

# MINUTES

## Capital Projects Advisory Board



**Meeting Date:** October 10, 2025

**Time:** 10:00am – 12:00pm

**Location:** Fremont Conference Room, DAS Executive Building (in person)  
Microsoft Teams: [Click here to join the meeting](#) (virtual)

**Attendees:** David Lintz, Bill Messner, Kent Yu, Bruce Johnson, Cindy Wagner, Maty Sauer, Justin Hurley-Braswell, Daniel Christensen, Amy Krueger

**Guests:** **In-Person:** Jeremy Miller, Tamara Brickman  
**Online:** Jonna Papaefthimiou, Randy Gengler, Seth Yu, Sharon Domaschofsky, Russ Casler, Chris Curtis, Renee Frazier, Lori Friesen, Renee Klein, Rhonda Nelson, Courtney Rogers, Steven Walborn, Michael Anderson, Robert Underwood, Paul Johnson

### Board Administration

- Call to Order/Roll Call – Meeting called to order at 10:01am. Roll called. Quorum reached.

### Administrative Updates

- New member introductions – New members Kent Yu, Maty Sauter, David Lintz and the board introduced themselves.
- Board officer elections – Nominations opened for chair: Cindy Wagner nominates Bruce Johnson for chair. David Lintz second. Bruce accepted the nomination. Vote called. Vote passed unanimously. Nominations opened for vice-chair: Bill Messner nominated himself for vice-chair. Cindy Wagner seconded. Vote called. Vote passed unanimously.
- Seismic Executive Order 25-22 – Jonna Papaefthimiou presented. EO 25-22 is geared toward seismically resilient buildings. There are two parts.
  - Part 1 regards new buildings. When they are built, they must be built to seismic risk category IV (essential facility). While the state doesn't build new buildings very often, the idea is that the state will have functional buildings in the event of a catastrophic earthquake.
  - Part 2 regards buildings that are already built. Any state-owned building already in use will be systematically improved to meet life safety and allow employees to exit safely following an earthquake. Buildings that cannot be retrofitted cost-effectively will be repurposed, replaced, and surplus as part of ongoing portfolio management.
  - CPAB will coordinate with agencies while they develop facility safety plans. The timeline is expected that this work will be completed in 2060.
  - DAS is directed to establish reasonable standards, plans, timelines, and processes to accomplish these objectives.
- Draft Statewide Facility Planning Process Manual –
  - Daniel C. reviewed the CPAB process, focusing on the coming months with agency facility plan presentation due in Spring 2026.

- New criteria for 2027-29 include: Building performance standards (BPS) and seismic safety plans.
  - Covered buildings must meet new energy use intensity (EUI) that comply with ASHRAE 100 standards for building performance standards.
  - Seismic safety plans are required under EO 25-22
- New sections for 2027-29 include: Area planning requirements and data management
- Daniel C. explained the next steps for finalizing the manual to be prepared for presentations starting in May.
- Tamara B. shared that the CFO is working on the budget, which is being reworked due to budget forecast changes.
- Amy will put the monthly agency presentations on calendars as soon as dates are set.

### Other Issues

- Public Comment –
  - Another item to protect would be emergency equipment in the event of a Cascadia event.
  - How do FEMA recommendations factor into COOP?
    - JP: It varies from agency to agency.
    - JM: Will reach out to the DAS staff who work with OEM.
    - MA: All agencies submit their plans to OEM via VOC, which is a program that keeps all plans in one location for easy access in the event of an emergency. Agrees that OEM would be a great group to share with CPAB.
- Adjourn – Meeting adjourned 11:03am

### Next meeting:

January 9, 2025  
10:00am – 12:00pm  
Fremont Conference Room, DAS Executive Building