



# 2020

## State Agency Legislative Contact Directory

*2020 State Agency Legislative Directory*

Accountancy, State Board of  
Fast, Kimberly

Administrative Services, Department of  
Coba, Katy  
Craig, Liz  
Crawford, Adam  
Kudna, Sherry

Advocacy Commissions Office, Oregon  
Baker, Lucy

Agriculture, Department of  
Hanson, Lisa  
Henderson, Lauren  
Sandau, Jonathan  
Taylor, Alexis

Alcohol and Drug Policy Commission  
Gray, Jill

Appraiser Certification and Licensure Board  
Koch, Chad

Architect Examiners, State Board of  
Howard, Lisa

Aviation, Oregon Department of  
Forest, Kristen  
Stansbury, Betty

Blind, Commission for the  
Johnson, Dacia

Business Development  
Batz, Nick

Chief Education Office  
Capps, Lindsey

Chiropractic Examiners, Board of  
McLeod-Skinner, Cass

Columbia River Gorge Commission  
Wolniakowski, Krystyna

Construction Contractors Board  
Huntington, Chris

Consumer and Business Services, Dept of  
Savage, Lou  
Van Winkle, Theresa  
Wold, Connie

Corrections, Department of  
Garcia, Marie  
Nivens, Rem  
Peters, Colette

Counselors and Therapists  
Felton, LaRee  
Hill, Charles

Criminal Justice Commission, Oregon  
Schmidt, Mike

Dentistry, Board of  
Prisby, Stephen

Early Learning Division  
Calderon, Miriam  
Duker, Troy  
Mickelson, Sara

Education, Oregon Department of  
Gill, Colt  
Ventura, Jessica

Employment Department  
Beatrice, Jeannine  
Erickson, Kay  
Morrison, Katherine

Employment Relations Board  
Rhynard, Adam

Energy, Department of  
Benner, Janine

## 2020 State Agency Legislative Directory

### Engineering & Land Surveying, Board of

Barbee, Jason  
Gilbert, Jen

### Environmental Quality, Department of

Bhatia, Annalisa  
Bennett, Nancy  
Whitman, Richard

### Film and Video, Oregon

Williams, Tim

### Fish and Wildlife, Department of

Hurn, Shannon  
Melcher, Curt

### Forest Resources Institute, Oregon

Isselman, Erin

### Forestry, Oregon Department of

Daugherty, Peter  
Davis, Chad  
Tucker, Lena

### Geologist Examiners, Board of

Valentine, Christine

### Geology and Mineral Industries, Depart. of

Avy, Brad  
Houston, Robert

### Government Ethics Commission, Oregon

Bersin, Ron

### Governor, Office of the

Pirtle-Guiney, Elana  
Roman, Linda

### Health Authority, Oregon

Albee, Angela  
Allen, Patrick  
Dolph, Annaliese  
Green, Matthew  
Heiberg, Holly  
Jagger, Dawn  
Taylor, Jeanette

### Higher Education Coordinating Commission

Cannon, Ben  
Thomas, Kyle

### Housing and Community Services, Oregon

LaPoint, Kenny  
Salazar, Margaret  
Stoener, Nicole

### Human Services, Department of

Fernandez, Tristan  
Metzger, Soren  
Pakseresht, Fariborz  
Stapp, Nicole

### Judicial Department

Cozine, Nancy  
Dailey, Kimberly  
Factor, Dave  
Lemman, Phil  
Lewis, Tim  
Miller, Bruce  
Pettigrew, Erin

### Justice, Department of

Boss, Fred  
Hiemstra, Cheryl  
Knott, Aaron  
Richardson, Kate Cooper  
Rosenblum, Honorable Ellen

### Labor and Industries, Bureau of

Hoyle, Honorable Val  
Seiler, Erin  
Shepard, Duke

### Land Conservation and Development Dept

Carney, Sadie  
Land, Emma  
Mason, Palmer  
Rue, Jim

### Land Use Board of Appeals

Hilgenberg, Scott  
Urch, Sara

### Lands, Department of State

Hansen, Ali Ryan  
Masiba, Meliah  
Celentano, Andrea  
Walker, Vicki

### Landscape Architect Board

Valentine, Christine

*2020 State Agency Legislative Directory*

Landscape Contractors Board

Boxall, Elizabeth

Library Oregon State

Patterson, Jennifer

Liquor Control Commission, Oregon

Marks, Steve

Niedermeyer, Rane

Long Term Care Ombudsman, Office of the

Steele, Fred

Lottery, Oregon State

Pack, Barry

Shelby, Matt

Skaro, Kris

Marine Board, Oregon State

Massey, Ashley

Warren, Larry

Massage Therapists, Board of

Ruark, Robert

Medical Board, Oregon

Krishnaswami, Nicole

Ross, Elizabeth

Medical Imaging, Board of

Katler, Stacy

Mental Health Regulatory Agency

Felton, LaRee

Hill, Charles

Military Department, State of Oregon

Stencel, Michael

Stuckey, Dave

Mortuary and Cemetery Board

Dresselhaus, Chad

Naturopathic Medicine, Board of

Baptista, MaryBeth

Nursing, Board of

Holtry, Barbara

Jason, Ruby

Occupational Therapy Licensing Board

Schuberg, Nancy

Optometry, Board of

Sneed, Shelley

Parks and Recreation Department

Devereux, MG

Gauthier, Katie

O'Brien-Fenney, Cailin

Sumption, Lisa

Parole & Post-Prison Supervision, Board of

Arthur, Dylan

Hsu, Michael

Waddell, Perry

Patient Safety Commission, Oregon

Steeves, Heidi

Pharmacy, Oregon Board of

Karbowicz, Fiona

MacLean, Karen

Schnabel, Joseph

Physical Therapist Licensing Board

Sigmund-Gaines, Michelle

Psychiatric Security Review Board

Bort, Alison

Moore, Sid

Psychologist Examiners Board

Felton, LaRee

Hill, Charles

Public Defense Services, Office of

Borg, Lane

Deitrick, Eric

Wakefield, Elizabeth

Public Employees' Benefit Board

Hassoun, Ali

Public Employees Retirement System, Oregon

Olinek, Kevin

Taylor, Marjorie

Public Safety Standards and Training, Dept of

Gablks, Eriks

Hale, Lindsay

*2020 State Agency Legislative Directory*

Public Utility Commission, The

Decker, Megan  
Freeman, Robin  
Grant, Michael

Racing Commission, Oregon

McGrail, Jack

Real Estate Agency

Hanifin, Michael  
Higley, Anna  
Owens, Dean

Revenue, Department of

Mack, Deanna  
Ray, Nia  
ShiRatori, Seiji  
Upadhyay, Satish

Secretary of State

Chiapella, Andrea  
Clarno, Bev

Social Workers, Board of Licensed

Harnisch, Randy

Speech-Language Pathology and Audiology,  
Board of Examiners for

Haag, Erin

State Police, Oregon

Fox, Tim  
Hampton, Travis

Tax Practitioners, Board of

Moyes, Howard

Teacher Standards and Practices Commission

Rosilez, Anthony

Transportation, Department of

Baker, Lindsay  
Strickler, Kris

Travel Information Council

Denno, Jim

Travel Oregon

Davidson, Todd  
Morrissey, Sara  
West, Scott

Treasury, Oregon State

Coba, Meredith  
Mann, Ryan  
Palmateer, Dmitri  
Read, Honorable Tobias

Veteran's Affairs, Oregon Department of

Donnavan, Jennifer  
Fitzpatrick, Kelly

Veterinary Medical Examining Board

Makinen, Lori

Water Resources Department

Byler, Tom  
Rancier, Racquel

Watershed Enhancement Board

Hartstein, Eric  
Loftsgaarden, Meta

Youth Authority, Oregon

Kirk, Christine  
O'Leary, Joe

Youth Development Department

Stoudamire Wesley, Serena  
Hansell, Bill T.



**Accountancy, Board of**

3218 Pringle Road SE, Suite 110  
Salem, OR 97302  
503-378-2280

**Kimberly Fast**  
*Executive Director*  
kimberly.fast@oregon.gov



**Advocacy Commission Office, Oregon**

421 SW Oak Street, Suite 770  
Portland, OR 97204  
503-302-9725

**Lucy Baker**  
*Administrator*  
lucy.baker@oregon.gov



**Administrative Services, Dept. of**

155 Cottage St NE U20  
Salem, OR 97301  
503-378-3104

**Katy Coba**  
*Director & Chief Operating Officer*  
katy.coba@oregon.gov



**Agriculture, Department of**

635 Capitol St NE, Suite 313  
Salem, OR 97301  
503-986-4632

**Lisa Hanson**  
*Deputy Director*  
lisa.hanson@state.or.us



**Administrative Services, Dept. of**

155 Cottage Street NE  
U20 Salem, OR 97301  
503-877-8287

**Liz Craig**  
*Communications Director*  
[elizabeth.craig@oregon.gov](mailto:elizabeth.craig@oregon.gov)



**Agriculture, Department of**

635 Capitol St NE, Suite 313  
Salem, OR 97301  
503-986-4588

**Lauren Henderson**  
*Assistant Director*  
lauren.l.henderson@state.or.us



**Administrative Services, Dept. of**

155 Cottage Street NE  
U20 Salem, OR 97301  
971-707-8106

**Adam Crawford**  
*Government Relations Director*  
adam.p.crawford@oregon.gov



**Agriculture, Department of**

635 Capitol St NE, Suite 313  
Salem, OR 97301  
503-385-5027

**Jonathan Sandau**  
*Legislative Coordinator*  
Jonathan.sandau@state.or.us



**Administrative Services, Dept. of**

155 Cottage Street NE  
U20 Salem, OR 97301  
503-779-8267

**Sherry Kudna**  
*Legislative Coordinator*  
sherry.kudna@oregon.gov



**Agriculture, Department of**

635 Capitol St NE, Suite 313  
Salem, OR 97301  
503-986-4552

**Alexis Taylor**  
*Director*  
alexis.taylor@state.or.us

2020 State Agency Legislative Directory



**Alcohol & Drug Policy Commission**

201 High Street SE, Suite 411  
Salem, OR 97301  
503-569-9484

**Jill Gray**  
*Senior Policy Analyst*  
jill.gray@state.or.us



**Blind, Commission of the**

535 SE 12<sup>th</sup> Avenue  
Portland, OR 97214  
971-673-1588

**Dacia Johnson**  
*Executive Director*  
Dacia.johnson@state.or.us



**Appraiser Certification & Licensure Board**

200 Hawthorne Ave SE, Suite C-302  
Salem, OR 97301  
503-485-2555 ext. 107

**Chad Koch**  
*Interim Administrator*  
Chad.koch@oregon.gov



**Business Development Department**

775 Summer Street NE, Suite 200  
Salem, OR 97302  
971-930-2399

**Nick Batz**  
*Policy & Governor Affairs Manager*  
Nick.batz@oregon.gov



**Architect Examiners, State Board of**

205 Liberty Street NE, Suite A  
Salem, OR 97301  
503-763-0662 Ext. 5

**Lisa Howard**  
*Executive Director*  
lisa@osbae.com



**Chief Education Office**

775 Court Street NE  
Salem, OR 97301  
503-986-6541

**Lindsey Capps**  
*Chief Education Officer*  
lindsey.d.capps@oregon.gov



**Aviation, Department of**

3040 25<sup>th</sup> Street SE  
Salem, OR 97302  
503-378-2522

**Kristen Forest**  
*Business Manager*  
kristen.r.forest@aviation.state.or.us



**Chiropractic Examiners**

3218 Pringle Rd SE, Suite 150  
Salem, OR 97302  
503-362-1260

**Cass McLeod-Skinner**  
*Executive Director*  
Cass.mcleod-skinner@oregon.gov



**Aviation, Department of**

3040 25<sup>th</sup> Street SE  
Salem, OR 97302  
503-378-2522

**Betty Stansbury**  
*Director*  
betty.stansbury@aviation.state.or.us



**Columbia River Gorge Commission**

PO Box 730  
White Salmon, WA 98672  
509-493-3323 Ext. 224

**Krystyna Wolnaikowski**  
*Executive Director*  
krystyna.wolnaikowski@gorgecommission.org

2020 State Agency Legislative Directory



**Construction Contractors Board**

700 Summer St NE, Suite 300  
Salem, OR 97301  
503-934-2184

**Chris Huntington**  
*Administrator*  
Chris.huntington@state.or.us



**Corrections, Department of**

2575 Center Street NE  
Salem, OR 97301  
503-945-0935

**Rem Nivens**  
*Communications Administrator*  
Rem.d.nivens@doc.state.or.us



**Consumer & Business Services, Dept. of**

350 Winter Street NE, Room 200  
Salem, OR 97301  
503-947-7871

**Lou Savage**  
*Acting Director*  
louis.d.savage@oregon.gov



**Corrections, Department of**

2575 Center Street NE  
Salem, OR 97301  
503-945-0927

**Colette Peters**  
*Director*  
Colette.s.peters@state.or.us



**Consumer & Business Services, Dept. of**

350 Winter Street NE, Room 200  
Salem, OR 97301  
971-600-4595

**Theresa Van Winkle**  
*Legislative Director*  
theresa.a.vanwinkle@oregon.gov



**Counselors & Therapists, State Board of**

3218 Pringle Rd SE, Suite 130  
Salem, OR 97302  
503-373-1196

**LaRee Felton**  
*Policy Advisor*  
Laree.felton@oregon.gov



**Consumer & Business Services, Dept. of**

350 Winter Street NE, Room 200  
Salem, OR 97301  
503-373-3308

**Connie Wold**  
*Chair, Workers' Compensation Board*  
Connie.l.wold@oregon.gov



**Counselors & Therapists, State Board of**

3218 Pringle Rd SE, Suite 130  
Salem, OR 97302  
503-373-1155

**Charles Hill**  
*Executive Director*  
Charles.j.hill@oregon.gov



**Corrections, Department of**

2575 Center Street NE  
Salem, OR 97301  
503-945-0957

**Marie Garcia**  
*Legislative & Government Relations Manager*  
Marie.d.garcia@state.or.us



**Criminal Justice Commission**

885 Summer Street NE  
Salem, OR 97301  
503-602-0640

**Mike Schmidt**  
*Executive Director*  
Michael.schmidt@oregon.gov

2020 State Agency Legislative Directory



**Dentistry, Board of**

1500 SW 1<sup>st</sup> Avenue, Suite 770  
Portland, OR 97201  
971-673-3200

**Stephen Prisby**

*Executive Director*  
stephen.prisby@state.or.us



**Education, Department of**

255 Capitol Street NE  
Salem, OR 97301  
503-947-5991

**Jessica Ventura**

*Legislative Director*  
Jessica.ventura@ode.state.or.us



**Early Learning Division**

700 Summer Street NE, Suite 350  
Salem, OR 97301  
503-947-0641

**Miriam Calderon**

*Early Learning System Director*  
Miriam.calderon@state.or.us



**Employment Department**

875 Union Street NE  
Salem, OR 97311

**Jeannine Beatrice**

*Deputy Director*  
Jeannine.beatrice@oregon.gov



**Early Learning Division**

700 Summer Street NE, Suite 350  
Salem, OR 97301  
971-701-1535

**Troy Duker**

*Legislative Coordinator*  
Troy.duker@state.or.us



**Employment Department**

875 Union Street NE  
Salem, OR 97311  
503-947-1477

**Kay Erickson**

*Director*  
Kay.erickson@oregon.gov



**Early Learning Division**

700 Summer Street NE, Suite 350  
Salem, OR 97301  
503-947-5929

**Sara Mickelson**

*Chief of Staff*  
Sara.mickelson@state.or.us



**Employment Relations Board**

528 Cottage Street NE, Suite 400  
Salem, OR 97301  
503-378-8036

**Adam Rhynard**

*Board Chair*  
adam.rhynard@oregon.gov



**Education, Department of**

255 Capitol Street NE  
Salem, OR 97301  
503-947-5740

**Colt Gill**

*Deputy Superintendent*  
Colt.gill@state.or.us



**Energy, Department of**

550 Capitol Street NE  
Salem, OR 97301  
503-373-7563

**Janine Benner**

*Director*  
janine.benner@oregon.gov

2020 State Agency Legislative Directory



**Engineering & Land Surveying, Board of Examiners for**

670 Hawthorne Ave SE, Suite 220  
Salem, OR 97301  
503-934-2108

**Jason Barbee**  
*Administrator*  
Jason.barbee@oregon.gov



**Film & Video, Oregon**

123 NE Third Avenue, Suite 210  
Portland, OR 97232  
971-254-4021

**Tim Williams**  
*Executive Director*  
tim@oregonfilm.org



**Engineering & Land Surveying, Board of Examiners for**

670 Hawthorne Ave SE, Suite 220  
Salem, OR 97301  
503-934-2107

**Jenn Gilbert**  
*Deputy Administrator*  
Jenn.gilbert@oregon.gov



**Fish & Wildlife Department**

4034 Fairview Industrial Drive SE  
Salem, OR 97302  
503-947-6044

**Shannon Hurn**  
*Deputy Director for Fish & Wildlife Programs*  
shannon.m.hurn@state.or.us



**Environmental Quality, Dept. of**

700 NE Multnomah, Suite 600  
Portland, OR 97232  
503-734-4080

**Annalisa Bhatia**  
*Senior legislative Advisor*  
Bhatia.annalisa@deq.state.or.us



**Fish & Wildlife Department**

4034 Fairview Industrial Drive SE  
Salem, OR 97302  
503-947-6044

**Curt Melcher**  
*Director*  
curt.melcher@state.or.us



**Environmental Quality, Dept. of**

700 NE Multnomah, Suite 600  
Portland, OR 97232  
503-509-6704

**Nancy Bennett**  
*Policy & External Relations Manager*  
nancy.bennett@state.or.us



**Forest Resources Institute**

317 SW Sixth Avenue, Suite 400  
Portland, OR 97204  
971-673-2954

**Erin Isselmann**  
*Executive Director*  
isselmann@ofri.org



**Environmental Quality, Dept. of**

700 NE Multnomah, Suite 600  
Portland, OR 97232  
503-229-5300

**Richard Whitman**  
*Director*  
richard.whitman@state.or.us



**Forestry, Department of**

2600 State Street  
Salem, OR 97301  
503-945-7211

**Peter Daugherty**  
*State Forester*  
Peter.daugherty@oregon.gov

2020 State Agency Legislative Directory



**Forestry, Department of**

2600 State Street  
Salem, OR 97301  
503-602-2130

**Chad Davis**

*Partnership & Planning Director*  
Chad.davis@oregon.gov



**Government Ethics Commission**

3218 Pringle Road SE, Suite 220  
Salem, OR 97302  
503-378-5108

**Ron Bersin**

*Ethics Director*  
ron.a.bersin@oregon.gov



**Forestry, Department of**

2600 State Street  
Salem, OR 97301  
503-945-7205

**Lena Tucker**

*Deputy State Forester*  
Lena.tucker@oregon.gov



**Governor, Office of the**

900 Court Street NE  
Salem, OR 97310  
503-378-6548

**Elana Pirtle-Guiney**

*Legislative Director*  
Elana.pirtle-guiney@oregon.gov



**Geology Examiners, Board of**

707 13<sup>th</sup> Street SE, Suite 114  
Salem, OR 97301  
503-566-2837

**Christine Valentine**

*Administrator*  
Christine.valentine@oregon.gov



**Governor, Office of the**

900 Court Street NE  
Salem, OR 97310  
503-378-6169

**Linda Roman**

*Deputy Legislative Director*  
linda.roman@oregon.gov



**Geology & Mineral Industries, Dept. of**

800 NE Oregon Street, Suite 965  
Portland, OR 97232  
971-673-1550

**Brad Avy**

*Director*  
Brad.avy@oregon.gov



**Oregon Health Authority**

800 NE Oregon Street, Suite 550  
Portland, OR 97232  
503-689-5034

**Angela Allbee**

*Senior Policy Advisor*  
angela.e.allbee@state.or.us



**Geology & Mineral Industries, Dept. of**

800 NE Oregon Street, Suite 965  
Portland, OR 97232  
541-619-4653

**Robert Houston**

*Legislative Coordinator*  
robert.houston@oregon.gov



**Oregon Health Authority**

800 NE Oregon Street, Suite 550  
Portland, OR 97232  
503-947-2340

**Patrick Allen**

*Director*  
patrick.allen@dhsaha.state.or.us

2020 State Agency Legislative Directory



**Oregon Health Authority**

800 NE Oregon Street, Suite 550  
Portland, OR 97232  
503-269-8694

**Annaliese Dolph**

*Senior Policy Advisor*  
Annaliese.dolph@state.or.us



**Higher Education Coordinating Comm.**

775 Court Street NE  
Salem, OR 97301  
503-378-5690

**Ben Cannon**

*Executive Director*  
ben.cannon@state.or.us



**Oregon Health Authority**

800 NE Oregon Street, Suite 550  
Portland, OR 97232

**Matthew Green**

*Senior Policy Advisor*  
Matthew.green@dhsosha.state.or.us



**Higher Education Coordinating Comm.**

775 Court Street NE  
Salem, OR 97301  
503-947-2678

**Kyle Thomas**

*Director of Legislative & Policy Affairs*  
Kyle.thomas@state.or.us



**Oregon Health Authority**

800 NE Oregon Street, Suite 550  
Portland, OR 97232  
971-207-7767

**Holly Heiberg**

*Government Relations Director*  
Holly.heiberg@state.or.us



**Housing & Community Services**

725 Summer Street NE, Suite B  
Salem, OR 97301  
971-239-9968

**Kenny LaPoint**

*Assistant Director of Public Affairs*  
Kenny.lapoint@oregon.gov



**Oregon Health Authority**

800 NE Oregon Street, Suite 550  
Portland, OR 97232  
503-844-6411

**Dawn Jagger**

*Chief of Staff*  
Dawn.jagger@dhsosha.state.or.us



**Housing & Community Services**

725 Summer Street NE, Suite B  
Salem, OR 97301  
503-986-2124

**Margaret Salazar**

*Director*  
margaret.salazar@oregon.gov



**Oregon Health Authority**

800 NE Oregon Street, Suite 550  
Portland, OR 97232  
503-269-5970

**Jeannette Taylor**

*Senior Policy Advisor*  
jeannette.t.taylor@state.or.us



**Housing & Community Services**

725 Summer Street NE, Suite B  
Salem, OR 97301  
503-707-00091

**Nicole Stoenner**

*Legislative & Communications Coordinator*  
Nicole.r.stoenner@oregon.gov

2020 State Agency Legislative Directory



**Human Services, Department of**

500 Summer Street NE, E-62  
Salem, OR 97301  
503-302-1479

**Tristan Fernandez**

*Senior Legislative Policy Analyst*  
tristan.fernandez@dhsosha.state.or.us



**Judicial Department**

1163 State Street  
Salem, OR 97301  
503-986-6416

**Kimberly Dailey**

*Criminal Law Staff Counsel*  
kimberly.dailey@ojd.state.or.us



**Human Services, Department of**

500 Summer Street NE, E-62  
Salem, OR 97301  
503-277-9602

**Soren Metzger**

*Senior Legislative Policy Analyst (LEAD)*  
Soren.k.metzger@dhsosha.state.or.us



**Judicial Department**

1163 State Street  
Salem, OR 97301  
503-986-5127

**David Factor**

*Staff Counsel*  
David.factor@ojd.state.or.us



**Human Services, Department of**

500 Summer Street NE, E-15  
Salem, OR 97301  
503-945-7001

**Fariborz Pakseresht**

*Director*  
Fariborz.pakseresht@dhsosha.state.or.us



**Judicial Department**

1163 State Street  
Salem, OR 97301  
503-986-5745

**Phil Lemman**

*Acting Deputy State Court Administrator*  
phillip.lemman@ojd.state.or.us



**Human Services, Department of**

500 Summer Street NE, E-62  
Salem, OR 97301  
971-719-0123

**Nicole Stapp**

*Legislative Policy Analyst*  
Nicole.stapp@dhosha.state.or.us



**Judicial Department**

1163 State Street  
Salem, OR 97301  
503-986-5528

**Tim Lewis**

*Staff Counsel to Office of Policy & Education*  
Tim.r.lewis@ojd.state.or.us



**Judicial Department**

1163 State Street  
Salem, OR 97301  
503-986-5500

**Nancy Cozine**

*State Court Administrator*  
nancy.cozine@ojd.state.or.us



**Judicial Department**

1163 State Street  
Salem, OR 97301  
503-986-5500

**Bruce Miller**

*Senior Staff Counsel to the State Court Administrator*  
bruce.c.miller@ojd.state.or.us

2020 State Agency Legislative Directory



**Judicial Department**

1163 State Street  
Salem, OR 97301  
503-986-7022

**Erin Pettigrew**

*Access to Justice Counsel for Legislative Affairs & Strategic Planning*  
Erin.m.pettigrew@ojd.state.or.us



**Justice Department**

1162 Court Street NE  
Salem, OR 97301  
503-378-6002

**Honorable Ellen Rosenblum**

*Attorney General*  
Ellen.f.rosenblum@state.or.us



**Justice Department**

1162 Court Street NE  
Salem, OR 97301  
503-378-6002

**Fred Boss**

*Deputy Attorney General*  
Fred.boss@state.or.us



**Bureau of Labor & Industries**

800 NE Oregon Street, Suite 1045  
Portland, OR 97232  
971-673-0761

**Honorable Val Hoyle**

*Commissioner*  
val.hoyle@state.or.us



**Justice Department**

1162 Court Street NE  
Salem, OR 97301  
503-378-6002

**Cheryl Hiemstra**

*Deputy Legislative Director*  
Cheryl.hiemstra@state.or.us



**Bureau of Labor & Industries**

800 NE Oregon Street, Suite 1045  
Portland, OR 97232  
971-673-0761

**Erin Seiler**

*Legislative Director*  
Erin.seiler@state.or.us



**Justice Department**

1162 Court Street NE  
Salem, OR 97301  
503-378-6002

**Aaron Knott**

*Legislative Director*  
Aaron.d.knott@state.or.us



**Bureau of Labor & Industries**

800 NE Oregon Street, Suite 1045  
Portland, OR 97232  
503-382-0761

**Duke Shepard**

*Deputy Commissioner*  
duke.sheppard@state.or.us



**Justice Department**

1162 Court Street NE  
Salem, OR 97301  
503-947-4388

**Kate Cooper Richardson**

*Director, Oregon Child Support Program*  
Kate.richardson@state.or.us



**Land Conservation & Development**

635 Capitol St NE, Suite 150  
Salem, OR 97301  
503-934-0036

**Sadie Carney**

*Policy Analyst & Communications Manager*  
sadie.carney@state.or.us

2020 State Agency Legislative Directory



**Land Conservation & Development**

635 Capitol St NE, Suite 150  
Salem, OR 97301  
503-934-0627

**Emma Land**  
*Legislative Coordinator*  
Eland@dlcd.state.or.us



**Lands, State Department of**

775 Summer Street NE, Suite 330  
Salem, OR 97301  
503-986-5298

**Ali Ryan Hansen**  
*Public Information Manager*  
Ali.r.hansen@dsl.state.or.us



**Land Conservation & Development**

635 Capitol St NE, Suite 150  
Salem, OR 97301  
503-934-0036

**Palmer Mason**  
*Senior Policy Advisor*  
palmer.mason@state.or.us



**Lands, State Department of**

775 Summer Street NE, Suite 330  
Salem, OR 97301  
971-332-0313

**Meliah Masiba**  
*Senior Policy & Legislative Analyst*  
meliah.m.masiba@dsl.state.or.us



**Land Conservation & Development**

635 Capitol St NE, Suite 150  
Salem, OR 97301  
503-934-0002

**Jim Rue**  
*Director*  
Jim.rue@state.or.us



**Lands, State Department of**

775 Summer Street NE, Suite 330  
Salem, OR 97301  
503-986-5217

**Andrea Celentano**  
*Policy & Legislative Analyst*  
andrea.celentano@dsl.state.or.us



**Land Use Board of Appeals**

775 Summer Street NE, Suite 330  
Salem, OR 97301  
503-373-1265

**Scott Hilgenberg**  
*Staff Attorney*  
Scott.hilgenberg@state.or.us



**Lands, State Department of**

775 Summer Street NE, Suite 330  
Salem, OR 97301  
503-986-5279

**Vicki Walker**  
*Director*  
Vicki.walker@state.or.us



**Land Use Board of Appeals**

775 Summer Street NE, Suite 330  
Salem, OR 97301  
503-373-1265

**Sara Urch**  
*Staff Attorney*  
Sara.urch@state.or.us



**Landscape Architect Board**

707 13<sup>th</sup> Street SE, Suite 114  
Salem, OR 97301  
503-589-0093

**Christine Valentine**  
*Administrator*  
Christine.valentine@oregon.gov

2020 State Agency Legislative Directory



**Landscape Contractors Board**

2111 Front Street NE, Suite 2-101  
Salem, OR 97301  
503-967-6291 Ext. 224

**Elizabeth Boxall**

*Administrator*  
elizabeth.boxall@oregon.gov



**Lottery, Oregon State**

500 Airport Road SE  
Salem, OR 97301  
503-540-1132

**Barry Pack**

*Director*  
Barry.g.pack@state.or.us



**Library, Oregon State**

250 Winter Street NE  
Salem, OR 97301  
503-378-4367

**Jennifer Patterson**

*State Librarian*  
jennifer.l.patterson@state.or.us



**Lottery, Oregon State**

500 Airport Road SE  
Salem, OR 97301  
503-540-1411

**Matt Shelby**

*Manager, Community & Corporate Engagement*  
Matthew.shelby@state.or.us



**Liquor Control Commission, Oregon**

9079 SE McLoughlin Boulevard  
Portland, OR 97222  
503-872-5062

**Steve Marks**

*Executive Director*  
Steven.marks@oregon.gov



**Lottery, Oregon State**

500 Airport Road SE  
Salem, OR 97301  
503-540-1181

**Kris Skaro**

*Rules & Policy Analyst*  
kris.skaro@state.or.us



**Liquor Control Commission, Oregon**

9079 SE McLoughlin Boulevard  
Portland, OR 97222  
503-872-5044

**Rane Niedermeier**

*Communications & Government Affairs Director*  
Ranee.niedermeier@oregon.gov



**Marine Board, Oregon State**

435 Commercial Street NE, Suite 400  
Salem, OR 97309  
503-378-2623

**Ashely Massey**

*Public Information Officer/Legislative Coordinator*  
ashley.massey@oregon.gov



**Long Term Care Ombudsman, Office of the**

3855 Wolverine NE, Suite 6  
Salem, OR 97305  
503-378-6533

**Fred Steele**

*Director*  
Fred.steele@state.or.us



**Marine Board, Oregon State**

435 Commercial Street NE, Suite 400  
Salem, OR 97309  
503-378-2617

**Larry Warren**

*Director*  
Larry.warren@oregon.gov

2020 State Agency Legislative Directory



**Massage Therapists, Board of**

728 Hawthorne Ave NE  
Salem, OR 97301-4465  
503-365-8657 Ext. 101

**Robert Ruark**

*Acting Executive Director*  
robert.ruark@state.or.us



**Mental Health Regulatory Agency**

3218 Pringle Rd SE, Suite 130  
Salem, OR 97302  
503-378-5499 Ext. 5

**Charles Hill**

*Executive Director*  
Charles.j.hill@oregon.gov



**Medical Board, Oregon**

1500 SW First, Suite 620  
Portland, OR 97201  
971-673-2704

**Nicole Krishnaswami**

*Executive Director*  
nicole.krishnaswami@state.or.us



**Military Department, Oregon**

230 Geer Drive NE  
Salem, OR 97301  
503-584-3991

**Michael Stencil**

*The Adjutant General*  
Michael.e.stencil.mil@mail.mil



**Medical Board, Oregon**

1500 SW First, Suite 620  
Portland, OR 97201  
971-673-2667

**Elizabeth Ross**

*Legislative & Policy Analyst*  
elizabeth.ross@omb.oregon.gov



**Military Department, Oregon**

230 Geer Drive NE  
Salem, OR 97301  
503-584-3985

**Dave Stuckey**

*Deputy Director*  
dave.stuckey@state.or.us



**Medical Imaging, Board of**

800 NE Oregon Street, Suite 1160A  
Portland, OR 97232  
971-673-0216

**Stacy Katler**

*Executive Director*  
Stacy.l.katler@state.or.us



**Mortuary & Cemetery Board**

800 NE Oregon Street, Suite 430  
Portland, OR 97232  
971-673-1502

**Chad Dresselhaus**

*Executive Director*  
chad.w.dresselhaus@state.or.us



**Mental Health Regulatory Agency**

3218 Pringle Rd SE, Suite 130  
Salem, OR 97302  
503-373-1196

**LaRee Felton**

*Program Advisor*  
Laree.felton@oregon.gov



**Naturopathic Medicine, Board of**

800 NE Oregon Street, Suite 407  
Portland, OR 97232  
971-673-0193

**Mary-Beth Baptista**

*Executive Director*  
Marybeth.baptista@state.or.us

2020 State Agency Legislative Directory



**Nursing, Board of**

17938 SW Upper Boones Ferry Road  
Portland, OR 97224  
971-673-0638

**Barbara Holtry**

*Communications Manager*  
barbara.holtry@state.or.us



**Parks & Recreation Dept., Oregon**

725 Summer Street NE, Suite C  
Salem, OR 97301  
503-947-8625

**Katie Gauthier**

*Government Relations & Policy Manager*  
Katie.gauthier@oregon.gov



**Nursing, Board of**

17938 SW Upper Boones Ferry Road  
Portland, OR 97224  
971-673-0638

**Ruby Jason**

*Executive Director*  
ruby.jason@state.or.us



**Parks & Recreation Dept., Oregon**

725 Summer Street NE, Suite C  
Salem, OR 97301  
503-510-8259

**Cailin O'Brien-Feeney**

*Director – Office of Outdoor Recreation*  
Cailin.obrienfeeney@oregon.gov



**Occupational Therapy Licensing Board**

800 NE Oregon Street, Suite 407  
Portland, OR 97232  
971-673-0198

**Nancy Schuberg**

*Executive Director*  
nancy.schuberg@state.or.us



**Parks & Recreation Dept., Oregon**

725 Summer Street NE, Suite C  
Salem, OR 97301  
503-986-0719

**Lisa Sumption**

*Director*  
lisa.sumption@oregon.gov



**Optometry, Board of**

1500 Liberty Street SE, Suite 210  
Salem, OR 97302  
503-399-0662 Ext. 23

**Shelley Sneed**

*Executive Director*  
Shelley.g.sneed@oregon.gov



**Parole & Post Prison Supervision, Board of**

2575 Center Street NE, Suite 100  
Salem, OR 97301  
503-945-9009

**Dylan Arthur**

*Director*  
dylan.d.arthur@state.or.us



**Parks & Recreation Dept., Oregon**

725 Summer Street NE, Suite C  
Salem, OR 97301  
503-986-0735

**MG Devereux**

*Deputy Director*  
Mg.devereux@oregon.gov



**Parole & Post Prison Supervision, Board of**

2575 Center Street NE, Suite 100  
Salem, OR 97301  
503-945-9009

**Michael Hsu**

*Chairperson*  
Michael.Hsu@state.or.us

2020 State Agency Legislative Directory



**Parole & Post Prison Supervision, Board of**

2575 Center Street NE, Suite 100  
Salem, OR 97301  
503-945-9009

**Perry Waddell**

*Analyst*

Perry.r.waddell@state.or.us



**Physical Therapist Licensing Board**

800 NE Oregon Street, Suite 407  
Portland, OR 97232  
971-673-0203

**Michelle Sigmund-Gaines**

*Executive Director*

OPTLB.exec@state.or.us



**Patient Safety Commission, Oregon**

1201 SW 12<sup>th</sup> Ave.  
Portland, OR 97205  
503-227-3059

**Heidi Steeves**

*Executive Director*

Heidi.steeves@oregonpatientsafety.org



**Psychiatric Security Review Board**

610 SW Alder Street, Suite 420  
Portland, OR 97205  
503-229-5596

**Alison Bort**

*Executive Director*

Alison.bort@oregon.gov



**Pharmacy, Board of**

800 NE Oregon Street, Suite 150  
Portland, OR 97232  
971-673-0001

**Fiona Karbowicz**

*Pharmacist Consultant*

fiona.karbowicz@oregon.gov



**Psychiatric Security Review Board**

610 SW Alder Street, Suite 420  
Portland, OR 97205  
503-229-5596

**Sid Moore**

*Deputy Director*

Sid.moore@oregon.gov



**Pharmacy, Board of**

800 NE Oregon Street, Suite 150  
Portland, OR 97232  
971-673-0001

**Karen MacLean**

*Administrative Director*

karen.s.maclean@oregon.gov



**Psychology, Board of**

3218 Pringle Rd SE, Suite 130  
Salem, OR 97302  
503-373-1196

**LaRee Felton**

*Program Advisor*

Laree.felton@oregon.gov



**Pharmacy, Board of**

800 NE Oregon Street, Suite 150  
Portland, OR 97232  
971-673-0001

**Joseph Schnabel**

*Executive Director*

Joseph.schnabel@oregon.gov



**Psychology, Board of**

3218 Pringle Rd SE, Suite 130  
Salem, OR 97302  
503-378-5499 Ext. 5

**Charles Hill**

*Executive Director*

Charles.j.hill@oregon.gov

2020 State Agency Legislative Directory



**Public Defense Services, Office of**

1175 Court Street NE  
Salem, OR 97301  
503-378-2515

**Lane Borg**

*Executive Director*

Lane.borg@opds.state.or.us



**Public Employees Retirement System**

11410 SW 68<sup>th</sup> Parkway  
Tigard, OR 97223  
503-431-8901

**Marjorie Taylor**

*Senior Policy Advisor*

Marjorie.taylor@state.or.us



**Public Defense Services, Office of**

1175 Court Street NE  
Salem, OR 97301  
503-378-2750

**Eric Deitrick**

*General Counsel*

eric.j.deitrick@opds.state.or.us



**Public Safety Standards & Training, Dept. of**

4190 Aumsville Hwy SE  
Salem, OR 97317  
503-378-2332

**Eriks Gabliks**

*Director*

Eriks.gabliks@state.or.us



**Public Defense Services, Office of**

1175 Court Street NE  
Salem, OR 97301  
503-378-2700

**Elizabeth Wakefield**

*Deputy General Counsel*

elizabeth.n.wakefield@opds.state.or.us



**Public Safety Standards & Training, Dept. of**

4190 Aumsville Hwy SE  
Salem, OR 97317  
503-378-2427

**Linsay Hale**

*Professional Standards Division Director*

Linsay.hale@state.or.us



**Public Employees Benefit Board**

500 Summer Street NE  
Salem, OR 97301  
503-378-2798

**Ali Hassoun**

*Director*

ali.h.hassoun@dhsosha.state.or.us



**Public Utility Commission, The**

201 High Street  
Salem, OR 97301-3398  
503-378-6611

**Megan Decker**

*Commission Chair*

Megan.decker@state.or.us



**Public Employees Retirement System**

11410 SW 68<sup>th</sup> Parkway  
Tigard, OR 97223  
503-603-7695

**Kevin Olineck**

*Executive Director*

Kevin.olineck@state.or.us



**Public Utility Commission, The**

201 High Street  
Salem, OR 97301-3398  
971-273-8045

**Robin Freeman**

*Director of Policy*

Robin.freeman@state.or.us

2020 State Agency Legislative Directory



**Public Utility Commission, The**

201 High Street  
Salem, OR 97301-3398  
503-378-6102

**Michael Grant**

*Executive Director*  
Michael.grant@state.or.us



**Revenue, Department of**

955 Center Street NE  
Salem, OR 97301  
503-947-2082

**Deanna Mack**

*Legislative Coordinator (Non-Property Tax Programs)*  
DORConstituentServices@oregon.gov



**Oregon Racing Commission**

800 NE Oregon Street, Suite 310  
Portland, OR 97232  
971-672-0209

**Jack McGrail**

*Executive Director*  
jack.mcgrail@state.or.us



**Revenue, Department of**

955 Center Street NE  
Salem, OR 97301  
503-945-8214

**Nia Ray**

*Director*  
Nia.ray@oregon.gov



**Real Estate Agency**

530 Center Street NE, Suite 100  
Salem, OR 97301  
503-378-4632

**Michael Hanifin**

*Legislative Coordinator & Land Development Manager*  
michael.b.hanifin@state.or.us



**Revenue, Department of**

955 Center Street NE  
Salem, OR 97301  
503-877-7932

**Seiji ShiRatori**

*Legislative Coordinator (Property Tax Programs)*  
Seiji.shiratori@oregon.gov



**Real Estate Agency**

530 Center Street NE, Suite 100  
Salem, OR 97301  
971-719-0348

**Anna Higley**

*Deputy Commissioner*  
anna.s.higley@state.or.us



**Revenue, Department of**

955 Center Street NE  
Salem, OR 97301  
503-947-

**Satish Upadhyay**

*Deputy Director*  
satish.upadhyay@oregon.gov



**Real Estate Agency**

530 Center Street NE, Suite 100  
Salem, OR 97301  
503-378-4632

**Dean Owens**

*Acting Commissioner*  
Dean.owens@state.or.us



**Secretary of State**

900 Court Street NE, Room 136  
Salem, OR 97310  
503-986-2259

**Andrea Chiapella**

*Legislative Director*  
andrea.chiapella@oregon.gov

2020 State Agency Legislative Directory



**Secretary of State**

900 Court Street NE, Room 136  
Salem, OR 97310  
503-986-1500

**Bev Clarno**

*Secretary of State*

Bev.clarno@oregon.gov



**Tax Practitioners, Board of**

3218 Pringle Rd SE, Suite 240  
Salem, OR 97301  
503-378-4733

**Howard Moyes**

*Executive Director*

Howard.moyes@oregon.gov



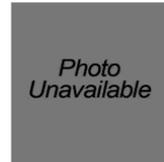
**Social Workers, Board of Licensed**

3218 Pringle Rd SE, Suite 240  
Salem, OR 97301  
503-373-1163

**Randy Harnisch**

*Executive Director*

randy.harnisch@oregon.gov



**Teacher Standards & Practices Commission**

250 Division Street NE  
Salem, OR 97301  
503-378-6813

**Anthony Rosilez**

*Executive Director*

Anthony.rosilez@oregon.gov



**Speech Pathology & Audiology, Board of Examiners for**

800 NE Oregon Street, Suite 310  
Portland, OR 97232  
971-673-0087

**Erin Haag**

*Executive Director*

erin.haag@state.or.us



**Transportation, Oregon Dept. of**

355 Capitol Street NE, MS11  
Salem, OR 97301  
503-877-7019

**Lindsay Baker**

*Assistant Director, Government & External Relations*

lindsay.baker@state.or.us



**State Police, Oregon**

3565 Trelstad Avenue SE  
Salem, OR 97371  
503-934-0324

**Tim Fox**

*Government & Media Relations*

Tim.r.fox@state.or.us



**Transportation, Oregon Dept. of**

355 Capitol Street NE, MS11  
Salem, OR 97301  
503-986-3452

**Kris Strickler**

*Director*

Kristopher.w.strickler@odot.state.or.us



**State Police, Oregon**

3565 Trelstad Avenue SE  
Salem, OR 97371  
503-934-0324

**Travis Hampton**

*Superintendent*

Travis.hampton@state.or.us



**Travel Information Council**

1500 Liberty Street SE, Suite 150  
Salem, OR 97302  
503-373-0946

**Jim Denno**

*Executive Director*

jjimd@oregonte.com

2020 State Agency Legislative Directory



**Travel Oregon**

530 Center Street NE, Suite 200  
Salem, OR 97301  
503-967-1568

**Tod Davidson**  
*Chief Executive Director*  
todd@traveloregon.com



**Treasury, Oregon State**

900 Court Street NE, Suite 159  
Salem, OR 97301  
503-378-4329

**Dimitri Palmateer**  
*Chief of Staff*  
dimitri.palmateer@ost.state.or.us



**Travel Oregon**

530 Center Street NE, Suite 200  
Salem, OR 97301  
971-717-6179

**Sara Morrissey**  
*Public Affairs Manager*  
sara@traveloregon.com



**Treasury, Oregon State**

900 Court Street NE, Suite 159  
Salem, OR 97301  
503-378-4329

**Honorable Tobias Read**  
*State Treasurer*  
Tobias.read@ost.state.or.us



**Travel Oregon**

530 Center Street NE, Suite 200  
Salem, OR 97301  
971-717-6205

**Scot West**  
*Chief Strategy Officer*  
Scott@traveloregon.com



**Veteran's Affairs, Department of**

700 Summer Street NE  
Salem, OR 97301  
503-373-2141

**Jenny Donovan**  
*Senior Policy Advisor*  
Jennifer.donovan@state.or.us



**Treasury, Oregon State**

900 Court Street NE, Suite 159  
Salem, OR 97301  
503-373-7609

**Meredith Coba**  
*Legislative & Outreach Coordinator*  
Meredith.coba@ost.state.or.us



**Veteran's Affairs, Department of**

700 Summer Street NE  
Salem, OR 97301  
503-373-2388

**Kelly Fitzpatrick**  
*Director*  
Kelly.firzpatrick@oregon.gov



**Treasury, Oregon State**

900 Court Street NE, Suite 159  
Salem, OR 97301  
971-239-6912

**Ryan Mann**  
*Legislative Director*  
Ryan.mann@ost.state.or.us



**Veterinary Medical Examining Board**

800 NE Oregon Street, Suite 407  
Portland, OR 97232  
971-673-0223

**Lori Makinen**  
*Executive Director*  
lori.makinen@state.or.us

2020 State Agency Legislative Directory



**Water Resources Department**

725 Summer Street NE, Suite A  
Salem, OR 97301  
503-986-0910

**Tom Byler**

*Director*

Thomas.m.byler@oregon.gov



**Youth Authority, Oregon**

530 Center Street NE, Suite 500  
Salem, OR 97301  
503-373-7212

**Joe O'Leary**

*Director*

Joe.oleary@state.or.us



**Water Resources Department**

725 Summer Street NE, Suite A  
Salem, OR 97301  
503-302-9235

**Racquel Rancier**

*Policy Manager*

Racquel.r.rancier@oregon.gov



**Youth Development Division**

255 Capitol Street NE  
Salem, OR 97301  
503-378-6250

**Serena Stoudamire Wesley**

*Director*

Serena.m.stoudamire@state.or.us



**Watershed Enhancement Board**

775 Summer Street NE, Suite 360  
Salem, OR 97301  
503-986-0029

**Eric Hartstein**

*Senior Policy Coordinator*

Eric.hartstein@oregon.gov



**Youth Development Division**

255 Capitol Street NE  
Salem, OR 97301  
503-378-2704

**Bill T. Hansell**

*Legislative Coordinator & Youth Policy Analyst*

bill.t.hansell@state.or.us



**Watershed Enhancement Board**

775 Summer Street NE, Suite 360  
Salem, OR 97301  
503-986-0203

**Meta Loftsgaarden**

*Director*

Meta.loftsgaarden@oregon.gov



**Youth Authority, Oregon**

530 Center Street NE, Suite 500  
Salem, OR 97301  
503-881-9571

**Christine Kirk**

*Public Policy & Government Relations Manager*

Christine.kirk@state.or.us

---

# *Tips for Working with the Legislature*

---

## Statement of duties for representatives of all agencies in the Executive Branch of state government:

---

All board and commission members and state employees involved in the legislative process shall perform professionally. They shall adhere to the highest principles of public service. They shall discharge their duties in keeping with the public trust and that of governor and their agency. Those duties include:

- To maintain the highest integrity at all times, acting for their agency and the governor; not themselves.
- To be respectful, clear and honest in all communications.
- To present all information fairly and completely.
- To respond to inquiries without delay.

## Who Should Lobby?

---

Agencies should limit lobbying activities to the minimum number of employees and board and commission members needed to effectively represent the governor and agency. In most cases, the agency head and one liaison will suffice.

Board and commission members and staff should register only if they meet the threshold of 24 hours per quarter of actual time spent lobbying. See ORS 171.735.

## Behavior

---

Guidelines for all who work with the legislature:

- Be flexible and patient. Legislative schedules are always subject to change.
- Remember you represent the governor. Act accordingly at all times.
- Treat all members of the public and their representatives with respect at all times. Do this even when you or your agency disagree with them.
- Avoid being in the Capitol except when you are directed to be there by your agency head, his or her legislative liaison, a legislator, or legislative staff. Use TV or audio coverage when-ever possible.
- Avoid discussing sensitive issues or agency positions on legislation in public settings where conversations may be overheard.

## Interacting with Legislators

---

Guidelines for all who work with the legislature:

- In the Capitol, always acknowledge members with their formal title, no matter how well you know them.
- Promptly report to a supervisor any conflicts or unusual events involving legislators or their staff. When unsure how important something is, opt to report it.
- Never interrupt a conversation involving a legislator.

If you represent yourself or any outside interests before the legislature, you must:

- First, disclose to your supervisor that you intend to do so. It may preclude your official work with the legislature.
- Do so only on your own time.
- Make clear to legislators and staff that you are not acting in your official capacity. Agency representatives may not be at the side aisles of the main floor of either legislative chamber if the main doors are closed.

- Also, please stay out of the halls behind the chambers during sessions unless your business is in offices that can only be reached through those halls or a member asks you to be there.
- Do not communicate by signal, note, or any method from the balcony of a legislative chamber to anyone on the floor of the chamber.
- Never enter the Senate or House member lounges.
- Always abide by the rules of the House and Senate.

Added guideline for those who do not lobby:

- Any request to meet, testify, or provide material about any issue or bill to a legislator or staff should be reported at once to your agency head or legislative liaison.

## Testifying Before Legislative Committees

---

Guidelines for all who work with the legislature:

- State personnel are to support or assist bills and budgets proposed by the governor or by any state agency with the governor's approval. If you are ever unwilling to do so, you must withdraw from the legislative process and resolve your concerns with your agency head or the governor's staff.

Always follow protocol:

- Address the chair formally.
- Do not speak unless recognized by the chair.
- Respond to questions through the chair.
- Do not get caught up in disputes between members.
- Never be in the audience unnecessarily. While there, do not talk or disrupt the meeting, even if others do
- so. Learn to recognize rhetorical questions and do not try to answer them. Answer briefly, simply using
- yes or no when practical.
- Never read your testimony. Summarize it in accord with the circumstances. The most effective testimony
- is given with conviction, confidence, and appropriate good humor.
- If you do not know the answer to a question, say so. Do not guess. Tell the chair you will be pleased to get the answer to him or her promptly.

Added guidelines for those who lobby:

- If you have a concern about a proposal or position, resolve it with the affected agency or the governor's staff as soon as possible. Do not raise it in a hearing.
- Avoid taking a position on a bill introduced by a member or a committee until you know the position, if any, that the governor may have toward it.
- Avoid taking a position on a bill introduced by a member or a committee until you contact any affected agencies to learn and resolve any issues. Seek a unified response.
- Don't agree to compromises unless you know the governor and your agency head will approve. Tell the chair that you will verify approval and promptly respond. This may not please a committee, but is far better than having to renege on an agreement.
- Don't surprise the chair, staff, or another agency. If the position is changing that was held by an agency or the governor or amendments are being proposed, let key people know before the public meeting.
- Your primary role is to provide accurate and objective facts bearing on a bill.
- Data about fiscal or program impact of a bill should be reviewed and approved by your agency head or appropriate agency staff.