

MINUTES

Capital Projects Advisory Board



Meeting Date: December 12, 2025

Time: 10:00am – 12:00pm

Location: Fremont Conference Room, DAS Executive Building (in person)
Microsoft Teams: [Click here to join the meeting](#) (virtual)

Attendees: **In-person: Bruce Johnson, Cindy Wagner, David Lintz, Maty Sauter, Kent Yu**
Virtually: Bill Messner, Justin Hurley-Braswell

Guests: **In-person: Jeremy Miller, Tamara Brickman**
Virtually: Katie Bannikov, Randy Gengler, Melissa Garner, Jonna Papaefthimiou, Andre Billingsley, Tracy Wilder, Eric Manus, Rhonda Nelson, Steven Walborn, Troy Croff, Renee Frazier

Board Administration

- Call to Order/Roll Call – Meeting called to order at 10:02am – All present, quorum reached.

Administrative Updates

- Seismic Executive Order 25-22 –
 - Daniel Christensen shared a template of building seismic information that was generated from TRIRIGA, explained what TRIRIGA is, and explained what the next steps are to expand the report to generate all the data needed to fulfill the requirements for EO 25-22.
 - Board members asked clarifying questions regarding definitions. Kent will work with Daniel to help expand some definitions and access most current seismic maps.
 - Daniel shared an example of what the data will look like as an Excel sheet using DAS as the sample data set.
 - The spreadsheet will be sent out to agencies to be filled out during the “CPAB Season”, but it is a separate project from the reports that agencies submit to CPAB. Look for worksheet in January.
- Example agency facility plan –
 - Daniel shared an example of an agency facility plan so that the new members of CPAB have an idea of what to expect when agencies come to share their plans for the coming biennium.
 - Daniel shared the previous data collection form generated from iPlan, which was difficult to update and cumbersome to fill out. Daniel shared the new Facility Condition Assessment (FCA) data collection form generated in TRIRIGA.

Other Issues

- Public Comment – None.
 - DAS budget instructions kickoff expected in March.
- Adjourn – Meeting adjourned 11:52am

Next meeting:

January 9, 2026

10:00am – 12:00pm

Fremont Conference Room, DAS Executive Building