

# DAS Client Agency Services

Professional Services Available to Oregon State Government

*A relationship with DAS as a "client agency" frees your agency to focus on its core mission.*

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## Financial Services

Services include accounting and budgeting, accounts receivable, accounts payable, development of accounting structures, budget development, budget forecasting, financial year-end reporting, preparing financial statements, maintaining fixed-asset records, bond accounting, etc.



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## Payroll Services

Full-cycle payroll and benefit services for employees and managers, including onboarding new employees, monthly payroll processing, and managing off-cycle pay requests (including final paychecks), garnishments, insurance and other employee benefits needs.



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## Human Resources

HR services that cover the full cycle of employment, including support for employees and managers, labor relations, background verification, assistance with Family Medical Leave Act and Oregon Family Leave Act, maintenance of personnel files, workers' compensation support and more.



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## Information Technology

IT support for your agency, including PCs, operating systems, associated hardware, email and file storage. Professionally staffed help desk and an online support portal so customers have the tools and technology support they need. Services also include software updates and patching, IT asset management and IT procurement.



## Contact

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