

2014 SFMA Vendor Purge

Scheduled for night of June 19, 2014

If they meet the right criteria, vendor profiles will be purged from the following screens:

<u>R*STARS</u>	<u>Approx. current record counts</u>
• S052 – Systemwide Vendor Profile	111,000
• S051 – Vendor Mail Code Profile	130,000
• S03A/S03N – Vendor Alpha/Vendor Number Inquiry screen	410,000

<u>ADPICS</u>	<u>Approx. current record counts</u>
• 5200 – Vendor Table Maintenance	9,500
• 5150 – Vendor Address Table Maintenance	1,700
• 1200 – Vendor Table Inquiry	27,000

What qualifies an R*STARS vendor profile to be purged?

If the vendor number/mail code **DOES NOT** exist in the Active or Inactive Accounting Event tables, then the following additional edits are checked:

- If the Last Proc Date is > 1 year (in this case older than June 19, 2013), the 51 profile is purged regardless of whether the profile Status is Active or Inactive.
- If the Last Proc Date is < 1 year **AND** the profile Status is Inactive, the 51 profile is purged.
- If a vendor mail code qualifies to be purged, all search names for that mail code will be purged from the 3A and 3N screens
- If all 51 profiles for a vendor qualify to be purged, the 52 profile and the search names for that vendor on the 3A and 3N screens will also be purged.

What qualifies an R*STARS vendor profile to be retained?

- If the vendor number/mail code exists in the Active or Inactive Accounting Event tables (regardless of whether the profile Status is Active or Inactive)
- If the Last Proc Date is < 1 year **AND** the profile Status is Active
- If the vendor number begins with a '2' (foreign vendors - these are purged manually)
- Vendor profiles on the 34 screen (Agency Vendor Profile) are not affected by the Vendor Purge. They are archived with the Profile Archive job. Vendors on the 34 screen begin with a '0'. Agency Vendor search names are found on the 3A/3N screens.
- Mail Code 000, the 52 profile and any related search names will be retained if any other mail codes for that vendor qualify to be retained.

2014 SFMA Vendor Purge (Continued)

What is the logic for purging ADPICS vendors?

ADPICS vendors on the 5200 and 5150 screens are purged only if a matching profile is purged in R*STARS:

- Vendors on the 5200 screen are compared with vendors purged from the R*STARS 52 Systemwide Vendor Profile. If the vendor number matches, the record is purged from the 5200 screen. If the vendor number does **NOT** find a match in the R*STARS purge list, it will be retained in ADPICS.
- Vendors on the 5150 screen are compared with vendors purged from the R*STARS 51 Vendor Mail Code Profile. If the vendor number and mail code matches, the record is purged from the 5150 screen. If the vendor number and mail code does **NOT** find a match in the R*STARS purge list, it will be retained in ADPICS.

Some records on the ADPICS 1200 screen have a mail code and some only have a vendor number (see example below). Records with a mail code go through a different process than records without a mail code.

PCHL1200 V4.1	ADVANCED PURCHASING/INVENTORY	
LINK TO:	VENDOR TABLE INQUIRY	
VENDOR NAME	ID	M/C
SIX D 97283	1010558371	
SIX DEGREES	1010558371	501
SIX DEGREES CONSULTING	1010558371	
SIX DEGREES INC	1010558371	

Vendor profiles on the ADPICS 1200 screen go through the following process :

- A vendor profile with a mail code on the 1200 screen is compared with the list of vendor numbers and mail codes to be retained on the 5150 screen:
 - If a match is found, that vendor number and mail code will be retained on the 1200 screen.
 - If a match is **NOT** found, that vendor number and mail code will be purged from the 1200 screen.
- A vendor profile **WITHOUT** a mail code on the 1200 screen is compared with the list of vendor numbers to be retained on the 5200 screen:
 - If a match is found, that vendor number will be retained on the 1200 screen.
 - If a match is **NOT** found, that vendor number will be purged on the 1200 screen.

If a vendor profile is created in ADPICS and never added to R*STARS, it will never be purged from ADPICS during the Vendor Purge job.

Agency responsibility – None

If you have any questions regarding this annual purge, please contact Alan Park:

- Phone (503) 373-0262
- E-mail Alan.Park@oregon.gov