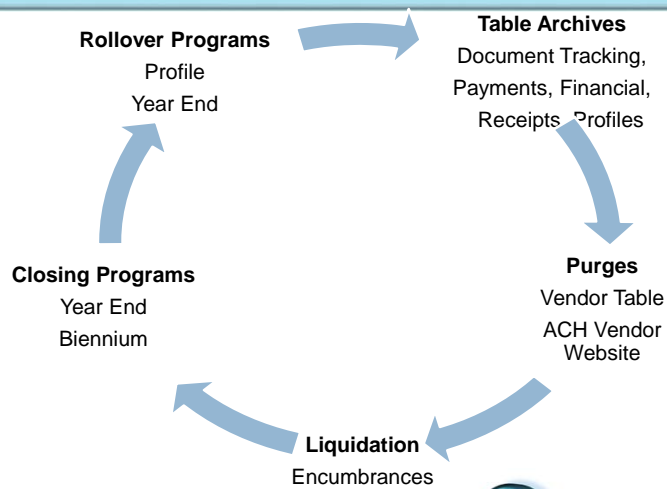


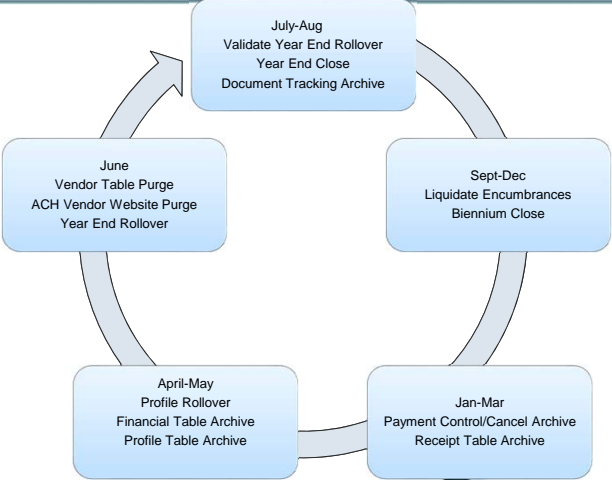
SFMS User Group Meeting

February 6, 2018

SFMA Terms



SFMS Calendar



Executive Order 17-09

Executive Order No. 17-09

- Objective
 - Promote fiscal responsibility by recovering monies owed to the state.
 - Signed on May 5, 2017.
 - Requires state agencies to make efforts to recoup liquidated and delinquent debt from entities by means of reducing state agencies' payments to such vendors.

Executive Order No. 17-09

- R*STARS Changes
 - Granting SSN/EIN view on the 52 screen to agencies' payable staff.
 - Will grant view access to UC 17, 20, 22, 26, 28, 84, and 98.

Executive Order No. 17-09

```
S052 UC: 17 STATE OF OREGON 11/27/17 01:46 PM
LINK TO: SYSTEMWIDE VENDOR PROFILE ACPT
VENDOR NO: 3987654321 NAME CONTROL: MOUS
VENDOR NAME: MICKEY MOUSE
SEARCH NAMES: MICKEY MOUSE
MOUSE, MICKEY,
ALT VENDOR/FID: 1099 IND: Y FEI/SSN IND: S REASON CODE: ADD
VENDOR TYPE: 7 OWNERSHIP CD: I TIN MATCH: 6 TIN: 007654321
ADDRESS: 1000 UPPER DISNEY LN

CITY: DISNEY ST: OR ZIP: 98765 COUNTRY:
VENDOR CONTACT: CONTRACTOR /ADD ACH TAX OFFSET EXMPT: N
TELEPHONE: 503 987 6543 EXT: FAX: HOLD RSN:
PDT: DA EMAIL: PNI: N
AGY: 107 CONTACT: DEBBIE KIRK PHONE: 503 378 3126
UPDATED BY: POLSTON, TERRY DIR DEP DATE: 10292015

W9 REQUEST DATE: BU/WH EFF DATE: STATUS CODE: A
EFF START DATE: 08262014 EFF END DATE: LAST PROC DATE: 10222015
Z06 RECORD SUCCESSFULLY RECALLED

F1-HELP F3-DEL F5-NXT F6-51 F9-INT F10-SAVE F11-SAVE/CLR ENTER-INQ CLEAR-EXT
```

Executive Order No. 17-09

- R*STARS Change
 - Automated inactivation of vendors on DOR debtor's list.

Executive Order No. 17-09

```
S052 UC: 02 STATE OF OREGON 11/29/17 12:47 PM
LINK TO: SYSTEMWIDE VENDOR PROFILE ACPT
VENDOR NO: 3987654321 NAME CONTROL: MOUS
VENDOR NAME: MICKEY MOUSE
SEARCH NAMES: MICKEY MOUSE
MOUSE, MICKEY
ALT VENDOR/FID: 1099 IND: Y FEI/SSN IND: S REASON CODE: ADD
VENDOR TYPE: 7 OWNRSHP CD: I TIN MATCH: 6 TIN: 007654321
ADDRESS: 1000 UPPER DISNEY LN

*PLEASE CONTACT DOR*
CITY: DISNEY ST: OR ZIP: 98765 CNTRY:
VENDOR CONTACT: CONTRACTOR /ADD ACH TAX OFFSET EXMPT: N
TELEPHONE: 503 987 6543 EXT: FAX: HOLD RSN:
PDT: DA EMAIL: PNI: N
AGY: 107 CONTACT: DEBBIE KIRK PHONE: 503 378 3126
UPDATED BY: DAFJDOR DIR DEP DATE: 10292015

W9 REQUEST DATE: BU/WH EFF DATE: STATUS CODE: I
EFF START DATE: 08262014 EFF END DATE: LAST PROC DATE: 11292017
Z06 RECORD SUCCESSFULLY RECALLED

F1-HELP F3-DEL F5-NXT F6-51 F9-INT F10-SAVE F11-SAVE/CLR ENTER-INQ CLEAR-EXT
```

Executive Order No. 17-09

- Process
 - SFMA receives DOR debtor's list nightly.
 - SFMA compares today's and yesterday's interface files to determine what changed.
 - Vendors on the DOR debtor's list will be inactivated.
 - Agencies notify DOR of debtor/vendor match for garnishment evaluation.
 - If garnishable, then agencies create mail code 444 (special mail code used by DOR to collect payments).

Executive Order No. 17-09

- Process (continue)
 - Agencies will release payment with no future due dates on the day the vendors are activated.
 - Payment is made to DOR.
 - Once the debt is collected by DOR, the debtor will drop off the DOR debtor's list. SFMA will then automatically activate the vendor.
 - Agencies are now allowed to send payments to the vendors again.

Executive Order No. 17-09

- Any dispute with the vendor will be handle by DOR.
- No monitoring of the debt collection will be done by SFMS.
- Agencies are NOT to send the garnishment paperwork to SFMS.
- Training will be available approximately April 2018.



Accounts Receivables Write Off

DAS DEPARTMENT OF
ADMINISTRATIVE
SERVICES

Collecting Write-Off Data

- Background
 - The Legislative Assembly has questioned the large amount owed to the State of Oregon as well as the value of accounts written off annually by agencies.
 - To assist agencies with ongoing analysis of amounts being written-off and the reasons why, SWARM and SFMS researched the possibility of using RSTARS to track the 10 types of write-offs and the associated amounts.

DAS DEPARTMENT OF
ADMINISTRATIVE
SERVICES 2/6/2018

SFMS

14

Collecting Write-Off Data

- Status Update
 - It has been determined that the MPCD field on transactions is appropriate to use.
 - **Agencies that currently use the MPCD field when processing write-off transactions will be contacted by SWARM to identify an alternative field to capture agency specific data.
 - SWARM is considering a required implementation date of 7/1/18.

Collecting Write-Off Data

- The MPCD field can be used on a voluntary basis prior to the required date of implementation.
 - T-codes 129, 130, 131, 445, 455, and 467.
 - Write-Off option
 - W01 – Debtor has no asset
 - W02 – Collection cost exceed or equal debt
 - W03 – Debtor is deceased & has no asset
 - W04 – Debtor is a corporation or LLC that has no income
 - W05 – Previously been discharged in bankruptcy
 - W06 – Debtor's estate is pending bankruptcy; collection amount is insubstantial
 - W07 – Unable to collect in foreseeable future
 - W08 – Unable to locate debtor despite reasonable efforts to do so
 - W09 – Expired court judgement, administrative order, or distraint warrant
 - W10 – Other Attorney General approved write-off criteria

Collecting Write-Off Data

- Future direction will be provided at a later date.
 - OAM 35.50.10 will change to reflect these new requirements.
 - MPCD field will be 'R'equired on write-off t-codes in SFMA.

Transaction Codes: Which One?

Transaction Codes: Which One?

R*STARS is designed to...

achieve the objective of maximum flexibility

while maintaining control and efficiency.

Transaction Codes: Which One?

Additionally, R*STARS:

- Provides flexibility at the agency level to satisfy agency requirements
- Provides uniformity and consistency in statewide accounting and reporting
- Minimizes the impact on user agencies

Transaction Codes: Which One?

Today, we'll look at ...

- a. Overview of transaction codes
- b. General Ledger Profile: D31 screen
- c. Transaction Code Profiles: 28A and 28B screens
- d. Tools for selecting transaction codes
- e. Questions and answers

Transaction Codes: Overview

What is a Transaction Code?

A 3-character code that determines the accounting impact of financial transactions in R*STARS.

TC 199	TC 172	TC190
TC 407/408	TC 730/731	TC493
TC 200	TC 225	TC 135
TC 217	TC Z12	

So many choices 😊 So little time 😞

Transaction Codes: Overview

Transaction Codes are designed as a single transaction concept. At the time the transaction is recorded:

- All general ledger accounts for a dual accounting system are posted using just one transaction code
- The full range of classification data is affected
- All system tables are impacted
- No additional entries are needed to record:
 - Appropriation
 - Fund
 - Encumbrance balances

Transaction Codes: Overview

Various edit and validation criteria must be met before transactions are posted.

1. Improper Entry
2. Invalid Values
3. Insufficient Balances

General Ledger accounts

What general ledger account will be used?

OAM 60.10.00

What comptroller object can be used?

OAM 60.30.00

OAM 60.20.00

(SARS website, Oregon Accounting Manual link)

General Ledger accounts:

SD31 UC: 10 STATE OF OREGON 08/31/10 09:53 AM
LINK TO: COMPTROLLER GENERAL LEDGER ACCOUNT PROFILE PROD

COMP GL ACCOUNT: 3500 TITLE: EXPENDITURE CONTROL - CASH
GAAP GL CLASS: 310 (MUST BE IN D14)
NACUBO GL CLASS: 99 (MUST BE IN D46)
NORMAL BALANCE: D (D=DEBIT, C=CREDIT)
YEAR END CLOSE: 2 (0=MEMO,1=REAL NOT CLOSED,2=NOMINAL CLOSED)
INVESTMENT TYPE: 99 G/L EDIT TYPE: S OBJECT IND: E
GASB 9 CASH FLOW CAT: 99 STMT OF CHANGES CATEGORY: 99

INDICATORS IDENTIFY VALID BALANCE TYPES (BT, FROM D05 BALANCE TYPE PROFILE)
IN EACH FINANCIAL TABLE TO BE POSTED FOR THE GL ACCOUNT:

APPROPRIATION: 15 (BT, NP=NO POST, AA=ANY)
AGENCY BUDGET: 15 (BT, NP=NO POST, AA=ANY)
CASH CONTROL: NP (BT, NP=NO POST, AA=ANY) DOCMNT: NP (BT, NP=NO POST, AA=ANY)
GRANT: 15 (BT, NP=NO POST, AA=ANY) PROJ: 15 (BT, NP=NO POST, AA=ANY)

GAAP GL CATEGORY: 30 NACUBO GL CATEGORY: 99 STATUS CODE: A
EFF START DATE: 06011990 EFF END DATE: LAST PROC DATE: 09152001
206 RECORD SUCCESSFULLY RECALLED

F1-HELP F3-DEL F5-NEXT F9-INT F10-SAVE F11-SAVE/CLEAR ENTER-INQ CLEAR-EXIT

Transaction Code: Profile

28A screen

28B screen

```

S28A UC: 10 STATE OF OREGON 08/31/10 09:54 AM S28B UC: 10 STATE OF OREGON 08/31/10 09:55 AM
LINK TO: TRANSACTION CODE DECISION PROFILE PROC LINK TO: TRANS CODE DESCRIPTION PROFILE PROC

TRAN CODE: 225 TITLE: VOUCHER PAYABLE - ENCUMBERED
GENERAL LEDGER DR-1: 3001 CR-1: 1211 DR-2: CR-2:
POSTING DR-3: CR-3: DR-4: 3011 CR-4: 2735
TRANS DOCD DURT I SVDT CDCC I RDOC I MOD I AGCY R IDX PCA CORJ R
EDIT AOBJ RURS N POT B CI N 1099 R WAIB DRVX VNM R WAM R VAD B
INDS: DMETH R APNR R FUND R GLA N AGL N GRNT SUBG PROJ MULT 638# N
POST SEQ: 3 REG NO: 2 WK IND: 1 D/I: D WAR CANCL TC: 385 PYTC: FUTMY: Y
GEM- TC: DT: ACCE TC: TR TC: INTERFACE IND:
PAY LIQ TC: 380 PAY RED TC: 390 CUM POST IND: Y BAL TC: A/S DOC AMT: *
DF: A/S BT MATCH GLA DOC A/S BT MATCH GLA DOC
FILE AP: - 18 M 0 2 + 04 M 0 2
POSTING AD: - 18 + 17
INDS: CC: + 17
GP: - 18 + 17
F11: - 18 + 17
AGY GL:
EFF START DATE: 06011990 EFF END DATE: STATUS CODE: A
206 RECORD SUCCESSFULLY RECALLED LAST PROC DATE: 09022003
F1-HELP F3-DEL F5-NEXT F6-288 F9-INT F10-SAVE F11-SAVE/CLEAR ENT-INQ CLEAR-EXIT

S28B UC: 10 STATE OF OREGON 08/31/10 09:55 AM
LINK TO: TRANS CODE DESCRIPTION PROFILE PROC
TRAN CODE: 225 (MUST BE IN 28A TRANSACTION CODE DECISION PROFILE)
DESCRIPTION: TO ISSUE WARRANT FOR VOUCHER PAYABLE THAT WAS
ENCUMBERED.
USE TC 218 FOR GASB 38
I/E (I=INCLUDE, E=EXCLUDE) ENTER GL ACCOUNT CODES SEPARATED WITH "-" OR " ".
I/E (I=INCLUDE, E=EXCLUDE) ENTER COMPTROLLER OBJECTS SEPARATED WITH "-" OR " ".
I 4000 - 5999 , 6090 , 6000 - 7415
ENTER UP TO 10 VALID DOC TYPES FOR THE TRANS CODE. (** IN #1 = ALL VALID)
1: VI 2: VP 3: 4: 5: 6: 7: 8: 9: 10:
ENTER UP TO 10 VALID BATCH TYPES FOR THE TRANS CODE. (** IN #1 = ALL VALID)
1: 4 2: 3: 4: 5: 6: 7: 8: 9: 10:
TREAS CAT: STATUS CODE: A
EFF START DATE: 06011990 EFF END DATE: LAST PROC DATE: 09012009
206 RECORD SUCCESSFULLY RECALLED
F1-HELP F3-DEL F5-NEXT F6-28A F9-INT F10-SAVE F11-SAVE/CLEAR ENT-INQ CLEAR-EXIT
  
```

These go “hand-in-hand”.

Note: Only the 28A indicates if the transaction code is inactive.

Transaction Code: Profile

Segments on the 28A screen:

1. General Ledger Posting Segment – indicates the general ledger accounts to which the transaction will post.
2. Transaction Edit Indicators Segment – indicates the elements to be filled in on the transaction entry screen.
3. Special Indicators Segment – fields that provide added power and flexibility.
4. File Posting Indicators Segment – determines the financial table to which the system will post the transaction.

Transaction Code: Profile

Let's take a closer look at :

28A screen

Transaction Code: Profile

Whew! That is a lot of info!
But there's even more ...

Transaction Code: Profile

28B screen provides:

Definition – the most common use of the transaction code, but not necessarily the only use.

List of elements that can be used:

- General ledger accounts
- Comptroller objects
- Document types
- Batch types

Transaction Code: Profile

Let's take a closer look at :

28B screen

Transaction Code: Open

Let's take a closer look at "open" t-codes:

Blank
Debit
and
Credit
pair

```

S28A UC: 10 STATE OF OREGON 01/18/18 10:06 AM
LINK TO: TRANSACTION CODE DECISION PROFILE PROD

TRAN CODE: 129 TITLE: WRITE OFF UNCOL A/R-BILLED
GENERAL LEDGER DR-1: 0502 CR-1: DR-2: CR-2:
POSTING DR-3: CR-3: DR-4: CR-4:
TRANS DOCB DUDT SVDT CDOC I RDOC I MOD N AGCY R IDX PCA COBJ R
EDIT AOBJ RVRS PDT N CI N 1099 N WARR N INVC VNUM VNAM VADD
INDS: DMETH N APN# R FUND R GLA I AGL GRNT SUBG PROJ MULT G38# N
POST SEQ: 2 REG NO: 5 WW IND: 0 D/I: WAR CANCL TC: PYTC: FUTMY: N
GEN- TC: DT: ACCR TC: TR TC: INTERFACE IND:
PAY LIQ TC: PAY RED TC: CUM POST IND: Y BAL TC: A/S DOC AMT: +
A/S BT MATCH GLA DOC A/S BT MATCH GLA DOC
DF: + 03 M 2 2
FILE AP:
POSTING AB:
INDS: CC:
GP: - 28
FJ: - 28
AGY GL: 2
EFF START DATE: 08301990 EFF END DATE: STATUS CODE: A
LAST PROC DATE: 09022003
Z06 RECORD SUCCESSFULLY RECALLED
F1-HELP F3-DEL F5-NEXT F6-28B F9-INT F10-SAVE F11-SAVE/CLEAR ENT-INO CLEAR-EXIT
    
```

Transaction Code: Open

Choose
credit
GL account
from
28B
screen

```

S28B UC: 10 STATE OF OREGON 01/18/18 10:09 AM
LINK TO: TRANS CODE DESCRIPTION PROFILE PROD

TRAN CODE: 129 (MUST BE IN 28A TRANSACTION CODE DECISION PROFILE)
DESCRIPTION: WRITE OFF A RECV ESTAB WITH TC101-103,121,188,193,
197,198 OR 199. AN ALLOWANCE HAS BEEN ESTAB W/TC
127. THE DOC WILL BE LIQUIDATED. IF THE GRANT &/OR
PROJ HAS OBJECT LEVEL POSTING>0, MUST ALSO ENTER
TC357 OR 358;0502-ALLOW FOR UNCOLLECT ACCT-CURRENT
I/E (I=INCLUDE, E=EXCLUDE) ENTER GL ACCOUNT CODES SEPARATED WITH "-" OR ",".
I 0501 , 0543 , 0547 , 0574 ,
I/E (I=INCLUDE, E=EXCLUDE) ENTER COMPTROLLER OBJECTS SEPARATED WITH "-" OR ",".
I 0111 - 1200 , 1404 - 1408 , 1430 - 1435 , 1501 - 1700 , 2310 - 2641 , 2670
ENTER UP TO 10 VALID DOC TYPES FOR THE TRANS CODE. ("#" IN #1 = ALL VALID)
1: RW 2: AM 3: 4: 5: 6: 7: 8: 9: 10:
ENTER UP TO 10 VALID BATCH TYPES FOR THE TRANS CODE. ("#" IN #1 = ALL VALID)
1: 2 2: 4 3: 5 4: 5: 6: 7: 8: 9: 10:
TREAS CAT: STATUS CODE: A
EFF START DATE: 08281990 EFF END DATE: LAST PROC DATE: 09062011
Z06 RECORD SUCCESSFULLY RECALLED
F1-HELP F3-DEL F5-NEXT F6-28A F9-INT F10-SAVE F11-SAVE/CLEAR ENT-INO CLEAR-EXIT
    
```

Transaction Code: Open

Input
GL #
in GLA
field

```
S504 UC: 27 STATE OF OREGON 01/18/18 10:14 AM
LINK TO: REVENUE/RECEIPTS TRANSACTION ENTRY NOTE: ACPT
BATCH: AGENCY -- DATE 011818 TYPE 2 NO 300 SEQ NO 00001 MODE EDIT AND POST
DOC DATE: EFF DATE: 011818 DUE DATE: SERV DATE:
CUR DOC/SFX: RW000001 001 REF DOC/SFX: AR001000 001 MOD: AGENCY: 102
TRANS CODE: 129
INDEX: 12345
PCA: 54321 AY: 19
COMP/AGY OBJ: 0300 0300
AMOUNT: 333.33 RVS: DESC:
DOC COUNT: DOC AMT: 333.33 DOC AGY: 102 FUND OVRD:
VEND/MC: 3332221111 001 NM:
PMT TYPE: INT: ADD1:
BANK: ADD2:
DISC DT: TM: ADD3:
PEN DT: TM: CITY: ST: ZIP:
PEN AMT: CHECK #: DEPOSIT #:
G38: APPN NO: 55555 FUND: 1111 GL ACCT/AGY: 0501
GRANT NO/PH: SUB GRANTEE: PROJ NO/PH:
MPCD: AGY CD-1: 2: 3: RTI:
```

Transaction Code: Spreadsheet

The SFMS spreadsheet:

T-codes.xlsx

(on SARS website-OAM-Quick link: Transaction codes)

Transaction Code: Spreadsheet

The RSTARS report:

DAFQA010

- On RSTARS 91 profile
- Can be run any night since this is a profile report
- Lists t-codes available for each general ledger account
- Report does not list if in open GLs on 28B

Transaction Code: Tools

Toolbox

- General Ledger accounts: OAM & D31 screen
- Comptroller Object: OAM
- 28A & 28B Screens
- T-codes.xlsx on SARS website
- DAFQA010 from RSTARS

Question #1

What screen indicates if a General Ledger account is normally a Debit or a Credit?

1. D31 screen
2. 28A screen
3. 90 HELP screen

Question #2

There are 2 positions used for the Interface Indicator field on the 28A screen. They are used to tell us:

1. If agencies are allowed to send interface files to RSTARS and how many files
2. If the transaction will interface to Treasury and if it will interface to a receipted (agency) or suspense (treasury) account
3. If this transaction code relates to another transaction code and, if so, which transaction code

Question #3

Document supported transaction codes have information in the File Posting Indicators section of the 28A screen. What indicates that the t-code is document supported?:

1. All documents are supported
2. There will be nothing in the A/S and BT columns
3. There will be indicators in the DF table row under BT, Match, GLA and Doc columns

References

Here are some references and resources available to you for additional details.

- Data Entry Guide, Chapter 5
http://www.oregon.gov/das/Financial/AcctgSys/Documents/Chapter_5_Desc_Profiles.pdf
- Data Entry Guide, Chapter 6
http://www.oregon.gov/das/Financial/AcctgSys/Documents/Chapter_6_Non_Descriptive_Profiles.pdf

References

- Desk Manual, Treasury Trea.1
<http://www.oregon.gov/das/Financial/AcctgSys/Documents/trea1.pdf>
- Desk Manual, Treasury Trea.2
<http://www.oregon.gov/das/Financial/AcctgSys/Documents/trea2.pdf>
- Desk Manual, Central Processing Cent.2
<http://www.oregon.gov/das/Financial/AcctgSys/Documents/cent2.pdf>

Transaction Codes: Which One?

Thank you for attending today!

For additional questions regarding transaction codes,
please contact your SFMS analyst.

Rose Mattix	(503) 373-0770	Rosalyn.M.Mattix@oregon.gov
Maria Berglund	(503) 373-0263	Maria.Berglund@oregon.gov
Dianne Lay	(503) 373-0267	Dianne.Lay@oregon.gov

Upcoming SFMA Archives



2018 Payment Control/ Cancel Archive – 3/1/18

- No Agency responsibility
- No anticipated system downtime
- Archive criteria:
 - Cancelled, Stop Pay and Paid warrants if the Cancel Date or Redemption Date is prior to 7/1/15
 - All Expired warrants (expired prior to 11/1/17)
- Warrants with a Payment Status of “I” (Issued) are not archived
- Archived records from the Payment Control table are loaded to the Datamart

2018 Financial Archive – 5/4/18

- R*STARS System Functionality:
 - When the 530 screen displays the message “EAI - IT FILE CLOSED”, agencies:
 - CAN view/update profile screens, use financial inquiry and drilldown screens
 - CANNOT create, edit or release batches

2018 Financial Archive – 5/4/18 (Continued)

- ADPICS System Functionality:
 - When the R*STARS 530 screen displays the message “EAI - IT FILE CLOSED”, ADPICS agencies:
 - CAN create purchase orders, direct vouchers, etc.
 - CANNOT send transactions over to R*STARS. When the R*STARS IT FILE is closed, you will receive the message “R*STARS System Not Available. Document Not Posted.” Transactions will remain in Unposted Status in ADPICS and can be sent to R*STARS once the IT file is open.

2018 Financial Archive – 5/4/18 (Continued)

- No Agency responsibility
- System Availability:
 - Friday, May 4 – SFMA is available as usual. Financial Archive jobs will begin after the normal nightly batch cycle.
 - Saturday, May 5 – R*STARS 530 screen will have a message that reads “EAI - IT FILE CLOSED”

2018 Financial Archive – 5/4/18 (Continued)

- System Availability (Continued):
 - Monday, May 7 – Expedite cycle will NOT occur
 - R*STARS 530 screen will have a message that reads “EAI - IT FILE CLOSED” for most of the day (possibly all day) while SFMS staff validate the archive.
 - SFMS plans to run a batch cycle Monday night (5/7). We will communicate the status of our verification on Monday and open up the IT file as soon as possible.

2018 Financial Archive – 5/4/18 (Continued)

- Archiving financial data through Fiscal Year 2014 except for protected Capital Construction (CC) records.
- Affected Tables/R*STARS Screens:

Table	Screen	CC?	Table	Screen	CC?
Document Summary	11	Yes	Contract	68	No
Allotment (Agency Budget)	61	Yes	Agency/Fund	69	No
Appropriation	62	Yes	Project	80	No
Cash Control	63	No	Summary GL Document	83	Yes
Document Financial	64	Yes	Inactive Accounting Event	84	Yes
General Ledger	65	Yes	Summary General Ledger	89	Yes
Grant	66	No			

2018 Financial Archive – 5/4/18 (Continued)

- Archived records from the following tables are loaded to the Datamart:

R*STARS tables	Datamart table names (begin with SFMSARCH)
Document Financial	Arch Doc Financial
General Ledger	Arch GI Detail
Grant	Arch Grant Financial
Contract	Arch Contract Financial
Project	Arch Project Financial
Inactive Accounting Event	Arch All Acct Event
Summary General Ledger	Arch GI Summary

2018 Profile Archive – 5/31/18

- No anticipated system downtime
- 28 R*STARS profile screens/tables grouped into three categories:
 - Archive based on Appropriation Year < or = 2013
 - Archive based on Fiscal Year < or = 2014
 - Archive based on Effective End Date < or = 6/31/14
- AY and FY Profile table records are subject to Capital Construction protection
- Profile Status (Active/Inactive) is not a factor

2018 Profile Archive – 5/31/18 (Continued)

- Appropriation Year profile tables:

R*STARS screen – Title	Datamart Table names (begin with SFMSPUSR)
20 – Appropriation Number	Appn No
21 – Index/PCA Relationship	PCA Index Rel
22 – Cost Allocation	N/A
24 – Index Code	Index No
26 – Program Cost Account	PCA
D03 – Organization Code	Org Code
D04 – Program Code	Program Code
D09 – Comptroller Source/Group	Compt Srce Grp
D10 – Comptroller Object	Compt Obj
D11 – Agency Object	Agy Obj

2018 Profile Archive – 5/31/18 (Continued)

- Fiscal Year profile tables:

R*STARS screen – Title	Datamart Table names (begin with SFMSPUSR)
25 – Agency Control	N/A
D23 – Fund	Fund D23
D73 – Cash Fund	Cash Fund

2018 Profile Archive – 5/31/18 (Continued)

- Effective End Date profile tables:

R*STARS screen – Title	Datamart Table names (begin with SFMSPUSR)
27 – Project Control	Project Phase
29 – Grant Control	Grant Phase
30 – Contract	Contract
31 – Subgrantee Control	Sub Grantee
34 – Agency Vendor	N/A
550 – Recurring Transaction	Recurring Tran
D25 – Agency Object Group	Agy Obj Grp
D26 – Agency Code 1	Agency Code 1
D27 – Agency Code 2	Agency Code 2
D28 – Grantor Profile	N/A

2018 Profile Archive – 5/31/18 (Continued)

- Effective End Date profile tables (Continued):

R*STARS screen – Title	Datamart Table names (begin with SFMSPUSR)
D32 – Agency General Ledger Account	Agy GL
D36 – Agency Code 3	Agency Code 3
D42 – Project Number	Project No
D47 – Grant Number	Grant No
D48 – Grant Object	Grant Obj

2017 - 1099-MISC



2017 – 1099-MISC

1099 Training Held 12/06/17

33 employees attended

24 agencies represented

1099 Training material available on SFMS Website

Link:

http://www.oregon.gov/das/Financial/AcctgSys/Documents/1099_MISC.pdf

2017 – 1099-MISC

IMPORTANT DATES

7,042 1099 Forms Printed/Mailed to Vendors 1-24-18

Electronic Submission to IRS & DOR occurred 1-29-18

(Due 1-31)

2017 – 1099-MISC

Upcoming Processing Dates

- 2017 Corrected 1099's Processing Dates (if necessary)
 - 2-8-18
 - 2-22-18
 - 3-8-18
 - 3-29-18 (Final planned printing)

2017 – 1099-MISC

Questions?



SFMS Contacts

Fabiola Flores • 503 373-0734

Ru Chen • 503 373-0750

Alan Park • 503 373-0262

Dianne Lay • 503 373-0267

Rose Mattix • 503 373-0770

Maria Berglund • 503 373-0251

Karlene Hancock • 503 373-0714

Judy Wilder • 503 373-0266

