

Byrne Statewide Crisis Intervention Program

Application Due Date: July 8, 2026, at 11:59 PM PST.

I. Purpose

The Byrne State Crisis Intervention Program (SCIP) is a U.S. Department of Justice (USDOJ) grant program authorized by the Bipartisan Safer Communities Act of 2022 to reduce gun violence, save lives, and to make progress toward keeping guns out of dangerous hands. The Byrne SCIP provides federal funding for extreme risk protection order (ERPO) programs, law enforcement crisis intervention programs or initiatives, and related gun violence reduction programs and/or initiatives. This program furthers USDOJ's mission by assisting state, local, and tribal efforts to prevent or reduce crime and violence, with particular focus on gun violence and the programs and initiatives that target the risk factors that are likely to lead to this kind of violence.

II. Eligible Applicants and Eligibility Requirements

Eligible applicants for this grant include:

- Local law enforcement agencies
- State law enforcement agencies
- Local government agencies
- State government agencies
- Non-profit organizations
- Educational institutions
- Community-based organizations
- Institutions of higher education
- Federally recognized tribes

Applicants may apply individually or as part of a consortium.

Federal Registration Requirements

All applicants must have a Unique Entity Identifier (UEI) obtained from the System for Award Management (SAM) at the time of application and maintained throughout the grant period. More information is available at <https://www.sam.gov/SAM/>.

Pass-Through Requirements

To comply with the Bureau of Justice Assistance (BJA), applicants that meet the pass-through requirements will be given funding priority:

- **Direct Local Pass-Through Requirement:** Where applicable, states must pass through funds to local governments as determined by BJA's FY22-23 and FY24 passthrough calculations. A "unit of local government" is a city, county, township, town, or certain federally recognized American Indian tribes. This could include, but is not limited to, an organizational unit of local government such as a prosecutor's

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office, public defender's office, law enforcement agency, public health agency, or court system.

- **Less than \$10,000 Pass-Through Requirement:** Where applicable, states must pass through funds to local Less-than-\$10,000 jurisdictions as determined by BJA's FY22-23 and FY24 passthrough calculations. Less-than-\$10,000 jurisdictions are those that are not eligible to receive a direct JAG award fund due to their small size. Jurisdictions eligibility will be based off the FY23 and FY24 JAG eligibility lists.

III. Program Goals and Priorities

The goals of the Oregon Byrne State Crisis Intervention Program (SCIP) include:

- To reduce gun violence, save lives, and to invest in antiviolence programs that work directly with the people who are most likely to engage in gun violence or become victims of gun violence.

Funds awarded must be used to support one or more of the **Byrne SCIP Program Priority Areas** outlined below:

- Develop, operate, or evaluate community violence intervention programs, including but not limited to hospital-based interventions, violence interrupter or credible messenger programs, street outreach initiatives, conflict mediation programs, and youth firearm violence intervention programs; or
- Facilitate trainings, information campaigns, evaluations, and/or regional coordination of initiatives to promote the awareness, use, and effectiveness of protection orders and/or secure storage practices.

Important eligibility note: Byrne SCIP applicant programs or initiatives must have a direct connection to crisis intervention, with a focus on identifying risk and intervening before harm occurs. Law enforcement crisis intervention programs or initiatives must be part of a broader crisis intervention approach focused on identifying and mitigating risk prior to violence.

IV. Availability and Duration of Funding

This is a competitive, one-time federal award pass-through opportunity offering financial support for an estimated grant period beginning **January 1, 2027**, and ending **September 30, 2028**. The total project timeline described in the application must be limited to the anticipated 21-month duration. Available funds for the project period are **\$4,433,154** from FY22-23 and FY24 Byrne SCIP funding and will be awarded through a competitive process. Applicants may apply for a portion of the total funds available, with a minimum request of **\$150,000** and a maximum request of **\$500,000**.

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Application Timeline:

May 22, 2026	Grant solicitation released
July 8, 2026, at 11:59 PM PST	Grant applications due
September 2026	Grant Advisory Board makes funding recommendations
October 2026	Applications submitted to BJA for final award decisions

V. Award Funds and Allowable Uses

Grant Recipients will receive all award disbursements on a reimbursable payment basis for costs incurred against an approved scope of work and budget.

Grant Recipients may apply awarded funding toward costs incurred at any point during the grant period, so long as funds are spent on costs associated with the program goals and/or eligible program requirements outlined in Section IV, are included in the scope of work and budget in the executed subaward, and comply with the USDOJ's Grants Financial Management Guide at [USDOJ Grants Financial Guide](#).

Allowable Costs

Grant program funds may be spent within the following budget categories:

- **Personnel:** Salaries and wages for all grant-funded personnel, with itemization for requested overtime (overtime is subject to BJA approval).
- **Fringe Benefits:** Fringe benefits for all grant-funded personnel (in whole or in part).
- **Travel/Training:** Eligible expenses for transportation, lodging, per diem, and registrations for training that support grant purposes.
- **Equipment:** Permanent or non-expendable equipment with a useful life of more than one year and a per-unit acquisition cost (or cost required to make the item operational) that equals or exceeds \$10,000.
- **Supplies:** Consumable materials or supplies, including the cost of small items of equipment that do not meet the useful life or cost threshold for the "Equipment" category.
- **Contractual Services:** Organizations or entities providing goods, technical expertise or equipment to the Grant Recipient for purposes related to the project (typically performing defined tasks).
- **Consultants:** Generally, an individual or firm who provides professional advice or services for an hourly fee, but not as an employee of the Grant Recipient. Consultant rates that exceed \$650/day or \$81.25/hour require prior BJA approval.
- **Subawards:** Organizations or entities responsible for part or all of the program objectives and subject to federal grant regulations. Subawards require BJA approval.

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- **Other:** Other allowable expenses include participant support costs and meeting room rental space.
- **Indirect Costs:** Indirect costs are permitted, either using the 15% de minimus rate or the rate identified in a federal agency approved Negotiated Indirect Cost Rate Agreement (NICRA). Indirect costs must not be attributable to any specific project and must adhere to the Modified Total Direct Costs (MTDC) calculation defined in [2 CFR 200.1](#).

Administrative Costs: Applicants may include administrative costs for grant management activities such as reporting, monitoring, budgeting, and accounting. These costs are capped at 10% of the total proposed grant amount and must be directly tied to the project (i.e. not included in indirect costs). All administrative expenses must fall within an approved budget category and be supported by documentation for reimbursement.

Non-Allowable Costs

Grant program funds may not be used for any of the following:

- Activities or costs not approved by CJC and BJA;
- Supplanting any type of existing funding for programs, services, or support already in operation;
- Compensation of federal employees including salary, consulting fees, travel, or other compensation;
- Lobbying, membership for lobbying organizations, or political activities, including political contributions;
- Fundraising or donations;
- Land acquisition, including renting, leasing, or construction of building or other physical facilities;
- Physical facility improvements, restoration, or remodeling;
- Employee bonuses or commissions;
- Drones;
- Vehicle purchases;
- Firearms, tactical equipment, or Electronic Immobilization Devices (EID);
- Polygraphs;
- Fines, penalties, late charges, and taxes;
- Entertainment, including activities that can be classified as amusement or diversion, and any associated costs, including tickets to shows or sports events, prizes, and gratuities;
- Food and drinks, except as allowed per diem in accordance with state and federal travel policies;
- Lodging above federal per diem rates;

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- Warranty services, agreements, contracts, etc., covering any period that extends beyond the project end date; and
- Provision of legal services to any removable alien or any alien otherwise unlawfully present in the United States.

For a full list of prohibited uses, please refer to the [USDOJ Grants Financial Guide](#).

VI. Application Requirements

The number of applications is limited to one per organization (one per Unique Entity Identifier, or UEI). Applicants will be required to submit a complete application package, including:

- Affected Divisions, Counties, and Cities;
- Priority Areas and Selected Goals;
- Demonstrated Need/Statement of the Problem;
- Program Design and Implementation;
- Organizational Capabilities and Competencies;
- Plan for Collecting Required Data;
- Plan for Sustainability Efforts;
- Budget Justification Narrative;
- [Detailed Line-Item Budget Request](#) (allowable cost categories outlined in [Section V](#));
- [Certification Regarding Debarment, Suspension](#);
- [Disclosure of Lobbying Activities \(SF-LLL\) Form](#);
- [Subrecipient Capacity Assessment Questionnaire](#);
- Most recent Single-Audit Report (if applicable); and
- Negotiated Indirect Cost Rate Agreement (NICRA) if requesting indirect costs above the de minimis rate.

Ratings are based on how effectively the applicant addresses the section and required criteria, with consideration given to the level of detail and thoroughness in the response.

A. Request for Application

Complete the Request for Application which requests information about the applying agency. Please make sure you provide the name(s), correct email addresses and telephone number(s) of the persons to be contacted on matters involving the application and the award.

B. Affected Divisions, Counties, and Cities

Applicants should specify their agency type and identify the counties or cities that will be affected.

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C. Program Priority Areas

Applicants should identify the selected priority areas and goals.

D. Application Narrative(s)

Complete each section as it relates to the SCIP. Each section has instructions and must be answered according to the specifics of the proposed SCIP initiative for the jurisdiction. Full application questions will be accessible and submitted online through CJC's grant management system: <https://cjc-grants.smapply.io>.

1. Demonstrated Need/Statement of the Problem: Word Limit 450 (Rating 0-5)

The applicant must clearly describe the agency's needs in addressing crisis intervention as it relates to violent crime, including, but not limited to, gun violence within the targeted area or jurisdiction. The narrative should outline existing initiatives, highlight any challenges or barriers encountered, and include relevant data and examples that clearly illustrate the issue.

2. Program Design and Implementation, Addressing the Problem: Word Limit 750 (Rating 0-5)

The applicant must indicate whether the proposed project is primarily a law enforcement or community-based initiative. The applicant must clearly describe how SCIP grant funds will be used to support crisis intervention efforts relevant to the selected program priority area(s) and how the proposed activities will address the described need. The applicant must clearly describe the specific goals and objectives of the initiative, how they align with state's priorities, and how they will enhance the agency's ability to respond effectively to violence reduction within the targeted area. Additionally, the applicant must outline the proposed timeline, milestones, partners, and contracts specific to the proposed project.

3. Organizational Capabilities/Competencies: Word Limit 475 (Rating 0-5)

The applicant must describe the staffing plans for the proposed project, identifying those responsible for executing and overseeing the initiative, as well as managing grant administration tasks such as reporting, invoicing, and tracking progress. The applicant must explain the agency's experience in addressing crisis intervention issues, including the number of years of experience and success of similar project types. Additionally, the applicant must explain the agency's experience collaborating with partner organizations and describe their experience working with or managing federal grants.

4. Plan for Collecting Required Data: Word Limit 300 (Rating 0-5)

The applicant must describe the plan for measuring project performance, including the types of data that will be collected, the methods used for data collection, and how often the data will be gathered. The narrative should also identify the team members responsible for collecting the data, preparing

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performance reports, and ensuring the completion of all state and federal grant reporting requirements.

5. Plan for Sustainability Efforts: Word Limit 150 (Rating 0-5)

The applicant must explain the agency's plan for sustaining the project beyond the grant period, outlining strategies to maintain operations and impact once grant funding ends. The narrative should also detail how the project will actively engage community partners and stakeholders who are invested in the success and long-term sustainability of the initiative.

E. Budget Justification Narrative and Detailed Line-Item Budget Request

The applicant must submit a complete, cost-effective, and allowable budget with a narrative justifying each category. Justifications should align with the Budget Detailed Line-Item Request and show how each expense supports the project's goals and selected priority area. Any unique or uncommon items must be clearly explained and justified. Ensure equations for proposed costs are provided.

Please refer to list of allowable costs and non-allowable costs outlined in [Section V](#). All requested budget items are forwarded to BJA for review and approval before subaward is issued.

VII. How to Apply

Complete application packages are due on **July 8, 2026, at 11:59 PM PST**. Late applications or applications with missing requirements will not be accepted. Applications must be submitted online through CJC's grant management system: <https://cjc-grants.smapply.io>.

VIII. Award Conditions

Grant recipients must agree to the grant award terms and conditions. If mutually agreeable terms cannot be reached within a reasonable time period, as judged by CJC, CJC reserves the right to cancel the award to the applicant.

Monitoring and Reporting

During the grant period, CJC will monitor whether grant recipients are operating funded programs as described in the approved proposal and executed award and are making progress toward the program performance objectives.

Grant recipients will be required to:

1. Attend a project kick-off meeting upon award execution to discuss key Terms and Conditions;
2. Report program expenditures and submit reimbursement requests quarterly to CJC;

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3. Submit quarterly programmatic reports along with reimbursement requests explaining successes, improvements, barriers and deficiencies;
4. Enter project performance measure data quarterly into BJA's online reporting system, the Performance Measurement Tool (PMT). Reports are to be submitted in PMT within 20 days following the close of the quarter;
5. Attend regular project check-in meetings, accommodate periodic communications and allow site visits from CJC staff; and
6. Comply with any monitoring measures developed as a result of the pre-award organizational capacity evaluation.

Grant Suspension or Termination

Following reasonable notice to grant recipients and attempts to resolve problems informally, CJC may suspend funding in whole or in part, terminate funding, or impose another sanction for reasons including, but not limited to, the following:

- Failure of the funded program to comply substantially with the requirements or statutory objectives of the grant program guidelines issued hereunder, or other provisions of state law;
- Failure of the funded program to make satisfactory progress toward the approved goals and objectives;
- Failure of the funding program to adhere to the requirements of the grant award and standard or special conditions;
- Proposing or implementing substantial changes that result in a funded program that would not have been selected if it had been subjected to the original review of applications; or
- Failure of the funded program to comply substantially with any other applicable state statute, regulation, or guideline.

Special Conditions

1. All applicable provisions from the federal award will be incorporated into the grants awarded under this solicitation.
2. BJA requires CJC to identify any high-risk subrecipients as part of their subaward approval process. Accordingly, the successful applicants will be subject to a risk assessment as part of the subrecipient management requirements in the Uniform Guidance federal grant regulations ([2 CFR 200.332](#)). Components of the risk assessment include a review of audit and financial statements and a pre-award organizational capacity evaluation.

IX. Resources

- [BJA Byrne State Crisis Intervention Program \(SCIP\) Overview](#)

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- [Byrne State Crisis Intervention Program Frequently Asked Questions \(FAQs\)](#)
- [USDOJ Grants Financial Guide 2024](#)
- [BJA Program Performance Measures](#)
- [FY23 Oregon JAG <\\$10,000 Eligibility List](#)
- [FY24 Oregon JAG <\\$10,000 Eligibility List](#)
- [CJC Grant Applicant Resource: Writing Effective Grant Proposals - YouTube](#)
- [CJC Grant Applicant Resource: Writing Effective Grant Proposals - Handout](#)
- [CJC Grants Administrative Guide, see Section 7: Additional Federal Regulations and Guidance](#)

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Byrne Statewide Crisis Intervention Program (SCIP) Application Questions

Application Due Date: July 8, 2026, at 11:59 PM PST

All applications are public records and are subject to public record requests and any information submitted in an application may be displayed on a public dashboard.

The Byrne State Crisis Intervention Program (SCIP) is a U.S. Department of Justice (USDOJ) grant program authorized by the Bipartisan Safer Communities Act of 2022 to reduce gun violence, save lives, and to make progress toward keeping guns out of dangerous hands. The Byrne SCIP provides federal funding for extreme risk protection order (ERPO) programs, law enforcement crisis intervention programs or initiatives, and related gun violence reduction programs and/or initiatives. This program furthers USDOJ's mission by assisting state, local, and tribal efforts to prevent or reduce crime and violence, with particular focus on gun violence and the programs and initiatives that target the risk factors that are likely to lead to this kind of violence.

Only one application may be submitted per organization (one per Unique Entity Identifier, or UEI). An applicant may submit a multi-jurisdictional application on behalf of a consortium.

To comply with the Bureau of Justice Assistance (BJA), applicants that meet the pass-through requirements will be given funding priority:

- **Direct Local Pass-Through Requirement:** Where applicable, states must pass through funds to local governments as determined by BJA's FY22-23 and FY24 passthrough calculations. A "unit of local government" is a city, county, township, town, or certain federally recognized American Indian tribes. This could include, but is not limited to, an organizational unit of local government such as a prosecutor's office, public defender's office, law enforcement agency, public health agency, or court system.
- **Less than \$10,000 Pass-Through Requirement:** Where applicable, states must pass through funds to local Less-than-\$10,000 jurisdictions as determined by BJA's FY22-23 and FY24 passthrough calculations. Less-than-\$10,000 jurisdictions are those that are not eligible to receive a direct JAG award fund due to their small size. Jurisdictions' eligibility will be based off the FY23 and FY24 JAG eligibility list.

Applicants will be required to submit a complete application package, including:

- Affected Divisions, Counties, and Cities;
- Priority Areas and Selected Goals;
- Demonstrated Need/Statement of the Problem;
- Program Design and Implementation;
- Capabilities and Competencies;
- Plan for Collecting Required Data;
- Plan for Sustainability Efforts;
- Budget Justification Narrative;
- [Detailed Line-Item Budget Request](#) (allowable cost categories outlined in Section V);
- [Certification Regarding Debarment, Suspension;](#)
- [Disclosure of Lobbying Activities \(SF-LLL\) Form;](#)

- [Subrecipient Capacity Assessment Questionnaire](#);
- Most recent Single-Audit Report (if applicable);
- Negotiated Indirect Cost Rate Agreement (NICRA) if requesting indirect costs above de minimus rate.

It is strongly recommended that applicants first read through all application questions and closely review the list of required documentation listed in the Grant Solicitation.

In order to submit this application, **please complete all components by no later than July 8, 2026, at 11:59 p.m. PST.**

Section A: Request for Application

Contact Information

Organization [fillable text fields]

Legal Name:

Physical Address (including City/State/Zip Code):

Mailing Address (including City/State/Zip Code):

Unique Entity Identifier (UEI):

Is the applicant delinquent on any federal debt?

- Yes
 No

Primary Applicant Contact [fillable text fields]

Name:

Organization:

Title:

Street Address:

City:

Zip Code:

E-mail:

Phone:

Is the Primary Applicant the same as the Authorized Official Contact?

- Yes
 No **[if no, open fillable text fields below]**

Authorized Official [fillable text fields]

Name:

Title:

E-mail:

Phone:

Is there an alternative applicant contact?

- Yes [if yes, open fillable text fields below]
- No

Name:
Organization:
Title:
Street Address:
City:
Zip Code:
E-mail:
Phone:

Data Reporting Contact

Is there an individual other than the Primary Applicant Contact that will be responsible for reporting project performance data for CJC’s quarterly Project Reports and BJA’s quarterly Performance Measurement Tool (PMT) Reports?

- Yes [if yes, open fillable text fields below]
- No

Name:
Organization:
Title:
Street Address:
City:
Zip Code:
E-mail:
Phone:

Fiscal Contact [fillable text fields]

Name:
Legal Name of Organization for Payment:
FEIN/TIN/EIN:
Payment Remittance Street Address:
City:
Zip Code:
E-mail:
Phone:

Is the organization receiving funds registered as a non-profit in the State of Oregon?

- Yes
- No

Would you like ACH payment processing (direct deposit)?

- Yes
- No

Funding Request

Please provide a brief statement on the proposed use of funds (**Example:** Law Enforcement crisis response and intervention training in Multnomah County). **[open text, 15-word limit]**

Funding requests are capped between \$150,000 and \$500,000. Please enter the amount of funds requested (**PLEASE NOTE:** The field only accepts numerical entry. For example, to request funding of \$150,000, enter “150000” below): **[fillable text field]**

Would the federal funds requested replace prior local, state or tribal support for this project?

- Yes
- No

[if ‘Yes’] Please explain how federal funds will not be supplanting any type of existing funding for programs, services, or support already in operation. **[open text, 75-word limit]**

Section B: Affected Division, Counties, and Cities

Eligibility

Please select the type of applicant you are from the eligible options below. Applicants may apply individually or as part of a consortium. **[multiple choice]**

- Local law enforcement agency, individual application.
- State law enforcement agency, individual application.
- Local government agency, individual application.
- State government agency, individual application.
- Non-profit organization, individual application. **[if selected, skip “If applying as a public entity, is the primary applicant a local unit of government?” question]**
- Educational institution, individual application. **[if selected, skip “If applying as a public entity, is the primary applicant a local unit of government?” question]**
- Community-based organization, individual application. **[if selected, skip “If applying as a public entity, is the primary applicant a local unit of government?” question]**
- Institution of higher education, individual application. **[if selected, skip “If applying as a public entity, is the primary applicant a local unit of government?” question]**
- Federally recognized tribe, individual application.
- This application is a part of a consortium. **[if selected, open fillable text box with instructions: Please list all eligible applicant partners, including the one you represent, that are applying as part of your consortium.]**

If applying as a public entity, is the primary applicant a local unit of government?

- Yes
- No

[if ‘Yes’, dropdown list selection options of County, Borough, Municipality, City, Town, Township, Parish, Local public authority, including any public housing agency under the United States Housing Act of 1937, Special district, School district, Intrastate district, Council of governments (whether or not incorporated as a nonprofit corporation under State law), Any other agency or instrumentality of a multi-, regional, or intra-State or local government, and One of Oregon’s nine federally recognized tribal governments]

Target Enforcement Area

Please identify the counties and cities that the proposed program activities will be directly and/or indirectly affected. **[open text, 50-word limit]**

Are any of the cities or counties identified above listed on the FY23 or FY24 Oregon JAG <\$10,000 Jurisdiction Eligibility Lists?

- Yes
- No

[if 'Yes', dropdown list of cities and counties outlined on the FY23 or FY24 Oregon JAG <\$10,000 Eligibility Lists]

Section C: Program Priority Areas

The goals of the Oregon Byrne SCIP include reducing gun violence, saving lives, and investing in antiviolence programs that work directly with the people who are most likely to engage in gun violence or become victims of gun violence.

Please select how funds will be used to support one or more of the Byrne SCIP Program Priority Areas. **[Select all that apply]**

- Develop, operate, or evaluate community violence intervention programs, including but not limited to hospital-based interventions, violence interrupter or credible messenger programs, street outreach initiatives, conflict mediation programs, and youth firearm violence intervention programs.
- Facilitate trainings, information campaigns, and/or regional coordination of initiatives to promote the awareness, use, and effectiveness of protection orders.
- Facilitate trainings, information campaigns, and/or regional coordination of initiatives to promote the awareness, use, and effectiveness of secure storage practices.

Section D: Application Narrative

Eligibility

Important eligibility note: Byrne SCIP applicant programs or initiatives must have a direct connection to crisis intervention, with a focus on identifying risk and intervening before harm occurs. Law enforcement crisis intervention programs or initiatives must be part of a broader crisis intervention approach focused on identifying and mitigating risk prior to violence.

Do the proposed program activities have a direct connection to crisis intervention?

- Yes
- No

[if 'No', open a check box] By clicking this checkbox, I confirm the proposed program activities **do not** have a direct connection to crisis intervention, which will terminate the application process due to application ineligibility.

[If the checked, the application is ineligible, prevent from proceeding]

Do the proposed program activities have a focus on identifying risk and intervening before harm occurs?

- Yes
- No

[if 'No', open a check box] By clicking this checkbox, I confirm the proposed program activities **do not** focus on identifying risk and intervening before harm occurs, which will terminate the application process due to application ineligibility.

[If the checked, the application is ineligible, prevent from proceeding]

Briefly explain how your responses above demonstrate a direct connection to crisis intervention, including how your program identifies risk and intervenes before harm occurs. **[open text, 100-word limit]**

Demonstrated Need/Statement of the Problem

1. Describe the agency's needs in addressing crisis intervention as it relates to violent crime, including, but not limited to, gun violence, within the targeted enforcement area or jurisdiction. **[open text, 250-word limit]**
2. Briefly describe the types of initiatives currently in place and describe the most significant barriers experienced. **[open text, 100-word limit]**
3. Provide a brief summary of key data points, summarizing the most relevant data that ties to the demonstrated need or problem identified. **[open text, 100-word limit]**

Program Design and Implementation: Addressing the Problem

4. Is the proposed project primarily a law-enforcement or community-based led initiative? **[checkbox]**
 - Law enforcement initiative
 - Community-based initiative
5. Describe how Byrne SCIP grant funds will be used to support crisis intervention efforts relevant to the selected program priority area(s). Include proposed project activities or initiatives that will be used during the anticipated 21-month performance period. **[open text, 250-word limit]**
6. Describe how the proposed program activities or initiatives will address the demonstrated need within the selected program priority area(s). **[open text, 100-word limit]**
7. Describe the specific goals and objectives of the proposed activities or initiatives, how they align with the state's priorities, and how the goals and objectives will enhance the agency's ability to respond effectively to contribute to violence reduction within the targeted area. Ensure goals and objectives are specific, measurable, achievable, relevant, and time-bound (SMART) to the anticipated 21-month performance period. **[open text, 150-word limit]**
8. Provide a concise timeline for the proposed Byrne SCIP program activities or initiatives specific to the anticipated 21-month performance period, as well as outlining key project milestones that will be achieved during this time. **[open text, 100-word limit]**
9. Are there any partners specific to the proposed project?
 - Yes

- No

[if 'Yes'] Please describe the role of each partner listed, how they will contribute to the proposed program and whether written Memoranda of Understanding (MOU) or Letters of Agreement (LOA) are required for partnership. **[open text, 75-word limit]**

10. Are there any proposed contracts and/or subawards that will be secured for the proposed project?

- Yes
- No

[if 'Yes'] Please describe the procurement process that was or will be used to comply with federal and state competition requirements. Sole-source procurements require justification and are subject to BJA approval. **[open text, 75-word limit]**

Organizational Capabilities/Competencies

11. Describe the staffing plans for the proposed project implementation, identifying those responsible for executing and overseeing the proposed project, as well as managing grant administration tasks such as reporting, invoicing, and documenting/tracking progress.

[open text, 150-word limit]

12. Describe the primary organization's experience in addressing crisis intervention issues in the outlined target enforcement area, including the number of years of experience and success of similar project types. **[open text, 150-word limit]**

13. Explain the primary organization's experience collaborating with proposed partner organizations in a capacity that complements the proposed project. **[open text, 100-word limit]**

14. Does the primary applicant have experience working with or managing federal grant funding as well as meeting federal grant deliverables?

- Yes
- No

[if 'Yes'] Please describe the experience of managing federal grant funding, including the number of years of experience, type of amount of funds awarded in the past, and success of federal program implementation (i.e. expenditure rates, meeting target deliverables, etc.).

[open text, 75-word limit]

Plan for Collecting Required Data

15. Describe the intended outcomes and the plan for measuring project performance as it relates to the outlined project goals and objectives. **[open text, 100-word limit]**

16. Explain what type of data will be collected, the methods of collection, and the frequency of data collection. **[open text, 100-word limit]**

17. Identify the team roles responsible for data collection, performance report preparation, and completion of all state and federal grant reporting requirements. **[open text, 100-word limit]**

Plan for Sustainability Efforts

18. How does your organization plan to financially sustain CJC funded Byrne SCIP programming beyond the grant period ending on September 30, 2028, using alternative funding sources?

Please describe selected financial support pathways for future program sustainability. *Select all that apply.* **[checkbox]**

- Existing grant funding (state, federal, and/or foundation; please specify type and grant period) **[open text]**
- Future grant funding (state, federal, and/or foundation; please specify type and grant period) **[open text]**
- Local government funding
- Partnerships with local governments (please specify): **[open text]**
- Fundraising or philanthropic support (please specify): **[open text]**
- Organizational general funds
- In-kind support from partners
- Other (please specify): **[open text]**
- No planned financial support

19. Please identify the type of organizational support currently in place for sustaining Byrne SCIP programming beyond the grant period ending on September 30, 2028. Please describe selected organizational support pathways for future program sustainability. *Select all that apply.* **[checkbox]**

- Organizational leadership commitment: **[open text]**
- Organizational strategic plan: **[open text]**
- Long-term partner commitments: **[open text]**
- Billable services or reimbursement pathways: **[open text]**
- Continuity of operations plan, with budget allowability: **[open text]**
- Other (please specify): **[open text]**
- No current organizational support

20. Describe how project will actively engage community partners who are invested in the success and long-term sustainability of the initiative. **[open text, 150-word limit]**

Section E: Budget Projection

Budget Projection Sheet

The applicant must provide clear justification narratives for each category and each line-item request under each budget category outlined in the Budget Detail Worksheet (BDW) and each line-item request under each budget category (see below). **All costs requested must:**

- Clearly align with the proposed program activities or initiatives of the selected program priority area(s);
- Conform to the Federal Cost Principles of reasonableness, allocability, allowability and consistency;
- Be itemized and separated by line-item requests under each budget category;
- Include clear cost calculations for each line-item request under the budget narrative section and should not include general cost estimates;
- Comply with the USDOJ's Grants Financial Management Guide at [USDOJ Grants Financial Guide](#).

The budget categories are as follows:

- Personnel Salary/Overtime
- Fringe Benefits
- Travel/Training
- Equipment
- Supplies
- Contractual Services
- Consultants
- Subawards
- Other
- Indirect Costs

Please refer to Section V of the Byrne SCIP solicitation to see of detailed explanation of allowable costs under the outlined budget categories. Applications with insufficient budget details may be excluded from consideration.

Acknowledgement of Supplanting Regulations

Funds must be used to supplement existing funds and not replace (supplant) funds that have been appropriated for the same purpose. Grant funds may not be used to pay for program activities the grant recipient is already obligated to pay or has already funded. Grant funds must be used to increase the total amount of funds available to deliver program services. The rules governing supplanting also apply to any funds used as a match. Please acknowledge that you have read and understand the following statement: **[required checkbox]**

- I acknowledge the requested funds will supplement our agency's existing funds and will not be used to supplant funds.

Budget Projection Sheet Upload

Please download the OJP [Budget Detail Worksheet](#) (BDW) and then upload your completed Budget Detail Worksheet below. The Budget Detail Worksheet must be submitted using the original formatting and formulas provided to the applicant by the CJC or it will not be accepted.

[Upload Budget Detail Worksheet]

Acknowledgement of Budget Requests

Please acknowledge that you have read and understand the following statements: **[required checkboxes]**

- All budget line-item requests are itemized under each appropriate budget category.
- All budget line-item requests include clear justification narratives under each budget category narrative section.
- All budget line-item requests include clear cost calculations under each budget category narrative section.

Will you be requesting any of the following? **[required checkboxes]**

- Travel Costs
- Admin Costs
- Neither

[if 'Travel Costs' is selected] Please acknowledge that you have read and understand the following statement:

- All travel line-item requests align with federal GSA rates. *(Required if requesting Travel Costs)*

[if 'Admin Costs' is selected] Please acknowledge that you have read and understand the following statement:

- If 10% Administrative Costs are requested, costs are allocated across the appropriate budget categories (e.g., personnel, fringe, travel for outreach and monitoring purposes, etc.) with clear justification provided in the budget narrative sections. *(Required if requesting Admin Costs)*

Section F: Additional Application Requirement

Document and Certification Uploads

Applicants will be required to submit a complete application package, including the following documents and/or certifications:

- [Certification Regarding Debarment, Suspension;](#)
- [Disclosure of Lobbying Activities \(SF-LLL\) Form;](#)
- [Subrecipient Capacity Assessment Questionnaire;](#)
- Most recent Single-Audit Reports (if applicable);
- Negotiated Indirect Cost Rate Agreement (NICRA) if requesting indirect costs above de minimus rate

[Upload Certification Regarding Debarment, Suspension] (Required)

[Upload Disclosure of Lobbying Activities (SF-LLL) Form] (Required)

[Upload Subrecipient Capacity Assessment Questionnaire] (Required)

[Upload Single-Audit Reports] (Optional/If Applicable)

[Upload NICRA] (Optional/If Applicable)