

On May 28, 2015 SFMS will run the Profile Archive program in SFMA Production Region prior to the nightly batch cycle.

## Purpose

This program is run after the Financial Archive program to archive profiles no longer required in SFMA. All profile records from the 29 affected profiles will be archived based on parameters set for a specific time period on the D30 Purge Criteria profile.

Records to be archived:

- Appropriation Year (AY) profiles with an AY less than or equal to 2011

Screen	SFMA Title	Datamart Title
20	Appropriation Number Profile	Appn No
21	Index/PCA Relationship Profile	PCA Index Rel
22	Cost Allocation Profile	-
24	Index Code Profile	Index No
26	Program Cost Account Profile	PCA
D03	Organization Code Profile	Org Code
D04	Program Code Profile	Program Code
D09	Comptroller Source/Group Profile	Compt Srce Grp
D10	Comptroller Object Profile	Compt Obj
D11	Agency Object Profile	Agy Obj

- Fiscal Year (FY) profiles with an FY of less than or equal to 2011

Screen	SFMA Title	Datamart Title
25	Agency Control Profile	-
54	Agency Receivable Document Exemption Profile	-
D23	Fund Profile	Fund D23
D73	Cash Fund Profile	Cash Fund

- Effective End Date (EED) profiles with a date less than or equal to 06/31/2011

Screen	SFMA Title	Datamart Title
27	Project Control Profile	Project Phase
29	Grant Control Profile	Grant Phase
30	Contract Profile	Contract
31	Subgrantee Control Profile	Sub Grantee
34	Agency Vendor Profile	-
550	Recurring Transaction Profile	-
D25	Agency Object Group Profile	Agy Obj Grp
D26	Agency Code 1 Profile	Agency Code 1
D27	Agency Code 2 Profile	Agency Code 2
D28	Grantor Profile	-
D32	Agency General Ledger Account Profile	Agy GL
D36	Agency Code 3 Profile	Agency Code 3
D42	Project Number Profile	Project No
D47	Grant Number Profile	Grant No
D48	Grant Object Profile	Grant Obj

## RTCC

Certain profiles relating to Retained Capital Construction (RTCC) projects will be retained based on parameters set on the D54 System Parameters Profile Table ID: RTCC. These projects can extend over multiple years and their records must remain on the system. RTCC profile settings supersede the settings on the D30.

### SFMS Responsibilities

SFMS will:

- Update the archive parameters on the D30 Purge Criteria Profile screen for each table to be archived
- Verify the RTCC parameters on the D54 System Parameters Profile screen for each capital construction agency
- Verify the results of the profile archive job

### Agency Responsibilities

Agencies should:

- Review the Effective End Dates on your agency's EED profiles. Update as desired. (Records with a blank Effective End Date will be retained)
- Print your agency's AY, FY, and EED profile reports before May 28<sup>th</sup> (e.g. DAFQ0340) for possible future verification and reference
- **Complete profile updates by noon, Thursday, May 28<sup>th</sup>.** Then, make no changes until notified that the results have been verified (Friday, May 29, 2015)
- Advise your Agency Support Analyst of any special needs, discrepancies, or concerns