



ELECTRONIC REPORTS

95 Profile Setup

95 Profile establishes where and how the reports will print. The profile screen that the agency will need to use to establish Electronic Reports

```
S095 UC: 02 STATE OF OREGON 05/20/20 03:19 PM
LINK TO: _____ REPORT DISTRIBUTION PROFILE PROD

AGENCY: _____ REQUESTER: _____ REQUEST NO: _____ REPORT ID: _____ DIST CODE: _____

MEDIA TYPE: _____
DEVICE ID: _____
COPIES: _____

NAME: _____
ADDRESS 1: _____
ADDRESS 2: _____
CITY: _____
STATE: _____ ZIP: _____ MAIL CODE: _____
PHONE: _____
INSTRUCTIONS: _____

EFF START DATE: 05202020 EFF END DATE: _____ STATUS CODE: A
LAST PROC DATE: _____
```

95 Profile Setup

How to establish a 95 Profile for an Agency Requested Report (91 Screen)

Example of an easy “default” profile

S095 UC: 02
LINK TO: _____

STATE OF OREGON
REPORT DISTRIBUTION PROFILE

05/20/20 02:51 PM
PROD

AGENCY: 000 REQUESTER: KMH REQUEST NO: REPORT ID: DIST CODE: WRP1

MEDIA TYPE: WRP1
DEVICE ID:
COPIES: 01

95 Profile Setup

The advantages to a default profile is that all reports that are ordered will be directed (in this example) to the electronic report website when they are produced.

95 Profile Setup

A report will not be distributed using both a default report distribution request and a specific report distribution request

Sample:

All DAFR8420 reports are requested to be printed electronically only

AGENCY: 999 REQUESTER: KMH REQUEST NO: REPORT ID: DAFR8420 DIST CODE: WRP1

Request No. 02 is requested as hard copy print

AGENCY: 999 REQUESTER: KMH REQUEST NO: 02 REPORT ID: DAFR8420 DIST CODE: SPL1

This report will no longer be in the default report distribution group
It will not be included in the default request for electronic reports

95 Profile Setup

95 Profile for an Agency Requested Report (91 Screen)

Example of a 1:1 Report Request profile for a single report requested on the 91 Screen

AGENCY: 000 REQUESTER: GEND REQUEST NO: 01 REPORT ID: DAFR7370 DIST CODE: WRP1

MEDIA TYPE: WRP1
DEVICE ID:
COPIES: 01

91 Screen

AGENCY: 000 REQUESTER: GEND REQUEST NO: 01 REPORT ID: DAFR7370

APPN YEAR: PERIOD: CC FY: FREQUENCY: MONTHLY FREQ CONTROL: S

95 Profile Setup

95 Profile for Control Reports

AGENCY: 000 REQUESTER: CNTL REQUEST NO: 01 REPORT ID: DAFRB411 DIST CODE: WRP1

MEDIA TYPE: WRP1
DEVICE ID:
COPIES: 01

Electronic Reports

Control, Agency Requested, and Profile

Reports can be requested to be available electronically

Security will need to be requested if not already in place to add WRP availability on the 96B profile on the lowest user class level

DIST CODE and MEDIA TYPE must both be either:

WRP1 (Landscape – preferred)

WRP2 (Portrait)

Reports can be viewed at:

<HTTPS://COLUMBIA.DAS.STATE.OR.US:3025/CICS/PPDF/DAFWRPT>

Access to Electronic Reports

To establish access to electronic reports the Agency Security Officer for your agency will need to send a request to security.systems@Oregon.gov to update the WRP field on the 96B Security Profile for the employee.

This allows the use of WRP1 or WRP2 in the distribution code and media type fields on the 95 Report Distribution Profile.


Once this security has been updated electronic distribution requests can be added. SFMS Central will be able to assist if necessary

DIST CODE: and MEDIA TYPE: must have the same code

To review the electronic control reports on the internet, open <https://Columbia.DAS.State.OR.US:3025/CICS/PPDF/DAFWRPT>.

Electronic Reports

Website Login: RACFID and Password



DEPARTMENT OF ADMINISTRATIVE SERVICES
Mainframe Access

Document: DASWHSGN Region: GEN1CICS Mainframe Security Signon Date/Time: 06/12/2019 14:05:40

Please enter your DAS Mainframe Userid/Password to sign-on

For assistance with your DAS Mainframe Userid/Password, please email: [DAS RACF User Admin](#); and include your User-name and User-id in the request.

Signon Information	Signon Value
Userid	<input type="text"/>
Current Password	<input type="text"/>
Optional Change Password	<input type="text"/> (Max 8 chars)
Confirm Changed Password	<input type="text"/> (Same 8 chars as above)

Please enter your CICS Signon information.

Submit

Electronic Reports

This website takes you directly to the Electronic Report File for your agency for the most recent batch cycle reports

SFMA PDF Reports

DASCM20 05/20/20

PROD 14:34:55

Please enter your selection criteria and press submit. The cycle date and agency are required. The Requestor, Request #, Report id and Dist Code are optional.

Cycle Date(mm/dd/yy): Agency:

Requestor: Request #: Report ID: Dist Code:

Please click on the report you wish to view

Cycle Date	Agency	Requestor	Request #	Report ID	Dist Code	Report Title
05/19/20	000	CNTL	01	DAFJECTL	WRP1	TREASURY IN POST RECORDS TO SFMS
05/19/20	000	CNTL	01	DAFJW910	WRP1	TREASURY IN REDEEMED RECORDS TO SFMS
05/19/20	000	CNTL	01	DAFM2050	WRP1	DAFM205 AUDIT TRAIL
05/19/20	000	CNTL	01	DAFRB411	WRP1	ACH CLR ACCT TFRS APPENDED TO OUTGOING TREAS FILE
05/19/20	000	CNTL	01	DAFRB412	WRP1	ACH CLR ACCT TFRS CREATED & WAITING FOR XMIT DATE
05/19/20	000	CNTL	01	DAFRB413	WRP1	ACH CLR ACCT TFRS CREATED VS. NACHA FILE WRITTEN
05/19/20	000	CNTL	01	DAFROFA1	WRP1	NAME MATCHES TO OFAC FILES

Electronic Reports

Advantages of Electronic Reports:

- Available for viewing 30 days after production.
- Cuts down on Duplicate Report orders and potentially cuts costs for the agency.

Example:

If two people from the same agency order/use the same report, no need to print multiple copies. Electronic version can be shared as long as both employees have electronic report viewing rights.

Electronic Reports

05/15/20	000	CNTL	01	DAFR2092	WRP1	MASS CHANGE SUMMARY
05/15/20	000	CNTL	01	DAFR2301	WRP1	SUMMARY STATISTICS
05/15/20	000	CNTL	01	DAFR2301	WRP1	SUMMARY STATISTICS
05/15/20	000	CNTL	01	DAFR2301	WRP1	SUMMARY STATISTICS
05/15/20	000	CNTL	01	DAFR2511	WRP1	R*STARS PROCESSING CONTROL REPORT

DAFR2301 000 CNTL 01 * * R*STARS OPERATIONS CONTROL *****AGCY NUMBER 000
 05/15/20 (19.14) CYCLE 2915-D R * S T A R S S U M M A R Y S T A T I S T I C S R E P O R T PAGE 75

201		205		210		215		TITLES	
A	575					W	575	A = HEADERS	FROM ONLINE IT FILE.
B	50,529					X	50,529	B = DETAILS	FROM ONLINE IT FILE.
C	0							C = HEADERS	TO BE DELETED FROM ONLINE IT FILE.
D	0							D = DETAILS	TO BE DELETED FROM ONLINE IT FILE.
E	562							E = HEADERS	TO BE HELD ON ONLINE IT FILE.
F	19,930							F = DETAILS	TO BE HELD ON ONLINE IT FILE.
G	13							G = HEADERS	RELEASED FROM ONLINE IT FILE.
H	30,599							H = DETAILS	RELEASED FROM ONLINE IT FILE.
I	13	K	13					I = HEADERS	RELEASED TO IEU PROCESS.
J	30,599	L	30,599					J = DETAILS	RELEASED TO IEU PROCESS.
		M	23					K = HEADERS	READ IN FROM DAFM201.
		N	859					L = DETAILS	READ IN FROM DAFM201.
BA	0	O	36	S	36	U	36	M = HEADERS	READ IN FROM DAFM203.
		R	31,458	T	31,458	V	31,458	N = DETAILS	READ IN FROM DAFM203.
				AC	0	Y	575	O = HEADERS	TO BE PROCESSED BY IEU.
						Z	49,733	R = DETAILS	TO BE PROCESSED BY IEU.
						AA	23	S = HEADERS	READ IN FROM DAFM205.
						AB	1,655	T = DETAILS	READ IN FROM DAFM205.
						AD	0	U = HEADERS	READ IN FROM DAFM205/DAFM210.
								V = DETAILS	READ IN FROM DAFM205/DAFM210.
								W = HEADERS	READ FROM ONLINE IT FILE.
								X = DETAILS	READ FROM ONLINE IT FILE.
								Y = HEADERS	WRITTEN TO NEW ONLINE IT FILE.
								Z = DETAILS	WRITTEN TO NEW ONLINE IT FILE.
								AA = HEADERS	WRITTEN TO NEW HY FILE.
								AB = DETAILS	WRITTEN TO NEW HY FILE.
								AC = DETAILS	GENERATED.
								AD = DETAILS	DROPPED.
								BA = HEADERS	RELEASED WITH NO DETAILS.

MESSAGES:

A = C + E + G YES
 B = D + F + H YES
 K = I YES
 L = J YES
 O = K + M YES
 R = L + N YES
 M = CO YES
 N = CP YES
 A - C + M = Y + AA YES
 B - D + N + AC = Z + AB + AD YES
 S = Q - BA YES
 T = R YES
 U = Q YES
 V = R + AC YES
 W = A YES
 X = B YES