- Tip lines/rewards and survey distribution/rewards
- Warranty services, agreements, contracts, etc., covering any period that extends beyond the project end date
- Provision of legal services to any removeable alien or any alien otherwise unlawfully present in the United States

For a full list of prohibited uses, please refer to the [DOJ Grants Financial Guide](#).

VII. How to Apply

Applications are due on **February 13, 2026**, by **9:00 P.M. PST** via email to CJC. Late applications will not be accepted. Applicants are encouraged to contact CJC with questions about the application requirements or other technical assistance inquiries during the application submittal period. See page 2 for CJC contact information.

- **Application Submission Requirements**

1. Applications must be completed and submitted via email to cjc.grants@cjc.oregon.gov with “OIIF 2026 Application Submittal” in the subject line.

- **Estimated Grant Application Timetable**

December 8, 2025	Application released
February 13, 2026	Application deadline
February 16 – March 16, 2026	Application review period
March 16, 2026	Notification of Conditional Approval

March 16 – April 6, 2026	Applicant capacity review and presentation preparation for CJC Board of Commissioners
o/a April 7, 2026	Review by CJC Board of Commissioners
April 2026 – May 2026	BJA project review and approval
June 2026	Intent to Award and execution of awards
July 1, 2026	Award performance and budget period start date

VIII. Application Contents

Applicants must submit the following information using the required 2026 OIIF Application Template:

- **Cover Sheet**

1. Full organization name (as listed in association with the Unique Entity Identifier) and physical address
2. Primary contact information for the application
3. Organization's Unique Entity Identifier (UEI) number issued by the System of Award Management (SAM)

- **Statement of the Problem**

1. Identify the existing need and problem as it relates to public safety.
2. Include relevant supporting data, such as jurisdiction arrest and crime rates.
3. Identify the Targeted Enforcement Area (TEA) and the counties and cities that will benefit both directly and indirectly.
4. Address connection to the specific program goal(s) identified in Oregon's JAG Strategic Plan and/or BJA JAG program areas.

- **Program Design and Implementation**

1. Provide a concise and specific project proposal for how OIIF grant funds will be used as well as a timeline for key project milestones.
2. Identify project goals and objectives.
3. Describe succinctly and clearly how the project will achieve the identified objectives.
4. Describe how the proposal will promote and support meaningful public safety improvements in Oregon.
5. Describe how program success will be measured, including what and how qualitative or quantitative data or information will be collected.

6. List any collaborators or partners specific to the proposal and describe their role. Written agreements should be included where possible, such as a Memorandum of Understanding (MOU) or Letter of Agreement (LOA).
 7. If contractors have already been identified, provide a brief description of the procurement process that was or will be used to comply with federal and state competition requirements. Sole-source procurements require justification and are subject to BJA approval.
- **Organizational Capabilities/Experience**
 1. Fully describe organizational capability of (1) implementing the proposed project; (2) working within the identified target area; and (3) achieving the project timeline.
 2. Demonstrate experience in addressing public safety issues.
 3. Demonstrate experience with working with proposed project stakeholders in a capacity that complements the proposed project.
 4. Address experience working with or managing federal grant funding
 - **Data Collection Plan**
 1. Describe the performance indicators that will be used to measure project performance.
 2. Describe how the data for the performance indicators will be collected.
 3. Indicate the position that will be responsible for collecting and reporting on project performance data for CJC's quarterly Project Reports and BJA's quarterly Performance Measurement Tool (PMT) Reports.
 - **Project Budget**
 1. Provide a budget and detailed budget narrative of proposed costs using the OJP [Budget Detail Worksheet](#) (BDW) on the DOJ/OJP website as a template. Budgets may be submitted as a separate Excel document but must use the BDW template as guidance for permitted budget categories and required cost breakdown and explanation. Applications with insufficient budget details may be excluded from consideration.
 2. Proposed costs must conform to the Federal Cost Principles of reasonableness, allocability, allowability and consistency.
 3. Budget narratives should demonstrate how the applicant will maximize the cost effectiveness of grant expenditures.

4. Budget narratives should include an itemization of requested supplies and equipment.
5. Budget narratives should include an itemization of any travel requested, including hotel, per diem, flights and ground transportation, etc. Federal per diem rates should be used.
6. Up to 10% of the total funding amount may be requested for administrative costs specifically for the management of the proposed project. Details of the costs must be attributed to an OJP-approved budget line item (e.g., personnel, fringe, travel for outreach and monitoring purposes, etc.) and must be able to be substantiated with supporting documentation
7. Indirect costs are permitted, either using the 15% *de minimus* rate or the rate identified in a federal agency-approved Negotiated Indirect Cost Rate Agreement (NICRA). Indirect costs must not be able to be directly attributable to the proposed project (or any other specific project) and are subject to audit.

IX. Application Review and Award Decisions

CJC staff will conduct the initial review of all applications received by **February 13, 2026 at 9:00 P.M. PST**. Each application will be examined for general responsiveness to the guidelines and required application format provided in this RFGP. Applications that do not fully address all requested information may be eliminated from consideration.

If CJC determines that clarification or additional programmatic or budget details are required, the applicant's primary contact person will receive an email request for the submittal of information within a specified time frame. If the requested information is not received within the time frame the application will be eliminated from consideration.

CJC reserves the right to extend the application deadline via a solicitation amendment posted on the CJC website, however, applications must be received by the **February 13, 2026** deadline in the absence of an extension.

• Review Criteria

All applications that are responsive to the guidelines of this RFGP will be reviewed and evaluated by CJC based on the following criteria:

1. Addressing CJC's JAG Strategic Plan priorities and/or BJA's JAG project objectives.
2. Program design and implementation
3. Organizational capabilities and competencies
4. Plan for collecting and reporting on required performance data
5. Budget and detailed budget narrative
6. Local government variable pass-through requirement

7. TEA and identification of counties and cities benefitted

Applications that address CJC's JAG Strategic Plan priorities will be given preference, but final selection will be determined through the consideration of all criteria.

Funding under this solicitation is not meant to support the continuation of past CJC JAG-funded projects.

To be considered for selection, the applicant must not be suspended or debarred from receiving federal funding, per 2 CFR 200.214, and must have a Unique Entity Identifier (UEI) number.

- **Notification of Conditional Approval**

CJC will notify applicants of the results of the review and capacity evaluations will be conducted for the recommended projects. Successful projects will be submitted to the CJC Board of Commissioners for approval. If approved by the Board, projects will be forwarded to BJA for review. *Final project selection is contingent on BJA's authorization.*

- **Intent to Award**

Upon BJA approval, CJC will notify subrecipients of its Intent to Award and will proceed with the draft and execution of subawards.

X. Award Conditions

Grant recipients must agree to the grant award terms and conditions. If mutually agreeable terms cannot be reached within a reasonable time period, as judged by the CJC, the CJC reserves the right to cancel the award to the applicant.

- **Monitoring and Reporting**

During the grant period, the CJC will monitor whether grant recipients are operating funded programs as described in the approved proposal and executed award and are making progress toward the program performance objectives.

Grant recipients will be required to:

1. Attend a project kick-off meeting upon award execution to discuss key Terms and Conditions;
2. Report program expenditures and submit reimbursement requests quarterly to CJC;
3. Submit quarterly programmatic reports explaining successes, improvements, barriers and deficiencies;

4. Attend regular project check-in meetings, accommodate periodic communications and allow site visits from CJC staff; and
5. Enter project performance measure data quarterly into BJA's online reporting system, the Performance Measurement Tool (PMT).
6. Comply with any monitoring measures developed as a result of the pre-award organizational capacity evaluation.

- **Grant Suspension or Termination**

Following reasonable notice to grant recipients and attempts to resolve problems informally, CJC may suspend funding in whole or in part, terminate funding, or impose another sanction for reasons including, but not limited to, the following:

- Failure of the funded program to comply substantially with the requirements or statutory objectives of the grant program guidelines issued hereunder, or other provisions of state law;
- Failure of the funded program to make satisfactory progress toward the approved goals and objectives;
- Failure of the funding program to adhere to the requirements of the grant award and standard or special conditions;
- Proposing or implementing substantial changes that result in a funded program that would not have been selected if it had been subjected to the original review of applications; or
- Failure of the funded program to comply substantially with any other applicable state statute, regulation, or guideline.

- **Special Conditions**

1. All applicable provisions from the federal award will be incorporated into the grants awarded under this solicitation.
2. BJA requires CJC to identify any high-risk subrecipients as part of their subaward approval process. Accordingly, the successful applicants will be subject to a risk assessment as part of the subrecipient management requirements in the Uniform Guidance federal grant regulations (2 CFR 200.332). Components of the risk assessment include a review of audit and financial statements and a pre-award organizational capacity evaluation.

XI. Contact for Assistance and Questions

For questions regarding the OIIF, Oregon JAG program, or application process or materials, please email cjc.grants@cjic.oregon.gov with “OIIF 2026 Application Query” in the subject line.

XII. Resources

- OR Criminal Justice Commission 2025-2029 JAG Strategic Plan
- [USDOJ Grants Financial Guide](#), updated September 2025
- BJA JAG FAQs updated May 2024
- 2026 OIIF Subaward Terms and Conditions (full list of Terms and Conditions of Federal Award 15PBJA-24-GG-04282-JAGX are available upon request)
- BJA JAG Performance Measure Reporting Template updated January 2025
- [CJC Grant Applicant Resource: Writing Effective Grant Proposals \(Video\)](#)
- [CJC Grant Applicant Resource: Writing Effective Grant Proposals \(Handout\)](#)
- 2026 OIIF RFGP Application Template (Required)
- [OJP Budget Detail Worksheet](#) (Required)