



OREGON STATE GOVERNMENT Price List of Goods and Services



2019-21 Biennium
December 2018

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ENTERPRISE ASSET MANAGEMENT

Enterprise Asset Management (EAM) comprises Operations, Maintenance, Planning and Construction Management, Real Estate Services, Fleet and Parking Services, and State and Federal Surplus Property. The focus of these programs is property management, both real and personal, that produces optimal use of state government assets and supports agencies' requirements for space, travel, and operational needs. EAM's responsibilities encompass the full life cycle of assets the division manages, acquires, operates, maintains and disposes. These value-added services allow state agencies and select local government customers to focus on their primary missions.

Operations and Maintenance

The Operations section provides custodial and landscape services to state-owned and operated buildings in Salem, Portland, Eugene and Pendleton.

The Maintenance section provides building maintenance and repair services including electrical, HVAC and building security services to state-owned and operated buildings in Salem, Portland, Eugene and Pendleton.

Building Space - Uniform Rent Rate

Uniform Rent recovers all building costs in DAS' Uniform Rent office buildings, which includes building maintenance, custodial services, depreciation (to pay for construction and improvement), normal utilities, debt service, building security, recycling, landscaping and administrative overhead.

Monthly Uniform Rent Rate		
	2017-19 Rate	2019-21 Rate
Basic (per sq. ft.)	\$1.45	\$1.60
Storage (per sq. ft.)	\$0.50	\$0.50

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Service Agreements and Self Support Rent Rates

EAM provides services to state agencies in the buildings listed below by interagency agreement.

The charges for these services reflect the actual cost of providing each service. The following table lists estimated costs developed using the historical costs of maintaining and operating these buildings at current service levels. The charges do not include the costs of special or emergency projects or changes in service levels not anticipated or known at the time of publication. At the conclusion of the biennium, EAM provides each customer-agency with a statement of actual costs.

Service Agreements and Self Support Rent Rates		
Agency Number	Agency Name	2019-21 Estimated Cost
10000	Human Services, Dept. – Albina	1,016,093
10700	Admin Services, Dept. – Print Plant – Enterprise Goods & Services	1,090,919
10700	Admin Services, Dept. – Print Plant – Enterprise Technology Services	370,461
10700	Admin Services, Dept. – Fleet Services	1,004,307
10700	Admin Services, Dept. – Surplus Property	320,872
10700	Admin Services, Dept. – Enterprise Technology Services	4,678,842
14100	State Lands, Department	93,679
19800	Judicial, Dept. – Anderson Readiness Center	14,199
19800	Judicial, Dept.- Supreme Court Building	352,102
24800	Oregon Military – Anderson Readiness Center	1,140,151
25700	State Police, Dept. – Anderson Readiness Center	613,171
25700	State Police, Dept. – Portland Lab	3,695,438
27400	Veterans’ Affairs, Dept. of	106,908
34000	Environmental Quality, Dept. – DEQ	3,453,216
47100	Employment-Pendleton	230,751
47100	Employment Department –Albina	364,268
44000	Consumer & Business Services, Dept. – OR OSHA	168,533
44300	Oregon Health Authority – Health Lab	3,264,825
45900	Public Employees Retirement System – PERS Bldg.	-
47100	Employment Department –Employment	2,721,781
58500	Commission for the Blind	455,704
73000	Transportation, Dept., Anderson Readiness Center	173,128
73000	Transportation, Dept., Transportation Bldg.	481,707
	Total	\$ 25,811,055

Contact for more information: Operations and Maintenance Manager at 503-378-4847.

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Key Card Services

Key Card Services provides a variety of basic physical and electronic security in DAS-owned buildings and provides Photo ID key cards as an over the counter service to tenants in DAS-owned buildings. This program installs, repairs, and replaces key card (electronic access) systems on exterior doors and designated interior doors as the DAS standard for its buildings. This standard ensures consistent, controlled access for DAS-owned buildings.

Key card rates include the direct cost of supplies, equipment, and labor used to produce each card and an overhead charge for O&M indirect and administrative costs.

Description	2019-21 Rate
Photo ID Keycard	\$23.00
Photo ID Only	\$15.00
Proxy Card	\$13.00

Key Card Services may also install additional key card readers and other security equipment requested by a tenant agency to enhance the safety and security of the agency. The costs of installation, maintenance, repair and replacement is the responsibility of the requesting agency. Operations and Maintenance can assist in estimating the costs for this work.

Contact for more information: Heath Swartwout at 503-373-7031 or Heath.Swartwout@oregon.gov.

Planning and Construction Management

Project Management Services

Planning and Construction Management (P&CM) manages capital construction and capital improvement projects for DAS facilities as well as for other agency facilities. New construction, major renovations or improvements to building structures and systems are part of DAS' budget requests for capital improvement and capital construction. P&CM project managers' direct construction of new facilities and remodeling of existing sites. The unit also assists agencies as needed in obtaining project management services through outside consultants. This mix of in-house and qualified private-sector contract yields the best results for customers.

P&CM project managers ensure the design and construction of each project meets the quality requirements set by the state and tenant agencies, along with code requirements. P&CM regularly compares its costs and performance against private and public sector benchmarks to assure the highest quality service. The EAM division also manages projects for other agencies at cost, as staff is available.

P&CM staff also has expertise in the construction contracting process, working with the Department of Justice on construction projects, invoicing, construction budget management, and project timeline development.

Project fees: To recover project manager costs, project fees are billed as follows:

- DAS-owned projects: 10 percent of the project cost
- Non DAS-owned projects: Between 4 and 6 percent of the project cost (depending on complexity)

Contact for more information: Barry Sarin at 971-304-8522 or Barry.Sarin@oregon.gov.

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Real Estate Services

Leasing Services

Leasing Services provides state agencies with commercial brokerage services to find suitable facilities within the private sector for agency use statewide. The leasing agents further negotiate with property owners and brokers on behalf of the client agency, draft the lease contract, and expedite the transaction through to contract execution. The leasing team also offers, at no additional fee, lease administration services, (e.g., contract enforcement, expense reconciliation, property owner management, space planning, etc.) for any lease within its portfolio. In addition to its private sector portfolio, the leasing team manages DAS' portfolio of buildings that provides office space for nearly 80 percent of state agencies' facility needs.

Private sector leases: The current leasing fee is 3.5 percent of the value of the first two-years of a private-sector lease, excluding concessions. DAS chooses this approach to incentivize agencies to enter into multi-year leases. Effective July 1, 2019, the leasing fee will increase to 5.2 percent.

Leases in DAS-owned buildings: The leasing fee for space in DAS-owned buildings increased in 2019-21 to a one-time fee of \$1,000 for the biennium.

Contact for more information: Leasing Program at 503-378-3664.

Real Estate Services

Real Estate Services provides many additional services to state agencies. Examples include:

- Support for non-leasing real estate transactions (e.g., cell towers, easements, purchases and sales, environmental, surveys, appraisals, deeds)
- Support for legislatively directed transactions that do not produce revenue
- Support for executive orders pertaining to real estate (e.g., buildings, land, water conservation)
- Support for long-term real estate projects with uncertain outcomes
- Support for various advisory boards (e.g., Capital Planning Commission, Capital Projects Advisory Board, and Public Lands Advisory Council)
- Planning services (e.g., interpretation of land use and zoning regulations, traffic studies, transit studies) relating to state facilities
- Support for the Chief Financial Officer's facilities-planning policy initiatives (e.g., portfolio management, business cases, and statewide space standards)
- Coordination between DAS and the Division of State Lands
- Manage the real property clearing house
- Responding to general public inquiries regarding state facilities

Beginning July 1, 2019, an assessment charged to all state agencies will cover the above services. The assessment uses a blended allocation method:

- One-third of the 2017-19 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority
- One-third of the size of the agency's 2017-19 total funds LAB
- One-third of the value of land the agency owns

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Reference EAM Real Estate Services in Appendix A.

Contact for more information: Real Estate Services at 503-378-3664.

Fleet and Parking Services

Fleet Services

Under the authority of ORS 283.310, DAS Fleet must control and regulate the acquisition, access to, operation, use, maintenance, and disposal of motor vehicles used for state business. In addition, Fleet is responsible for providing safe, dependable transportation in a cost effective manner. The following rule and policies further regulate how state vehicles may be used and how DAS and agencies must manage vehicle assets: OAR 125-155, Statewide Fleet Management Policy 107-011-040, and Statewide Travel Policy 40.10.00.

Program vehicle requirements: When an agency adds new programs, expands existing programs, or adds FTE that will require the use of state vehicles, the agency must submit a request for an additional permanently assigned vehicle(s) to DAS Fleet as part of budget development. This must occur by April 15 of even numbered fiscal years. Fleet uses agencies' requests for additional vehicles to plan DAS vehicle purchases. A request for a permanently assigned vehicle must include information about the type of vehicle, the approximate date the agency needs the vehicle, and signature approval.

Services provided by Fleet (through its motor pool and shop located in Salem):

- Daily rental vehicles (less than 30 days)
- Monthly rental vehicles (30 days or more)
- Fueling / car wash
- Vehicle repair / maintenance

Daily Rental Vehicle Rates: The daily rental vehicle rate includes administrative overhead and maintenance of the vehicles. Fleet passes the actual cost of fuel, plus \$0.10 per gallon, to customers to cover the overhead of managing the fuel infrastructure.

Vehicle Type	2019-21 Daily Rental Rate
Sedan – FWD & AWD (Includes alt-fuel, flex-fuel, hybrid)	\$45
Sport Utility Vehicle (Includes flex-fuel and hybrid)	\$65
7 Passenger Mini Van	\$65
12 Passenger Van	\$75
Cargo Van	\$45
Pickup	\$65

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Monthly Rental Rates: Fleet bills agencies a monthly rate that includes vehicle acquisition costs and administrative overhead. In addition, Fleet passes the actual cost of vehicle maintenance to customers and passes through fuel costs, plus \$0.10 per gallon, to cover the overhead of managing the fuel infrastructure. Note: Rates for specialty and miscellaneous vehicle types are available upon request. Fleet reserves the right to establish new or adjust existing rates as necessary, based on changes in purchasing cost, usage patterns, or special configurations needed.

2019-21 Long-term (Permanently Assigned) Vehicle Monthly Rental Rate Table by Vehicle Model Years (Rates are set by replacement schedule and usage in miles per month.)

<i>130,000 Mile Replacement Schedule</i>								
2016 - 2021 Model Years							Fully Depr	Billing Code
CLASS DESCRIPTION	Avg Mo. Miles 2,709 or more	Avg Mo. Miles 2,168 - 2,708	Avg Mo. Miles 1,807 - 2,167	Avg Mo. Miles 1,549 - 1,806	Avg Mo. Miles 1,355 - 1,548	Avg Mo. Miles 1,354 or less	Avg Mo. Miles 1,354 or less	
SEDAN - COMPACT	\$495	\$382	\$315	\$270	\$238	\$214	\$135	SC4
SEDAN - INTERMEDIATE	\$573	\$441	\$362	\$309	\$271	\$243	\$135	SED
SEDAN - FULL SIZE	\$594	\$457	\$374	\$320	\$280	\$251	\$135	SIF
7 PASSENGER MINI VAN (FWD)	\$684	\$524	\$428	\$364	\$319	\$285	\$135	SBE
12 PASSENGER VAN	\$863	\$659	\$536	\$454	\$396	\$352	\$135	SBC
15 PASSENGER VAN	\$874	\$667	\$542	\$459	\$400	\$356	\$135	SBD
CARGO VAN - MINI	\$706	\$540	\$441	\$375	\$328	\$293	\$135	CVG
CARGO VAN - 1/2 TON	\$768	\$587	\$479	\$406	\$355	\$316	\$135	CVH
CARGO VAN - 3/4 TON	\$773	\$591	\$482	\$409	\$357	\$318	\$135	CVI
CARGO VAN - 1 TON	\$809	\$618	\$503	\$427	\$372	\$331	\$135	CVJ
CARGO VAN - FREIGHT SPRINTER	\$1,458	\$1,105	\$893	\$752	\$651	\$575	\$135	CVB
SUV - COMPACT	\$684	\$524	\$428	\$364	\$319	\$285	\$135	UTB
SUV - INTERMEDIATE	\$818	\$624	\$509	\$431	\$376	\$335	\$135	UTC
SUV - FULL SIZE - TAHOE AND EXPEDITION	\$948	\$722	\$587	\$496	\$432	\$384	\$135	UTE
SUV - X-LARGE - SUBURBAN	\$1,239	\$941	\$762	\$642	\$557	\$493	\$135	UTH
PICKUP - COMPACT 4X4	\$748	\$572	\$467	\$397	\$346	\$309	\$135	CPD
PICKUP - 1/2 TON 4X4	\$837	\$639	\$520	\$441	\$384	\$342	\$135	PUB
PICKUP - 3/4 TON 4X4	\$849	\$648	\$527	\$447	\$390	\$347	\$135	PUD
PICKUP - 3/4 TON DIESEL 4X4	\$1,079	\$820	\$665	\$562	\$488	\$433	\$135	PUE
PICKUP - 1 TON 4X4	\$976	\$743	\$603	\$510	\$444	\$394	\$135	PUH
PICKUP - 1 TON DIESEL 4X4	\$1,156	\$878	\$712	\$601	\$521	\$462	\$135	PUL

2019-21 PRICE LIST OF GOODS AND SERVICES

130,000 Mile Replacement Schedule								
2015 & Prior Model Years							Fully Depr	Billing Code
CLASS DESCRIPTION	Avg Mo. Miles 2,709 or more	Avg Mo. Miles 2,168 - 2,708	Avg Mo. Miles 1,807 - 2,167	Avg Mo. Miles 1,549 - 1,806	Avg Mo. Miles 1,355 - 1,548	Avg Mo. Miles 1,354 or less	Avg Mo. Miles 1,354 or less	
SEDAN - COMPACT	\$447	\$347	\$286	\$246	\$217	\$196	\$135	SC4
SEDAN - INTERMEDIATE	\$547	\$422	\$346	\$296	\$260	\$233	\$135	SED
SEDAN - FULL SIZE	\$568	\$437	\$359	\$306	\$269	\$241	\$135	SIF
7 PASSENGER MINI VAN (FWD)	\$653	\$501	\$410	\$349	\$306	\$273	\$135	SBE
12 PASSENGER VAN	\$823	\$628	\$512	\$434	\$378	\$337	\$135	SBC
15 PASSENGER VAN	\$833	\$636	\$518	\$439	\$383	\$340	\$135	SBD
CARGO VAN - MINI	\$673	\$516	\$422	\$359	\$314	\$281	\$135	CVG
CARGO VAN - 1/2 TON	\$732	\$560	\$457	\$388	\$339	\$303	\$135	CVH
CARGO VAN - 3/4 TON	\$737	\$564	\$460	\$391	\$342	\$304	\$135	CVI
CARGO VAN - 1 TON	\$771	\$590	\$481	\$408	\$356	\$317	\$135	CVJ
CARGO VAN - FREIGHT SPRINTER	\$1,229	\$933	\$755	\$637	\$552	\$489	\$135	CVB
SUV - COMPACT	\$674	\$517	\$423	\$360	\$315	\$281	\$135	UTB
SUV - INTERMEDIATE	\$746	\$571	\$465	\$395	\$345	\$308	\$135	UTC
SUV - FULL SIZE - TAHOE AND EXPEDITION	\$903	\$689	\$560	\$474	\$413	\$367	\$135	UTE
SUV - X-LARGE - SUBURBAN	\$1,180	\$897	\$726	\$613	\$532	\$471	\$135	UTH
PICKUP - COMPACT 4X4	\$624	\$479	\$393	\$335	\$293	\$262	\$135	CPD
PICKUP - 1/2 TON 4X4	\$737	\$564	\$460	\$391	\$342	\$304	\$135	PUB
PICKUP - 3/4 TON 4X4	\$761	\$582	\$475	\$403	\$352	\$313	\$135	PUD
PICKUP - 3/4 TON DIESEL 4X4	\$1,006	\$765	\$621	\$525	\$457	\$405	\$135	PUE
PICKUP - 1 TON 4X4	\$783	\$598	\$488	\$414	\$361	\$322	\$135	PUH
PICKUP - 1 TON DIESEL 4X4	\$964	\$734	\$596	\$504	\$439	\$390	\$135	PUL

150,000 Mile Replacement Schedule								
2016 - 2021 Model Years							Fully Depr	Billing Code
CLASS DESCRIPTION	Avg Mo. Miles 3,126 or more	Avg Mo. Miles 2,501 - 3,125	Avg Mo. Miles 2,084 - 2,500	Avg Mo. Miles 1,787 - 2,083	Avg Mo. Miles 1,564 - 1,786	Avg Mo. Miles 1,563 or less	Avg Mo. Miles 1,563 or less	
SEDAN - HYBRID	\$704	\$539	\$440	\$374	\$327	\$292	\$135	HYB
SEDAN - PLUG-IN HYBRID ELECTRIC	\$704	\$539	\$440	\$374	\$327	\$292	\$135	PHEV
SEDAN - ELECTRIC	\$704	\$539	\$440	\$374	\$327	\$292	\$135	EV
SEDAN - NATURAL GAS (CNG)	\$846	\$646	\$526	\$446	\$388	\$345	\$135	NGV
2015 & Prior Model Years							Fully Depr	Billing Code
CLASS DESCRIPTION	Avg Mo. Miles 3,126 or more	Avg Mo. Miles 2,501 - 3,125	Avg Mo. Miles 2,084 - 2,500	Avg Mo. Miles 1,787 - 2,083	Avg Mo. Miles 1,564 - 1,786	Avg Mo. Miles 1,563 or less	Avg Mo. Miles 1,563 or less	
SEDAN - HYBRID	\$671	\$515	\$421	\$358	\$313	\$280	\$135	HYB
SEDAN - PLUG-IN HYBRID ELECTRIC	\$671	\$515	\$421	\$358	\$313	\$280	\$135	PHEV
SEDAN - ELECTRIC	\$671	\$515	\$421	\$358	\$313	\$280	\$135	EV
SEDAN - NATURAL GAS (CNG)	\$807	\$617	\$502	\$426	\$372	\$331	\$135	NGV

100,000 Mile Replacement Schedule								
2016 - 2021 Model Years							Fully Depr	Billing Code
CLASS DESCRIPTION	Avg Mo. Miles 2,084 or more	Avg Mo. Miles 1,668 - 2,083	Avg Mo. Miles 1,390 - 1,667	Avg Mo. Miles 1,191 - 1,389	Avg Mo. Miles 1,043 - 1,190	Avg Mo. Miles 1,042 or less	Avg Mo. Miles 1,042 or less	
SEDAN - FULL SIZE - POLICE	\$740	\$567	\$462	\$393	\$343	\$306	\$135	SIP
SUV - INTERMEDIATE - POLICE	\$887	\$676	\$550	\$466	\$406	\$361	\$135	UTP
2015 & Prior Model Years							Fully Depr	Billing Code
CLASS DESCRIPTION	Avg Mo. Miles 2,084 or more	Avg Mo. Miles 1,668 - 2,083	Avg Mo. Miles 1,390 - 1,667	Avg Mo. Miles 1,191 - 1,389	Avg Mo. Miles 1,043 - 1,190	Avg Mo. Miles 1,042 or less	Avg Mo. Miles 1,042 or less	
SEDAN - FULL SIZE - POLICE	\$707	\$541	\$442	\$376	\$329	\$293	\$135	SIP
SUV - INTERMEDIATE - POLICE	\$769	\$588	\$480	\$407	\$355	\$317	\$135	UTP

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Depreciated Permanently Assigned Vehicles: Vehicles are depreciated over a period of years to an established salvage value; not to zero value. The salvage value is a calculated percentage of the original acquisition cost of the vehicle based on historical sale revenues for that type of vehicle.

If an agency returns a vehicle prior to the end of the chosen depreciation schedule, the agency may be charged for the remaining depreciation if Fleet cannot find a new customer to rent the vehicle or if the program must sell the vehicle at a loss.

- Vehicles that are fully depreciated will have a rate of **\$135 per month** plus fuel and maintenance.
- These vehicles may experience higher-than-normal maintenance costs due to age and miles.

Seasonal Rental Vehicles: Vehicles rented for more than 30 days and less than one year.

- Non-fully depreciated seasonal vehicles will have the same rate as a permanently assigned vehicle of the same class description plus fuel and maintenance.
- Fully depreciated seasonal vehicles will have a rate of **\$367 per month** plus fuel. Regular maintenance and repair costs are included in the monthly rental rate. Accident and body damage repairs and excessive wear and tear repairs will be charged separately.

Accelerated or Rough Use Vehicles: Vehicles are depreciated over a period of years. If an agency uses a vehicle at an accelerated rate and the vehicle reaches the replacement mileage criteria before the end of the depreciation schedule, or if the agency has used the vehicle in a way that makes the vehicle not viable for continued use for the extent of the depreciation schedule, the agency will be charged for the remaining depreciation value, minus what Fleet recovers from salvage or sale of the vehicle.

Example:

An agency receives a new vehicle that cost \$18,000 in 2010 and drives it 35,000 miles per year. The vehicle passes the current 130,000 mile replacement criterion after only half of the vehicle's depreciation schedule; the residual depreciation value is \$8,100. Fleet receives \$5,500 from the sale of the vehicle. The agency owes the remaining \$2,600.

Vehicle Repair/Maintenance:

Shop Services	2019-21 Rate
Motor Pool Shop Labor	\$125 per hour
Motor Pool Parts Markup	35%
Miscellaneous Shop Expense	\$3 per work order
Motor Pool Vehicle Wash	\$3.25
Shop Rental Vehicle	\$5 per day

Contact for more information: Ken Liedtke at 503-373-7783, 800-378-0077 or Ken.Liedtke@oregon.gov or <https://www.oregon.gov/DAS/FleetPark/Pages/Index.aspx>.

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Parking Services

Under the authority of ORS 276.594, Parking Services manages space assignments and parking enforcement for approximately 4,500 parking spaces for employees, state agency vehicles, and visitors, at state-owned parking lots and buildings in Salem, Portland and Eugene. Parking Services also promotes and manages alternative modes of transportation for state employees, such as carpool and smart commuter incentives. OAR 125-090 further regulates how state parking is managed, assessed, and enforced.

Description	Salem - Capitol Mall	Portland State Office Building (PSOB)	Eugene State Office Building (ESOB)
Monthly Parking			
Covered, reserved	\$65	\$105	
Uncovered, reserved	\$55	\$80	\$42
Uncovered, unreserved	\$50		
Uncovered, unreserved half-time employee	\$25		
Non-state employee (premium added to monthly rate)	\$5	\$5	\$5
Carpool reduction - driver plus 1 employee rider	-\$5	-\$5	-\$5
Carpool reduction - driver plus 2 employee riders	-\$10	-\$10	-\$10
Carpool reduction - driver plus 3 employee riders	-\$15	-\$15	-\$15
Electric vehicle (EV) charging - greater than 10 kWh	\$20	\$10	
Electric vehicle (EV) charging - less than 10 kWh	\$10		
Motorcycle permit	\$8	\$12	\$8
Bike locker (\$25 refundable key deposit required)	\$6		
Leased lot management fee	\$13		
Yearly Parking			
Bike room*	\$11	\$11	\$11
Daily Parking			
Yellow lot pay-and-display permit (per day)	\$6		
1-day permit **	\$6		
Half-day permit **	\$3		
1-day permit booklet^ (contains 20, 1-day permits)	\$120		
State parking meters (per hour)	\$0.80		
Pay-and-display permit (per hour)		\$1.00	
Miscellaneous			
Permit replacement fee^^ (per occurrence)	\$10		
Blue Static Cling permit (per year)	\$120		
Event Parking			
Orange or Commerce lots (per day)	\$50		
Red, Green, or Yellow lots (per day)	\$100		
Capitol Mall Parking Structure (CMPS) (per day)	\$300		
* \$25 refundable key deposit required for Salem and PSOB bike rooms. The ESOB bike room is keycard accessible.			
** Available for purchase at the Parking Services office			
^ Available for purchase via our online store, https://apps.oregon.gov/DAS/Storefront/			
^^ Refundable if original permit is found and returned to Parking Services office			

Contact for more information: Parking Services at 503-378-5090.

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State and Federal Surplus Property

State Surplus Property

State Surplus Property collects and disposes of the surplus personal property of state government and local governments. It utilizes a variety of marketing methods, including fixed price sales and online auctions. Customers include state and local governments, qualified non-profit organizations and the public.

Surplus is governed by ORS 279A, which authorizes the program to recover the cost of property disposal from the amount received for the sale of items, or by billing agencies for the difference.

Service	Description
State Agency Personal Property	<ul style="list-style-type: none"> Personal Property that is ‘sold-on-site’ at the agency’s location: Surplus keeps all proceeds for items sold for less than \$250. Any item that sells for more than \$250, Surplus keeps the first \$250 plus 50 percent of the remaining sale. Personal Property that is sold from the Surplus Property warehouse: Surplus keeps all proceeds for items sold for less than \$500. Any item that sells for more than \$500, Surplus keeps the first \$500 plus 50 percent of the remaining sale.
Vehicles and Titled Equipment	<ul style="list-style-type: none"> For property that is ‘sold-on-site’ at the agency’s location: Surplus keeps 13 percent of each sale. For property that is sold from the Surplus Property warehouse: Surplus keeps 17 percent of each sale.
Delivery and Pickup Charges	<ul style="list-style-type: none"> Billed to agencies at \$2.00 per mile plus \$50 per hour for labor, billed in 15-minute increments with a 1-hour minimum. Surplus reserves the right to add a fuel surcharge to the per-mile fee should fuel costs rise.
Assessment	<p>Allocated as follows:</p> <ul style="list-style-type: none"> 20 percent of the total assessment will cover Surplus policy, consultation and program overhead (administrative) expenses; allocated to state agencies based on 2017-19 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority. <i>Reference EAM Surplus Property Base in Appendix A.</i> 80 percent of the total assessment is based on historical personal property transactions conducted on behalf of state agencies utilizing actual 2013-15 personal property transactions per agency. <i>Reference EAM Surplus Personal Property Transactions in Appendix A.</i>

2019-21 PRICE LIST OF GOODS AND SERVICES

Federal Surplus Property

The Federal Surplus Property program locates, screens, and assigns federal surplus personal property to state and local governments and qualified non-profit organizations. If the DAS Surplus Property program handles the property, the following service charges apply:

Federal Surplus Basic Rate Structure	
Acquisition Costs	Percent Charge (of acquisition cost)
\$0 to \$5,000	30%
\$5,001 to \$20,000	25%
\$20,001 and above	15%

The Federal Surplus Program may charge additional fees to cover shipping and handling. If the donee screens and arranges delivery of the property, the service charge will be 4 - 6 percent. If the Federal Surplus program screens and arranges delivery of the property, the service charge will be 5 - 7 percent (OAR 125-035-0025(4)).

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