Transaction Code Training

Revised April 2024 Presented to: RSTARS Users Presented by: SFMS



SFMS TC Training

Revised 4/16/24

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Agenda

- General Information
- Output Deposits
- Accounts Receivable
- Balanced Transactions
- Pre-encumbrances & Encumbrances
- Vouchers Payable
- Accruals
- Observation Budgets

General Information

Transaction Code Basics

• What is a Transaction Code?

 A 3-character code that determines the accounting impact of financial transactions in R*STARS.

• Why do we use Transaction Codes in R*STARS?

Transaction Codes are designed to simplify transaction entry and keep accounting records in balance. All general ledger accounts for a dual accounting system are posted using just one transaction code.

• How do you select the correct Transaction Code?

> That is what we will cover in today's training. It depends on what General Ledger (GL) accounts need to be impacted and which Comptroller Object (COBJ), if any, need to be used to correctly report the activity.

TOOLBOX



General Ledger (GL) accounts:
 OAM 60.10.00
 RSTARS D31 Screen

Comptroller Object (COBJ):
 OAM 60.30.00
 OAM 60.20.00

- 28A & 28B Screens: RSTARS
 OBIEE Query
- Transaction Code spreadsheet on SFMS website
- OAFQA010 Profile Report

Also look at OAM 05.35.00.PR

Numerical Ranges

.108 Transaction codes are grouped by type of transaction. Determining the appropriate range can narrow the search for a particular transaction code.

001-080	Budgetary Transactions
101-199	Revenue, Receipt, and Receivable Transactions
200-299	Pre-encumbrances, Encumbrances, Expenditures, and
	Disbursements
301-395	System Generated Transactions
398-399	Deposit Liability Reclassification Transactions
400-599	Journal Vouchers (Including Capital Assets)
601-683	SFMA Maintenance Transactions
685-691, 779-795, 996-998	Specialty T-Codes (Central and Agency Specific)
692-697	Balanced Transactions Between Agencies
700-705	Treasury Interface Entries
706-743, 748-765, 866-874	Interagency Transactions
744-747, 800-845, 881-895	Agency Specific Transactions
766-778	Suspense Account Transactions
850-863	Payroll/Mass Transit Transactions
900-949	Fiscal Year End Transactions
950-960	ADPICS Interface Transactions
961-995	Automatic Reversal Transactions

What general ledger account will be used?

- OAM 60.10.00
- R*STARS D31 Screen

UC: 10 SD31 STATE OF OREGON 02/16/18 04:33 PM LINK TO: COMPTROLLER GENERAL LEDGER ACCOUNT PROFILE PROD COMP GL ACCOUNT: 3100 TITLE: REVENUE CONTROL - CASH GAAP GL CLASS: 310 (MUST BE IN D14) NACUBO GL CLASS: 99 (MUST BE IN D46) NORMAL BALANCE: C (D=DEBIT, C=CREDIT) YEAR END CLOSE: 2 (0=MEMO, 1=REAL NOT CLOSED, 2=NOMINAL CLOSED) INVESTMENT TYPE: 99 G/L EDIT TYPE: S OBJECT IND: R GASB 9 CASH FLOW CAT: 99 STMT OF CHANGES CATEGORY: 99 INDICATORS IDENTIFY VALID BALANCE TYPES (BT, FROM D05 BALANCE TYPE PROFILE) IN EACH FINANCIAL TABLE TO BE POSTED FOR THE GL ACCOUNT: APPROPRIATION: 12 (BT, NP=NO POST, AA=ANY) AGENCY BUDGET: 12 (BT, NP=NO POST, AA=ANY) CASH CONTROL: NP (BT, NP=NO POST, AA=ANY) DOCMNT: NP (BT, NP=NO POST, AA=ANY) GRANT: 12 (BT, NP=NO POST, AA=ANY) PROJ: 12 (BT, NP=NO POST, AA=ANY) GAAP GL CATEGORY: 30 NACUBO GL CATEGORY: 99 STATUS CODE: A EFF START DATE: 06011990 EFF END DATE: LAST PROC DATE: 09152001 Z06 RECORD SUCCESSFULLY RECALLED F1-HELP F3-DEL F5-NEXT F9-INT F10-SAVE F11-SAVE/CLEAR ENTER-INO CLEAR-EXIT

What comptroller object do you want to use?

- OAM 60.30.00
- OAM 60.20.00

What can the 28A and B Transaction Code Decision Profile tell us?

S28A UC: 10 LINK TO: TH	STATE OF OREGON RANSACTION CODE DECISION PROFILE	02/16/18 04:35 PM PROD	S28B UC: 10 LINK TO:	STATE OF OREGON TRANS CODE DESCRIPTION PROFILE	02/16/18 04:35 PM PROD
TRAN CODE: 90 TITLE: REG GENERAL LEDGER DR-1: 00 POSTING DR-3: TRANS DOCD DUDT S EDIT AOBJ RVRS INDS: DMETH N APN# R H POST SEQ: 2 REG NO: 3 WW GEN- TC: DT: ACCE PAY LIQ TC: PAY RED 7	CEIPT OF REVENUE NOT ACCRUED 065 CR-1: 3100 DR-2: CR-2: CR-3: DR-4: CR-4: SVDT CDOC I RDOC MOD N AGCY F PDT N CI N 1099 N WARR INVC J FUND R GLA N AGL N GRNT SUBG IND: 0 D/I: WAR CANCL TC: R TC: TR TC: INTERFACE INI CC: CUM POST IND: Y BAL TC: Y	L IDX PCA COBJ R VNUM VNAM VADD PROJ MULT G38# N YTC: FUTMY: N : A/S DOC AMT: +	TRANS CODE: 190 DESCRIPTION: RECOP CASH RECUD TC332 0065- I/E (I=INCLUDE, E=	(MUST BE IN 28A TRANSACTION CODE DE D & ADJ RECPT & DEPOSIT OF REVENUE. REV ARE INCREASED. USE TC149 TO RECC FOR SALE OF A FIXED ASSET IN PROP E GEN WHEN DEPOSIT IS RECON W/TREASUF UNRECON DEPOSIT;3100-REVENUE CTL-CAS EXCLUDE) ENTER GL ACCOUNT CODES SEPA	CISION PROFILE) CASH & ND REV UND. YY. H RATED WITH "-" OR ",".
A/S BT MATCH DF: FILE AP: + 12 POSTING AB: + 12 INDS: CC: + 12 GP: + 12 PJ: + 12 AGY GL: EFF START DATE: 05281990 Z06 RECORD SUCCESSFULLY F	H GLA DOC A/S BT MATCH GLA I + 34) EFF END DATE: LAST RECALLED	ATUS CODE: A PROC DATE: 05052004	I/E (I=INCLUDE, E= I 0111 - 1200 , 14 I 2000 - 2600 , ENTER UP TO 10 VAL 1: CR 2: CI 3 ENTER UP TO 10 VAL 1: 2 2: 4 3 TREAS CAT: EFF START DATE: 0 Z06 RECORD SUCCESS	EXCLUDE) ENTER COMPTROLLER OBJECTS S 04 - 1405 , 1407 , 1408 , 1429 , 143 ID DOC TYPES FOR THE TRANS CODE. (" : ST 4: AW 5: 6: 7: ID BATCH TYPES FOR THE TRANS CODE. : 4: 5: 6: 7: 5311990 EFF END DATE: I FULLY RECALLED	EPARATED WITH "-" OR ",". 5, 1500 - 1750, %" IN #1 = ALL VALID) 8: 9: 10: ("%" IN #1 = ALL VALID) 8: 9: 10: STATUS CODE: A AST PROC DATE: 06142016
F1-HELP F3-DEL F5-NEXT F6	5-28B F9-INT F10-SAVE F11-SAVE/CLE	AR ENT-INQ CLEAR-EXIT	F1-HELP F3-DEL F5-	NEXT F6-28A F9-INT F10-SAVE F11-SAVE	CLEAR ENT-INQ CLEAR-EXIT

- These go "hand-in-hand".
- Note: Only the 28A indicates if the transaction code is inactive.

Segments on the 28A screen:

- 1. General Ledger Posting Segment indicates the general ledger accounts to which the transaction will post.
- 2. Transaction Edit Indicators Segment indicates the elements to be filled in on the transaction entry screen.
- 3. Special Indicators Segment fields that provide added power and flexibility for system processing.
- 4. File Posting Indicators Segment determines the financial table to which the system will post the transaction.

File Posting Indicators Crosswalk

DF = Document Financial Table (R*STARS 64 screen)
AP = Appropriation Table (R*STARS 62 screen)
AB = Agency Budget Table (R*STARS 61 screen)
CC = Cash Control Table (R*STARS 63 screen)
GP = Grant Financial Table (R*STARS 66 screen)
PJ = Project Financial Table (R*STARS 80 screen)

OBIEE Query

Query 28A and B

information via

OBIEE



SFMS Website

We can search the Transaction Code spreadsheet found at:



DAFQA010 Report

The DAFQA010 can be ordered from the R*STARS 91 profile:

This is a profile report so the Frequency can be any weekday



DAFQA010 Report Continued

Transaction codes available for any GL:

DAFOA010 STATEWIDE T-CODE LISTING BY G/L ACCOUNT AS OF 04/16/18 GLTRANS ACCT CODE TITLE DESCRIPTION _ _ _ _ _ _ ----1577 595 CUM AGCY FND BAL/NC TRST FND PAY W/A RVS TRUST FUNDS PAY -NONCURRENT 967 GENERATED NC TRUST FUNDS PAY - REVERSAL 1578 RESERVE SECURITIES IN TRUST 591 REC FIDUCIARY&AGCY FD BAL/RES SEC-TRUST 596 CUM AGCY FND BAL/RES SEC IN TRST W/A RVS 968 GENERATED RES SEC IN TRUST - REVERSAL 928 ESTBLSH SECURITIES LENDING CASH & OBLIG 1600 OBLIGATIONS UNDER SECURITY LENDING 989 AUTO RVS SECURITIES LENDING CASH & OBLIG 1603 UNEARNED REVENUE - NON DOC 164 RECEIPT OF UNEARNED REVENUE - NO DOC SUP 492 RECOGNIZ EARNED UNEARNED REV- NO DOC SUP 632 SET UP CONVERTED NO DOC SUP DEFERRED REV 910 RECLASS ACCRUED REVENUE TO UNEARNED REV 973 AUTO REV RECLASS ACCRD REV TO UNEARN REV 1604 UNEARNED REVENUE - DOC SUPPORTED 170 RECEIPT OF UNEARNED REVENUE-DOC SUPP 443 MOVE UNEARNED REVENUE OUT AND CASH OUT 444 MOVE UNEARNED REVENUE IN AND CASH IN 493 RECOGNIZE EARNED PORTION OF UNEARNED REV 625 SET UP CONVERTED DOC SUP DEFERRED REV 699 RECORD RECEIPT OF PREPAID LEGAL FEES 780 REVENUE/PREPAID LEGAL FEES-PROP 782 REVENUE TSFR IN

Deposit

Types of deposit transactions:

Revenue

Reduction of Expense

Collection of Receivable

Miscellaneous Liabilities

Receipt of Investments

And many more!

Sub-types of Types of deposit transactions:

Collection of Receivable: Billed Unbilled Federal Local Current Non-current

Deposit Liability or Unearned Revenue: Doc supported Not doc supported

Sub-types of Types (cont'd):

Refund of Expenditure: G38 No G38

Non-current Receivable: Governmental fund Proprietary fund

In other words, you need to know what you have!

Example 1: Cash Receipt for Unearned Revenue

Your agency would like to post a payment (non-document supported) received for a convention to be held in 4 months

Let's look at different ways to find the GL #; use what works for you:

Using OAM 60.10.00 General Ledger Chart of Accounts

1577	Trust Funds Payable – Noncurrent	The portion of a liability for amounts individuals or businesses that is due	×
		Unearned	
1578	Reserve for Securities in Trust	Liability account that offsets assets I	
1600	Obligations Under Securities Lending	The liability that offsets cash held as	Next
		lending.	
1603	Unearned Revenue – Non Document Supported	Revenue that has been received but has not yet been recognized because it has not been earned – without document support.	

		For this exampl TC Spreadshee			Fin <u>d</u> Re,	glace inearned									
											F <u>i</u> nd All		Eind Ne	Op <u>t</u> ions >>	
								Book T-Codes-2018.xlsx T-Codes-2018.xlsx T-Codes-2018.xlsx T-Codes-2018.xlsx T-Codes-2018.xlsx T-Codes-2018.xlsx T-Codes-2018.xlsx T-Codes-2018.xlsx T-Codes-2018.xlsx T-Codes-2018.xlsx	Sheet By Functior By Functior By Functior By Functior By Functior By Functior By Functior By Functior	Name	Cell Value SD\$34 Recei \$E\$34 Reco \$J\$34 Unea \$D\$35 Recei \$E\$35 Reco \$J\$35 Unea \$D\$259 Unea \$D\$259 Unea \$D\$265 Move	pt Of Unear rd Deposit of rned Reven pt Of Unear rd Deposit of rned Reven e Unearned rned Reven e Unearned	ned Rev Df Rever ue - Doo ned Rev Df Rever ue - Nor Revenue ue - Doo Revenue	venue-Doc Supp nue That Has Not Been E : Supported venue - No Doc Sup nue That Has Not Been E n Doc e In And Cash In : Supported e Out And Cash Out	iarneo
 Status Code 	Tcode	Tcode Tite	Full description	 GI Acct Dr1 	Gi Acct Title5	 Gl Acct Dr Cr Ind5 	GI Acct Cr1	Gi Acct Title	•	 GI Acct Dr Cr Ind GI Acct Dr2 	Gl Acct Title6	 Act Dr Cr Ind6 	GI Acct Cr2	Gl Acct Title2	 GI Acct Dr Cr Ind2 GI Acct Dr2
A 1	170	Receipt Of Unearned Revenue-Doc Su	Record Deposit Of Revenue That H	1 0065	Unreconciled Deposit	D	1604	Unearned Revenue	- Doc Sup	C 3200	Gaap Revenue O	ffset D	3100	Revenue Control - (C	2
A 1	164	Receipt Of Unearned Revenue - No Do	Record Deposit Of Revenue That H	0065	Unreconciled Deposit	D	1603	Unearned Revenue	- Non Doe	C 3200	Gaap Revenue O	ffset D	3100	Revenue Control - (C	2
A 1 A 1	179	Collection Intergov Rec Local-Billed Collection Of Interest Rec'V Designate	Record Deposit Of A/R Local Billed Record Collect Of Designt Int Recv	0065	Unreconciled Deposit	D)547)576	Interest Receivable	e-Designate	D 3101 D 3101	Revenue Control	- Accru C - Accru C	3100	Revenue Control - (C Revenue Control - (C	2

Find and Replace

For deposits, we want debit to GL0065 and credit the GL applicable (1603 for this example)

Status Code	Tcode	T code Title	GI Acct Dr1	Gl Acct Title5		Gl Acct Dr Cr Ind5	GI Acct Cr1	Gi Acct Title	GI Acct Dr Cr Ind	GI Acct Dr2	Gl Acct Title6	Gl Acct Dr Cr Ind6	GI Acct Cr2	Gl Acct Title2	al Acct Ur Cr Ind2	GI Acct Dr3
•		·	.		•	•	Τ,	•	•	•	*		-	•	•	-
Α	164	Receipt Of Unearned Revenue - No Doc Sup	0065	Unreconciled Deposit		D	1603	Unearned Revenue - Non Do(2	3200	Gaap Revenue Offset	D	3100	Revenue Control - (C		
														(

Example 1

What do the 28a & b screens look like?

S28A UC:	10	STATE OF OREGON	03/08/18 05:1	6 PM	S28B UC: 10	STATE OF OREGON	03/08/18 05:18 PM
LINK TO:		TRANSACTION CODE DECISION PROFILE		PROD	LINK TO:	TRANS CODE DESCRIPTION PROFI	LE PROD
					TRANS CODE: 164	(MUST BE IN 28A TRANSACTION CODE	DECISION PROFILE)
TRAN CODE:	164	TITLE: RECEIPT OF UNEARNED REVENUE - NO DOC	SUP		DESCRIPTION: RECO	RD DEPOSIT OF REVENUE THAT HAS NOT	BEEN EARNED
GENERAL LE	DGER	DR-1: 0065 CR-1: 1603 DR-2: 3200 CR-2: 310	00		REV	IS NOT INCR FOR F/S PURPOSES. TC332	GEN WHEN
POS	TING	DR-3: CR-3: DR-4: CR-4:			DEP	IS RECON W/TREAS. WHEN UNEARNED REV	EARNED USE
TRANS	DOCD	DUDT SVDT CDOC I RDOC MOD N AGCY R	IDX PCA C	OBJ R	TC49	2. 0065-UNRECON DEP;1603-UNEARNED R	EV-NON DOC
EDIT	AOBJ	RVRS PDT N CI N 1099 N WARR INVC I	VNUM VNAM V	ADD	3200	-GAAP REV OFFSET; 3100-REVENUE CTL-C	ASH
INDS: D	METH	N APN# R FUND R GLA N AGL N GRNT SUBG	PROJ MULT	38# N	I/E (I=INCLUDE, E	=EXCLUDE) ENTER GL ACCOUNT CODES SE	PARATED WITH "-" OR ",".
POST SEO:	2 REG	NO: 3 WW IND: 0 D/I: WAR CANCL TC: P	TC: FUTMY:	N			
GEN- TC:	D	T: ACCR TC: TR TC: INTERFACE IND					
PAY LIQ TC	:	PAY RED TC: CUM POST IND: Y BAL TC:	A/S DOC AMT:	+			
	A/S	BT MATCH GLA DOC A/S BT MATCH GLA DO	DC .		I/E (I=INCLUDE, E	=EXCLUDE) ENTER COMPTROLLER OBJECTS	SEPARATED WITH "-" OR ",".
DF	9 ⁽	·			I 0111 - 1200 , 1	<u>404 - 1405 , 1501 - 1750 , 2000 - 2</u>	600 ,
FILE AP	: +	12					
POSTING AB	: +	12			ENTER UP TO 10 VA	LID DOC TYPES FOR THE TRANS CODE.	("%" IN #1 = ALL VALID)
INDS: CC	: +	12 + 34			1: CR 2: CI	3: ST 4: AW 5: 6: 7:	8: 9: 10:
GP	: +	12			ENTER UP TO 10 VA	LID BATCH TYPES FOR THE TRANS CODE.	("%" IN #1 = ALL VALID)
PJ	(: +	12			1:2 2:4	3: 4: 5: 6: 7:	8: 9: 10:
AGY GL		ST	ATUS CODE: A		TREAS CAT:		STATUS CODE: A
EFF START	DATE	: 06011990 EFF END DATE: LAST	PROC DATE: 02132	015	EFF START DATE:	06011990 EFF END DATE:	LAST PROC DATE: 02132015
Z06 RECORD	SUCC	ESSFULLY RECALLED			Z06 RECORD SUCCES	SFULLY RECALLED	
F1-HELP F3	-DEL	F5-NEXT F6-28B F9-INT F10-SAVE F11-SAVE/CLE	AR ENT-INO CLEAF	-EXIT	F1-HELP F3-DEL F5	-NEXT F6-28A F9-INT F10-SAVE F11-SA	VE/CLEAR ENT-INQ CLEAR-EXIT

And what does the accounting look like for this deposit?

					Ent	er rev	enue fo	or futu	re semi	inar		
			GL(Unro Der	GL0065 Unrecon Deposit		GL 0070 Cash at Treasury		1603 Irned enue	GL3200 GAAP Rev Offset		GL 3 Reve	3100 enue trol
		TCode	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR
Origir	nal Entry:											
1	Receipt of Unearned Revenue	164	250					250	250			250
2	Deposit Reconciles	332		250	250							
Balaı	Balance				250			250	250			250

NOTE: When a deposit on the 13 screen reconciles with treasury, the system always generates TC332. The agency cannot spend money that sits in GL0065, only what sits in GL0070.

Example 2 : Interest Distribution from Treasury

Search for "Interest" in the OAM 60.30.00 or 60.20.00 if you do not know the Comptroller object:

Result: 0810

		financial quardian	Find ×
		interioral gaaratan.	
0740	Income of Individuals in State Care	Benefits or other income of individuals financial guardian.	Tor Whon Previous Next
0800	Interest on Investments	Investment Income – Proceeds from in investments and loans, and income fro of investments.	nterest earned on cash, om changes in fair value
0801	Interest on Program Loans	Investment Income – Proceeds from in investments and loans, and income fro of investments.	nterest earned on cash, om changes in fair value
0810	Income from Investments – Treasury	Investment Income – Proceeds from investments and loans, and income fro of investments.	nterest earned on cash, om changes in fair value
OAM 60	.30.00		4 of 35
0811	Interest on Program Loans – Treasury	Investment Income – Proceeds from investments and loans, and income fro of investments.	nterest earned on cash, om changes in fair value
0820	Excess Fund Interest – Treasury	Investment Income – Proceeds from in investments and loans, and income fro of investments.	nterest earned on cash, om changes in fair value

Example 2: Interest Distribution from Treasury Continued 1

Search the transaction code spreadsheet from SMFS website for desired GL codes:

- Debit to GL0065 Unreconciled Deposits Credit to GL3100 Revenue •
- •



Looking at titles, TC190 or 182 look like they might work.

Example 2: Interest Distribution from Treasury Continued 2

Or, search Title column for "interest"

						Find and Repl	ace		-			¥ X
Status Code	Tcode	T code Title	Gl Acct Dr1	Gl Acct Title5	Acot Dr.C. Inde	Fin <u>d</u> Fi <u>n</u> d what:	Re	interest				•
-	-		-		- (Op <u>t</u> ions >>
Α	185	Record Wire Tf/Ach Transfer Out	0065	Unreconciled Deposit	D					Fi	nd All Find Next	Close
Α	183	Recognize Accrued Interest Purch Rec'	0065	Unreconciled Deposit	D					-		
Α	182	Recognize Interest Dist. From Treasury	0065	Unreconciled Deposit	D	Book		Sheet	Name	Cell	Value	Formula
Α	199	Establish A/R Other Billed-No Invoice	0501	Accounts Receivable -Other	- D	T-Codes-2018	.xlsx	By Function		\$D\$37	Collection Of Interest Rec'V De	signated
Δ	198	Est Intergov Rec(Local)Billed-No Invoic	0547	Due From Other Governmen	ts D	T-Codes-2018	.xlsx	By Function		\$D\$38	Collection Of Interest Rec-Othe	er Billed
<u> </u>			0347			T-Codes-2018	.xisx	By Function		\$D\$39	Coll Of Interest Rec-Other Unb	illed
						T-Codes-2018	.xisx	By Function		\$D\$58	Adjust Interest Receivable - Desig	nated or Billod
	Gather the possibilities with Ctrl+F						vlev	By Function		\$0\$09	Ect Interest Receivable - Other	Rilled
						T-Codes-2018	vicy	By Function		\$D\$70 \$D\$74	Est /Adjust Interest Rec - Other	Unbilled
						T-Codes-2018	.xlsx	By Function		\$D\$101	Recognize Accrued Interest Pu	rch Rec'D
						T-Codes-2018	.xlsx	By Function		\$D\$102	Recognize Interest Dist. From 1	Treasury
				T-Codes-2018	.xlsx	By Function		\$D\$114	Record Interest On Delinquent	Billed Rec		

Note, this only found TC182 with "interest" in the title; TC190 was not highlighted on the search.

Example 2: Interest Distribution from Treasury Continued 3

Check the 28a screen for both t-codes to determine if there are any differences:

TC182:

TC190:

S28A UC: 10 STATE OF OREGON 03/09/18 02:29 PM	5283 UC 10 STATE OF OPECON 03/09/18 02:34 DM
LINK TO: TRANSACTION CODE DECISION PROFILE PROD	TIME TO: TRANSPORTION CODE DECISION PROFILE
	HINK TO. IRANSACTION CODE DECISION PROFILE PROD
TRAN CODE: 182 TITLE: RECOGNIZE INTEREST DIST. FROM TREASURY GENERAL LEDGER DR-1: 0065 CR-1: 3100 DR-2: CR-2: POSTING DR-3: CR-3: DR-4: CR-4: TRANS DOCD DUDT SVDT CDCC I RDOC MOD N AGCY R IDX PCA COBJ R EDIT AOBJ RVRS PDT N CI N 1099 N WARR INVC I VNUM VNAM VADD INDS: DMETH N APN# R FUND R GLA N AGL N GRNT SUBG PROJ MULT G38# N POST SEQ: 2 REG NO: 3 WW IND: 0 D/1: D WAR CANCL TC: PYTC: FUTMY: N GEN- TC: DT: ACCR TC: TR TC: INTERFACE IND: PAY LIQ TC: PAY RED TC: CUM POST IND: Y BAL TC: A/S DOC AMT: + A/S BT MATCH GLA DOC A/S BT MATCH GLA DOC A/S DF: FILE AP: + 12	TRAN CODE: 90 TITLE: RECEIPT OF REVENUE NOT ACCRUED GENERAL LEDGER DR-1: 0065 CR-1: 3100 DR-2: CR-2: POSTING DR-3: CR-3: DR-4: CR-4: TRANS DOCD DUDT SVDT CDOC I RDOC MOD N AGCY R IDX PCA COBJ R EDIT AOBJ RVRS PDT N CI N 1099 N WARR INVC I VNUM VNAM VADD INDS: DMETH N APN# R FUND R GLA N AGL N GRNT SUBG PROJ MULT G38# N POST SEQ: 2 REG NO: 3 WW IND: 0 D/I: WAR CANCL TC: PYTC: FUTMY: N GEN-TC: DT: ACCR TC: TR TC: INTERFACE IND: PAY LIQ TC: PAY RED TC: CUM POST IND: Y BAL TC: A/S DOC AMT: + A/S BT MATCH GLA DOC A/S BT MATCH GLA DOC DF: FILE AP: + 12
POSTING AB: + 12	POSTING AB: + 12
INDS: CC: $+$ 12 $+$ 34	INDS: $CC: + 12 + 34$
GP: + 12 PJ: + 12 AGY GL: STATUS CODE: A	GP: + 12 PJ: + 12
EFF START DATE: 04261994 EFF END DATE: LAST PROC DATE: 02032012	AGY GL: STATUS CODE: A
Z06 RECORD SUCCESSFULLY RECALLED	EFF START DATE: 05052004 Z06 RECORD SUCCESSFULLY RECALLED
F1-HELP F3-DEL F5-NEXT F6-28B F9-INT F10-SAVE F11-SAVE/CLEAR ENT-INQ CLEAR-EXIT	F1-HELP F3-DEL F5-NEXT F6-28B F9-INT F10-SAVE F11-SAVE/CLEAR ENT-INQ CLEAR-EXIT

Only the title is different

Example 2:

AND check the 28b screen to verify whether these t-codes will work: TC182: TC190:

S28B UC: 10	STATE OF OF	REGON	03/09/18 02:	31 PM S28B	UC: 10		STATE OF	OREGON	03/0	09/18 02:34 PM
LINK TO:	TRANS CODE DESCRIPT	ION PROFILE		PROD LINK	го:	TRANS	CODE DESCRI	PTION PROFIN	LE	PROD
TRANS CODE: 182 (1	MUST BE IN 28A TRANSACT	ION CODE DECISION	I PROFILE)	TRAN	S CODE: 1	0 (MUST BE)	N 28A TRANSA	CTION CODE I	DECISION PROD	FILE)
DESCRIPTION: RECOGNIZ	LE INTEREST DISTRIB FRO	M TREASURY THRU T	HE	DESCF	IPTION: R	ECORD & ADJ REG	PT & DEPOSIT	OF REVENUE	. CASH &	
TREAS II	NTERFACE (EXCESS INTERE	ST OR INTEREST ON	I		CI	ASH REV ARE INC	REASED. USE	TC149 TO REG	CORD REV	
INVESTM	ENTS). TC332 GEN WHEN E	ENTRY RECON W/TREA	S.		RI	ECVD FOR SALE (F A FIXED AS	SET IN PROP	FUND.	
USE 1821	R TO RECORD A NEG AMT.	GASB 34			т	C332 GEN WHEN I	EPOSIT IS RE	CON W/TREAS	JRY.	
0065-UNI	RECON DEPOSIT;3100-REVE	ENUE CTL-CASH			00	065-UNRECON DEI	OSIT;3100-RE	VENUE CTL-C	ASH	
I/E (I=INCLUDE, E=EXC	LUDE) ENTER GL ACCOUNT	CODES SEPARATED	WITH "-" OR "	,". I/E (I=INCLUDE	, E=EXCLUDE) EI	TER GL ACCOU	NT CODES SE	PARATED WITH	"-" OR ",".
I/E (I=INCLUDE, E=EXC	CLUDE) ENTER COMPTROLLE	R OBJECTS SEPARAT	ED WITH "-" O	R",". I/E (I=INCLUDE	, E=EXCLUDE) EI	TER COMPTROL	LER OBJECTS	SEPARATED W	TH "-" OR ",".
I 0810 , 0811 , 0820	<i>,</i>			I 011	1 - 1200	, 1404 - 1405	1407 , 1408	, 1429 , 14	435 , 1500 -	1750 ,
				I 200	0 - 2600	,				
ENTER UP TO 10 VALID	DOC TYPES FOR THE TRAN	IS CODE. ("%" IN	#1 = ALL VALL	D) ENTER	UP TO 10	VALID DOC TYPE	S FOR THE TR	ANS CODE.	("%" IN #1 =	ALL VALID)
1: ID 2: IR 3:	4: 5: 6:	7: 8:	9: 1	0: 1: C	R 2: CI	3: ST 4: A	W 5:	6: 7:	8:	9: 10:
ENTER UP TO 10 VALID	BATCH TYPES FOR THE TF	$\mathbf{ANS CODE}. ("%"]$	N #1 = ALL VA	LID) ENTER	UP TO 10	VALID BATCH TY	PES FOR THE	TRANS CODE.	("%" IN #1	= ALL VALID)
1:2 2:4 3:	4: 5: 6:	7: 8:	9: 1	0: 1: 2	2:4	3: 4:	5:	6: 7:	8: 9	9: 10:
TREAS CAT:		STAT	US CODE: A	TRE	AS CAT:				STATUS CO	DDE: A
EFF START DATE: 0629	91994 EFF END DATE:	LAST PF	OC DATE: 0907	2011 EFF	START DATI	E: 05311990 I	FF END DATE:		LAST PROC DA	ATE: 06142016
Z06 RECORD SUCCESSFUL	LLY RECALLED			Z06 F	ECORD SUC	CESSFULLY RECAL	LED			
F1-HELP F3-DEL F5-NEX	KT F6-28A F9-INT F10-SA	AVE F11-SAVE/CLEAF	R ENT-INQ CLEA	R-EXIT F1-HE	LP F3-DEL	F5-NEXT F6-282	F9-INT F10-	SAVE F11-SAV	VE/CLEAR ENT-	-INQ CLEAR-EXIT

Example 2: Interest Distribution from Treasury Continued 4

What does the accounting look like:

TC182				Inter	rest Di	stribut	ion fro	m Trea	sury		
				GLO Unre Dep)065 econ iosit	GL (Cas Trea	0070 sh at isury	GL Rev cor	3100 enue itrol		
			TCode	DR	CR	DR	CR	DR	CR		
or you can use	Origir	nal Entry:									
	1	Interest Distribution from Treasury	182	250					250	COB.	1: 0810
	2	Deposit Reconciles	332		250	250					
	Balar	nce after deposit				250			250		
TC190											
	Interest Distribution from Treasury										
				GL0	065	GL (0070	GL	3100		
				Unre	econ	Cas	h at	Reve	enue		
				Dep	osit	Trea	sury	con	trol		
			TCode	DR	CR	DR	CR	DR	CR		
	Origi	nal Entry:									
	1 Interest Distribution from Treasury		190	250					250	COBJ	: 0810
	2 Deposit Reconciles		332		250	250					
	Bala	nce after deposit				250			250		

CORRECTING ENTRIES FOR DEPOSITS

- A. Hanging Balances
- B. Deposit Correction T-Code Decision Process
- C. Deposit Reconciliation T-Code Matrix Table

A. How a Hanging Balance is Created

- 1. Deposit is posted to RSTARS using TC151, to Fund A
- 2. The deposit reconciles and t-code 332 is system-generated and posted
- 3. Agency determines that TC151 in Fund A should have been TC172 in Fund B
- Agency (incorrectly) uses deposit recon t-codes 151R and 172 to correct the deposit and <u>must</u> use the same deposit number on each transaction

Correcting entries that were incorrectly posted:

			Incorrect D23 Fund - Fund A									Correct D23 Fund - Fund B							
			GL0065		GL 0070		GL 0060		GL 3500			GL	0065	GL 0070		GL 0060		GL 3500	
			Unreconciled		Cash at		Undistributed		Expenditure			Unreconciled Cash		Cash at Treasury		Undistributed		Expenditure	
			Cash		Treasury		Cash		Control							Cash		Control	
		TCode	DR	CR	DR	CR	DR	CR	DR	CR	TCode	DR	CR	DR	CR	DR	CR	DR	CR
Original Entry:																			
1	Unidentified Receipt	151	500					500											
2	System Generated TC 332,																		
	deposit reconciled on 13	332		500	500														
	screen																		
Balance before agency correctio		on	0		500		500		0										
Agency tried to correct the deposit																			
with d	leposit recon tcodes:																		
3	Reverse Original Entry with	4540		500			500												
	TC 151R, Fund A, then	ISIR		500			500												
4	Re-enter it with TC172,										470	500							500
	Fund B										172	500							500
Balance after agency correction				500	500			0	(D		500		()		0		500
		V	/ill never clear Did not move							W	ill neve	r clear							

Results

- TC332 is not generated because same deposit # in same batch: this is what we want ⁽ⁱ⁾
- Creates a bit bucket: this is not what we want ☺
- Cash in GL0070 remains in Fund A and does not move to Fund B: this is not what we want ☺
- Hanging Balances in GL0065 in both funds that will never clear without correction: this is not what we want ☺

Agency **<u>should not</u>** use deposit recon t-codes to reclass between funds after a deposit has reconciled (except in very limited cases).

Deposit Correction T-code Decision Process



Deposit Reconciliation T-code Matrix Table (common t-codes):

Same D23 Fund, PCA & Grant			The T-code	that should ha						
			Or the chan	ige I need to m	nd:					
The Deposit has Reconciled on the 13 Screen. The Toode used on the original deposit was:			TC 150 (GL 0573)	TC 151 (GL 0060)	TC 162 (GL 1551)	TC 164 (GL 1603)	TC 165 (GL 1550)	TC 170 (GL 1604)	TC 172 or 167R (GL 3500)	TC 190 (GL 3100)
TC 150 (GL 0573)	RECEIPT FOR RETURN OF UNREIMBURSED ADVAN	CE	434/435	150R/151*	150R/162	150R/164 °	150R/165°	150R/170*	150R/172*	150R/190°
TC 151 (GL 0060)	RECORD UNIDENTIFIED RECEIPT		151R/150°	496/497	151R/162	151R/164 °	151R/165 •	151R/170°	151R/172*	151R/190°
TC 162 (GL 1551)	RECORD RECEIPT OF DEPOSIT LIABILITY - no doc sup	oport	162R/150°	162R/151*	432/433	162R/164 °	162R/165 •	162R/170*	162R/172*	421/422
TC 164 (GL 1603)	RECEIPT OF DEFERRED REVENUE - no doc support		164R/150°	164R/151*	164R/162	164R/164°	164R/165°	164R/170*	164R/172*	164R/190°
TC 165 (GL 1550)	RECORD RECEIPT OF DEPOSIT LIABILITY - doc suppo	ort	168R/150°	168R/151 °	168R/162°	168R/164°	430/431	168R/170°	168R/172*	398/399
TC 170 (GL 1604)	RECEIPT OF DEFERRED REVENUE - doc support		493 then 190R/150 *	493 then 190R/151*	493 then 421R/422R	493 then 190R/164 *	493 then 190R/165 *	443/444	493 then 409R/410R	493, no other entry
TC 172 or 167R (GL 3500)	REFUND OF EXPENDITURE / Outgoing Treas Fees		172R/150*	172R/151*	172R/162	172R/164	172R/165 •	172R/170*	415/416	409/410
TC 190 (GL 3100)	RECEIPT OF REVENUE NOT ACCRUED		190R/150*	190R/151*	421R/422R	190R/164 *	190R/165*	190R/170*	409R/410R	407/408

*To correct t-code within same D23 fund, deposit recon tcodes may be used when no BT t-code is available.

The deposit recon t-codes should be in same batch with same deposit number in the same D23 fund.
Deposit Reconciliation T-code Matrix Table (common t-codes):

Changing the D23 Fund, PCA or		The T-code	that should ha	we been used	is:				
Grant		Or the char	ige I need to m	ake includes o	hanging the Di	23 Fund:			
The Deposit has Reconciled on the 13 Screen. The Toode used on the original deposit was:		TC 150 (GL 0573)	TC 151 (GL 0060)	TC 162 (GL 1551)	TC 164 (GL 1603)	TC 165 (GL 1550)	TC 170 (GL 1604)	TC 172 or 167R (GL 3500)	TC 190 (GL 3100)
TC 150 (GL 0573) RECEIPT FOR RETURN OF UNREIMBURSED ADVAN	CE	434/435	150R/151, then 496/497	150R/162, then 432/433	150R/164,49 2 then 407/408,	150R/165, then 430/431	150R/170, then 443/444	150R/172, then 415/416	150R/190, then 407/408
TC 151 (GL 0060) RECORD UNIDENTIFIED RECEIPT		496/497 then 1518/150."	496/497	496/497 then 1518/162 **	496/497 then 151R/164 **	496/497 then 1518/165	496/497 then 151R/170 **	496/497 then 151R/172 **	495/497 then 1518/190 **
TC 162 (GL 1551) RECORD RECEIPT OF DEPOSIT LIABILITY - no doc su	oport	432/433 then 1628/150**	432/433 then 1628/151**	432/433	432/433 then 162R/164 **	432/433 then 1628/165 **	432/433 then 162R/170 **	432/433 then 162R/172 **	421/422
TC 164 (GL 1603) RECEIPT OF DEFERRED REVENUE - no doc support		492 then 407/408, then 1900/150	164R/151, then 496/497	164R/162, then 432/433	432 then 407/408, then 1900/164	164R/165, then 430/431	164R/170, then 443/444	164R/172, then 415/416	164R/190, then 407/408
TC 165 (GL 1550) RECORD RECEIPT OF DEPOSIT LIABILITY - doc support	ort	430/431 then 168R/150 **	430/431 then 168R/151 **	430/431 then 168R/162 **	430/431 then 168R/164 **	430/431	430/431then 168R/170 **	430/431 then 168R/172 **	398/399
TC 170 (GL 1604) RECEIPT OF DEFERRED REVENUE - doc support		443/444, 493, then 190R/150	443/444, 493, then 190R/151	493, then 421R/422R	443/444, 493, then 190R/164	443/444, 493, then 190R/165	443/444	493, then 409R/410R	493, then 407/408
TC 172 or 167R (GL 3500) REFUND OF EXPENDITURE / Outgoing Treas Fees		415/416 then 172R/150 **	415/416 then 172R/151**	415/416 then 172R/162 **	415/416 then 172R/164 **	415/416 then 172R/165 **	415/416 then 172R/170 **	415/416	409/410
TC 190 (GL 3100) RECEIPT OF REVENUE NOT ACCRUED		407/408 then 1908/150**	4077408 then 1908/151**	421R/422R	407/408 then 190R/164 **	407/408 then 1908/165**	407/408 then 190R/170 **	409R/410R	407/408

** To correct t-code between D23 funds, PCA or grant, first use BT t-codes to move between funds, then deposit recon t-codes to move between GLs.

The deposit recon t-codes should be in same batch with same deposit number in the same D23 fund.

Example 3: Deposit Correction – still on 13 screen

- Deposit is posted to RSTARS using TC190
- Treasury has not posted the deposit, so the deposit has not reconciled; it is on the 13 screen

			Incorrect Comptroller Object									
			GL0 Unre Dep	065 econ osit	GL (Cas Trea	0070 h at Isury	GL (Reve con	3100 enue itrol	co	BJ		
		TCode	DR	CR	DR	CR	DR	CR				
Origi	nal Entry:											
1	Receipt of Unearned Revenue	190	250					250	05	00		
Bala	nce before agency correction		250					250				

Example 3: Deposit Correction – still on 13 screen Continued 1



Example 3: Deposit Correction – still on 13 screen Continued 2

- Agency realizes COBJ 0600 RENTS should be used, not 0050 FINES
- Deposit entry has cleared 530 screen so cannot be corrected
- Deposit is on the 13 screen unreconciled because Treasury entry has not posted yet

				Incor	rect C	omptro	oller O	bject	
			GL0 Unre Dep	065 econ osit	GL (Cas Trea)070 h at sury	GL 3 Reve con	3100 enue itrol	совј
		TCode	DR	CR	DR	CR	DR	CR	
1	Receipt of Revenue	190	250					250	0500
2	Reverse the original entry	190R		250			250		0500
3	Enter again with correct COBJ	190	250					250	0600

 Transactions must be released and clear the 530 screen <u>before</u> the deposit reconciles (step 4)

Example 3: Deposit Correction – still on 13 screen Continued 3

				Inco	rect C	omptr	oller O	bject	
			GL(Unro Dep	0065 econ oosit	GL (Cas Trea	0070 h at isury	GL (Reve con	3100 enue itrol	СОВЈ
		TCode	DR	CR	DR	CR	DR	CR	
1	Receipt of Revenue	190	250					250	0500
2	Reverse the original entry	190R		250			250		0500
3	Enter again with correct COBJ	190	250					250	0600
4	Deposit reconciles	332		250	250				0600
	Balance after reconciliation				250			250	0600

However, timing is everything!

These transactions need to clear the 530 screen <u>before</u> the deposit reconciles.

It may be best to let the original entry post, then correct it similar to the remaining examples.

Example 4: Correct a Coding Element

- Deposit was entered with TC 162 as deposit liability GL1551
- Deposit reconciled and is no longer on 13 screen
- The t-code is correct
- The Index only needs to be changed; D23, PCA and grant are the same

				In	correc	t Com	ptrolle	r Obje	ct
			GL0 Unre Dep	065 econ osit	GL (Cas Trea)070 h at sury	GL 1 Dep Liat	1551 osit oility	Index
		TCode	DR	CR	DR	CR	DR	CR	
Origin	al Entry:								
1	Receipt of Dep Liability	162	300					300	12345
2	Deposit Reconciles	332		300	300				
Balar	alance before agency correction				300			300	12345

Example 4: Correct a Coding Element

Continued 1



Reverse from GL1551 incorrect Index; post to GL1551 correct index Choose a balanced transaction to make the correction: refer to tcode.xlsx

	status code Tcode	Tcode Title	Gl Acct Dr1	Gl Acct Title5	l Acct Dr Cr Ind5	GI Acct Cr1	Gl Acct Title	Gl Acct Dr Cr Ind	Gl Acct Dr2	Gl Acct Title6	l Acct Dr Cr Ind6	Gl Acct Cr2	Gl Acct Title2 I Acct Dr Cr Ind2	Gl Acct Dr3
	• •		л	•	(n	Л	•	-	-	•	с л 	-	(1	· •
Α	383	Warrant Cancellation - Dep Liab W/O Doc	1551	Deposit Liability-Non-Docume	С	0070	Cash On Deposit With Treasu [D	1111	Payments Outstanding C	D	1011	Payments Outstand C	
A	421	Move Dep Liab Out And Cash Out (Non-Do	1551	Deposit Liability-Non-Docume	С	0070	Cash On Deposit With Treasu [D						
A	764	Revrt G/F Prior Bi \$/Tsfr Expired \$	1551	Deposit Liability-Non-Docume	С	0070	Cash On Deposit With Treasu [D						
Α	762	Move Dep Liab/Cash Out Of Agy(Non-Doc)	1551	Deposit Liability-Non-Docume	С	0070	Cash On Deposit With Treasu [D						
1	833	Afs Ck Cancellation-Deposit Liablility	1551	Deposit Liability-Non-Docume	С	0070	Cash On Deposit With Treasu	D	1111	Payments Outstanding C	D	1013	Afs Checks Outstan C	
1	803	Afs Deposit Liablility	1551	Deposit Liability-Non-Docume	С	0070	Cash On Deposit With Treasu	D	1111	Payments Outstanding C	D	1013	Afs Checks Outstan C	

- TC383: warrant cancel; not for agency use; includes GL1111 & 1011
- TC421: possibility
- TC764: we are not reverting to general fund
- TC762: possibility, but series "700"
- TC833 and 803: inactive; includes other GLs

S28A UC: 10	STATE OF OREGON	04/15/16 09:27 AM	S28A UC: 10	STATE OF OREGON	04/19/16 09:39 AM
LINK TO: 7	TRANSACTION CODE DECISION PROF	LE PROD	LINK TO:	TRANSACTION CODE DECISION PROFILE	PROD
TRAN CODE: 421 TITLE: MC	OVE DEP LIAB OUT AND CASH OUT	(NON-DOC)	TRAN CODE: 422 TIT	FLE: MOVE REVENUE IN AND CASH IN (NON-D	OC)
GENERAL LEDGER DR-1: 1	L551 CR-1: 0070 DR-2: CR-		GENERAL LEDGER D	DR-1: 0070 CR-1: 3100 DR-2: CR-2:	
POSTING DR-3:	CR-3: DR-4: CR-	4:	POSTING D	DR-3: CR-3: DR-4: CR-4:	
TRANS DOCD DUDT	SVDT CDOC I RDOC MOD N A	CYR IDX PCA COBJN	TRANS DOCD D	OUDT SVDT CDOC I RDOC MOD N AGCY	R IDX PCA COBJ R
EDIT AOBJ N RVRS	PDT N CI N 1099 N WARR N I	IVC VNUM VNAM VADD	EDIT AOBJ F	RVRS PDT N CIN 1099 NWARR NINVO	VNUM VNAM VADD
INDS: DMETH N APN#	FUND R GLA N AGL GRNT S	JBG PROJ MULT G38# N	INDS: DMETH N A	APN# R FUND R GLA N AGL N GRNT SUBG	PROJ MULT G38# N
POST SEQ: 2 REG NO: 5 WW	V IND: 0 D/I: D WAR CANCL TC:	PYTC: FUTMY: N	POST SEQ: 2 REG NO	D: 5 WW IND: 0 D/I: D WAR CANCL TC:	PYTC: FUTMY: N
GEN-TC: DT: ACC	CR TC: TR TC: INTERFAC	IND: 1 T	GEN- TC: DT:	ACCR TC: TR TC: INTERFACE I	ND: 1 T
PAY LIQ TC: PAY RED	TC: CUM POST IND: Y BAL T	C: 422 A/S DOC AMT: -	PAY LIQ TC: PA	AY RED TC: CUM POST IND: Y BAL TC:	421 A/S DOC AMT: +
A/S BT MATC	CH GLA DOC A/S BT MATCH	SLA DOC	A/S BI	F MATCH GLA DOC A/S BT MATCH GLA	DOC
DF:			DF:		
FILE AP:			FILE AP: + 12	2	
POSTING AB:			POSTING AB: + 12	2	
INDS: CC: - 22			INDS: CC: + 12	2	
GP:			GP: + 12	2	
PJ:			PJ: + 12	2	
AGY GL:	1	STATUS CODE: A	AGY GL:		STATUS CODE: A
EFF START DATE: 0629199	94 EFF END DATE:	AST PROC DATE: 02252010	EFF START DATE: 0	05201994 EFF END DATE: LAS	T PROC DATE: 06102010
Z06 RECORD SUCCESSFULLY	RECALLED		Z06 RECORD SUCCESS	SFULLY RECALLED	

Notice TC422 credits GL3100 Revenue Control – but we want GL1551

THIS IS NOT WHAT WE WANT – BACK TO THE DRAWING BOARD!

S28A UC: 10	STATE OF OREGON	04/19/16 09:48 AM	S28A UC: 10	STATE OF OREGON	04/19/16 09:49 AM
LINK TO:	TRANSACTION CODE DECISION PROFILE	PROD	LINK TO:	TRANSACTION CODE DECISION PR	OFILE PROD
TRAN CODE: 762 TITLE: GENERAL LEDGER DR-1: POSTING DR-3: TRANS DOCD DUDT EDIT AOBJ N RVRS INDS: DMETH N APN# POST SEQ: 2 REG NO: 5 GEN- TC: DT: A PAY LIQ TC: PAY RE	MOVE DEP LIAB/CASH OUT OF AGY (NON-D 1551 CR-1: 0070 DR-2: CR-2: CR-3: DR-4: CR-4: SVDT CDOC I RDOC MOD N AGCY PDT N CI N 1099 N WARR N INVC FUND R GLA N AGL GRNT SUBG WW IND: 0 D/I: D WAR CANCL TC: ACCR TC: TR TC: INTERFACE IN CD TC: CUM POST IND: Y BAL TC: 7	OC) R IDX PCA COBJ N VNUM I VNAM R VADD R PROJ MULT G38# N PYTC: FUTMY: N D: 1 T 63 A/S DOC AMT: -	TRAN CODE: 763 T. GENERAL LEDGER POSTING TRANS DOCD EDIT AOBJ N INDS: DMETH N POST SEQ: 3 REG N GEN- TC: DT PAY LIQ TC: D	ITLE: RECEIPT OF CASH TO A SUSP ACC DR-1: 2954 CR-1: 2904 DR-2: C DR-3: CR-3: DR-4: C DUDT SVDT CDOC I RDOC MOD N RVRS N PDT N CI N 1099 N WARR N APN# N FUND R GLA N AGL N GRNT N NO: 5 SWW IND: 0 D/I: D WAR CANCL TC : ACCR TC: TR TC: INTERF PAY RED TC: CUM POST IND: Y BAL	T/BETW AGYS R-2: R-4: AGCY R IDX PCA COBJ N INVC VNUM VNAM VADD SUBG N PROJ N MULT G38# N PYTC: FUTMY: N ACE IND: 1 S TC: 762 A/S DOC AMT: +
A/S BT MA DF:	TCH GLA DOC A/S BT MATCH GLA	DOC	A/S I DF:	BT MATCH GLA DOC A/S BT MATC	H GLA DOC
FILE AP:			FILE AP:		
POSTING AB:			POSTING AB:		
INDS: CC: - 22			INDS: CC:		
GP:			GP:		
PJ:			PJ:		
AGY GL:	1 S	TATUS CODE: A	AGY GL:		STATUS CODE: A
EFF START DATE: 06291 Z06 RECORD SUCCESSFULI	.994 EFF END DATE: LAST .Y RECALLED	PROC DATE: 02212006	EFF START DATE: Z06 RECORD SUCCE:	07011994 EFF END DATE: SSFULLY RECALLED	LAST PROC DATE: 09142015

TC762 looks good – TC763 does not because it has different GL accounts

THIS IS NOT WHAT WE WANT – BACK TO THE DRAWING BOARD!

Check for a usable "Open GL" t-code on tcode.xlsx Filter DR1 for GL 1551 since we want to reverse the original entry There were no results – we want the debit to be blank Filter CR1 for GL0070 – debit will be blank and we can choose from a list

Tcode	T code Title		Status Code	Gl Acct Dr1	Gl Acct Cr1	GI Acct Dr2	Gl Acct Cr2	Glinc Exc Ind1	Gl Inc Exc Ind2	Gl Acct1		GI Acct2	Gl Acct3	Gl Acct4		GI Acct5	Gl Acct6	GI Acct7		GI Acct8	Gl Acct9	Gl Acct10	Gl Acct11	Gl Acct12
-		•	-	•	Л	-	•	-	-		-	•		•	-		• •		-	-	-	•	-	-
432	Move Dep Liab Out And Cash Out (Non-Doc)	Α		(070			I		0507		,	1551	,										
491	Investments With Cash In Treasury	1		C	070			I	I	0060		,	0240	,	02	245	,	0330		,	0335	,	0580	,
797	Move General Fund Cash To Clear D23 Fund	Α		(070			I		3020		,	3041	-	30)45	,	3051		-	3053	,		

Search available GLs for 1551

TC432 is the only possibility

S28A UC: 10	STATE OF OREGON	03/13/18 01:43 PM	S28B UC: 10	STATE OF OREGON	03/13/18 01:43 PM
LINK TO:	TRANSACTION CODE DECISION PROFILE	PROD	LINK TO:	TRANS CODE DESCRIPTION PROF	ILE PROD
			TRANS CODE: 432	(MUST BE IN 28A TRANSACTION CODE	DECISION PROFILE)
TRAN CODE: 432 TITLE:	MOVE DEP LIAB OUT AND CASH OUT (NON-	-DOC)	DESCRIPTION: TO MC	OVE DEP LIAB AND CASH FROM ONE FUN	D TO ANOTHER
GENERAL LEDGER DR-1	: CR-1: 0070 DR-2: CR-2:		THIS	TC MUST BE USED WITH TC 433 AS A	BAL ENTRY.
POSTING DR-3	: CR-3: DR-4: CR-4:		DEP I	LIAB ORIGINALLY RECORDED W/TC162.	THIS TC IS
TRANS DOCD DUDT	SVDT CDOC I RDOC MOD N AGCY F	R IDX PCA COBJ N	FOR U	JSE WITHIN AGENCY OR BETWN AGY.IF	USED BETWN
EDIT AOBJ N RVRS	PDT N CI N 1099 N WARR N INVC	VNUM VNAM VADD	AGENO	CIES, USE U/C48. 0070-CASH ON DEP	W/TREAS
INDS: DMETH N APN#	FUND R GLA I AGL GRNT SUBG	PROJ MULT G38# N	I/E (I=INCLUDE, E=	EXCLUDE) ENTER GL ACCOUNT CODES S	EPARATED WITH "-" OR ",".
POST SEQ: 2 REG NO: 5	WW IND: 0 D/I: D WAR CANCL TC:	PYTC: FUTMY: N	I 0507 , 1551 ,		
GEN-TC: DT:	ACCR TC: TR TC: INTERFACE INF	D: 1 T			
PAY LIQ TC: PAY R	ED TC: CUM POST IND: Y BAL TC: 43	33 A/S DOC AMT: -			
A/S BT M	ATCH GLA DOC A/S BT MATCH GLA I	DOC	I/E (I=INCLUDE, E=	EXCLUDE) ENTER COMPTROLLER OBJECT	S SEPARATED WITH "-" OR ",".
DF:					
FILE AP:					
POSTING AB:			ENTER UP TO 10 VAI	LID DOC TYPES FOR THE TRANS CODE.	("%" IN #1 = ALL VALID)
INDS: CC: - 22			1: BT 2: BI 3	3: 4: 5: 6: 7:	
GP:			ENTER UP TO IU VAI	LID BATCH TYPES FOR THE TRANS CODE	("%" IN #I = ALL VALID)
PU.	1			3:4 4:5 5: 6: 7:	
FFF START DATE: 0620	100 <i>4</i> ברב באת האייבי 100 <i>4</i>	PROC DATE: 02252010	TREAS CAT:		STATUS CODE: A
ZO6 RECORD SUCCESSEU	LY RECALLED	PROC DATE: 02252010	EFF START DATE: C	JO291994 EFF END DATE:	LAST PROC DATE: 0/192011
200 IECOLD SUCCESSFUL			200 RECORD SUCCESS	SEATIT KECATTED	
F1-HELP F3-DEL F5-NEX	T F6-28B F9-INT F10-SAVE F11-SAVE/CLF	CAR ENT-INQ CLEAR-EXIT	F1-HELP F3-DEL F5-	NEXT F6-28A F9-INT F10-SAVE F11-S	AVE/CLEAR ENT-INQ CLEAR-EXIT

TC432 allows a debit to GL1551 to clear out the incorrect Index

S28A UC: 10	STATE OF OR	EGON 03/1	L3/18 01:46 PM	S28B UC: 10	STATE OF OREGON	03/13/18 01:46 PM
LINK TO:	TRANSACTION CODE DEC	ISION PROFILE	PROD	LINK TO:	TRANS CODE DESCRIPTION E	PROFILE PROD
				TRANS CODE: 433	(MUST BE IN 28A TRANSACTION C	CODE DECISION PROFILE)
TRAN CODE: 433 TIT	LE: MOVE DEP LIAB IN AND	CASH IN (NON-DOC)		DESCRIPTION: TO 1	MOVE DEPOSIT LIABILITY AND CASH	INTO CORRECT
GENERAL LEDGER D	R-1: 0070 CR-1: DR-2	: CR-2:		FUNI	D. THIS TC MUST BE USED WITH TC	432 AS A
POSTING D	R-3: CR-3: DR-4	: CR-4:		BAL	ANCED TRANSACTION. THIS TC IS F	FOR USE WITHIN
TRANS DOCD D	UDT SVDT CDOC I RDOC	MOD N AGCY R IDX	PCA COBJ I	I AN A	AGENCY OR BETWEEN AGENCIES. IF	USED BETWEEN
EDIT AOBJNR	VRS PDT N CI N 1099	N WARR N INVC VNUM	VNAM VADD	AGEI	NCIES USE U/C48. 0070-CASH ON DE	EP W/TREAS
INDS: DMETH N A	PN# FUND R GLA I AGL	GRNT SUBG PROJ	MULT G38# 1	I/E (I=INCLUDE, I	E=EXCLUDE) ENTER GL ACCOUNT CODE	ES SEPARATED WITH "-" OR ",".
POST SEQ: 2 REG NO	: 5 WW IND: 0 D/I: D WAR	CANCL TC: PYTC:	FUTMY: N	I 0507 , 1551 ,		
GEN-TC: DT:	ACCR TC: TR TC:	INTERFACE IND: 1 T				
PAY LIQ TC: PA	Y RED TC: CUM POST IN	D: Y BAL TC: 432 A/S	S DOC AMT: +			
A/S BT	MATCH GLA DOC A/S	BT MATCH GLA DOC		I/E (I=INCLUDE, I	E=EXCLUDE) ENTER COMPTROLLER OBJ	JECTS SEPARATED WITH "-" OR ",".
DF:						
FILE AP:						
POSTING AB:				ENTER UP TO 10 VA	ALID DOC TYPES FOR THE TRANS COL	DE. ("%" IN $#1 = ALL VALID$)
INDS: CC: + 22				1: BT 2: BI	3: 4: 5: 6:	
GP:				ENTER UP TO IU VA	ALID BATCH TYPES FOR THE TRANS C	CODE. ("%" IN $\#I = ALL VALID$)
PU:	2	CHARLES CO			3:4 4:5 5: 0:	
AGI GL:			DE: A	TREAS CAT:		STATUS CODE: A
ZOG DECODD SUCCESS	CZ91994 EFF END DATE.	LASI PROC DA	AIE: 02252010	THE START DATE:	COLUMN DECALLED	LASI PROC DATE: 02152012
200 RECORD SUCCESS	LOUDI VECHTED			200 RECORD SUCCES	SSECHLI KECALLED	
F1-HELP F3-DEL F5-	NEXT F6-28B F9-INT F10-SA	VE F11-SAVE/CLEAR ENT-	-INO CLEAR-EXIT	F1-HELP F3-DEL F	5-NEXT F6-28A F9-INT F10-SAVE F1	11-SAVE/CLEAR ENT-INO CLEAR-EXIT

TC433 allows a credit to GL1551 for the correct Index

BT with TC432/433 should work

What does the accounting look like?

			GL0065 Unrecon Dep		GL (Cas Trea	0070 sh at asury	GL 1551 Deposit Liability DR CR		GL 3100 Revenue control		Index
		TCode	DR	CR	DR	CR	DR	CR	DR	CR	
Origii	nal Entry:										
1	Receipt of Dep Liability	162	300					300			12345
2	Deposit Reconciles	332		300	300						
Bala	nce before agency correction				300			300			12345
3	Reverse the original entry	432				300	300				12345
4	Enter with correct Index	433			300			300			45678
Bala	nce after agency correction				300			300			45678
						SUCC	ESS!				

Example 5: Correct the t-code in same fund

Deposit was entered with TC 151

Deposit has reconciled and is not on the 13 screen

All coding elements are OK

The unidentified deposit has been identified and should be a refund of expenditure

						ncorrect	t G/L			
			GL Undis C	.0060 tributed ash	GL Unrec De	0065 onciled posit	GL (Cas Trea	0070 h at isury	GL (Expen	3500 diture
		TCode	DR	CR	DR	CR	DR	CR	DR	CR
Origir	nal Entry:									
1	Unidentified Receipt	151		150	150					
2	System Generated TC 332, deposit reconciled on 13 screen	332				150	150			
Balar	nce before agency correction	on		150			150		()

Example 5: Correct the t-code in same fund

Continued 1



Is there a balanced transaction set of t-codes that can make the correction to move from credit to GL0060 to credit GL3500 for refund of expenditure? Search transaction code spreadsheet (or your preferred method)

Status Code	Tcode	T code Title	Gl Acct Dr1	Gl Acct Title5	3 Acct Dr Cr Ind5	Gl Acct Cr1	Gl Acct Title Gl Acct Title	GI Acct Dr2	Gl Acct Title6 51 Acct Dr Cr Ind6	GI Acct Cr2	Gl Acct Title2 Sl Acct Dr Cr Ind2 Gl Acct Dr3
-	· -		τ.		-	τ,	•	-	• •	-	.
Α	388	Warr Canc-Return Of Unident Receipt	0060	Undistributed Cash Receipt	С	0070	Cash On Deposit With Treasu D	1111	Payments Outstanding C D	1011	Payments Outstand C
Α	496	Move Unidentified Receipt Out Of A Fund	0060	Undistributed Cash Receipt	С	0070	Cash On Deposit With Treasu D				
1	494	Reverse Treasury Credit Advice	0060	Undistributed Cash Receipt	С	0070	Cash On Deposit With Treasu D				
Α	732	Move Unident Receipt Between Sfms Agen	0060	Undistributed Cash Receipt	С	0070	Cash On Deposit With Treasu D				
Α	817	Afs Move Unident Receipt Out Of Fund/Agy	0060	Undistributed Cash Receipt	С	0070	Cash On Deposit With Treasu D				
Α	815	Afs Move Unident Receipt Out Of Fund/Agy	0060	Undistributed Cash Receipt	С	0070	Cash On Deposit With Treasu D				
Α	811	Afs Move Unident Receipt Out Of Fund/Agy	0060	Undistributed Cash Receipt	С	0070	Cash On Deposit With Treasu D				
Α	809	Afs Move Unident Receipt Betw Sfms Agy	0060	Undistributed Cash Receipt	С	0070	Cash On Deposit With Treasu D				
Α	827	Dhs Move Unident Receipt Out Of Fund/Ag	0060	Undistributed Cash Receipt	С	0070	Cash On Deposit With Treasu D				
Α	825	Dhs Move Unident Receipt Out Of Fund/Ag	0060	Undistributed Cash Receipt	С	0070	Cash On Deposit With Treasu D				
1	813	Afs Move Unident Receipt Out Of Fund/Agy	0060	Undistributed Cash Receipt	С	0070	Cash On Deposit With Treasu D				

TC388: warrant cancel – not for agency use

TC496: looks promising; check its companion t-code

TC494: inactive; SFMS probably will not activate it

TC732: looks promising; check its companion t-code

TC817,815,811,809,827,825,813: special use by a specific agency

S28A UC: 10	STATE OF OREGON	04/15/16 12:02 PM	S28A UC: 10	STATE OF OREGON	04/15/16 12:02 PM
LINK TO:	TRANSACTION CODE DECISION PROFILE	PROD	LINK TO:	TRANSACTION CODE DECISION	N PROFILE PROD
TRAN CODE: 496 TITLE: M GENERAL LEDGER DR-1: POSTING DR-3: TRANS DOCD DUDT EDIT AOBJ N RVRS INDS: DMETH N APN# POST SEQ: 4 REG NO: 5 W GEN- TC: DT: AC PAY LIQ TC: PAY RED	OVE UNIDENTIFIED RECEIPT OUT OF A F 0060 CR-1: 0070 DR-2: CR-2: CR-3: DR-4: CR-4: SVDT CDOC I RDOC MOD N AGCY R PDT N CI N 1099 N WARR INVC FUND R GLA N AGL N GRNT SUBG W IND: 0 D/I: D WAR CANCL TC: P CR TC: TR TC: INTERFACE IND TC: CUM POST IND: Y BAL TC: 49 CH GLA DOC A/S BT MATCH GLA D	IDX PCA COBJ N VNUM VNAM VADD PROJ MULT G38# N YTC: FUTMY: N : 1 T 7 A/S DOC AMT: -	TRAN CODE: 497 TIT GENERAL LEDGER D POSTING D TRANS DOCD D EDIT AOBJ N R INDS: DMETH N A POST SEQ: 4 REG NO GEN- TC: DT: PAY LIQ TC: PA A/S BT	TRANSPORTER CODE DESIGNATION TLE: MOVE UNIDENTIFIED RECEIPT R-1: 0070 CR-1: 0060 DR-2: R-3: CR-3: DR-4: UDT SVDT CDOC I RDOC MC VRS PDT N CI N 1099 N WAF PN# FUND R GLA N AGL N GRN 0: 5 WW IND: 0 D/I: D WAR CANCI ACCR TC: TR TC: INT Y RED TC: CUM POST IND: Y MATCH GLA DOC A/S BT M	INTO A FUND CR-2: CR-4: DD N AGCY R IDX PCA COBJ N RR INVC VNUM VNAM VADD NT SUBG PROJ MULT G38# N L TC: PYTC: FUTMY: N TERFACE IND: 1 T BAL TC: 496 A/S DOC AMT: + MATCH GLA DOC
DF: FILE AP: POSTING AB: INDS: CC: + 23 GP:			DF: FILE AP: POSTING AB: INDS: CC: + 22 GP:		
PJ: AGY GL: EFF START DATE: 042619 Z06 RECORD SUCCESSFULLY	ST 94 EFF END DATE: LAST RECALLED	ATUS CODE: A PROC DATE: 09022003	PJ: AGY GL: EFF START DATE: 0 Z07 NEXT RECORD SU	4261994 EFF END DATE: CCESSFULLY READ	STATUS CODE: A LAST PROC DATE: 09022003

TC496 works to clear GL0060, but TC497 puts it right back into GL0060

THIS TC DOES NOT WORK - BACK TO THE DRAWING BOARD!

S28A UC: 10	STATE OF OREGON	03/15/18 04:34 PM	S28A UC: 10	S	FATE OF OREGON	03/15	5/18 04:35 PM
LINK TO:	TRANSACTION CODE DECISION PROFILE	PROD	LINK TO:	TRANSACTION	N CODE DECISION PRO	FILE	PROD
TRAN CODE: 732 TITLE:	MOVE UNIDENT RECEIPT BETWEEN SFMS A	AGENCI	TRAN CODE: 733	TITLE: MOVE UNIDEN	F RECEIPT BETWEEN S	FMS AGENCY	
GENERAL LEDGER DR-1	: 0060 CR-1: 0070 DR-2: CR-2:		GENERAL LEDGER	DR-1: 0070 CR-1:	0060 DR-2: CF	₹-2:	
POSTING DR-3	3: CR-3: DR-4: CR-4:		POSTING	DR-3: CR-3:	DR-4: CF	₹-4:	
TRANS DOCD DUDT	SVDT CDOC I RDOC MOD N AGCI	R IDX PCA COBJ N	TRANS DOCD	DUDT SVDT CDO	DC I RDOC MOD N	AGCI R IDX	PCA COBJ N
EDIT AOBJ N RVRS	PDT N CI N 1099 N WARR N INVC	VNUM I VNAM R VADD R	EDIT AOBJ	N RVRS PDT N	CI N 1099 N WARR N	INVC VNUM	VNAM VADD
INDS: DMETH N APN#	R FUND R GLA N AGL N GRNT SUBG	PROJ MULT G38# N	INDS: DMETH	N APN# R FUND R GI	LA N AGL N GRNT	SUBG PROJ	MULT G38# N
POST SEQ: 4 REG NO: 5	WW IND: 0 D/I: D WAR CANCL TC:	PITC: FUTMI: N	POST SEQ: 4 REG	NO: 5 WW IND: 0 D	I: D WAR CANCL TC:	PITC:	FUTMI: N
GEN- TC: DT:	ACCR TC: TR TC: INTERFACE IN	ND: 1 T	GEN- TC: D	T: ACCR TC:	TR TC: INTERF	ACE IND: 1 T	
PAI LIQ TC: PAI R	ED TC: CUM POST IND: I BAL TC: 7	733 A/S DOC AMT: -	PAI LIQ TC:	PAI RED TC: CU	JM POST IND: I BAL	TC: 732 A/S	DOC AMT: +
A/S BT M	MATCH GLA DOC A/S BT MATCH GLA	DOC	A/S	BT MATCH GLA DOC	A/S BT MATCH	I GLA DOC	
DF:			DF:				
FILE AP:			FILE AP:				
POSTING AB:			POSTING AB:				
INDS: CC: + 23			INDS: CC: +	22			
GP:			GP:				
PJ:			PJ:				
AGI GL:	5	STATUS CODE: A	AGI GL:			STATUS COD	DE: A
EFF START DATE: 0426	51994 EFF END DATE: LAST	F PROC DATE: 09022003	EFF START DATE	: 04261994 EFF EN	ND DATE:	LAST PROC DAT	FE: 09022003
Z06 RECORD SUCCESSFUL	LI RECALLED		Z07 NEXT RECORD	SUCCESSFULLI READ			
PI-UPID P2-DPT PE-NPV	W R6-000 R0-THE R10-CATE R11-CATE (C)	TRAD THE THO OF TAD TYTE	F1-HELP F3-DEL	F5-NEYT F6-28B F9-	INT F10-SAVE F11-SZ	WE/CLEAR ENT-7	INO CLEAR-EXTT

TC732 works to clear GL0060, but TC733 puts it right back into GL0060

THIS TC DOES NOT WORK - BACK TO THE DRAWING BOARD!

Is there a BT that we can reverse so that it does what we want?

 Status Code 	Tcode	T code Title	GI Acct Dr1	GI Acct Title5	4 Sl Acct Dr Cr Ind5	GI Acct Cr1	GI Acct Title	GI Acct Dr Cr Ind	GI Acct Dr2
I	376	Cas Issued Warr Canc-Ret Unident Receipt	0070	Cash On Deposit With Treasur	D	0060	Undistributed Cash Receipt	С	
Α	497	Move Unidentified Receipt Into A Fund	0070	Cash On Deposit With Treasur	D	0060	Undistributed Cash Receipt	С	
I	495	Reverse Treasury Debit Advice	0070	Cash On Deposit With Treasur	D	0060	Undistributed Cash Receipt	С	
Α	700	Quasi-External Unidentified Receipt	0070	Cash On Deposit With Treasur	D	0060	Undistributed Cash Receipt	С	
А	733	Move Unident Receipt Between Sfms Agen	0070	Cash On Deposit With Treasur	D	0060	Undistributed Cash Receipt	С	

TC376: inactive; SFMS probably will not activate it TC497: looks possible, but we just saw that it does not work TC495: inactive; SFMS probably would not activate it TC700: possible, but 700 series (usually between agencies) TC733: looks possible, but we just saw that it does not work

S28A UC: 10	STATE OF OREGON	04/15/16 12:05 PM	S28B UC: 10	STATE OF OREGON	04/15/16 12:08 PM
LINK TO:	TRANSACTION CODE DECISION PROFILE	PROD	LINK TO:	TRANS CODE DESCRIPTION PROFILM	PROD
TRAN CODE: 700 TITLE: GENERAL LEDGER DR-1 POSTING DR-3 TRANS DOCD DUDT EDIT AOBJ N RVRS INDS: DMETH N APN#	QUASI-EXTERNAL UNIDENTIFIED RECEIPT : 0070 CR-1: 0060 DR-2: CR-2: : CR-3: DR-4: CR-4: SVDT CDOC I RDOC MOD N AGCY PDT N CI N 1099 N WARR N INVC FUND R GLA N AGL N GRNT SUBG	R IDX PCA COBJ N VNUM VNAM VADD PROJ MULT G38# N	TRANS CODE: 700 DESCRIPTION: QUA THE MUS	(MUST BE IN 28A TRANSACTION CODE DI SI-EXTERNAL UNIDENTIFIED RECEIPT GENER PAYING AGENCY WHERE BOTH AGENCIES ARI T BE USED WITH TC 701 AS A BALANCED EN	ECISION PROFILE) RATED BY E ON SFMA. NTRY.
POST SEQ: 2 REG NO: 5	WW IND: 0 D/I: D WAR CANCL TC:	PYTC: FUTMY: N	I/E (I=INCLUDE, I	E=EXCLUDE) ENTER GL ACCOUNT CODES SEP	ARATED WITH "-" OR ".".
GEN- TC: DT:	ACCR TC: TR TC: INTERFACE IN	D: 1 T		,,	, .
PAY LIQ TC: PAY R	ED TC: CUM POST IND: Y BAL TC: 7	01 A/S DOC AMT: +			
A/S BT M	ATCH GLA DOC A/S BT MATCH GLA	DOC	I/E (I=INCLUDE, 1	E=EXCLUDE) ENTER COMPTROLLER OBJECTS S	SEPARATED WITH "-" OR ",".
FILE AP:					
POSTING AB:			ENTER UP TO 10 V	ALID DOC TYPES FOR THE TRANS CODE. ('%" IN #1 = ALL VALID)
INDS: CC: + 22			1: BT 2: BI	3: 4: 5: 6: 7:	8: 9: 10:
GP:			ENTER UP TO 10 V	ALID BATCH TYPES FOR THE TRANS CODE.	("%" IN #1 = ALL VALID)
PJ:			1: G 2: 2	3: 4 4: 5 5: 6: 7:	8: 9: 10:
AGY GL:	S	TATUS CODE: A	TREAS CAT:		STATUS CODE: A
EFF START DATE: 0701 Z06 RECORD SUCCESSFUL	2009 EFF END DATE: LAST LY RECALLED	PROC DATE: 08182009	EFF START DATE: Z06 RECORD SUCCE	07012009 EFF END DATE: I SSFULLY RECALLED	LAST PROC DATE: 07222011

TC700R will debit GL0060 and credit GL0070 – just what we want There are no restrictions on the 28B screen

S28A UC: 10	STATE OF OREGON	04/19/16 10:	04 AM	S28B UC: 10	STATE OF OREGON	04/19/16 10:05 AM
LINK TO:	TRANSACTION CODE DECISION PROFILE		PROD	LINK TO:	TRANS CODE DESCRIPTION PROFILE	PROD
TRAN CODE: 701 TITLE:	QUASI-EXTERNAL EXP - NO A/R			TRANS CODE: 701	(MUST BE IN 28A TRANSACTION CODE DE	CISION PROFILE)
GENERAL LEDGER DR-1	: 3500 CR-1: 0070 DR-2: CR-2:			DESCRIPTION: QUAS	I-EXTERNAL EXPENDITURE GENERATED BY T	HE PAYING
POSTING DR-3	: CR-3: DR-4: CR-4:			AGEN	CY WHERE BOTH AGENCIES ARE ON SFMA. M	UST BE
TRANS DOCD DUDI	SVDT CDOC I RDOC MOD N AGCY	R IDX PCA	COBJ R	USED	WITH TC 700 AS A BALANCED ENTRY.	
EDIT AOBJ RVRS	PDT N CI N 1099 WARR N INVC	VNUM I VNAM R	VADD R			
INDS: DMETH N APN	R FUND R GLA N AGL N GRNT SUBG	PROJ MULT	G38# N	3500-	-EXPEND CTL-CASH;0070-CASH ON DEP W/T	REASURER
POST SEQ: 3 REG NO: 5	WW IND: 0 D/I: D WAR CANCL TC:	PYTC: FUTMY:	N	I/E (I=INCLUDE, E	=EXCLUDE) ENTER GL ACCOUNT CODES SEPA	RATED WITH "-" OR ",".
GEN- TC: DT:	ACCR TC: TR TC: INTERFACE I	ND: 1 T				
PAY LIQ TC: PAY F	ED TC: CUM POST IND: Y BAL TC:	700 A/S DOC AMT	: -			
A/S BT M	ATCH GLA DOC A/S BT MATCH GLA	DOC		I/E (I=INCLUDE, E	=EXCLUDE) ENTER COMPTROLLER OBJECTS S	EPARATED WITH "-" OR ",".
DF:				I 3111 - 5999 , 6	201 - 7415 ,	
FILE AP: + 15						
POSTING AB: + 15				ENTER UP TO 10 VA	LID DOC TYPES FOR THE TRANS CODE. ("	%" IN #1 = ALL VALID)
INDS: CC: + 15				1: BT 2: BI	3: 4: 5: 6: 7:	8: 9: 10:
GP: + 15				ENTER UP TO 10 VA	LID BATCH TYPES FOR THE TRANS CODE.	("%" IN #1 = ALL VALID)
PJ: + 15				1: G 2: 2	3:4 4:5 5: 6: 7:	8: 9: 10:
AGY GL:		STATUS CODE: A		TREAS CAT:		STATUS CODE: A
EFF START DATE: 0701	2009 EFF END DATE: LAS	T PROC DATE: 0818	2009	EFF START DATE:	07012009 EFF END DATE: L	AST PROC DATE: 07222011
Z06 RECORD SUCCESSFUI	LY RECALLED			Z06 RECORD SUCCES	SFULLY RECALLED	

TC701R will debit GL0070 and credit GL3500 –what we want for reduction of expense The comptroller objects require it to be an expense so this should work

						ncorrect	t G/L			
			GL Undist C	0060 tributed ash	GL Unrec De	0065 onciled	GL (Cas Trea	0070 hat	GL : Exper	3500 nditure
		TCode	DR	CR	DR	CR	DR	CR	DR	CR
Origir	nal Entry:									
1	Unidentified Receipt	151		150	150					
2	System Generated TC 332,									
	deposit reconciled on 13	332				150	150			
	screen									
Balar	nce before agency correction	on		150			150			0
3	Clear GL0060	700R	150					150		
4	Post to Red of Expense	701R					150			150
Balar	nce after agency correction			0	0		150			150
	THIS ONE WORK	S BEC	AUSEC	OF THE O	GL's; 11	WILL N	OT GE	NERA	TE A B	IT BU

And the winner is:

Note: a 700 series balanced t-code can be used within an agency if all other requirements fit the situation

Example 6: Correct the PCA

TC187 posted to record a revenue transfer in (COBJ 1288) The deposit reconciled and cleared the 13 screen The PCA is incorrect (causing the D23 to be incorrect) The t-code is correct

			Incorrect PCA												
			GL Unrec C	0065 onciled ash	GL (Cas Trea	0070 h at Isury	GL Re Tran	3150 cord sfer In							
		TCode	DR	CR	DR	CR	DR	CR							
Origii	nal Entry:														
1	Unreimbursed Advance	187	235					235							
2	System Generated TC 332, deposit reconciled on 13 screen	332		235	235										
Bala	nce before agency correction	on			235			235							

			Corre	ct PC	A						
	GL Unrea d De	0065 concile eposit	GL (Cas Trea	0070 h at isury	GL Re Trar	. 3150 ecord isfer In					
TCode	DR	CR	DR	CR	DR	CR					



Is there a balanced transaction set of t-codes that can make the correction and move from incorrect PCA to correct PCA but stay in GL3150?

Search transaction codes spreadsheet:

- Debit GL3150 to clear
- Credit GL0070 to move cash

Chatter Cada	 Status Lode 	Tcode	T code Title	GI Acct Dr1	Gl Acct Title5	▲ SI Acct Dr Cr Ind5	GI Acct Cr1	Gl Acct Title	 Gl Acct Dr Cr Ind 	GI Acct Dr2	
Α	4	123	Refund Operating Rev-Tfr In (Within Agy)	3150	Operating Transfers In Contro	С	0070	Cash On Deposit With Treasu	D		
Α	7	754	Reduce Revenue Transfer In	3150	Operating Transfers In Contro	С	0070	Cash On Deposit With Treasu	D		

S28A	UC:	10				STA	TE OF (OREGO	N		0	3/20/18	B 03	:45 PN	1	S28A	UC	: 10				STA	TE OF	OREGO	ON		0	3/20/1	.8 03:	46 PM
LINK T	D:			TR	ANSAC	TION:	CODE D	ECISI	ON PE	ROFILE				PROD		LINK	TO:			т	RANSA	CTION	CODE D	ECISI	ION PF	ROFILE				PROD
TRAN C GENERA	DDE: L LEI POST	423 DGER	DR-	: REFU 1: <mark>31</mark> 3:	UND O 50 CR CR)PERAT 1: 0 -3:	ING RE 070 DR DR	V-TFR -2: -4:	N IN	(WITHI) CR-2: CR-4:	N AGI)					TRAN GENEF	CODE RAL L PO	: 424 EDGER STING	TITLI DR- DR-	E: OP -1: 0 -3:	ERATI 070 C	NG REV R-1: 3 R-3:	ENUE-T	RANSI -2: -4:	F IN ((WITHI) CR-2: CR-4:	N AGI)			
TRANS	I	DOCD	יסטס	r s'	VDT	CDOC	I RDO	c	MOD	AGCY	R ID	K P	CA	COBJ	R	TRANS	3	DOCD	DUI	DT	SVDT	CDOC	I RDO	с	MOD	AGCI	R ID	X F	CA	COBJ R
EDIT	2	AOBJ	RVR	s I	PDT N	I CI	N 109	9 N W	ARR N	INVC	VNU	4 VN	AM	VADD	-	EDIT		AOBJ	RVI	RS	PDT	N CI	N 109	9 N V	WARR N	INVC	VNU	M VN	IAM	VADD
INDS:	DI	ÆTH	N APN	# R F	UND R	t GLA	N AG	LNG	RNT	SUBG	PRO	UM U	LT	G38#	R	INDS	5:	DMETH	N API	N#R	FUND	R GLA	N AG	LNC	GRNT	SUBG	PRO	ј ми	LT	G38# R
POST S	EQ: 2	2 REG	NO:	5 WW :	IND:	0 D/I	: D WA	R CAN	ICL TO	5: -	PITC:	FU	UTMY	: N		POST	SEQ:	2 RE(S NO:	5 WW	IND:	0 D/1	: D WA	R CAN	NCL TO	2:	PITC:	F	UTMY :	N
GEN- T	C :	D	т:	ACCR	TC:	т	R TC:	I	NTER	TACE I	ND: 1	e				GEN-	TC:	1	TC:	ACC	R TC:	1	R TC:	1	INTERI	TACE I	ND: 1	т		
PAY LI	2 TC		PAY	RED TO	С:	CUM	POST	IND:	Y BAI	L TC:	424 i	A/S DOG	C AM	т: –		PAY I	LIQ T	C :	PAT	RED	TC:	CUI	POST	IND:	Y BAI	TC:	423	A/S DO	C AMT	: + ···
		A/S	BT I	MATCH	GLA	DOC	A/S	BT	MATO	CH GLA	DOC							A/S	BT	MATC	H GLA	DOC	A/S	BT	MATO	CH GLA	DOC			
	DF														~		D	F:												
FILE	AP	-	20													FILE	A	P: +	20											
POSTIN	GAB	-	20													POSTI	ING A	B: +	20											
INDS:	CC	-	20													INDS	c	C: +	20											
	GP	-	20														G	P: +	20											
	PJ	-	20														P	J: +	20											
AG	I GL										STATUS	CODE :	А			2	AGI G	L:								1	STATUS	CODE :	A	
EFF S	TART	DATE	: 0710	51990	EF	'F END	DATE :			LAS	PROC	DATE :	063(02007		EFF	STAR	T DATI	S: 07:	16199	0 E	FF END	DATE:			LAS	r proc	DATE :	0630	2007
206 RE	CORD	SUCC	ESSFU	LLY RI	ECALL	ED										Z07 M	IEXT	RECORI	SUCO	CESSF	ULLI	READ								

TC423 & TC424 appear to do what we want them to do

S28B UC: 10	STATE OF OREGON	03/20/18 03:47 PM	S28B UC: 10	STATE OF (DREGON	03/20/18 03:48 PM				
LINK TO: TRA	NS CODE DESCRIPTION PROFILE	PROD	LINK TO:	TRANS CODE DESCRIP	PTION PROFILE	PROD				
TRANS CODE: 423 (MUST BE	IN 28A TRANSACTION CODE DECIS	ION PROFILE)	TRANS CODE: 424	4 (MUST BE IN 28A TRANSAC	CTION CODE DECISION	PROFILE)				
DESCRIPTION: RVRS/REFUND A	PREV RECORDED NON-BUDGETED OPE	RATING	DESCRIPTION: TSI	FR CASH INTO A FUND & RECOR	RD AS NON BUDG OPERA	TE				
TSFR-IN. TO BE	USED FOR TSFR BETWEEN FUNDS W	ITHIN	TSI	FR. TC TO BE USED FOR TFRS	BETW FUNDS WITHIN A	GY				
AN AGI OR TO C	ORR PCA/INDEX, ETC ON TSFR BET	WAGIS	OR	TO CORR PCA/INDEX, ETC ON	TFRS BETW AGIS. DO					
DON'T USE 423/	424 FOR TSFR-IN FROM AGIS. GAS	B 34	NO	I USE 423/424 TO RECORD TFH	R-IN FROM OTHER AGIS					
3150-OPERATE T	SFR-IN CTL;0070-CASH ON DEP W/	TREAS	00'	70-CASH ON DEP W/TREAS;3150	0-OPERATING TFR-IN C	TL				
I/E (I=INCLUDE, E=EXCLUDE)	ENTER GL ACCOUNT CODES SEPARAT	ED WITH "-" OR ",".	I/E (I=INCLUDE,	E=EXCLUDE) ENTER GL ACCOUN	NT CODES SEPARATED W	ITH "-" OR ",".				
I/E (I=INCLUDE, E=EXCLUDE) I 1201 - 1400 ,	ENTER COMPTROLLER OBJECTS SEPA	RATED WITH "-" OR ",".	I/E (I=INCLUDE, I <mark>1201 - 1400</mark> ,	E=EXCLUDE) ENTER COMPTROLI	LER OBJECTS SEPARATE	D WITH "-" OR ",".				
ENMED UD TO 10 VALTE DOC TO		TN #1 _ ATT VALTEN	ד 10 ה מות משועים			1 - ATT VALTO)				
1. BT 2. BT 3. A.	5. 6. 7. Q	1N # I = ADD (ADD)	1. BT 2. BT	3. 4. 5. 4	$\begin{array}{cccccccccccccccccccccccccccccccccccc$	0. 10.				
ENTER UP TO 10 VALUE BATCH	TYPES FOR THE TRANS CODE ("%	$TN #1 = \Delta T.T. V \Delta T.TD)$	ENTER UP TO 10 V	VALID BATCH TYPES FOR THE	TRANS CODE ("%" TN	#1 = ALL VALTD)				
$1 \cdot G$ $2 \cdot 2$ $3 \cdot 4$ $4 \cdot$	5 5· 6· 7· 8	9 · 10·	$1 \cdot G = 2 \cdot 2$	$3 \cdot 4 4 \cdot 5 5 \cdot 6$	6. 7. 8.	$9 \cdot 10 \cdot$				
TREAS CAT:	C C. C. , . G	TATUS CODE A	TREAS CAT:		STATU	S CODE: A				
EFF START DATE: 06201990	EFF END DATE: LAST	PROC DATE: 08222011	EFF START DATE	: 06201990 EFF END DATE:	LAST PRO	C DATE: 09072011				
Z06 RECORD SUCCESSFULLY REC	ALLED		Z07 NEXT RECORD SUCCESSFULLY READ							

Is our COBJ 1288 included on both?

YES so this BT will work

S28A UC: 10	STATE OF OREGON	03/20/18 03:52 PM	S28A UC: 10	STATE OF C	REGON 03,	/20/18 03:53 PM
LINK TO:	TRANSACTION CODE DECISION PROFILE	PROD	LINK TO:	TRANSACTION CODE DE	CISION PROFILE	PROD
TRAN CODE: 754 TITL	E: REDUCE REVENUE TRANSFER IN		TRAN CODE: 75.	TITLE: RECORD CASH RECEIVED	-SUSPENSE ACCOUNT	
GENERAL LEDGER DR	-1: 3150 CR-1: 0070 DR-2: CR-2:		GENERAL LEDGE	R DR-1: 2954 CR-1: 2904 DR-	2: CR-2:	
POSTING DR	-3: CR-3: DR-4: CR-4:		POSTIN	B DR-3: CR-3: DR-	4: CR-4:	
TRANS DOCD DU	DT SVDT CDOC I RDOC MOD N AGCI	R IDX PCA COBJ R	TRANS DOC	DUDT SVDT CDOC I RDOC	MOD N AGCI R IDX	PCA COBJ N
EDIT AOBJ RV	RS N PDT N CI N 1099 N WARR N INVC	VNUM I VNAM R VADD R	EDIT AOB	JNRVRSN PDTN CIN1099	N WARR N INVC VNUM	VNAM VADD
INDS: DMETH N AP	N# R FUND R GLA N AGL N GRNT SUBG	PROJ MULT G38# R	INDS: DMET	IN APN# N FUND R GLA N AGI	N GRNT N SUBG N PROJ	N MULT G38# N
POST SEQ: 2 REG NO:	5 WW IND: 0 D/I: D WAR CANCL TC:	PITC: FUTMI: N	POST SEQ: 3 R	G NO: 5 WW IND: 0 D/I: D WAR	CANCL TC: PITC:	FUTMY: N
GEN- TC: DT:	ACCR TC: TR TC: INTERFACE IN	D: 1 T	GEN- TC:	DT: ACCR TC: TR TC:	INTERFACE IND: 1 S	
PAY LIQ TC: PAY	RED TC: CUM POST IND: Y BAL TC: 7	55 A/S DOC AMT: -	PAI LIQ TC:	PAI RED TC: CUM POST I	ND: I BAL TC: 754 A	/S DOC AMT: +
A/S BT	MATCH GLA DOC A/S BT MATCH GLA	DOC	A/	BT MATCH GLA DOC A/S	BT MATCH GLA DOC	
DF:			DF:			
FILE AP: - 20			FILE AP:			
POSTING AB: - 20			POSTING AB:			
INDS: CC: - 20			INDS: CC:			
GP: - 20			GP:			
PJ: - 20			PJ:			
AGI GL:	s	TATUS CODE: A	AGI GL:		STATUS (CODE: A
EFF START DATE: 06	171994 EFF END DATE: LAST	PROC DATE: 06302007	EFF START DA	TE: 06171994 EFF END DATE:	LAST PROC I	DATE: 09022003
Z06 RECORD SUCCESSF	ULLY RECALLED		Z07 NEXT RECO	D SUCCESSFULLY READ		

TC754 and TC755 will not work – TC755 does not affect GL3150

65

What does the accounting look like?

					Incorre	ect PC	A				Correct PCA							
			GL Unrec Ca	0065 onciled ash	GL (Cas Trea	GL 0070 Cash at Treasury		. 3150 ecord isfer In		ι	GL0065 Unreconcile d Deposit		GL 0070 Cash at Treasury		GL Re Tran	. 3150 ecord isfer In		
		TCode	DR	CR	DR	CR	DR	CR	TCo	de	DR	CR	DR	CR	DR	CR		
Original Entry:																		
1	Unreimbursed Advance	187	235					235										
2	System Generated TC 332, deposit reconciled on 13 screen	332		235	235													
Bala	nce before agency correction	n			235			235										
2	Payaraa the ariginal anta	422				225	225											
4	Enter with correct PCA	423				230	230		42	4			235			235		
Bala	Balance after agency correction				0			0					235			235		
					SUCC	SUCCESS!!							SUCC	ESS!!				

Example 7: Correct the PCA and t-code

					Incor	rect PC	CA and	t-code	-				Correct PCA and t-code								
			GL Unrec C	GL0065 GL reconciled Ca Cash Tre		GL 0070 Cash at Treasury		GL 3100 Revenue Control		GL 3500 Expenditure Control			GL(Unreco Ca	0065 onciled ash	GL 0 Cas Trea	0070 h at sury	GL 3100 Revenue Control		GL Exper Cor	3500 nditure ntrol	
		TCode	DR	CR	DR	CR	DR	CR	DR	CR		TCode	DR	CR	DR	CR	DR	CR	DR	CR	
Original Entry:																					
1	Receipt of Revenue	190	650					650													
2	System Generated TC 332,																				
	deposit reconciles on 13	332		650	650																
	screen																				
Bala	nce before agency correct	tion			650			650													

Your agency discovers this should have been a reduction of expenditure (TC172) in a different PCA

Is there a balanced transaction set of t-codes that can clear GL3100 in incorrect PCA and move to GL3500 in correct PCA? Search transaction code spreadsheet.

	Depo	osit Correcti	on T-c	ode D	ecisio	n Pro	oce	ss:				
	(NOTE: This is a	a sample only. See	the 28A so	creen for	available t	-codes	and	requirem	ents.)			
	Before correct	ing a deposit here	are some	question	is that will	l onide	vou	or prop	er t-codes t	0 1150	_	
	Denne contect	ing a deposit, nere	are some	question	is that will	guiue	your	or prop	ci i coues i	o use.		
		Has the deposit r	econciled	on the 13	3 screen ?	2						
		Yes	N	lo								
						Revers	e entr	v evactiv	as posted R	e-enter with		
		•			-	correct	t depo	sit inform	as posted. It ation, PCA,	T-code, etc.		
	Is the deposit in	the correct D23 F	und, PCA	and gran	ıt?]	-				_	
		Yes		No		These deposit	transc	ictions mi	ıst clear 530	screen befo	re the	
		/				aeposi	l reco	ncues!				
	Is th	e T-code correct?			Is the T-c	code co	rrect	?				
		Yes No		Yes No								
								_				
		\rightarrow			/							
Use B	T t-codes such as	May use deposit re	con t-	Use B	 Et-codes su	ch	Ster	1. Use	BT t-codes st	uch as 415/4	116 or	
415/4	16 or 407/408, or	codes if there are r	io BT	as 415/	416 or 407/	408,	407	/408, or	another 400	or 700* seri	ies T-	
anothe	er 400 or 700*	tcodes to correct th	ie g/l's on	or anot	her 400 or 3	700*	cođ	es to mov	e the deposit	to the corre	ect D23	
series	T-codes to correct	the deposit. Correct	ction	series 1	C-codes to		Fun	d, if any	are available.	. May also n	leed step	
the de	posit. Deposit	must be entered in	the same a danosit	correct	the deposit	-	2.06	low				
Correc	tion must be	number.	е иерози			_	Ster	2: Use a	pair of depo	sit recon t-c	odes	
entere	ed in the same					that	have a n	et result of 0	in GL 0065			
batch	with the same						Cor	rection m	ust be entere	ed in the san	ne batch	
							ana	same dej	oosit number.			
* 700 sei	ries tcodes must be	entered with appro	priate sec	urity, UC4	18.							
** Agenc	ies will need to ana	lyze how they use a	dditional c	oding ele	ments.							
NOTE: T	his is a sample only	/. See the 28A scre	en for all a	available t	-codes.							

Goal: debit GL3100 to clear credit GL3500 to reduce revenue

Status Code	Tcode	T code Title	GI Acct Dr1	Gl Acct Title5		al Acct Ur Cr Indo Gl Acct Cr1		Gl Acct Title	Gl Acct Dr Cr Ind	GI Acct Dr2	Gl Acct Title6	3 Acct Dr Cr Ind6	GI Acct Cr2	Gl Acct Title2	Gl Acct Dr Cr Ind2	GI Acct Dr3
	292	Revenue Transfer Out To Lgip(No Warr	3100	Revenue Control - Cash		× 007	70 C	`ash On Denosit W	/ith Treasu D			*				
A	384	Warrant Cancellation/ Revenue Refund	3100	Revenue Control - Cash	C	007	70 C	ash On Deposit W	ith Treasu D	1111	Payments Outstanding C D	1	011 F	Payments Outstand	с	
Α	395	Warrant Cancellation-Rev Transfer	3100	Revenue Control - Cash	С	007	70 C	ash On Deposit W	/ith Treasu D	1111	Payments Outstanding C D	1	011 F	ayments Outstand	C	
Α	314	Allocation Of Indirect Revenues - Charg	3100	Revenue Control - Cash	С	007	70 C	ash On Deposit W	/ith Treasu D							
Α	407	Move Revenue And Cash Out Of A Fund	3100	Revenue Control - Cash	С	007	70 C	ash On Deposit W	ith Treasu D							
Α	417	Record Revenue Refund-Receipted Acc	3100	Revenue Control - Cash	С	007	70 C	ash On Deposit W	ith Treasu D							
Α	694	Rev Ref To Susp From Rect'D Acct/Btw	3100	Revenue Control - Cash	С	007	70 C	ash On Deposit W	ith Treasu D							
Α	716	Quasi-External Revenue Refund - A/R	3100	Revenue Control - Cash	С	007	70 C	ash On Deposit W	ith Treasu D							
Α	712	Quasi-External Revenue Refund- No A/	3100	Revenue Control - Cash	С	007	70 C	ash On Deposit W	ith Treasu D							
Α	734	Quasi-External Revenue Refund- No A/	3100	Revenue Control - Cash	С	007	70 C	ash On Deposit W	/ith Treasu D							
Α	752	Quasi-Ext Red Of Rev A/R Billed Dep Lia	3100	Revenue Control - Cash	С	007	70 C	ash On Deposit W	/ith Treasu D							

TC292: we do not want LGIP TC384 & 395: warrant cancels & additional GLs; agency cannot use these TC314: we do not want allocations TC407: moves revenue – this is a possibility TC417, 694, 716, 712, 734; we do not want revenue refunds TC752: we do not want deposit liability

S28A UC: 10 STATE OF OREGON 04/19/10	6 11:35 AM	S28A UC:	10		STATE OF ORE	GON	04/19/16 11:37 AM		
LINK TO: TRANSACTION CODE DECISION PROFILE	PROD 1	LINK TO:		TRANSACT	ION CODE DECI	SION PROFILE			PROD
TRAN CODE: 407 TITLE: MOVE REVENUE AND CASH OUT OF A FUND		TRAN CODE:	408 TITLE:	MOVE REVEN	NUE AND CASH	INTO A FUND			
GENERAL LEDGER DR-1: 3100 CR-1: 0070 DR-2: CR-2:		GENERAL LED	GER DR-1	: 0070 CR-1	L: 3100 DR-2:	CR-2:			
POSTING DR-3: CR-3: DR-4: CR-4:		POST	ING DR-3	3: CR-3	3: DR-4:	CR-4:			
TRANS DOCD DUDT SVDT CDOC I RDOC MOD N AGCY R IDX PO	CA COBJR	TRANS D	OCD DUDI	SVDT (CDOC I RDOC	MOD N AGCY	R IDX	PCA C	OBJ R
EDIT AOBJ RVRS PDT N CI N 1099 N WARR N INVC VNUM VNA	AM VADD	EDIT A	OBJ RVRS	S PDT N	CI N 1099 N	WARR N INVC	VNUM	VNAM V	ADD
INDS: DMETH N APN# R FUND R GLA N AGL N GRNT SUBG PROJ MUI	LT G38# N	INDS: DM	ETH N APN#	R FUND R	GLA N AGL N	GRNT SUBG	PROJ	MULT G	38# N
POST SEQ: 2 REG NO: 5 WW IND: 0 D/I: D WAR CANCL TC: PYTC: FU	UTMY: N	POST SEQ: 2	REG NO: 5	WW IND: 0	D/I: D WAR C	ANCL TC:	PYTC:	FUTMY:	N
GEN- TC: DT: ACCR TC: TR TC: INTERFACE IND: 1 T		GEN- TC:	DT:	ACCR TC:	TR TC:	INTERFACE IN	D: 1 T		
PAY LIQ TC: PAY RED TC: CUM POST IND: Y BAL TC: 408 A/S DOO	CAMT: - 1	PAY LIQ TC:	PAY R	ED TC:	CUM POST IND	: Y BAL TC: 4	07 A/S	DOC AMT:	+
A/S BT MATCH GLA DOC A/S BT MATCH GLA DOC			A/S BT M	IATCH GLA DO	DC A/S E	T MATCH GLA	DOC		
DF:		DF:							
FILE AP: - 12	1	FILE AP:	+ 12						
POSTING AB: - 12]	POSTING AB:	+ 12						
INDS: CC: - 12		INDS: CC:	+ 12						
GP: - 12		GP:	+ 12						
PJ: - 12		PJ:	+ 12						
AGY GL: STATUS CODE:	A	AGY GL:				5	TATUS CO	DE: A	
EFF START DATE: 05201994 EFF END DATE: LAST PROC DATE: Z06 RECORD SUCCESSFULLY RECALLED	02252010	EFF START Z06 RECORD	DATE: 0520 SUCCESSFUL	1994 EFF LY RECALLEI	END DATE:	LASI	PROC DA	TE: 02252	2010

TC407 reverses GL3100, but TC408 puts it right back. This helps to change the PCA, but not the GL.

This does not do it completely – back to the drawing board!

Can we find a BT that works if we reverse the t-codes?

Code	code	Title	t Dr1	itle5		1	Title		rInd	t Dr2	itle6	In d6	t Cr2	ïtle2	-	Zpu
itus (F	e po co	l Acc	r c ct]		D A	Acct		D D	Acc	cct]	2 2	Acc	cct]		5 Z
Sta		Ĕ	U	ei ∎		פ	ច		Acct	U	<u>م</u>	cct	U	<u>وا</u> ه		cct
					₹ 7	_			σ		_	e ال				Ч Г
-	-		1	T	-	Ţ		-	-	_			-		-	-
A	315	Allocation Of Indirect Revenues-Recove	0070	Cash On Deposit With Treasur D	31(00	Revenue Control - Cash		C							
Α	399	Reclass Dep LiabDoc Supp To Revenu 0	0070	Cash On Deposit With Treasur D	31	00	Revenue Control - Cash	(C							
1	356	Project Recovery - Revenue Recognitio 0	0070	Cash On Deposit With Treasur D	31	00	Revenue Control - Cash		C							
1	374	Cas Issued Warrant Cancellatn/Rev Ref 0	0070	Cash On Deposit With Treasur D	31	00	Revenue Control - Cash	(С							
Α	408	Move Revenue And Cash Into A Fund 0	0070	Cash On Deposit With Treasur D	31	00	Revenue Control - Cash	(С							
Α	410	Record Revenue/Increase Cash (Within 0	0070	Cash On Deposit With Treasur D	31	00	Revenue Control - Cash	(С							
Α	422	Move Revenue In And Cash In (Non-Do 0	0070	Cash On Deposit With Treasur D	31	00	Revenue Control - Cash	(С							
1	624	General Fund Revenue 0	0070	Cash On Deposit With Treasur D	31	00	Revenue Control - Cash	(С							
Α	725	Quasi-External Revenue - No A/R 0	070	Cash On Deposit With Treasur D	31	00	Revenue Control - Cash	(С							
Α	723	Quasi-External Revenue - No A/R 0	070	Cash On Deposit With Treasur D	31	00	Revenue Control - Cash	(С							
Α	735	Quasi-External Revenue - No A/R 0	0070	Cash On Deposit With Treasur D	31	00	Revenue Control - Cash	(C							
Α	765	Revrt G/F Prior Bi \$/Tsfr Expired \$ 0	0070	Cash On Deposit With Treasur D	31	00	Revenue Control - Cash	(C							
Α	786	Quasi-External Revenue - No (A/R) 0	070	Cash On Deposit With Treasur D	31	00	Revenue Control - Cash	(C							
Α	812	Afs Tfr Of Rev Not Accrued From Fund/ 0	0070	Cash On Deposit With Treasur D	31	00	Revenue Control - Cash	(С							
1	839	Afs Check Cancellation For Prior Ay 0	0070	Cash On Deposit With Treasur D	31	00	Revenue Control - Cash	(C	1013 Afs Cheo	ks Outstanding	gС	1111	Payments Outsta	and D	
I	867	Cross System Unbilled Revenue 0	0070	Cash On Deposit With Treasur D	31	00	Revenue Control - Cash	(С							
А	890	Scf/Oya Receipt 0	070	Cash On Deposit With Treasur D	31	00	Revenue Control - Cash	(С							
Α	996	Record Encoding Error < \$2.00 0	070	Cash On Deposit With Treasur D	31	00	Revenue Control - Cash	(с							

A lot – let's rule some out

We can rule some out:

TC315: we don't want allocations TC356, 374, 624, 839, 867: inactive; SFMS probably will not activate it TC399: we don't want deposit liability TC408: we just saw that both sides hit GL3100 TC723, 725, 735; probably not 700 series unless 400 series does not work TC765: we don't want to revert to General Fund TC812, 890: specifically used by an agency TC996; has a different specific use

Possibilities:

TC410 TC422
First possibility: TC410R

S28A UC: 10	STATE OF OREGON	04/19/16 12:00 PM	S28A UC: 10	STATE OF OR	EGON 04	4/19/16 11:47 AM
LINK TO:	TRANSACTION CODE DECISION PROFILE	PROD	LINK TO:	TRANSACTION CODE DEC	ISION PROFILE	PROD
TRAN CODE: 409 TITLE	: RECORD EXP/DECREASE CASH (WITHIN A	GENCY)	TRAN CODE: 410 TIT	TLE: RECORD REVENUE/INCREA:	SE CASH (WITHIN AG)	
GENERAL LEDGER DR-	1: 3500 CR-1: 0070 DR-2: CR-2:		GENERAL LEDGER I	DR-1: 0070 CR-1: 3100 DR-2	: CR-2:	
POSTING DR-3	3: CR-3: DR-4: CR-4:		POSTING I	DR-3: CR-3: DR-4	: CR-4:	
TRANS DOCD DUD	I SVDT CDOC I RDOC MOD N AGCY	R IDX PCA COBJ R	TRANS DOCD I	DUDT SVDT CDOC I RDOC	MOD N AGCY R IDY	K PCA COBJ R
EDIT AOBJ RVR	S PDT N CI N 1099 WARR N INVC	VNUM VNAM VADD	EDIT AOBJ H	RVRS PDT N CIN 1099 1	N WARR N INVC VNUM	M VNAM VADD
INDS: DMETH N APN	# R FUND R GLA N AGL N GRNT SUBG	PROJ MULT G38# N	INDS: DMETH N A	APN# R FUND R GLA N AGL 1	N GRNT SUBG PROJ	J MULT G38# N
POST SEQ: 2 REG NO: !	5 WW IND: 0 D/I: D WAR CANCL TC:	PYTC: FUTMY: N	POST SEQ: 2 REG NO	O: 5 WW IND: 0 D/I: D WAR (CANCL TC: PYTC:	FUTMY: N
GEN- TC: DT:	ACCR TC: TR TC: INTERFACE I	ND: 1 T	GEN- TC: DT:	ACCR TC: TR TC:	INTERFACE IND: 1 7	1
PAY LIQ TC: PAY I	RED TC: CUM POST IND: Y BAL TC:	410 A/S DOC AMT: -	PAY LIQ TC: PA	AY RED TC: CUM POST IN	D: Y BAL TC: 409 A	A/S DOC AMT: +
A/S BT 1	MATCH GLA DOC A/S BT MATCH GLA	DOC	A/S B	T MATCH GLA DOC A/S	3T MATCH GLA DOC	
DF:			DF:			
FILE AP: + 15			FILE AP: + 12	2		
POSTING AB: + 15			POSTING AB: + 12	2		
INDS: CC: + 15			INDS: CC: + 12	2		
GP: + 15			GP: + 12	2		
PJ: + 15			PJ: + 12	2		
AGI GL:		STATUS CODE: A	AGY GL:		STATUS	CODE: A
EFF START DATE: 0/10	DIADA FLE FUD DALE: TAS.	T PROC DATE: 09022003	EFF START DATE: (07161990 EFF END DATE:	LAST PROC	DATE: 09022003
200 RECORD SUCCESSION	SEI RECALLED		Z06 RECORD SUCCESS	SFULLY RECALLED		

TC410R allows the revenue to clear out in the incorrect PCA TC409R allows the reduction of expense in the correct PCA

S28B UC: 10	STATE OF OREGON	03/13/18 04:08 PM	S28B UC: 10	STATE OF OREGON	04/19/16 11:59 AM
LINK TO:	TRANS CODE DESCRIPTION PROFILE	PROD	LINK TO:	TRANS CODE DESCRIPTION PROFILE	PROD
TRANS CODE: 409	(MUST BE IN 28A TRANSACTION CODE DECISIO	N PROFILE)			
DESCRIPTION: TO REC	ORD EXPENDITURES AND CASH REDUCTION WITH	IN	TRANS CODE: 410	(MUST BE IN 28A TRANSACTION CODE DEC	CISION PROFILE)
AN AGE	NCY. THIS TC MUST BE USED WITH TC 410 A	S A	DESCRIPTION: TO REC	CORD REVENUE AND CASH INCREASE. THIS	TC TO BE
BALANC	ED ENTRY. USE WHEN NETTING OR RECLASSING		USED W	WITHIN AN AGENCY, NOT BETWEEN AGENCIA	ES. THIS
REVENU	ES/EXPENDITURES.		TC MUS	ST BE USED WITH TC409 AS A BAL ENTRY	. USE
3500-E	XPENDITURE CTL-CASH;0070-CASH ON DEP W/T	REAS	WHEN N	NETTING OR RECLASSING REVENUE/EXPEND	ITURES.
I/E (I=INCLUDE, E=E	XCLUDE) ENTER GL ACCOUNT CODES SEPARATED	WITH "-" OR ",".	0070-C	CASH ON DEP W/TREAS;3100-REVENUE CTL-	-CASH
			I/E (I=INCLUDE, E=E	EXCLUDE) ENTER GL ACCOUNT CODES SEPAI	RATED WITH "-" OR ",".
I/E (I=INCLUDE, E=E	XCLUDE) ENTER COMPTROLLER OBJECTS SEPARA	TED WITH "-" OR ",".	I/E (I=INCLUDE, E=E	EXCLUDE) ENTER COMPTROLLER OBJECTS SI	EPARATED WITH "-" OR ",".
I 3111 - 5999 , 620	1 - 7415 , 7510 , 7511 ,		I 0111 - 1200 , 140	04 - 1405 , 1408 , 1501 - 1750 , 2000	0 - 2600 ,
ENTER UP TO 10 VALI	D DOC TYPES FOR THE TRANS CODE. ("%" IN	<pre>#1 = ALL VALID)</pre>	ENTER UP TO 10 VALI	ID DOC TYPES FOR THE TRANS CODE. ("	<pre>%" IN #1 = ALL VALID)</pre>
1: BT 2: BI 3:	BX 4: 5: 6: 7: 8:	9: 10:	1: BT 2: BI 3:	BX 4: 5: 6: 7:	8: 9: 10:
ENTER UP TO 10 VALI	D BATCH TYPES FOR THE TRANS CODE. ("%"	IN #1 = ALL VALID)	ENTER UP TO 10 VALI	ID BATCH TYPES FOR THE TRANS CODE.	("%" IN #1 = ALL VALID)
1: G 2: 2 3:	4 4 : 5 5 : 6 : 7 : 8 :	9: 10:	1: G 2: 2 3:	4 4:5 5: 6: 7:	8: 9: 10:
TREAS CAT:	STA	TUS CODE: A	TREAS CAT:		STATUS CODE: A
EFF START DATE: 06	201990 EFF END DATE: LAST F	ROC DATE: 07192011	EFF START DATE: 06	5201990 EFF END DATE: L2	AST PROC DATE: 09122013
Z06 RECORD SUCCESSF	ULLY RECALLED		ZU6 RECORD SUCCESSF	ULLY RECALLED	

Verify that the original COBJ on TC190 is also available for TC410, and that the COBJ desired for reduction of expense is available on TC409

28B screens look OK

Second possibility: TC422R

S28A UC: 10	STATE OF OREGON	04/19/16 02:34 PM	S28A UC: 10	STATE OF OREGON	04/19/16 02:36 PM
LINK TO:	TRANSACTION CODE DECISION PROFILE	PROD	LINK TO:	TRANSACTION CODE DECISION PRO	OFILE PROD
TRAN CODE: 422 TITLE:	MOVE REVENUE IN AND CASH IN (NON-DOC	2)	TRAN CODE: 421 TITLE	: MOVE DEP LIAB OUT AND CASH OUT	T (NON-DOC)
GENERAL LEDGER DR-1	: 0070 CR-1: 3100 DR-2: CR-2:		GENERAL LEDGER DR-	1: 1551 CR-1: 0070 DR-2: CI	R-2:
POSTING DR-3	3: CR-3: DR-4: CR-4:		POSTING DR-	3: CR-3: DR-4: CI	R-4:
TRANS DOCD DUDT	SVDT CDOC I RDOC MOD N AGCY F	R IDX PCA COBJ R	TRANS DOCD DUD	T SVDT CDOC I RDOC MOD N	AGCY R IDX PCA COBJ N
EDIT AOBJ RVRS	PDT N CI N 1099 N WARR N INVC	VNUM VNAM VADD	EDIT AOBJ N RVR	S PDT N CIN1099 NWARR N	INVC VNUM VNAM VADD
INDS: DMETH N APN#	R FUND R GLA N AGL N GRNT SUBG	PROJ MULT G38# N	INDS: DMETH N APN	# FUND R GLA N AGL GRNT	SUBG PROJ MULT G38# N
POST SEQ: 2 REG NO: 5	WW IND: 0 D/I: D WAR CANCL TC:	PYTC: FUTMY: N	POST SEQ: 2 REG NO:	5 WW IND: 0 D/I: D WAR CANCL TC	: PYTC: FUTMY: N
GEN- TC: DT:	ACCR TC: TR TC: INTERFACE INI): 1 T	GEN- TC: DT:	ACCR TC: TR TC: INTERF	ACE IND: 1 T
PAY LIQ TC: PAY R	ED TC: CUM POST IND: Y BAL TC: 42	A/S DOC AMT: +	PAY LIQ TC: PAY	RED TC: CUM POST IND: Y BAL	TC: 422 A/S DOC AMT: -
A/S BT M	IATCH GLA DOC A/S BT MATCH GLA I	OOC	A/S BT	MATCH GLA DOC A/S BT MATCI	H GLA DOC
DF:			DF:		
FILE AP: + 12			FILE AP:		
POSTING AB: + 12			POSTING AB:		
INDS: CC: + 12			INDS: CC: - 22		
GP: + 12			GP:		
PJ: + 12			PJ:		
AGY GL:	SI	ATUS CODE: A	AGY GL:	1	STATUS CODE: A
EFF START DATE: 0520	1994 EFF END DATE: LAST	PROC DATE: 06102010	EFF START DATE: 062	91994 EFF END DATE:	LAST PROC DATE: 02252010
Z06 RECORD SUCCESSFUL	LY RECALLED)S	SI Z06 RECORD SUCCESSFU	LLY RECALLED	

What does the accounting look like?

The winner is: TC409R/410R

					Inco	rrect PC	CA and	t-code						Corre	ct PC/	A and t	-code		
			GL Unred C	.0065 conciled ash	GL Ca Tre	0070 sh at asury	GL Rev Co	3100 /enue ntrol	GL Expe Co	3500 nditure ntrol		GL(Unreco Ca	0065 onciled Ish	GL (Cas Trea	0070 h at sury	GL : Reve Cor	3100 enue htrol	GL Exper Co	3500 nditure ntrol
		TCode	DR	CR	DR	CR	DR	CR	DR	CR	TCode	DR	CR	DR	CR	DR	CR	DR	CR
Origi	nal Entry:																		
1	Receipt of Revenue	190	650					650											
2	System Generated TC 332,																		
	deposit reconciles on 13	332		650	650														
	screen																		
		-																	
Bala	nce before agency correc	tion			650			650											
3	Clear GL3100	410R				650	650												
4	Post Reduction Exp										409R			650					650
Bala	nce after agency correctio	on	0		0			0	0					650					650
						SUCCE	SS!!									SUCC	ESS!!		

RECAP – DEPOSIT TOOL BOX:

General Ledger accounts: OAM 60.10.00 & D31 screen

Comptroller Object: OAM 60.30.00 or 60.20.00

28A & 28B Screens in RSTARS & OBIEE query

Transaction Codes spreadsheet on SFMS website

DAFQA010 RSTARS report

Various questions about the original deposit if a reclassification is needed

Cheat Sheets:

Deposit T-code Matrix Table Deposit Correction T-code Decision Process How a Hanging Balance is Created



Accounts Receivable

Toolbox 1



General Ledger accounts: OAM 60.10.00 RSTARS D31 screen

Comptroller Object: OAM 60.30.00 OAM 60.20.00

28A & 28B Screens: RSTARS OBIEE Query

T-codes.xlsx on SFMS website

DAFQA010 in RSTARS 91 screen

Transaction Codes: Definitions Related to Accounts Receivable Transactions

Definitions

- Tracked: Allows tracking of amount, adjustment, payment and balance Posts to the document financial table (64 screen)
- Unbilled: Transactions are not tracked in the document financial table There is no Ref Doc to use in subsequent transactions
- Billed: Transactions are tracked in the document financial table The Cur Doc on set-up is Ref Doc in subsequent entries
- Invoice: The system generates invoices (515 Invoice Entry screen)

Transaction Code: Decision Process and Table

Accounts Receivable Billed Receivables – post to 64 screen Unbilled Receivables – do not post to 64 screen

Sample of 64 screen: Document Record Inquiry

S064 UC: 01 STATE OF OREGON 03/30/18 03:15 PM LINK TO: DOCUMENT RECORD INQUIRY ACPT AGY: 101 DOC NO/SFX/CLASS: AR806220 001 001 CREATE DATE: 010818 CLOSE DATE: INQ TYPE: MC (MA, YA, MY, YY, MC, YC) INQ YEAR: 18 INQ MONTH: 10 DOC BALANCE: 637.00 BT TITLE AMOUNT BT TITLE AMOUNT 01 ORIG AMOUNT 637.00 F1-HELP F5-NEXT F9-INTERRUPT ENTER-INQUIRE CLEAR-EXIT							
LINK TO: DOCUMENT RECORD INQUIRY ACPT AGY: 101 DOC NO/SFX/CLASS: AR806220 001 001 CREATE DATE: 010818 CLOSE DATE: INQ TYPE: MC (MA, YA, MY, YY, MC, YC) INQ YEAR: 18 INQ MONTH: 10 DOC BALANCE: 637.00 BT TITLE AMOUNT BT TITLE AMOUNT 01 ORIG AMOUNT 637.00 F1-HELP F5-NEXT F9-INTERRUPT ENTER-INQUIRE CLEAR-EXIT	S064 UC: 0	01	STATE OF OREG	NC	03/30/18 0	3:15 PM	
AGY: 101 DOC NO/SFX/CLASS: AR806220 001 001 CREATE DATE: 010818 CLOSE DATE: INQ TYPE: MC (MA, YA, MY, YY, MC, YC) INQ YEAR: 18 INQ MONTH: 10 DOC BALANCE: 637.00 BT TITLE AMOUNT BT TITLE AMOUNT 01 ORIG AMOUNT 637.00 F1-HELP F5-NEXT F9-INTERRUPT ENTER-INQUIRE CLEAR-EXIT	LINK TO:	DO	CUMENT RECORE	INQUIRY		ACPT	
AGY: 101 DOC NO/SFX/CLASS: AR806220 001 001 CREATE DATE: 010818 CLOSE DATE: INQ TYPE: MC (MA, YA, MY, YY, MC, YC) INQ YEAR: 18 INQ MONTH: 10 DOC BALANCE: 637.00 BT TITLE AMOUNT BT TITLE AMOUNT 01 ORIG AMOUNT 637.00 F1-HELP F5-NEXT F9-INTERRUPT ENTER-INQUIRE CLEAR-EXIT							
CREATE DATE: 010818 CLOSE DATE: INQ TYPE: MC (MA, YA, MY, YY, MC, YC) INQ YEAR: 18 INQ MONTH: 10 DOC BALANCE: 637.00 BT TITLE AMOUNT BT TITLE AMOUNT 01 ORIG AMOUNT 637.00 F1-HELP F5-NEXT F9-INTERRUPT ENTER-INQUIRE CLEAR-EXIT	AGY: 1	01 DOC NO	/SFX/CLASS: AR8	06220 002	L 001		
CREATE DATE: 010818 CLOSE DATE: INQ TYPE: MC (MA, YA, MY, YY, MC, YC) INQ YEAR: 18 INQ MONTH: 10 DOC BALANCE: 637.00 BT TITLE AMOUNT BT TITLE AMOUNT 01 ORIG AMOUNT 637.00 F1-HELP F5-NEXT F9-INTERRUPT ENTER-INQUIRE CLEAR-EXIT							
INQ TYPE: MC (MA, YA, MY, YY, MC, YC) INQ YEAR: 18 INQ MONTH: 10 DOC BALANCE: 637.00 BT TITLE AMOUNT BT TITLE AMOUNT 01 ORIG AMOUNT 637.00 F1-HELP F5-NEXT F9-INTERRUPT ENTER-INQUIRE CLEAR-EXIT	CREATE DA	TE: 010818	CLOSE DATE:				
INQ YEAR: 18 INQ MONTH: 10 DOC BALANCE: 637.00 BT TITLE AMOUNT BT TITLE AMOUNT 01 ORIG AMOUNT 637.00 F1-HELP F5-NEXT F9-INTERRUPT ENTER-INQUIRE CLEAR-EXIT	INQ TYPE	: MC (MA	, YA, MY, YY, MC,	YC)			
BT TITLE AMOUNT BT TITLE AMOUNT 01 ORIG AMOUNT 637.00 F1-HELP F5-NEXT F9-INTERRUPT ENTER-INQUIRE CLEAR-EXIT	INQ YEAR	:: 18 I	NQ MONTH: 10	DOC BA	LANCE:	637.00	
BT TITLE AMOUNT BT TITLE AMOUNT 01 ORIG AMOUNT 637.00 F1-HELP F5-NEXT F9-INTERRUPT ENTER-INQUIRE CLEAR-EXIT							
01 ORIG AMOUNT 637.00 F1-HELP F5-NEXT F9-INTERRUPT ENTER-INQUIRE CLEAR-EXIT	BT TITLE	E A	MOUNT BT T	ITLE	AMOUI	NT	
F1-HELP F5-NEXT F9-INTERRUPT ENTER-INQUIRE CLEAR-EXIT	01 ORIG AN	MOUNT	637.00				
F1-HELP F5-NEXT F9-INTERRUPT ENTER-INQUIRE CLEAR-EXIT							
F1-HELP F5-NEXT F9-INTERRUPT ENTER-INQUIRE CLEAR-EXIT							
	F1-HELP	F5-NEXT	F9-INTERRUPT	ENTER	-INQUIRE	CLEAR-EXIT	

Types of Account Receivable Transactions

Billed – Doc Supported Unbilled – Not Doc supported Revenue Reduction of Expenditure Federal Local Current Non-current

And more

Transaction Codes: Receivables Not Tracked on the Document Financial Table



Let's look at untracked receivables

RECEIVABLE MATRIX TABLE

Untracked Receivables

These are not Document Supported Transactions.

Do not post to Document Financial Table (DF Table) / 64 screen. Establish receivable with T-codes: 105, 104, 117, 112, or 108.

		Establish Receiv	able	Collection
	Un-Tracked A/R		Adjusting	Deposit
Description	GL account	T-codes	T-codes	T-codes
1 To credit Accrued Revenue				
-Federal	dr - GL 0542	105	105 R	175
-Others	dr - GL 0503	104	104 R	177
- Interest Receivable:				
-Other	dr - GL 0575	117	117 R	146
-Designated Investment	dr. GL 0576	112	112 R	148
		112		140
2 To credit Transfer In	dr- GL 0503	108	108 R	166

Example 1: Receivable for unbilled Federal Revenue

What GL account should I use? OAM 60.10.00 General Ledger Chart of Accounts

		otato agono, or tana.	Find	\sim
0542	Accounts Receivable Federal – Unbilled	Amounts due to the reporting government. These amounts i shared taxes, loans, charges i	federal	~ •
		reimbursement of expenditure not posted to the Document F	Previous Next	
0543	Accounts Receivable Federal – Billed	Amounts due to the reporting government. These amounts i taxes, loans, charges for servi	▶ Replace with	
		reimbursement of expenditures at the time the service or suppli	. The accrual should be made ies spent by the agency are	

Example 1: Receivable for unbilled Federal Revenue Continued 1

Search the t-code.xls from SMFS website for desired General Ledger (GL) codes



TC105 was the only t-code that fits our GL needs

Example 1: Receivable for unbilled Federal Revenue Continued 2

What do the 28a & b screens look like?

S28A UC: 10 STATE OF OREGON (J4/09/18 12:30 PM	S26B UC: 10 STATE OF OREGON 04/09/16 12:33 PM
LINK TO: TRANSACTION CODE DECISION PROFILE	PROD	LINK TO: TRANS CODE DESCRIPTION PROFILE PROD
		TRANS CODE: 105 (MUST BE IN 28A TRANSACTION CODE DECISION PROFILE)
TRAN CODE: 105 TITLE: EST/ADJUST INTERGOV REC(FEDERAL)UNBILLE	0	DESCRIPTION: ESTABLISH/ADJUST AN A/R FEDERAL - UNBILLED AND
GENERAL LEDGER DR-1: 0542 CR-1: 3101 DR-2: CR-2:	-	ACCRUE REVENUE. USE TC 115 OR 116 TO ADJUST
POSTING DR-3: CR-3: DR-4: CR-4:		RECEIVABLE ESTABLISHED IN A PRIOR CLOSED YEAR. USE
TRANS DOCD DUDT SVDT CDOC T RDOC MOD N AGCY R TH	DX PCA COBJ R	TC 175 TO RECORD COLLECTION.
EDTT AOBJ RVRS PDT N CT N 1099 N WARR N INVC VNU	IM VNAM VADD	0542-A/R-FED-UNBILLED; 3101-REVENUE CNTL-ACCRUED
INDS: DMETH N APN# R FUND R GLA N AGL GRNT SUBG PRO	DJ MULT G38# N	I/E (I=INCLUDE, E=EXCLUDE) ENTER GL ACCOUNT CODES SEPARATED WITH "-" OR ",".
POST SEO: 2 REG NO: 3 WW IND: 0 D/I: WAR CANCL TC: PYTC	FUTMY: N	
GEN- TC: DT: ACCR TC: TR TC: INTERFACE IND:		
PAY LIO TC: PAY RED TC: CUM POST IND: Y BAL TC:	A/S DOC AMT: +	
~ A/S BT MATCH GLA DOC A/S BT MATCH GLA DOC	· _	I/E (I=INCLUDE, E=EXCLUDE) ENTER COMPTROLLER OBJECTS SEPARATED WITH "-" OR ",".
DF:		1 0300 - 0360 ,
FILE AP: + 14		
POSTING AB: + 14		ENTER UP TO 10 VALID DOC TYPES FOR THE TRANS CODE. ("%" IN #1 = ALL VALID)
INDS: CC:		1: AR 2: AC 3: AT 4: 5: 6: 7: 8: 9: 10:
CD, 1 14		ENTED UD TO 10 VALTO DATCH TYDES FOD THE TRANS CODE ("%" IN #1 - ALL VALTO)
		ENTER OF TO TO VALUE DATCH THESE FOR THE TRANS CODE. (% IN #1 - ALL VALUE)
$P_{0}: + 14$		$1: \underline{2} 2: \underline{3}: \underline{4}: \underline{5}: \underline{6}: \underline{7}: \underline{8}: \underline{9}: \underline{10}: \underline$
AGY GL: <u>1</u> STATUS	S CODE: A	TREAS CAT: STATUS CODE: A
EFF START DATE: 08281990 EFF END DATE: LAST PROD	C DATE: 09022003	EFF START DATE: 08281990 EFF END DATE: LAST PROC DATE: 07152011
Z06 RECORD SUCCESSFULLY RECALLED		Z06 RECORD SUCCESSFULLY RECALLED
		
F1-HELP F3-DEL F5-NEXT F6-28B F9-INT F10-SAVE F11-SAVE/CLEAR H	ENT-INO CLEAR-EXIT	F1-HELP E3-DEL E5-NEXT E6-28A E9-INT E10-SAVE E11-SAVE/CLEAR ENT-INO CLEAR-EXIT
	~	TT MEET TO DED TO MEET TO BOM TO THE DAMA FIT DAMA, DATA MAY OBDAM, DATA

Example 1: Receivable for unbilled Federal Revenue Continued 3

And what does the accounting look like for this receivable

			Enter F GLO Accts F Unb	ederal Re 542 Rec Fed illed	ceivable - GL GL Revenue Acc		
		TCode	DR	CR	DR	CR	
Original En	itry:						
1	Set up Fed A/R - unbille	105	250			250	COBJ: 0300
Balance			250		250		

Example 2 : Adjust Federal unbilled receivable

Search the t-code.xls from the SFMS website for desired General Ledger (GL) codes

Status Code	Tcode	GI Acct Dr1	Gl Acct Title5	Gl Acct Dr Cr Ind5	GI Acct Cr1	Gl Acct Title	Gl Acct Dr Cr Ind	GI Acct Dr2	Gl Acct Title6	Gl Acct Dr Cr Ind6	GI Acct Cr2	Gl Acct Title2	3 Acct Dr Cr Ind
	105	05/12	Accounts Pacoivable - Enderal		2101	Povonuo Control Accrued		Ľ			Ľ		Ľ
A	105	0042	Accounts Receivable - Federal	0	3101	All 5 III III ALL							
Α	12/	3101	Revenue Control - Accrued	C	0502	Allow For Uncollectible Acct-	C						
Α	126	3101	Revenue Control - Accrued	С	0411	Allow For Uncollectible Taxes	С						
А	118	3101	Revenue Control - Accrued	С									
А	180	3101	Revenue Control - Accrued	С	0543	Accounts Receivable - Federa	D						
Α	196	3101	Revenue Control - Accrued	С	0501	Accounts Receivable -Other -	D						
A	214	3101	Revenue Control - Accrued	С				2951	System Clearing General	С	2951	System Clearing Gei	С
А	220	3101	Revenue Control - Accrued	С	1211	Vouchers Payable	С						
А	295	3101	Revenue Control - Accrued	С	1211	Vouchers Payable	С						
I	687	3101	Revenue Control - Accrued	С									
I	958	3101	Revenue Control - Accrued	С	1211	Vouchers Payable	С						

You need to adjust both GL0542 and GL3101. TC105 was the only t-code that hits both of these GL's

Example 2: Adjust Federal unbilled receivable Continued

And what does the accounting look like when we adjust this receivable

			Enter F	Enter Federal Receivable - unbilled					
			GLO	542	GL	3101			
			Accts Rec Fed Unbilled		Revenue Acc				
		TCode	DR	CR	DR	CR			
Original E	ntry:								
1	Set up Fed A/R - unbille	105	250			250	COBJ: 0300		
2	Adj A/R decrease	105R		50	50		COBJ: 0300		
Balance			200		200				

Example 3: Receive payment on Federal unbilled receivable

Search the t-code.xls from SFMS website for desired General Ledger (GL) codes



You need to Debit unreconciled deposit (GL0065) and credit GL0542. TC175 was the only t-code that hits both of these GL's

Example 3: Receive payment on Federal unbilled receivable Continued 1

What do the 28a & b screens look like?

S28A UC: 10	STATE OF OREGON	04/09/18 01:43 PM	S28B UC: 10	STATE OF OREGON	04/09/18 01:45 PM
LINK TO:	TRANSACTION CODE DECISION PROFILE	PROD	LINK TO:	TRANS CODE DESCRIPTION PROFILE	PROD
		1102	TRANS CODE: 175	(MUST BE IN 28A TRANSACTION CODE DECIS	ION PROFILE)
TRAN CODE: 175 TITLE:	COLLECT INTERGOV REC (FEDERAL) UNBI	LLED	DESCRIPTION: RECOR	RD DEPOSIT OF A/R FED UNBILLED ESTAB W/T	C105.
GENERAL LEDGER DR-1	: 0065 CR-1: 0542 DR-2: 3101 CR-2: 3	100	A/R B	REDUCED & ACCRUED REVENUE RECLASS TO CAS	H REV.
POSTING DR-3	3: CR-3: DR-4: CR-4:		TC332	2 GEN WHEN DEP IS RECON W/TREAS.	
TRANS DOCD DUD	SVDT CDOC T RDOC MOD N AGCY	R TDX PCA COBJ R	0065-	-UNRECON DEPOSIT;0542-A/R FEDERAL-UNBILL	ED
EDIT AOBJ RVRS	S PDT N CI N 1099 N WARR INVC	I VNUM VNAM VADD	3101-	-REVENUE CTL-ACCRUED; 3100-REVENUE CTL-CA	SH
INDS: DMETH N APN	R FUND R GLA N AGL GRNT SUBG	PROJ MULT G38# N	I/E (I=INCLUDE, E=	EXCLUDE) ENTER GL ACCOUNT CODES SEPARAT	ED WITH "-" OR ",".
POST SEO: 2 REG NO: 3	WW IND: 0 D/I: WAR CANCL TC:	PYTC: FUTMY: N			
GEN-TC: DT:	ACCR TC: TR TC: INTERFACE IN	D:			
PAY LIO TC: PAY F	RED TC: CUM POST IND: Y BAL TC:	A/S DOC AMT: +			
A/S BT N	MATCH GLA DOC A/S BT MATCH GLA I	DOC	I/E (I=INCLUDE, E=	=EXCLUDE) ENTER COMPTROLLER OBJECTS SEPA	RATED WITH "-" OR ",".
DF:			<u>I 0300 - 0360</u> ,		
FILE AP: $+$ 12		_			
POSTING AB: + 12	14 -		ENTER UP TO 10 VAI	LID DOC TYPES FOR THE TRANS CODE. ("%"	IN #1 = ALL VALID)
INDS: CC: + 12	+ 34		1: <u>CR</u> 2: <u>CI</u> 3	3: <u>ST</u> 4: <u>AW</u> 5: 6: 7: 8	: _ 9: _ 10: _
GP: + 12	- 14 -		ENTER UP TO 10 VAI	LID BATCH TYPES FOR THE TRANS CODE. ("%	" IN #1 = ALL VALID)
PJ: + 12	- 14		1:2 2:4 3	3: 4: 5: 6: 7: 8	: 9: 10:
AGY GL:	2 St	TATUS CODE: A	TREAS CAT:	S	TATUS CODE: A
EFF START DATE: 0601	1990 EFF END DATE: LAST	PROC DATE: 09022003	EFF START DATE: (D8281990 EFF END DATE: LAST	PROC DATE: 09092011
Z06 RECORD SUCCESSFUI	LY RECALLED		Z06 RECORD SUCCESS	SFULLY RECALLED	
F1-HELP F3-DEL F5-NEX	KT F6-28B F9-INT F10-SAVE F11-SAVE/CLI	EAR ENT-INQ CLEAR-EXIT	F1-HELP F3-DEL F5-	-NEXT F6-28A F9-INT F10-SAVE F11-SAVE/CL	EAR ENT-INQ CLEAR-EXIT

Example 3: Receive payment on Federal unbilled receivable Continued 2

And what does the accounting look like once the receipt of payment has been recorded and the deposit reconciled?

			Enter F	Enter Federal Receivable - unbilierder Federal Receivable - u Enter Federal Receivable - unbilled									
							GL0	542	GL (3101	GL	3100	
			GL	0065	GL	0070	Accts R	ec Fed	Revenue	Control-	Revenue	Control-	
			Unrecon	Unreconciled Dept		Cash		Unbilled		Accrued		Cash	
		TCode	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR	
Original En	try:												
1	Set up Fed A/R - unbille	105					250			250			COBJ: 0300
2	Adj A/R decrease	105R						50	50				COBJ: 0300
3	Record Receipt of pmt	175	200					200	200			200	
4	Deposit Reconciliation	332		200	200								
Balance			0	0	200		0	0	0			200	

Transaction Codes: Receivables Tracked on the Document Financial Table



Let's look at tracked or document supported receivables

Transaction Codes: Receivables Tracked on the Document Financial Table 1

Receivable T-code Decision Process

(NOTE: This is a sample only. See the 28A screen for all available t-codes.)



RECEIVABLE MATRIX TABLE 2

Billed Receivables

- These are Document Supported Transactions.

- Post to Document Financial Table (DF Table) / 64 screen, allows tracking of adjustments, payments, and current balances.

с		Establi	sh Receivable		Coll	ection Entry	
	Tracked A/R	Invoice	No- Invoice	Adjusting	Dep	osit	Transfer
Description	GL account	T-codes	T-codes	T-codes	T-codes	Adjusting	T-codes
1 To credit Accrued Revenue -Federal -Local -Others	dr - GL 0543 dr- GL 0547 dr - GL 0501	101 102 103	197 198 199	110 111 107	178 179 176	450/451 464/465	- - 730/ <u>731,</u> 718 <u>/719,</u> 716 <u>/717</u> 783 <u>/784</u>
- Interest Receivable	dr - GL 0574		121	122	147		-
2 Negative Receivable - debits Act - Federal	2 Negative Receivable - debits Accrued Revenue - Federal cr- GL 0543		180	110	178R	451/450 465/464	-
- Others	cr- GL 0501		196	107	176R		730R / <u>731R</u>
3 To credit Transfer In	dr- GL 0501	109	174	171	173		706 / <u>707</u> 708 / <u>709</u> 710 / <u>711</u>
4 To credit Expenditures or for Reduction of Expense	dr- GL 0501		135	136	137		704 / <u>705</u>
5 To credit Deposit Liability	dr- GL 0501		120	123	160		760 / <u>761</u>

What GL account should I use? OAM 60.10.00 General Ledger Chart of Accounts

0501 Accounts Receivable Other – Billed		Amounts due to the reporting	Find				
	sales of goods or services, an Financial table in R*STARS. II		accounts receivable other	-			
		falling in another receivable cl amounts due from other funds resulting from transfer of mon	Previous Next				
0502	Allowance for Uncollectible Accounts – Current	That portion of current accour to be uncollectible.	▶ Replace with				
0503	Accounts Receivable Other – Unbilled	Amounts due to the reporting entity, primarily resulting from sales of goods or services, and that are not posted to the Document Financial table in R*STARS. Includes all receivables not falling in another receivable classification. Does not include amounts due from other funds or other state agencies resulting from transfer of moneys.					

Search the t-code.xls from SFMS website for desired General Ledger (GL) codes



Looks like there are several T-codes that might be used. Lets decide which one will be best.

What do the 28a & b screens look like?

S28A UC: 10	STATE OF OREGON	04/10/18 03:52 PM	9298 UC 10 STATE OF OPECON 04/10/19 03-57 P
LINK TO:	FRANSACTION CODE DECISION PROFILE	PROD	LINK TO: TRANS CODE DESCRIPTION PROFILE PRO
TRAN CODE: 193 TITLE: E GENERAL LEDGER DR-1: POSTING DR-3: TRANS DOCD DUDT EDIT AOBJ RVRS INDS: DMETH N APN# R POST SEQ: 2 REG NO: 3 W GEN- TC: DT: ACD PAY LIQ TC: PAY RED A/S BT MAT	ST REC (OTH) BILLED-GRANT/PROJ/CM. 0501 CR-1: 3101 DR-2: CR-2: SVDT CR-3: DR-4: CR-2: SVDT CLOC I RDOC MOD N AGCY PDT N CI N 1099 N WARR N INVC FUND R GLA N AGL GRNT SUBG N IND: 0 D/I: WAR CANCL TC: CR TC: TR TC: INTERFACE II TC: CUM POST IND: Y BAL TC: CH GLA DOC	A R IDX PCA COBJ R VNUM VNAM VADD PROJ MULT G38# N PYTC: FUTMY: N ID: A/S DOC AMT: +	TRANS CODE: 193 (MUST BE IN 28A TRANSACTION FROFILE) TRANS CODE: 193 (MUST BE IN 28A TRANSACTION CODE DECISION PROFILE) DESCRIPTION: TO ESTABLISH A/R-OTHER (BILLED) AND ACCRUE REVENUE. USED FOR GRANT/PROJ/CMIA-SYSTEM GENERATED TRANSACTIONS. 0501-A/R-OTHER-BILLED; 3101-REVENUE CONTROL-ACCRUED I/E (I=INCLUDE, E=EXCLUDE) ENTER GL ACCOUNT CODES SEPARATED WITH "-" OR ",".
DF: + 01 FILE AP: + 14 POSTING AB: + 14 INDS: CC: GP: + 14 PJ: + 14 AGY GL: EFF START DATE: 060119 Z06 RECORD SUCCESSFULLY F1-HELP F3-DEL F5-NEXT	1 1 + 28 + 28 + 28 - -	TATUS CODE: A PROC DATE: 09022003	I 0111 - 0299 , 0401 - 1200 , 1404 - 1405 , 1501 - 1750 , 2000 - 2600 ,

Search the t-code.xls from SFMS website for desired General Ledger (GL) codes



Looks like there are several T-codes that might be used. Lets decide which one will be best.

What do the 28a & b screens look like for t-code 196? This t-code posts the opposite of what we want, and it does not allow a reverse to be used.

S28A UC: 10 STATE OF OREGON 04/10/18 04:06 PM	S28B UC: 10 STATE OF OREGON 04/10/18 04:09 PM
LINK TO: TRANSACTION CODE DECISION PROFILE PROD	LINK TO: TRANS CODE DESCRIPTION PROFILE PROD
	TRANS CODE: 196 (MUST BE IN 28A TRANSACTION CODE DECISION PROFILE)
TRAN CODE: 196 TITLE: EST NEGATIVE A/R OTHER BILLED-NO INVOICE	DESCRIPTION: ESTABLISH NEG A/R-OTHER BILLED SUPPORTED IN DE
GENERAL LEDGER DR-1: 3101 CR-1: 0501 DR-2: CR-2:	TABLE, USE TC107 TO ADJ BEC IN YE ESTAB: TC113 &
POSTING DR-3: CR-3: DR-4: CR-4:	114 TO ADJ BEC ESTAB IN PRIOR YR: TC730R/731B TO
TRANS DOCD DUDT R SVDT CDOC I RDOC MOD N AGCY R IDX PCA COBJ R	BEIMBURSE INVOICED AGY. INVOICE NOT BEOUTBED.
EDIT AOBJ RVRS N PDT N CI N 1099 N WARR N INVC VNUM I VNAM R VADD R	3101-REVENUE CTL-ACCRUED:0501-A/R-OTHER-BILLED
INDS: DMETH N APN# R FUND R GLA N AGL GRNT SUBG PROJ MULT G38# N	I/E (I=INCLUDE, E=EXCLUDE) ENTER GL ACCOUNT CODES SEPARATED WITH "-" OR ".".
POST SEQ: 2 REG NO: 3 WW IND: 0 D/I: WAR CANCL TC: PYTC: FUTMY: N	
GEN- TC: DT: ACCR TC: TR TC: INTERFACE IND:	
PAY LIQ TC: PAY RED TC: CUM POST IND: Y BAL TC: A/S DOC AMT: +	
A/S BT MATCH GLA DOC A/S BT MATCH GLA DOC	I/E (I=INCLUDE, E=EXCLUDE) ENTER COMPTROLLER OBJECTS SEPARATED WITH "-" OR ",".
DF: - 01 N 2 1	I 0111 - 0299 , 0401 - 1200 , 1404 - 1405 , 1501 - 1750 , 2000 - 2600 ,
FILE AP: - 14	
POSTING AB: - 14	ENTER UP TO 10 VALID DOC TYPES FOR THE TRANS CODE. ("%" IN #1 = ALL VALID)
INDS: CC:	1: AR 2: AC 3: AI 4: AF 5: AM 6: 7: 8: 9: 10:
GP: - 14 - 28	ENTER UP TO 10 VALID BATCH TYPES FOR THE TRANS CODE. ("%" IN #1 = ALL VALID)
PJ: - 14 - 28	1: 2 2: 3: 4: 5: 6: 7: 8: 9: 10:
AGY GL: 2 STATUS CODE: A	TREAS CAT:
EFF START DATE: 08281990 EFF END DATE: LAST PROC DATE: 09022003	EFF START DATE: 08281990 EFF END DATE: LAST PROC DATE: 09072011
Z06 RECORD SUCCESSFULLY RECALLED	Z06 RECORD SUCCESSFULLY RECALLED
F1-HELP F3-DEL F5-NEXT F6-28B F9-INT F10-SAVE F11-SAVE/CLEAR ENT-INO CLEAR-EXIT	F1-HELP F3-DEL F5-NEXT F6-28A F9-INT F10-SAVE F11-SAVE/CLEAR ENT-INO CLEAR-EXIT

Search the t-code.xls from SFMS website for desired General Ledger (GL) codes

 Status Code 	Tcode	T code Title	GI Acct Dr1	Gl Acct Title5	GI Acct Cr1	GI Acct Title	 GI Acct Dr Cr Ind
Α	103	Establish A/R Other Billed-Invoice	0501	Accounts Receivable -Other - D	3101	Revenue Control - Accrued	С
А	107	Adjust Accounts Receivable Other-Billed	0501	Accounts Receivable -Other - D	3101	Revenue Control - Accrued	С
Α	193	Est Rec (Oth) Billed-Grant/Proj/Cmia	0501	Accounts Receivable -Other - D	3101	Revenue Control - Accrued	С
А	199	Establish A/R Other Billed-No Invoice	0501	Accounts Receivable -Other - D	3101	Revenue Control - Accrued	С
А	196	Est Negative A/R Other Billed-No Invoice	3101	Revenue Control - Accrued C	0501	Accounts Receivable -Other -	D
I	106	Record Interest On Delinquent Billed Rec	0501	Accounts Receivable -Other - D	3101	Revenue Control - Accrued	С

Looks like there are several T-codes that might be used. Lets decide which one will be best.

What do the 28a & b screens look like for t-code 199?

S28A UC: 10	STATE OF OREGON	04/10/18 04:17 PM	\$28B UC: 10	STATE OF OREGON	04/10/18 04·18 PM
LINK TO:	TRANSACTION CODE DECISION PROFILE	PROD	LINK TO:	TRANS CODE DESCRIPTION PROFILE	PROD
			TRANS CODE: 199	(MUST BE IN 28A TRANSACTION CODE DECT	STON PROFILE)
TRAN CODE: 199	TITLE: ESTABLISH A/R OTHER BILLED-NO INVOIC	6	DESCRIPTION: ESTA	BLISH A/R OTHER-BILLED & ACCRIE REV US	E E
GENERAL LEDGER	DR-1: 0501 CR-1: 3101 DR-2: CR-2:		TC10	7 TO ADJ. IF A/R WAS ESTAB IN PRIOR YEA	R. MAY
POSTING	DR-3: CR-3: DR-4: CR-4:	_	ALSO	NEED TC113 USE TC176 OR TC730/731 TO	RECORD
TRANS DOCD	DUDT R SVDT CDOC I RDOC MOD N AGCY R	IDX PCA COBJ R	COLL	ECTION. INVC NOT REQUIRED. TC103 FOR IN	VOTCE
EDIT AOBJ	RVRS N PDT N CI N 1099 N WARR N INVC	VNUM I VNAM R VADD R	BAL	0501-A/R-OTHER-BILLED; 3101-REVENUE CTL	ACCRUE
INDS: DMETH	N APN# R FUND R GLA N AGL GRNT SUBG	PROJ MULT G38# N	I/E (I=INCLUDE, E	=EXCLUDE) ENTER GL ACCOUNT CODES SEPARA	TED WITH "-" OR ".".
POST SEQ: 2 REG	NO: 3 WW IND: 0 D/I: WAR CANCL TC: P	TC: FUTMY: N		,,	, .
GEN- TC: D	T:ACCR TC: TR TC: INTERFACE IND				
PAY LIQ TC:	PAY RED TC: CUM POST IND: Y BAL TC:	A/S DOC AMT: +			
A/S	BT MATCH GLA DOC A/S BT MATCH GLA D	DC	I/E (I=INCLUDE, E	=EXCLUDE) ENTER COMPTROLLER OBJECTS SEP	ARATED WITH "-" OR ",".
DF: +	<u>01 N 1 1</u>		I 0111 - 0299 , 0	401 - 1200 , 1404 - 1405 , 1501 - 1750	, 2000 - 2600 ,
FILE AP: +	<u>14</u>			: : : :	
POSTING AB: +	<u>14</u>		ENTER UP TO 10 VA	LID DOC TYPES FOR THE TRANS CODE. ("%"	IN #1 = ALL VALID)
INDS: CC:			1: AR 2: AC	3: AI 4: AF 5: AM 6: AK 7:	B: 9: 10:
GP: <u>+</u>	$\frac{14}{28}$		ENTER UP TO 10 VA	LID BATCH TYPES FOR THE TRANS CODE. ("	%" IN #1 = ALL VALID)
PJ: +	$\frac{14}{28}$		1: 2 2: 4	3: 4: 5: 6: 7:	B: 9: 10:
AGY GL:	<u>1</u> ST/	ATUS CODE: <u>A</u>	TREAS CAT:		STATUS CODE: A
EFF START DATE	: <u>08281990</u> EFF END DATE: LAST	PROC DATE: 11202013	EFF START DATE:	08281990 EFF END DATE: LAS	F PROC DATE: 05292013
Z06 RECORD SUCC	ESSFULLY RECALLED		Z06 RECORD SUCCES	SFULLY RECALLED	
F1-HELP F3-DEL	F5-NEXT F6-28B F9-INT F10-SAVE F11-SAVE/CLE	AR ENT-INQ CLEAR-EXIT	F1-HELP F3-DEL F5	-NEXT F6-28A F9-INT F10-SAVE F11-SAVE/C	LEAR ENT-INQ CLEAR-EXIT

And what does the accounting look like when recording this receivable?

			Enter (Enter Other Receivable - billed			
					GL 3	101	
			GL	0501	Reve	nue	
			Accts R	lec Other	Control-		
			ы	liea	Accrued		
		TCode	DR	CR	DR	CR	
Original Er	ntry:						
1	Set up Other A/R - billed	199	500			500	COBJ: 0407
Balance			500			500	

Example 4: Credit to Accrued Revenue – Other Billed, No-Invoice Continued 8 (Record Billed Accounts Receivable – No Invoice – Other)

Here is what the 64 screen might look like for this entry

S064 UC: 01 LINK TO:	STAT DOCUMENT	E OF OREGO RECORD INÇ	N UIRY	04/11/18 10:00 AM ACPT
AGY: <u>101</u>	DOC NO/SFX/CLASS:	<u>0 8008081A</u>	01 001	
CREATE DATE: 0411 INQ TYPE: <u>MC</u> INQ YEAR: <u>18</u>	.18 CLOSE DATE: (MA, YA, MY, YY, INQ MONTH	MC, YC) : <u>10</u>	DOC BALANCE:	500.00
BT TITLE 01 ORIG AMOUNT	AM OU 500.	NT BT 00	TITLE	AMOUNT
F1-HELP F5-	NEXT F9-INTER	RUPT	ENTER-INQUIRE	CLEAR-EXIT

Example 5: Adjust Billed Accounts Receivable – No Invoice - Other

How to adjust a receivable entry made using t-code 199?

S28B UC: 10		STATE OF	OREGON		04/11/18	3 08:33 AM
LINK TO:	TRANS CO	DE DESCR	IPTION H	PROFILE		PROD
TRANS CODE: 199	(MUST BE IN 2	8A TRANSA	ACTION C	CODE DECISI	ON PROFILE))
DESCRIPTION: ESTAB	LISH A/R OTHER	-BILLED a	ACCRUE	E REV. <mark>USE</mark>		
TC107	TO ADJ. IF A/	R WAS EST	TAB IN B	PRIOR YEAR,	MAY	
ALSO	NEED TC113. US	E TC176 (DR TC730)/731 TO RE	CORD	
COLLE	CTION. INVC NC	T REQUIR	ED. TC10	3 FOR INVO	ICE.	
BAL.	0501-A/R-OTHER	-BILLED;	3101-REV	VENUE CTL-A	CCRUE	
I/E (I=INCLUDE, E=	EXCLUDE) ENTER	GL ACCOU	UNT CODE	ES SEPARATE	D WITH "-"	OR ",".
I/E (I=INCLUDE, E=	EXCLUDE) ENTER	COMPTRO	LLER OBU	JECTS SEPAR	ATED WITH '	"-" OR ",".
1 0111 - 0299 , 04	$\frac{01}{-}$ $\frac{-}{1200}$, $\frac{14}{-}$	04 - 1403	<u>, 1501</u>	L = 1/50	$\frac{2000}{2000} - \frac{2600}{2000}$	<u> </u>
ENTER UP TO 10 VAL	ID DOC TYPES F	OR THE TI	RANS COL)E. ("%" I	N #I = ALL	VALID)
1: \underline{AR} 2: \underline{AC} 3	$: \underline{AI} 4: \underline{AF}$	5: <u>AM</u>	6: <u>AK</u>	/: 8:	9:	10:
ENTER UP TO 10 VAL	ID BATCH TYPES	FOR THE	TRANS C	CODE. ("%"	IN #1 = AI	LL VALID)
1: <u>2</u> 2: <u>4</u> 3	: _ 4: _	5:	6:	7:_ 8:	9:	10:
TREAS CAT:				ST	ATUS CODE:	A
EFF START DATE: 0	8281990 EFF	END DATE	:	LAST	PROC DATE:	05292013
Z06 RECORD SUCCESS	FULLY RECALLED)				
F1-HELP F3-DEL F5-	NEXT F6-28A F9	-INT F10-	-SAVE F1	L1-SAVE/CLE	AR ENT-INQ	CLEAR-EXIT

Example 5: Adjust Billed Accounts Receivable – No Invoice - Other Continued 1

Search the t-code.xls from SMFS website for desired General Ledger (GL) codes



As you can see when searching the t-code spreadsheet, t-code 107 is also displayed as the recommended t-code to use when adjusting accounts receivable other – billed.
Example 5 Adjust Billed Accounts Receivable – No Invoice - Other Continued 2

What do the 28a & b screens look like for t-code 107?

S28A UC: 10 STATE OF OREGON 04/11/18 08:43 AM LINK TO: TRANSACTION CODE DECISION PROFILE PROD	S28B UC: 10 STATE OF OREGON 04/11/18 08:45 AM LINK TO: TRANS CODE DESCRIPTION PROFILE PROD TRANS CODE: 07 (MUST BE IN 28A TRANSACTION CODE DECISION PROFILE)
TRAN CODE: 107 TITLE: ADJUST ACCOUNTS RECEIVABLE OTHER-BILLED GENERAL LEDGER DR-1: 0501 CR-1: 3101 DR-2: CR-2: CR-2	DESCRIPTION: TO ADJUST ACCOUNTS RECEIVABLE OTHER - BILLED ESTABLISHED IN THE CURRENT YEAR WITH TC 103 OR 199 THIS TC POSTS TO THE DOCUMENT FINANCIAL TABLE.
TRANS DOCD DUDT R SVDT CDOC I MOD N AGCY R IDX PCA COBJ R EDIT AOBJ RVRS PDT N CI N 1099 N WARR N INVC VNUM R VNAM R VADD R INDS: DMETH M APN# R FUND R GLA N AGL GRNT SUBG PROJ MULT G38# N	0501-A/R-OTHER-BILLED;3101-REVENUE CNTL-ACCRUED I/E (I=INCLUDE, E=EXCLUDE) ENTER GL ACCOUNT CODES SEPARATED WITH "-" OR ",".
POST SEQ: 2 REG NO: 3 WW IND: 0 D/I: WAR CANCL TC: PYTC: FUTMY: N GEN- TC: DT: ACCR TC: TR TC: INTERFACE IND: PAY LIQ TC: PAY RED TC: CUM POST IND: Y BAL TC: A/S DOC AMT: + A/S BT MATCH GLA DOC A/S BT	I/E (I=INCLUDE, E=EXCLUDE) ENTER COMPTROLLER OBJECTS SEPARATED WITH "-" OR ",". I 0111 - 0299 , 0401 - 1200 , 1404 - 1405 , 1501 - 1750 , 2000 - 2600 ,
$\begin{array}{cccccccccccccccccccccccccccccccccccc$	ENTER UP TO 10 VALID DOC TYPES FOR THE TRANS CODE. ("%" IN #1 = ALL VALID) 1: AR 2: AI 3: AF 4: AM 5: AK 6: 7: 8: 9: 10: ENTER UP TO 10 VALID BATCH TYPES FOR THE TRANS CODE. ("%" IN #1 = ALL VALID) 1: 2 2: 4 3: 4: 5: 6: 7: 8: 9: 10: TREAS CAT: STATUS CODE: A EFF START DATE: 08281990 EFF END DATE: LAST PROC DATE: 12102013
AGY GL: <u>1</u> STATUS CODE: <u>A</u> EFF START DATE: 08281990 EFF END DATE: LAST PROC DATE: 04042005	Z06 RECORD SUCCESSFULLY RECALLED
Z06 RECORD SUCCESSFULLY RECALLED	F1-HELP F3-DEL F5-NEXT F6-28A F9-INT F10-SAVE F11-SAVE/CLEAR ENT-INQ CLEAR-EXIT

You can see the definition of the document financial table balance types on the D05 profile. Use DF as the Table ID, then enter the balance type.

Example 5: Adjust Billed Accounts Receivable – No Invoice - Other Continued 3

What does the accounting look like when adjusting this receivable?

			Enter (Other Rece	eivable -	billed	
			GL Accts R Bi	0501 Rec Other Illed	GL 3 Reve Cont Accr	101 nue trol- ued	
		TCode	DR	CR	DR	CR	
Original Er	ntry:						
1	Set up Other A/R - billed	199	500			500	COBJ: 0407
2	Adj A/R increase	107	250			250	COBJ: 0407
Delever			750		750		
Balance			/50		750		

If you need to reduce the receivable amount, you would use t-code 107R

<u>Example 5:</u> Adjust Billed Accounts Receivable – No Invoice – Other Continued 4

S064 UC: 01	STATE OF OF	REGON	04/11/18 10:09 AM
LINK TO:	DOCUMENT RECORD	INQUIRY	ACPT
AGY: <u>101</u>	DOC NO/SFX/CLASS: AI80800	08 001 001	
CREATE DATE: 0411	18 CLOSE DATE:		
INQ TYPE: MC INQ YEAR: 18	(MA, YA, MY, YY, MC, YC INQ MONTH: <u>10</u>	C) DOC BALANCE:	750.00
BT TITLE	AMOUNT BT	TITLE	AMOUNT
01 ORIG AMOUNT	500.00		
02 ADJUSTMENT	250.00		
F1-HELP F5-	-NEXT F9-INTERRUPT	ENTER-INQUIRE	CLEAR-EXIT

Here is what the 64 screen might look like for this entry:

Note, the original transaction is shown as BT01, the adjustment is BT02

Example 6: Record Collection of Receivable

How to record receipt of payment for a receivable entry made using t-code 199?

S28B UC: 10) STATE OF OREGON	04/16/18 10:11 AM
LINK TO:	TRANS CODE DESCRIPTION PROFILE	PROD
TRANS CODE:	199 (MUST BE IN 28A TRANSACTION CODE DECISION	PROFILE)
DESCRIPTION:	ESTABLISH A/R OTHER-BILLED & ACCRUE REV. USE	
	TC107 TO ADJ. IF A/R WAS ESTAB IN PRIOR YEAR, M	AY
	ALSO NEED TC113. USE TC176 OR TC730/731 TO RECO	RD
	COLLECTION. INVC NOT REQUIRED. TC103 FOR INVOIC	Ε.
	BAL. 0501-A/R-OTHER-BILLED; 3101-REVENUE CTL-ACC	RUE
I/E (I=INCLUI	DE, E=EXCLUDE) ENTER GL ACCOUNT CODES SEPARATED N	WITH "-" OR ",".
I/E (I=INCLUI	DE, E=EXCLUDE) ENTER COMPTROLLER OBJECTS SEPARATI	ED WITH "-" OR ",".
I 0111 - 0299	$\frac{9}{2}$, $\frac{0401}{-}$ - $\frac{1200}{-}$, $\frac{1404}{-}$ - $\frac{1405}{-}$, $\frac{1501}{-}$ - $\frac{1750}{-}$, $\frac{200}{-}$	<u>00 - 2600 ,</u>
	A WALTE DOG WUDEG DOD WUE WEARG CODE (US I TH	
ENTER UP TO I	U VALID DOC TYPES FOR THE TRANS CODE. ("%" IN 3	#I = ALL VALID)
I: AK Z: F	AC S: AI 4: AF S: AM 6: AK 7: 8:	$\begin{array}{c} 9: \\ 10: \\ 1 \\ 1 \\ 1 \\ 1 \\ 1 \\ 1 \\ 1 \\ 1 \\ 1 \\ $
	$\begin{array}{cccccccccccccccccccccccccccccccccccc$	N # I = ALL (ALLD)
	4. J. 4. J. 0. 7. 0. στλη	
FFF STADT DI		DC DATE: 05292013
ZOG RECORD SI	ICCESSEILLY RECALLED	JC DAIL: 03292013
200 KECOKD DC		
F1-HELP F3-DE	LL F5-NEXT F6-28A F9-INT F10-SAVE F11-SAVE/CLEAR	ENT-INQ CLEAR-EXIT
SFMS TC Training		Revised 4/16/24

How to record receipt of payment for a receivable entry made using t-code 199?

	S	earch the t-code.xls	s fro	om SMFS w	ebsit	e fo	or desired Gene	era	al L	edger (GL) co	ode	es
Status Code	Tcode	T code Title	Gl Acct Dr1	Gl Acct Title5	il Acct Dr Cr Ind5	Gl Acct Cr1	Gl Acct Title	Gl Acct Dr Cr Ind	GI Acct Dr2	Gl Acct Title6	GI Acct Cr2	Gl Acct Title2 il Acct Dr Cr Ind2
-	•	•	T,		T	Ţ	•	•	•		r 🔤	
A 1	176	Collection A/R - Other Billed	0065	Unreconciled Deposit	D	0501	Accounts Receivable -Other -	D 3	3101	Revenue Control - Accru C	3100) Revenue Control - (C
A 1	173	Collection A/R Billed - Transfer In	0065	Unreconciled Deposit	D	0501	Accounts Receivable -Other -	D 3	3150	Operating Transfers In C C	3150) Operating Transfers C
A 1	137	Collection A/R Cash Exp Refund Billed	0065	Unreconciled Deposit	D	0501	Accounts Receivable -Other -	D 3	3503	Reduct Of Expend - Accr D	3500) Expenditure Contro D
A 1	160	Collection A/R Billed-Dep Liability	0065	Unreconciled Deposit	D	0501	Accounts Receivable -Other -	D				
1	184	Collection A/R Cash Exp Refund Billed	0065	Unreconciled Deposit	D	0501	Accounts Receivable -Other -	D 3	3501	Expenditure Control - Ac D	3500) Expenditure Contro D

As you can see there are several other t-codes on this list other than the t-code 176 that is referenced on the 28B screen for t-code 199 – so why aren't one of these other t-codes okay to use?

SFMS TC Training

How to record receipt of payment for receivable originally entered with t-code 199

What do the 28a & b screens look like for t-code 176?

S28A UC: 01 STATE OF OREGON 04/11/18 12:44 PM	S28B UC: 01 STATE OF OREGON 04/11/18 12:47 PM
LINK TO: TRANSACTION CODE DECISION PROFILE ACPT	LINK TO: TRANS CODE DESCRIPTION PROFILE ACPT
	TRANS CODE: 176 (MUST BE IN 28A TRANSACTION CODE DECISION PROFILE)
TRAN CODE: 176 TITLE: COLLECTION A/R - OTHER BILLED	DESCRIPTION: RECORD DEPOSIT OF A/R OTH-BILLED ESTAB W/TC103,199
GENERAL LEDGER DR-1: 0065 CR-1: 0501 DR-2: 3101 CR-2: 3100	OR 193. A/R REDUCED & ACCRUED REV RECLASS TO CASH
POSTING DR-3: CR-3: DR-4: CR-4:	REVENUE. TC332 GEN WHEN DEP IS RECON W/TREAS.
TRANS DOCD DUDT SVDT CDOC I RDOC I MOD N AGCY R IDX PCA COBJ R	0065-UNRECON DEPOSIT;0501-A/R-OTHER-BILLED
EDIT AOBJ RVRS PDT N CI N 1099 N WARR INVC I VNUM R VNAM R VADD R	3101-REVENUE CTL-ACCRUED; 3100-REVENUE CTL-CASH
INDS: DMETH N APN# R FUND R GLA N AGL GRNT SUBG PROJ MULT G38# N	I/E (I=INCLUDE, E=EXCLUDE) ENTER GL ACCOUNT CODES SEPARATED WITH "-" OR ",".
POST SEQ: 2 REG NO: 3 WW IND: 0 D/I: WAR CANCL TC: FYTC: FUTMY: N	
GEN- TC: DT: ACCR TC: TR TC: INTERFACE IND:	
PAY LIQ TC: PAY RED TC: CUM POST IND: Y BAL TC: A/S DOC AMT: +	
A/S BT MATCH GLA DOC A/S BT MATCH GLA DOC	I/E (I=INCLUDE, E=EXCLUDE) ENTER COMPTROLLER OBJECTS SEPARATED WITH "-" OR ",".
DF: + 03 M 2 2 + 04 M 2 2	I 0111 - 0299 , 0401 - 1200 , 1404 - 1405 , 1501 - 1750 , 2000 - 2600 ,
FILE AP: $+$ 12 $ 14$ $ -$	
POSTING AB: $+$ 12 $ 14$ $-$	ENTER UP TO 10 VALID DOC TYPES FOR THE TRANS CODE. ("%" IN #1 = ALL VALID)
INDS: CC: $\overline{+}$ $\overline{12}$ $\overline{+}$ $\overline{34}$	1: CR 2: CI 3: ST 4: AW 5: 6: 7: 8: 9: 10:
GP: + 12 14 -	ENTER UP TO 10 VALID BATCH TYPES FOR THE TRANS CODE. ("%" IN #1 = ALL VALID)
PJ: + 12 14 - 14	1: 2 2: 4 3: 4: 5: 6: 7: 8: 9: 10:
AGY GL: 2 STATUS CODE: A	TREAS CAT: STATUS CODE: A
EFF START DATE: 08281990 EFF END DATE: LAST PROC DATE: 09022003	EFF START DATE: 08311990 EFF END DATE: LAST PROC DATE: 09092011
Z06 RECORD SUCCESSFULLY RECALLED	Z06 RECORD SUCCESSFULLY RECALLED
F1-HELP F3-DEL F5-NEXT F6-28B F9-INT F10-SAVE F11-SAVE/CLEAR ENT-INQ CLEAR-EXIT	F1-HELP F3-DEL F5-NEXT F6-28A F9-INT F10-SAVE F11-SAVE/CLEAR ENT-INQ CLEAR-EXIT

You can see the definition of the document financial table balance types on the D05 profile. Use DF as the Table ID, then enter the balance type.

What does the accounting look like when adjusting this receivable?

				Enter Oth	er Recei	vable -	billed							
			GL	0065			GL08	501	GL 3	101	GL	3100		
			Unreco	onciled	GL 0	070	Accts	Rec	Revenue	Control-	Revenue	Control-		
			De	ept	Cas	sh	Other I	Billed	Accr	ued	Ca	ash		
		TCode	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR		
Original En	itry:													
1	Set up Other A/R - billed	199					500			500			COBJ: 0407	
2	Adj A/R increase	107					250			250			COBJ: 0407	
3	Record Receipt of pmt	176	300					300	300			300	COBJ: 0407	
4	Deposit Reconciliation	332		300	300									
Balance			0	0	300		450	0	0	450	0	300		

Note, you will only use this transaction code if you receive cash, check, or credit card funds from your debtor. If your receivable is for an amount due from another State Agency that is on SFMS, the receipt of funds may be recorded differently using the Balance transfer t-codes.

Here is what the 64 screen might look like for this entry

S064 UC: 01	STATE OF ORE	GON	04/12/18 12:35 PM
LINK TO:	DOCUMENT RECORD IN	NQUIRY	ACPT
AGY: <u>101</u> D	OC NO/SFX/CLASS: AI808008	001 001	
CREATE DATE: 041118	CLOSE DATE:		
INQ TYPE: MC	(MA, YA, MY, YY, MC, YC)		
INQ YEAR: 18	INQ MONTH: 10	DOC BALANCE:	450.00
BT TITLE 01 ORIG AMOUNT 02 ADJUSTMENT 03 LIQUIDATIONS 04 PYMT/COLLECTIONS	AMOUNT BT 500.00 250.00 300.00 300.00	TITLE	AMOUNT
F1-HELP F5-NE	XT F9-INTERRUPT	ENTER-INQUIRE	CLEAR-EXIT

Note, the original transaction is shown as BT01, the adjustment is BT02. The payment we just recorded is now shown in BT03 and BT04. And the balance is reduced by \$300

S28B UC: 10		STATE OF	OREGON		04/11/18	08:33 AM
LINK TO:	TRANS C	ODE DESCR	IPTION P	ROFILE		PROD
TRANS CODE: 199	(MUST BE IN	28A TRANS	ACTION C	ODE DECISIO	N PROFILE)	
DESCRIPTION: ESTA	BLISH A/R OTHE	R-BILLED	& ACCRUE	REV. USE		
TC10	<mark>7 TO ADJ.</mark> IF A	/R WAS ES	TAB IN P	PRIOR YEAR,	MAY	
ALSO	NEED TC113. U	SE TC176	OR TC730	/731 TO REC	ORD	
COLL	ECTION. INVC N	OT REQUIR	ED. TC10	3 FOR INVOI	CE.	
BAL.	0501-A/R-OTHE	R-BILLED;	3101-RE V	ENUE CTL-AC	CRUE	
I/E (I=INCLUDE, E	=EXCLUDE) ENTE	R GL ACCO	UNT CODE	S SEPARATED	WITH "-" (OR ",".
I/E (I=INCLUDE, E	=EXCLUDE) ENTE	R COMPTRO	LLER OBJ	ECTS SEPARA	TED WITH "-	-" OR ",".
$\underline{1} \ \underline{0111} \ \underline{-} \ \underline{0299} \ , \ \underline{0}$	$\frac{401}{-}$ $\frac{-}{1200}$, $\frac{1}{-}$	404 - 140	<u>5</u> <u>,</u> <u>1501</u>	$-\frac{1750}{2}$, 2	000 - 2600	<u> </u>
ENTER UP TO IU VA.	LID DOC TYPES	FOR THE T.	RANS COD)E. ("%" IN	#1 = ALL	VALID)
1: \underline{AR} 2: \underline{AC}	$3: \underline{AI} \qquad 4: \underline{AF}$	5: <u>AM</u>	6: <u>AK</u>	/:8:	9:	
ENTER UP TO IU VA.	LID BATCH TYPE	S FOR THE	TRANS C	CODE. ("%"	IN #I = ALI	L VALID)
$1: \underline{2} \qquad 2: \underline{4}$	3: _ 4: _	5: _	6:	/:8:	9:	10: _
TREAS CAT:				STA	TUS CODE:	<u>A</u>
EFF START DATE:	<u>18281990</u> EFF	END DATE	:	LAST P	ROC DATE: (15292013
ZU6 RECORD SUCCES	SFULLY RECALLE	D				
F1-HELP F3-DEL F5	-NEXT F6-28A F	9-INT F10	-SAVE F1	1-SAVE/CLEA	R ENT-INO (CLEAR-EXIT

Search the t-code.xls from SMFS website for desired General Ledger (GL) codes

Status Code	Tcode	T code Title	GI Acct Dr1	Gi Acct Title5	3 Acct Dr Cr Ind5	Gl Acct Cr1	Gl Acct Title Gl Acct Dr Cr Ind	GI Acct Dr2	Gi Acct Title6	5 Acct Dr Cr Ind6	GI Acct Cr2	Gl Acct Title2
Τ.	•	•	τ,		•	₹.		· J		•	•	_
Α	465	Move Revenue In And Cash In, Adj A/R	0070	Cash On Deposit With Treasur [D	0501	Accounts Receivable -Other - D	3101	Revenue Control - Accrued	С	3100	Revenue Control - (C
Α	464	Move Revenue Out And Cash Out, Adj A/R	0501	Accounts Receivable -Other - [D	0070	Cash On Deposit With Treasu D	3100	Revenue Control - Cash	С	3101	Revenue Control - / C
Α	731	Quasi-External Revenue (A/R)	0070	Cash On Deposit With Treasur [D	0501	Accounts Receivable -Other - D	3101	Revenue Control - Accrued	С	3100	Revenue Control - (C
Α	719	Quasi-External Revenue (A/R)	0070	Cash On Deposit With Treasur [D	0501	Accounts Receivable -Other - D	3101	Revenue Control - Accrued	С	3100	Revenue Control - (C
A	717	Quasi-External Revenue - A/R	0070	Cash On Deposit With Treasur I	D	0501	Accounts Receivable -Other - D	3101	Revenue Control - Accrued	С	3100	Revenue Control - (C
A	784	Quasi-External Revenue (A/R)	0070	Cash On Deposit With Treasur I	D	0501	Accounts Receivable -Other - D	3101	Revenue Control - Accrued	С	3100	Revenue Control - (C
Α	828	Dhs Coll A/R Other Unbilled Frm Fund/Agy	0070	Cash On Deposit With Treasur	D	0501	Accounts Receivable -Other - D	3101	Revenue Control - Accrued	С	3100	Revenue Control - (C

As you can see there are several t-codes on this list. Lets figure out the correct ones to use.

28a screen for t-code 731:

28a screen for t-code 730:

S28A UC: 01 STATE OF OREGON 04/11/18 04:28 PM	S28A UC: 01 STATE OF OREGON 04/11/18 04:32 PM
LINK TO: TRANSACTION CODE DECISION PROFILE ACPT	LINK TO: TRANSACTION CODE DECISION PROFILE ACPT
TRAN CODE, 721 TITLE, OUNCE EXTERNAL DESCENTE (λ / μ)	TRAN CORE, 720 TITLE, OUNCE EXTERNAL EXCENTE (A /D)
TRAN CODE: 731 TITLE: QUASI-EXTERNAL REVENUE (A/R)	TRAN CODE: <u>730</u> TITLE: <u>QUASI-EXTERNAL EXPEND</u> (A/R)
GENERAL LEDGER DR-1: 0070 CR-1: 0501 DR-2: 3101 CR-2: 3100	GENERAL LEDGER DR-1: 3500 CR-1: 0070 DR-2: CR-2:
POSTING DR-3: CR-3: DR-4: CR-4:	POSTING DR-3: CR-3: DR-4: CR-4:
TRANS DOCD DUDT SVDT CDOC T RDOC I MOD N AGCY R TDX PCA COBJ R	TRANS DOCD DUDT SVDT CDOC I RDOC MOD N AGCY R IDX PCA COBJ R
EDIT AOBJ RVRS PDT N CT N 1099 N WARR N INVC VNUM R VNAM R VADD R	EDIT AOBJ RVRS PDT N CT N 1099 WARR N INVC VNIM T VNAM R VADD R
INDS: DMETH N ADN'S D FIND D CIA N ACT COME SUBC DOOL MULT CASE N	INDS - DATE - FIND - CLAN ACT N CONT SUBC - DOLT WILL CASH A
TNDS. DMEIN N APH# K FOND K GLA N AGL GKNI SODG FROM MOLI G30# N	TINDS. DMEIR N AFN# K FOND K GLA N AGL N GRNI SOBG FROD MOLL G30# N
POST SEQ: 2 REG NO: 5 WW IND: 0 D/I: D WAR CANCL TC: PYTC: FUTMY: N	POST SEQ: <u>3</u> REG NO: <u>5</u> WW IND: <u>0</u> D/1: <u>D</u> WAR CANCL TC: <u>PYTC</u> : FUTMY: <u>N</u>
GEN- TC: DT: ACCR TC: TR TC: INTERFACE IND: 1 T	GEN-TC: DT: ACCR TC: TR TC: INTERFACE IND: 1 T
PAY LIQ TC: PAY RED TC: CUM POST IND: Y BAL TC: 730 A/S DOC AMT: +	PAY LIQ TC: PAY RED TC: CUM POST IND: Y BAL TC: 731 A/S DOC AMT: -
A/S BT MATCH GLA DOC A/S BT MATCH GLA DOC	A/S BT MATCH GLA DOC A/S BT MATCH GLA DOC
DF: + 03 M 2 2 + 04 M 2 2	DF:
	FILE $\Delta P \cdot + \overline{15}$
POSTING AB: $+$ 12 14 _	POSIING AB: + 15
INDS: CC: + 12	INDS: CC: + 15
GP: + 12 14	GP: + 15
	P.T. + 15
AGY GL: <u>2</u> STATUS CODE: <u>A</u>	AGI GL: STATUS CODE: A
EFF START DATE: 04121994 EFF END DATE: LAST PROC DATE: 09022003	EFF START DATE: 04121994 EFF END DATE: LAST PROC DATE: 09022003
Z06 RECORD SUCCESSFULLY RECALLED	Z06 RECORD SUCCESSFULLY RECALLED
	ET HETD ED DET EE NEVE EG DOD EG INE ETG GAVE ETT GAVE (CLEAD ENE ING CLEAD EVIE
FI-HELP F3-DEL F5-NEXT F6-28B F9-INT FIU-SAVE FII-SAVE/CLEAR ENT-INQ CLEAR-EXIT	FITTER FOTDER FUTTER FOTZOD FUTTI FIUTSAVE FIITSAVE/CLEAR ENTTING CLEAR-EXIT

TC 731 looks like it would post correctly, however companion t-code 730 does not.

Let us take a look at TC719

28a screen for t-code 719:

28a screen for t-code 718:

S28A UC: 01 STATE OF OREGON 04/11/18 04:44 PM	S28A UC: 01 STATE OF OREGON 04/11/18 04:45 PM
LINK TO: TRANSACTION CODE DECISION PROFILE ACPT	LINK TO: TRANSACTION CODE DECISION PROFILE ACPT
TRAN CODE: 719 TITLE: QUASI-EXTERNAL REVENUE (A/R) GENERAL LEDGER DR-1: 0070 CR-1: 0501 DR-2: 3101 CR-2: 3100 POSTING DR-3: CR-3: DR-4: CR-4: TRANS DOCD _ DUDT _ SVDT _ CDOC I RDOC I MOD N AGCY R IDX _ PCA _ COBJ R EDIT _ AOBJ _ RVRS _ PDT N _ CI N 1099 N WARR N INVC _ VNUM R VNAM R VADD R INDS: DMETH N APN# R FUND R GLA N AGL _ GRNT _ SUBG _ PROJ _ MULT _ G38# N POST SEQ: 2 REG NO: 5 WW IND: 0 D/I: D WAR CANCL TC: _ PYTC: _ FUTMY: N GEN- TC: _ DT: _ ACCR TC: _ TR TC: _ INTERFACE IND: 1 T DN: LIO _ TC: _ DT: _ COM _ TC: _ CUM DOCT _ ND _ N ADI _ COM _ 1007 _ ND _ ND _ TC: _ DOCT _ DT: _ ND _ TC: _ TC: _ DT _ TC: _ DT _ TC: _	TRAN CODE: 18 TITLE: QUASI-EXTERNAL EXP/ENCUMBERED-A/R GENERAL LEDGER DR-1: 3500 CR-1: 0070 DR-2: CR-2: POSTING DR-3: CR-3: DR-4: 3011 CR-4: 2735 TRANS DOCD DUDT SVDT CDOC I RDOC R MOD I AGCY R IDX PCA COBJ R EDIT AOBJ RVRS PDT N CI N 1099 WARR N INVC VNUM I VNAM R VADD R INDS: DMETH N APN# R FUND R GLA N AGL N GRNT SUBG PROJ MULT G38# N POST SEQ: 3 REG NO: 5 WW IND: 0 D/I: D WAR CANCL TC: PYTC: FUTMY: N GEN-TC: DT: ACCR TC: TR TC: INTEFACE IND: 1 T PART ALO TC: DET: ACCR TC: COM DOST TND: X PRI TC: 100 T
A/S BT MATCH GLA DOC A/S BT MATCH GLA DOC	A/S BT MATCH GLA DOC A/S BT MATCH GLA DOC
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	DF: + 03 M 8 2 + 04 M 8 2 FILE AP: - 18 - + 15 - POSTING AB: - 18 - + 15 - INDS: CC: + 15 - - GP: - 18 - + 15 - PJ: - 18 - + 15 -
AGY GL: <u>2</u> STATUS CODE: <u>A</u>	AGY GL: STATUS CODE: A
ZO6 RECORD SUCCESSFULLY RECALLED	ZO6 RECORD SUCCESSFULLY RECALLED
F1-HELP F3-DEL F5-NEXT F6-28B F9-INT F10-SAVE F11-SAVE/CLEAR ENT-INQ CLEAR-EXIT	F1-HELP F3-DEL F5-NEXT F6-28B F9-INT F10-SAVE F11-SAVE/CLEAR ENT-INQ CLEAR-EXIT

TC 719 looks like it would post correctly, however companion t-code 718 does not.

Let us take a look at TC717

28a screen for t-code 717:

28a screen for t-code 716:

S28A UC: 01 STATE OF OREGON 04/11/18 04:57 PM	S28A UC: 01 STATE OF OREGON 04/11/18 04:59 PM
LINK TO: TRANSACTION CODE DECISION PROFILE ACPT	LINK TO: TRANSACTION CODE DECISION PROFILE ACPT
TRAN CODE: 717 TITLE: QUASI-EXTERNAL REVENUE - A/R GENERAL LEDGER DR-1: 0070 POSTING DR-3: CR-3: DR-4: CR-4: CR-4: TRANS DOCD DUDT SVDT CDC I RDOC I RVBJ RVRS POT N CI NOD N AGCY R IDX PCA COBJ RVDT CI N DOSD RVRS POT N CI N NARR N NARR	TRAN CODE: 716 TITLE: QUASI-EXTERNAL REVENUE REFUND - A/R GENERAL LEDGER DR-1: 3100 CR-1: 0070 DR-2:CR-2: POSTING DR-3:CR-3:DR-4:CR-4: TRANS DOCDDUDTSVDTCDOC I RDOCMOD N AGCY RIDXPCACOBJ R EDITRURSPDT NCI N 1099 N WARR N INVCVNUM I VNAM R VADD R
INDS: DMETH N APN# R FUND R GLA N AGL GRNT SUBG PROJ MULT G38# N	INDS: DMETH N APN# R FUND R GLA N AGL N GRNT _ SUBG _ PROJ _ MULT _ G38# N
POST SEQ: 2 REG NO: 5 WW IND: 0 D/I: D WAR CANCL TC: PYTC: FUTMY: N	POST SEQ: 2 REG NO: 5 WW IND: 0 D/I: D WAR CANCL TC: PYTC: FUTMY: N
GEN- TC: DT: ACCR TC: TR TC: INTERFACE IND: 1 T	GEN- TC: DT: ACCR TC: TR TC: INTERFACE IND: 1 T
PAY LIQ TC: PAY RED TC: CUM POST IND: Y BAL TC: 716 A/S DOC AMT: +	PAY LIQ TC: PAY RED TC: CUM POST IND: Y BAL TC: 11 A/S DOC AMT: -
A/S BT MATCH GLA DOC A/S BT MATCH GLA DOC	A/S BT MATCH GLA DOC A/S BT MATCH GLA DOC
$\begin{array}{cccccccccccccccccccccccccccccccccccc$	$\begin{array}{cccccccccccccccccccccccccccccccccccc$
AGY GL: <u>2</u> STATUS CODE: <u>A</u>	AGY GL: STATUS CODE: A
EFF START DATE: 04111994 EFF END DATE: LAST PROC DATE: 09022003 Z06 RECORD SUCCESSFULLY RECALLED	EFF START DATE: 04111994 EFF END DATE: LAST PROC DATE: 09022003 Z06 RECORD SUCCESSFULLY RECALLED
F1-HELP F3-DEL F5-NEXT F6-28B F9-INT F10-SAVE F11-SAVE/CLEAR ENT-INQ CLEAR-EXIT	F1-HELP F3-DEL F5-NEXT F6-28B F9-INT F10-SAVE F11-SAVE/CLEAR ENT-INQ CLEAR-EXIT

TC 717 looks like it would post correctly, however companion t-code 716 does not.

Let us take a look at TC784

28a screen for t-code 784:

28a screen for t-code 783:

LINK TO: TRANSACTION CODE DECISION PROFILE ACPT LINK TO: TRANSACTION CODE DECISION PROFILE ACPT TRAN CODE: 784 TITLE: QUASI-EXTERNAL REVENUE (A/R) INNK TRANSACTION CODE DECISION PROFILE A/R GENERAL LEDGER DR-1: 0070 CR-1: 0501 DR-2: 3101 CR-2: 3100 TRANS DOCD DUDT SVDT CDOC I RDOC I MOD N AGCY R IDX PCA COBJ R POSTING DR-3: CR-3: DR-4: CR-4: TRANS DOCD DUDT SVDT CDOC I RDOC I MOD N AGCY R IDX PCA COBJ R POSTING DR-3: CR-3: DR-4: CR-4: TRANS DOCD DUDT SVDT CDOC I NDON N AGCY R IDX PCA COBJ R POSTING DR-3: CR-3: DR-4: CR-4: TRANS DOCD NDD N AGCY R IDX PCA COBJ R POSTING DR-4: CR-4: TRANS DOCD NDN N AGCY R IDX PCA COBJ R POST NG DR-4: CR-4: TRANS DOCD INDN N AGCY R IDX <	S28A UC: 01 STATE OF OREGON 04/12/18 07:56 AM	S28A UC: 01 STATE OF OREGON 04/12/18 08:04 AM
TRAN CODE: 784 TITLE: QUASI-EXTERNAL REVENUE (A/R) GENERAL LEDGER DR-1: 0070 CR-1: 0501 DR-2: 3101 CR-2: 3100 POSTING DR-3:	LINK TO: TRANSACTION CODE DECISION PROFILE ACPT	LINK TO: TRANSACTION CODE DECISION PROFILE ACPT
$\begin{array}{c} \text{DF:} + & 03 & \text{M} & 2 & 2 & + & 04 & \text{M} & 2 & 2 \\ \text{FILE} & \text{AF:} + & 12 & & & & 14 & & \\ \text{POSTING AB:} + & 12 & & & & 14 & & \\ \text{INDS:} & \text{CC:} + & 12 & & & & & 14 & & \\ \text{GP:} + & 12 & & & & & & 14 & & \\ \text{GP:} + & 12 & & & & & & & 14 & & \\ \text{GP:} + & 12 & & & & & & & & & & & & & \\ \text{FILE} & \text{AP:} & & & & & & & & & & & & & & \\ \text{GP:} + & 12 & & & & & & & & & & & & & & & \\ \text{GP:} + & 12 & & & & & & & & & & & & & & & & & $	TRAN CODE: 784TITLE: QUASI-EXTERNAL REVENUE (A/R)GENERAL LEDGERDR-1:0070CR-1:0501DR-2:3101CR-2:3100POSTINGDR-3:CR-3:DR-4:CR-4:TRANSDOCDDUDTSVDTCDOC IRDOC IMOD NAGCY RIDXPCACOBJ REDITAOBJRVRSPDT NCI N1099 NWARR NINVCVNUM RVNAM RVADD RINDS:DMETH NAPN# RFUND RGLA NAGLGRNTSUBGPROJMULTG38# NPOST SEQ:2REG NO:5 WW IND:0D/I:D WAR CANCL TC:PYTC:FUTMY: NGEN-TC:DT:ACCR TC:TR TC:INTERFACE IND:1 TPAY LIQ TC:PAY RED TC:CUM POST IND:Y BAL TC:783A/S DOC AMT: +A/SBTMATCH GLA DOCA/SBTMATCH GLA DOCDF:+03M22+04M22FILEAP: +1214-POSTING AB:+1214-POS:+1214-GEN-TC:1214-A/SBTMATCH GLA DOCA/SBTMATCH GLA DOCDF:+03M22-14INDS:CC:+12-14<	TRAN CODE: 783 TITLE: QUASI-EXTERNAL EXP/SUBGRANTEE - A/R GENERAL LEDGER DR-1: 3500 CR-1: 0070 DR-2: 2919 CR-2: 2709 POSTING DR-3: CR-3: DR-4: CR-4: TRANS DOCD DUDT SVDT CDOC I RDOC MOD N AGCY R IDX PCA COBJ R EDIT AOBJ RVRS PDT N CI N 1099 WARR N INVC VNUM I VNAM R VADD R INDS: DMETH N APN# R FUND R GLA N AGL N GRNT SUBG PROJ MULT G38# N POST SEQ: 3 REG NO: 5 WW IND: 0 D/I: D WAR CANCL TC: PYTC: FUTMY: N GEN-TC: DT: ACCR TC: TR TC: INTERFACE IND: 1 T PAY LIQ TC: PAY RED TC: CUM POST IND: Y BAL TC: 784 A/S DOC AMT: - A/S BT MATCH GLA DOC A/S BT MATCH GLA DOC DF: FILE AP: 33 - + 15 INDS: CC: + 15 GP: 33 - + 15 AGY GL: STATUS CODE: A AGY GL: STATUS CODE: A EFF START DATE: 03312009 EFF END DATE: LAST PROC DATE: 03312009 Z06 RECORD SUCCESSFULLY RECALLED

TC 784 looks like it would post correctly, however companion t-code 783 does not.

F1-HELP F3-DEL F5-NEXT F6-28B F9-INT F10-SAVE F11-SAVE/CLEAR ENT-INQ CLEAR-EXIT

Let us take a look at TC464 and 465

28a screen for t-code 464:

28a screen for t-code 465:

328A UC: 01 STATE OF OREGON 04/12/18 08:30 AM	S28A UC: 01 STATE OF OREGON 04/12/18 08:26 AM
JINK TO: TRANSACTION CODE DECISION PROFILE ACPT	LINK TO: TRANSACTION CODE DECISION PROFILE ACP
InterventionInterventionInterventionInterventionCRAN CODE: 464 TITLE:MOVE REVENUE OUT AND CASH OUT, ADJ A/R SENERAL LEDGER DR-1: 0501 CR-1: 0070 DR-2: 3100 CR-2: 3101 POSTING DR-3:CR-3:DR-4:CR-4:PRANSDOCDDUDTSVDTCDOC I RDOC IMOD N AGCY R IDXPCACOBJ R COBJ RINDS:DMETH N APN#R FUND R GLA N AGLGRNTSUBGPROJMULTG38# N POST SEQ:2 REG NO:5 WW IND:0 D/I:D WAR CANCL TC:PYTC:FUTMY: N EEN- TC:PAY LIQ TC:PAY RED TC:CCM POST IND:Y BAL TC:465A/S DOC AMT:-PAY LIQ TC:PAY RED TC:CUM POST IND:Y BAL TC:465A/S DOC AMT:-PTILEAP:1244-POSTING AB:1244-PJ:12-+14-PGY GL:12+AGY GL:1PJ:12+14-PGY GL:1PGY GL:1PGY GL:12-+14PGY GL:12-+14PGY GL:12-+14PGY GL:12-+14PGY GL:12-+14PGY GL:12	TRANSPORTION CODE DECENSION TROPTEDTRAN CODE: 465TITLE: MOVE REVENUE IN AND CASH IN, ADJ A/RGENERAL LEDGERDR-1: 0070POSTINGDR-3:CR-3:DR-4:CR-4:CR-4:TRANSDOCDDUDTSVDTCDC IRDOC IROBJRVRSPDT NCI NNODS:DMETH NAPN#RFUNDS:DMETH NAPN#RFUNDS:DT:ACCR TC:TRTC:DT:ACCR TC:TRTC:DT:ACCR TC:TRTRCLMATCH GLA DOCA/SBTMATCH GLA DOCA/SBTABC
,06 RECORD SUCCESSFULLY RECALLED	Z06 RECORD SUCCESSFULLY RECALLED
F1-HELP F3-DEL F5-NEXT F6-28B F9-INT F10-SAVE F11-SAVE/CLEAR ENT-INQ CLEAR-EXIT	F1-HELP F3-DEL F5-NEXT F6-28B F9-INT F10-SAVE F11-SAVE/CLEAR ENT-INO CLEAR-EX

TC pair 464/465 look like they will post correctly to make this adjustment.

Let us take a look at the 28B to make sure we have the correct objects available to use.

28b screen for t-code 464:

28b screen for t-code 465:

		0.4.14.0.14.0.00.00					
S28B UC: 01	STATE OF OREGON	04/12/18 08:29 AM	S28B UC: 01	STAT	TE OF OREGON	04/12/18	08:27 AM
LINK TO:	TRANS CODE DESCRIPTION PROFILE	ACPT	LINK TO:	TRANS CODE I	DESCRIPTION PROFILE		ACPT
TRANS CODE: 464 (M	UST BE IN 28A TRANSACTION CODE DECISION	ON PROFILE)	TRANS CODE: 465	(MIIST BE IN 28A 1	TRANSACTION CODE DE	CISION PROFILE)	1101 1
DESCRIPTION: ADJ A/R :	SUFFIX. TO RECLASS A/R'S BETWEEN VARIO	OUS	DESCRIPTION: ADI	A/P SUFFIX TO PECI	LASS A/DIS BETWEEN	SUFFIX	
SUFFIX N	UMBERS. TC 464/465 MUST BE BALANCED E	NTRY.	DESCRIPTION. ADD	AT SUPPLY. TO RECI	OT DE DATANCED ENTD	VUCE	
USE WITH	IN AGENCY & BETWEEN FUNDS OR WITHIN F	JNDS.	NOPE	ITN AN ACENCY & DEMR	SI BE BALANCED ENIK.	I. USE	
0501-A/R	-OTHER-BILLED:0070-CASH ON DEP W/TREA	SURER	111W	IIN AN AGENCI & BEIV	NEEN FUNDS OR WITHIN	N FUNDS.	
3100-BEV	ENUE CTL-CASH: 3101-REVENUE CTL-ACCRIE		0070	J-CASH ON DEP W/TREA	ASURER; 0501-A/R-OTH	TK BITTED	
T/F (T-INCLUDE E-EXC	LUDE) ENTER CL ACCOUNT CODES SERAPATE		310	L-REVENUE CTL-ACCRUE	SD; 3100-REVENUE CTL	-CASH	
T/E (I-INCLODE, E-EAC.	SODE) ENTER GE ACCOONT CODES SEFARATEI	J WIIII - OK , .	I/E (I=INCLUDE, H	E=EXCLUDE) ENTER GL	ACCOUNT CODES SEPA	RATED WITH "-" (JR ",".
I/E (I=INCLUDE, E=EXC.	LUDE) ENTER COMPTROLLER OBJECTS SEPARA	ATED WITH "-" OR ",".	I/E (I=INCLUDE, H	E=EXCLUDE) ENTER CON	MPTROLLER OBJECTS S	EPARATED WITH "-	-" OR ",".
$\underline{1} 0111 - \underline{1200} , \underline{1404}$	<u>- 1699 , 2000 - 2600 , </u>		<u>I 0111 - 1200 , 1</u>	<u> 1699 , 2000 - 1699</u>	- 2600 ,		
ENTER UP TO 10 VALID	DOC TYPES FOR THE TRANS CODE. ("%" IN	1 #1 = ALL VALID	ENTER UP TO 10 VA	ALID DOC TYPES FOR 1	THE TRANS CODE. ("	%" IN #1 = ALL V	/ALID)
1: BT 2: BI 3:	4: 5: 6: 7: 8:	9: 10:	1: BT 2: BI	3: 4: 5:	6: 7:	8: 9:	10:
ENTER UP TO 10 VALID I	BATCH TYPES FOR THE TRANS CODE. ("%"	IN #1 = ALL VALID)	ENTER UP TO 10 VA	ALID BATCH TYPES FOR	R THE TRANS CODE.	("%" IN #1 = AL)	VALID)
1: G 2: 2 3: 4	4:5 5: 6: 7: 8:	9: 10:	1: G 2: 2	3:4 4:5 5:	6: 7:	8: 9:	10:
TREAS CAT:	STA	ATUS CODE: A	TREAS CAT:			STATUS CODE: 7	- A
EFF START DATE: 0411	1994 EFF END DATE: LAST	PROC DATE: 07212011	EFF START DATE:	04111994 EFF END	DATE: L	AST PROC DATE:	57212011
Z06 RECORD SUCCESSEUL	LY RECALLED		Z06 RECORD SUCCES	STULLY RECALLED	· · · · · · · · · · · · · · · · · · ·		
E1 HELD E2 DET EE NEW	T EC 201 EO INTE E10 CANE E11 CANE/CIE:	AD ENT THO CLEAD EVEN	F1_HELD F3_DEL F	-NEVT E6-201 E0-TN	T F10_SAVE F11_SAVE	CLEAR ENT-THO	T.FAD_FYTT

TC pair 464/465 allow use of the same objects that were used on the originating TC199 entry.

What does the accounting look like when adjusting the collection entry?

			Enter Other Receivable - b				billed							
			GL0065 GL0501		GL 3	3101	GL	3100						
			Unrec	onciled	GL 0	GL 0070 Accts Rec Revenue Control- Rev		Revenue Control- Revenue Control-			Revenue Control-			
			D	ept	Cas	sh	Other I	Billed	Accrued Cash					
		TCode	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR		
Receivable	e # AI808008													
1	Set up Other A/R - billed	199					500			500			COBJ: 0407	
2	Adj A/R increase	107					250			250			COBJ: 0407	
3	Record Receipt of pmt	176	300					300	300			300	COBJ: 0407	
4	Deposit Reconciliation	332		300	300								COBJ: 0407	
5	Collection Adjustment	464				300	300			300	300		COBJ: 0407	
Balance /	A1808008		0	0	0		750	0	0	750	0	0		
		TCode	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR		
Receivable	e # AI808010													
1	Set up Other A/R - billed	199					300			300			COBJ: 0407	
5	Collection Adjustment	465			300			300	300			300	COBJ: 0407	
Balance /	AI808010		0	0	300		0	0	0	0	0	300		

When using T-codes 464 and 465 you will also need to use the original receivable document number and suffix as the reference document number and suffix.

Here are the 64 screens after the 464/465 entries

S064 UC: 01 LINK TO:	STATE OF OREG DOCUMENT RECORD IN	GON NQUIRY	04/12/18 10:38 AM ACPT	S064 UC: 01 LINK TO:	STATE OF OR DOCUMENT RECORD	EGON INQUIRY	04/12/18 10:34 AM ACPT
AGY: <u>101</u>	DOC NO/SFX/CLASS: AI808008	001 001		AGY: <u>101</u>	DOC NO/SFX/CLASS: AI80801	<u>0 001 001</u>	
CREATE DATE: 04111 INQ TYPE: <u>MC</u> INQ YEAR: <u>18</u>	8 CLOSE DATE: (MA, YA, MY, YY, MC, YC) INQ MONTH: <u>10</u>	DOC BALANCE:	750.00	CREATE DATE: 041 INQ TYPE: MC INQ YEAR: 18	118 CLOSE DATE: (MA, YA, MY, YY, MC, YC INQ MONTH: <u>10</u>) DOC BALANCE:	.00
BT TITLE 01 ORIG AMOUNT 02 ADJUSTMENT	AMOUNT BT 500.00 250.00	TITLE	AMOUNT	BT TITLE 01 ORIG AMOUNT 03 LIQUIDATIONS 04 PYMT/COLLECTIO	AMOUNT BT 300.00 300.00 ONS 300.00	TITLE	AMOUNT
F1-HELP F5-N	EXT F9-INTERRUPT	ENTER-INQUIRE	CLEAR-EXIT	F1-HELP F5-	-NEXT F9-INTERRUPT	ENTER-INQUIR	CLEAR-EXIT

Note, the first receivable no longer has balances in the liquidation and payment balance types and the document balance has been increased to \$750. The second receivable, Al808010, shows liquidation and payment of the \$300.



To adjust the receivable or record collection of the receivable, check 28B Trans Code Description Profile.

The Receivable Matrix 'in the 'Accounts Receivable TCs' handout also shows the t-codes used to adjust and collect a receivable.

For Financial Statement Receivable Transactions, please see SARS Agency Guide to Year End Closing, Chapter E GAAP Offset Transactions at: <u>https://www.oregon.gov/das/Financial/Acctng/Documents/</u> <u>ch.e.gaapoffsets.pdf</u>

Transaction Codes: Which One?

- Now that you know:
- Tools
- Decision processes and
- Tables

We have questions for you...

Question # 1

If I posted a payment to the wrong accounts receivable document, what would be my first step in deciding how to correct it?

- a) Send out a refund warrant and ask for a new check so it can be posted properly
- b) Move the revenue between documents by doing a TC464/465, using the correct A/R document
- c) Determine how the original receivable was established.

Question # 2

I mistyped the amount on my A/R doc; no payments have been made. To get the proper t-code, I can look on the (choose all that apply):

- a. 28B screen
- b. Balanced Transfer T-codes Matrix
- c. Receivable Matrix Table

Balanced Transactions

Types of Balanced Transactions:

- 1. Quasi-external transfers
- 2. Reimbursement transfers
- 3. Operating transfers
- 4. Correcting entries
- 5. Suspense (treasury) account entries



Kinds of Balance Transfers:

- Between agencies or within agency?
 - > Within agency t-code usually in "400" series
 - > Between agencies t-code usually in "700" series

1-Quasi-external transfers:

- Types of Balanced Transactions:
 - **1.** Quasi-external transfers
 - 2. Reimbursement transfers
 - 3. Operating transfers
 - 4. Correcting entries
 - 5. Suspense (treasury) account entries

Quasi-external transfers: Example 1:

Generate a payment for the purchase of a good or service, as though the good or service had been purchased from an <u>outside vendor</u>.

The "sending" agency or fund records the transaction as an expense.

The "receiving" proprietary fund records the transaction as revenue.

- ♦ Sending (paying) agency/fund: GL3500
 - Receiving agency/fund: GL3100

T-Code Excel:

Tcode	Tcode Title	Full description	Status Code	Gl Acct Dr1	Gl Acct Dr Cr Ind5	GI Acct Cr1	GI Acct Dr Cr Ind	GI Acct Dr2	GI Acct Dr Cr Ind6	GI Acct Cr2	GI Acct Dr Cr Ind2	GI Acct Dr3	GI Acct Dr Cr Ind7	GI Acct Cr3	GI Acct Dr Cr Ind3	GI Acct Dr4	GI Acct Dr Cr Ind8	GI Acct Cr4
-	v	v	" T	" T	-	. , T	-	-	-	-	-	-	-	-	-	-	-	-
291	Expenditure Tf Paid To Lgip (No Warrant)	To Record An Expenditure For A Pa	Α	3500	D	0070	D											
301	Allocation Of Indirect Costs-Charge	System Generated. To Allocate Inc	Α	3500	D	0070	D											
385	Warrant Cancellation/Expenditure	System Gen. Canx Payment (Wrnt,	Α	3500	D	0070	D	1111	D	1011	с							
391	Warrant Cancellation/Expenditure G38	System Gen. Canx Pymnt (Warrant	Α	3500	D	0070	D	1111	D	1011	С							
402	Dist To Funds Within Agy-Gf/Othr Transfr	To Distribute Amount To Another I	Α	3500	D	0070	D											
404	Reimburs Suspense Acct From Recpted Acct	Reimburse Suspense Acct For Exp	Α	3500	D	0070	D											
409	Record Exp/Decrease Cash (Within Agency)	To Record Expenditures And Cash	Α	3500	D	0070	D											
415	Move Expend In And Cash Out Of A Fund	Move Expenditures & Reduce Cash	Α	3500	D	0070	D											
438	Reimb Susp Acct From Recp'T/Prev Encumb.	To Reimburse A Suspense Acct For	Α	3500	D	0070	D									3011	С	2735
468	Move Expend In And Cash Out Of Fund -G38	Move Exp.& Red Cash Within A Fu	Α	3500	D	0070	D											
692	Pay Susp Ac Frm Recp Ac Btwn Agn/Pre Enc	Record Encumb Exp Pymnt In Recp	Α	3500	D	0070	D									3011	С	2735
696	Reimburs Susp Acct From Recpted Acct G38	Reimburse Suspense Acct For Exp	Α	3500	D	0070	D											
698	Record Prepayment Legal Fees-Govt	Record Pre-Pay Of Legal Fees. For	Α	3500	D	0070	D	0602	D	3032	С	3075	С	3600	С			
701	Quasi-External Exp -/No A/R	Quasi-External Expenditure Gener	Α	3500	D	0070	D											
704	Quasi-External Expend (A/R)	Quasi-External Expend Generated	A	3500	D	0070	D											N I
	Er V ditwie lanst put (Befween 18 vs)	To a sterp shout Via Special P	A	3500	9	070	P V/V			. N			$\langle \Lambda \rangle$	M	Λ		M	ŊЙ

"400" series is usually within an agency "700" series is usually between agencies

Possibilities at this point:

TC 🔽	Title 🗸	Description 🔽
		To Distribute Amount To Another Fund Within Anagency For General Fund/Other
	Dist To Funds Within Agy-Gf/Othr	Fund Transfer.This Tc Must Be Used With Tc 403 As A Balancedentry.3500-Expendtr
402	Transfr	Ctl-Cash;0070-Cash On Dep W/Treas
		Reimburse Suspense Acct For Exp Made. Must Beused With Tc405 As Balanced Entry.
	Reimburs Suspense Acct From	If Obj 6200Used On Tc404, Must Use Tc 776, Obj 1303.For Gasb38 Use Tc696.3500-
404	Recpted Acct	Expendtr Ctl-Cash;0070-Cash On Dep W/Treas
		To Record Expenditures And Cash Reduction Within an Agency. This Tc Must Be Used
	Record Exp/Decrease Cash	With Tc 410 As A balanced Entry. Use When Netting Or Re classing
409	(Within Agency)	revenues/Expenditures.3500-Expenditure Ctl-Cash;0070-Cash On Dep W/Treas
		Move Expenditures & Reduce Cash Within Or Betweenfunds From Where The Original
		Expend Was Paid Out. This Tc Must Be Used With/Tc416 As A Bal Entry. For Use Within
	Move Expend In And Cash Out Of	An Agy, Not Between Agy. Xref Tc4683500-Expend Ctl-Cash;0070-Cash On Dep
415	A Fund	W/Treas
		To Reimburse A Suspense Acct For Expenditures Made which Were Previously
		Encumbered. Must Be Processed with Tc 439 As A Bal Entry. Rvrs Codoe Not
	Reimb Susp Acct From	Allowed3500-Expenditure Ctl-Cash;0070-Cash On Dep W/Treas3011-Fund Bal Res For
438	Recp'T/Prev Encumb.	Encumb;2735-Encumb Control
		Move Exp.& Red Cash Within A Fund Or Between Funds from Where Orig Exp Was
		Paid. Tc Must Be Used W/Tc469 As A Balanced Entry. Tc For Use W/In Agency, Not
	Move Expend In And Cash Out Of	Between Agencies. Use For Gasb38,Xref Tc 415.3500-Exend Ctl-Cash;0070-Cash On Dep
468	Fund -G38	W/Treasurer

S28A UC: 10 LINK TO:	STATE OF OREGON TRANSACTION CODE DECISION PROFILE	PROD
TRAN CODE:402TGENERAL LEDGER POSTINGTRANSDOCD _EDITAOBJ _INDS:DMETH NPOST SEQ:2GEN-TC:PAYLIQTC:_	ITLE:DIST TO FUNDS WITHIN AGY-GF/OTHR TRANSFRDR-1:3500CR-1:0070DR-2:CR-2:DR-3:CR-3:DR-4:CR-4:DUDT _ SVDT _ CDOC I RDOC _ MOD N AGCY R IDX _RVRS _ PDT N CI N 1099 R WARR N INVC _ VNUM _APN# R FUND R GLA N AGL N GRNT _ SUBG _ PROJ _NO:5WW IND:0D/I:D WAR CANCL TC:PYTC::_ ACCR TC:_ TR TC:_ INTERFACE IND:1TPAY RED TC:_ CUM POST IND:Y BAL TC:403A/S	PCA _ COBJ R VNAM _ VADD _ MULT _ G38# R FUTMY: N S DOC AMT: _
	Does this pair work?	
	NO	
	CR: for T-CODE 403 is not 3100	
S28A UC: 10	STATE OF OREGON	
LINK TO:	TRANSACTION COLE DECISION PROFILE	PROD
TRAN CODE: <u>403</u> T GENERAL LEDGER POSTING TRANS DOCD _ EDIT AOBJ _ INDS: DMETH N POST SEQ: <u>2</u> REG GEN= TC: DT	ITLE: TRANSFER IN FRCM GF/OTHR FUND WITHIN AGY DR-1: 0070 CR-1: 3150 DR-2: CR-2:	PCA _ COBJ <u>R</u> VNAM _ VADD _ MULT _ G38# <u>R</u> FUTMY: <u>N</u>
PAY LIQ TC:	PAY RED TC: CUM POST IND: Y BAL TC: 402 A/S	S DOC AMT: +

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S28A UC: 10 LINK TO:	STATE OF OREGON TRANSACTION CODE DECISION PROFILE	PROD
TRAN CODE: <u>409</u> GENERAL LEDGER POSTING TRANS DOCD EDIT AOBJ INDS: DMETH POST SEQ: <u>2</u> REG GEN- TC: D	TITLE: RECORD EXP/DECREASE CASH (WITHIN AGENCY) DR-1: 3500 CR-1: 0070 DR-2: CR-2:	PCA _ COBJ R VNAM _ VADD _ MULT _ G38# N FUTMY: N
PAY LIQ TC:	PAY RED TC: CUM POST IND: \underline{Y} BAL TC: $\underline{410}$ A/S	DOC AMT: <u>-</u>
	Does this pair work?	
	Yes	
	CR: for T-CODE 410 is 3100	

S28A UC: 10	STATE OF OREGON	
LINK TO:	TRANSACTION CODE DECISION PROFILE	PROD
TRAN CODE: 410 TI	TLE: <u>RECORD REVENUE/INCREASE CASH (WITHIN AG)</u>	
GENERAL LEDGER	DR-1: 0070 CR-1: 3100 DR-2: CR-2:	
POSTING	DR-3: CR-3: DR-4: CR-4:	
TRANS DOCD _ 1	DUDT _ SVDT _ CDOC <u>I</u> RDOC _ MOD <u>N</u> AGCY <u>R</u> IDX _ PCA	COBJ R
EDIT AOBJ _ I	RVRS _ PDT <u>N</u> CI <u>N</u> 1099 <u>N</u> WARR <u>N</u> INVC _ VNUM _ VNAM	VADD _
INDS: DMETH N	APN# <u>R</u> FUND <u>R</u> GLA <u>N</u> AGL <u>N</u> GRNT _ SUBG _ PROJ _ MULT	G38# <u>N</u>
POST SEQ: 2 REG NO	O: <u>5</u> WW IND: <u>0</u> D/I: <u>D</u> WAR CANCL TC: <u> </u>	N
GEN- TC: DT:	ACCR TC: TR TC: INTERFACE IND: 1 T	
PAY LIQ TC: P.	AY RED TC: CUM POST IND: Y BAL TC: 409 A/S DOC AMT	': <u>+</u>

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S28AUC: 10STATE OF OREGONLINK TO:TRANSACTION CODE DECISION PROFILE	PROD
TRAN CODE: 468 TITLE: MOVE EXPEND IN AND CASH OUT OF FUND -G38 GENERAL LEDGER DR-1: 3500 CR-1: 0070 DR-2: CR-2:	8 DX _ PCA _ COBJ R UM _ VNAM _ VADD _ OJ _ MULT _ G38# R : FUTMY: N T A∕S DOC AMT: _
Does this pair work?	
NO- these two are inactive.	
Expenditure on both sides.	
DR: for T-CODE 468 is 3500	
CR: for T-CODE 469 is 3500	
S28A UC: 10 STATE OF OREGON LINK TO: TRANSACTION CODE DECISION PROFILE	PROD
TRAN CODE: <u>469</u> TITLE: MOVE EXPEND OUT/CASH INTO A FUND - G38 GENERAL LEDGER DR-1: 0070 CR-1: 3500 DR-2: CR-2:	DX _ PCA _ COBJ R UM _ VNAM _ VADD _ OJ _ MULT _ G38# R : FUTMY: <u>N</u> T A/S DOC AMT: <u>+</u>

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And the winner is.....



Verify the comptroller objects.

28a Screens for 409/410

S28B UC: 10 LINK TO: TRANS CODE: DESCRIPTION: I/E (I=INCLUI	STATE OF OREGON TRANS CODE DESCRIPTION PROFILE 409 (MUST BE IN 28A TRANSACTION CODE DECISION PROFILE) TO RECORD EXPENDITURES AND CASH REDUCTION WITHIN AN AGENCY. THIS TC MUST BE USED WITH TC 410 AS A BALANCED ENTRY. USE WHEN NETTING OR RECLASSING REVENUES/EXPENDITURES. 3500-EXPENDITURE CTL-CASH;0070-CASH ON DEP W/TREAS DE, E=EXCLUDE) ENTER GL ACCOUNT CODES SEPARATED WITH "-" OR	PROD
I∕E (I=INCLUI <mark>I 3111 - 5999</mark>	DE, E=EXCLUDE) ENTER COMPTROLLER OBJECTS SEPARATED WITH "-" (9 <u>6201 - 7415 , 7510 , 7511 </u>	OR ","
S28B UC: 10 LINK TO: TRANS CODE: DESCRIPTION:	STATE OF OREGONTRANS CODE DESCRIPTION PROFILE410 (MUST BE IN 28A TRANSACTION CODE DECISION PROFILE)TO RECORD REVENUE AND CASH INCREASE. THIS TC TO BEUSED WITHIN AN AGENCY, NOT BETWEEN AGENCIES. THISTC MUST BE USED WITH TC409 AS A BAL ENTRY. USEWHEN NETTING OR RECLASSING REVENUE/EXPENDITURES.0070-CASH ON DEP W/TREAS; 3100-REVENUE CTL-CASH	PROD
I∕E (I=INCLUI	DE, E=EXCLUDE) ENTER GL ACCOUNT CODES SEPARATED WITH "-" OR	",".
I∕E (I=INCLUI I 0111 <u>−</u> 1200	DE, E=EXCLUDE) ENTER COMPTROLLER OBJECTS SEPARATED WITH "-" () , 1404 = 1405 , 1408 , 1501 = 1750 , 2000 = 2600 ,)r ","

Can the Comptroller Object be used?

If your desired COBJ doesn't work, then it is not a quasi-external transfer that you want 😕


2-Reimbursement Transfer:

- Types of Balanced Transactions:
 - 1. Quasi-external transfers
 - 2. Reimbursement transfers
 - 3. Operating transfers
 - 4. Correcting entries
 - 5. Suspense (treasury) account entries

Reimbursement transfer: Example 2:

One agency or fund reimburses another agency or fund.

The reimbursing (sending) agency or fund records the expense.

The receiving agency or fund records a reduction of expense.

- Sending (paying) agency/fund: DR-GL3500
 - Receiving agency/fund: CR-GL3500

T-Code Excel:

Tcode	Tcode Title	Full description	Status Code	Gl Acct Dr1	GI Acct Dr Cr Ind5	GI Acct Cr1	GI Acct Dr Cr Ind	GI Acct Dr2	GI Acct Dr Cr Ind6	GI Acct Cr2	GI Acct Dr Cr Ind2	GI Acct Dr3	GI Acct Dr Cr Ind7	GI Acct Cr3	GI Acct Dr Cr Ind3	GI Acct Dr4	GI Acct Dr Cr Ind8	GI Acct Cr4
-		•	" T	,	-	Τ.	-	-	-	-		-	•	-	-	-	-	
291	Expenditure Tf Paid To Lgip (No Warrant)	To Record An Expenditure For A Pa	Α	3500	D	0070	D											
301	Allocation Of Indirect Costs-Charge	System Generated. To Allocate Inc	Α	3500	D	0070	D											
385	Warrant Cancellation/Expenditure	System Gen. Canx Payment (Wrnt/	Α	3500	D	0070	D	1111	D	1011	С							
391	Warrant Cancellation/Expenditure G38	System Gen. Canx Pymnt (Warrant	Α	3500	D	0070	D	1111	D	1011	С							
402	Dist To Funds Within Agy-Gf/Othr Transfr	To Distribute Amount To Another	Α	3500	D	0070	D											
404	Reimburs Suspense Acct From Recpted Acct	Reimburse Suspense Acct For Exp	Α	3500	D	0070	D											
409	Record Exp/Decrease Cash (Within Agency)	To Record Expenditures And Cash	Α	3500	D	0070	D											
415	Move Expend In And Cash Out Of A Fund	Move Expenditures & Reduce Cash	Α	3500	D	0070	D											
438	Reimb Susp Acct From Recp'T/Prev Encumb.	To Reimburse A Suspense Acct For	Α	3500	D	0070	D									3011	С	2735
468	Move Expend In And Cash Out Of Fund -G38	Move Exp.& Red Cash Within A Fu	Α	3500	D	0070	D											
692	Pay Susp Ac Frm Recp Ac Btwn Agn/Pre Enc	Record Encumb Exp Pymnt In Recp	Α	3500	D	0070	D									3011	С	2735
696	Reimburs Susp Acct From Recpted Acct G38	Reimburse Suspense Acct For Exp	Α	3500	D	0070	D											
698	Record Prepayment Legal Fees-Govt	Record Pre-Pay Of Legal Fees. For	Α	3500	D	0070	D	0602	D	3032	С	3075	С	3600	С			
701	Quasi-External Exp -/No A/R	Quasi-External Expenditure Gener	Α	3500	D	0070	D											
704	Quisj-External Expend (A/R)	Quasi-External Expend Generated	Α	3500	D	0070	D		1									N
N	En A approve fault burling the ball	To a ster of the Vut Via Special P.	₽ ∕	3500 3 00	R	070	₽ V∕\/		\mathbb{N}			N	$\overline{\mathbb{N}}$	M	\mathbb{N}	W	M.	Ŵ

"400" series is usually within an agency "700" series is usually between agencies

Possibilities at this point: Sending Agency:

402

TC 🔽	Title 🗸	Description 🔽
		To Distribute Amount To Another Fund Within Anagency For General Fund/Other
	Dist To Funds Within Agy-Gf/Othr	Fund Transfer.This Tc Must Be Used With Tc 403 As A Balancedentry.3500-Expendtr
402	Transfr	Ctl-Cash;0070-Cash On Dep W/Treas
		Reimburse Suspense Acct For Exp Made. Must Beused With Tc405 As Balanced Entry.
	Reimburs Suspense Acct From	If Obj 6200Used On Tc404, Must Use Tc 776, Obj 1303.For Gasb38 Use Tc696.3500-
404	Recpted Acct	Expendtr Ctl-Cash;0070-Cash On Dep W/Treas
		To Record Expenditures And Cash Reduction Within an Agency. This Tc Must Be Used
	Record Exp/Decrease Cash	With Tc 410 As A balanced Entry. Use When Netting Or Re classing
409	(Within Agency)	revenues/Expenditures.3500-Expenditure Ctl-Cash;0070-Cash On Dep W/Treas
		Move Expenditures & Reduce Cash Within Or Betweenfunds From Where The Original
		Expend Was Paid Out. This Tc Must Be Used With/Tc416 As A Bal Entry. For Use Within
	Move Expend In And Cash Out Of	An Agy, Not Between Agy. Xref Tc4683500-Expend Ctl-Cash;0070-Cash On Dep
415	A Fund	W/Treas
		To Reimburse A Suspense Acct For Expenditures Made which Were Previously
		Encumbered. Must Be Processed with Tc 439 As A Bal Entry. Rvrs Codoe Not
	Reimb Susp Acct From	Allowed3500-Expenditure Ctl-Cash;0070-Cash On Dep W/Treas3011-Fund Bal Res For
438	Recp'T/Prev Encumb.	Encumb;2735-Encumb Control
		Move Exp.& Red Cash Within A Fund Or Between Funds from Where Orig Exp Was
		Paid. Tc Must Be Used W/Tc469 As A Balanced Entry. Tc For Use W/In Agency, Not
	Move Expend In And Cash Out Of	Between Agencies. Use For Gasb38,Xref Tc 415.3500-Exend Ctl-Cash;0070-Cash On Dep
468	Fund -G38	W/Treasurer

Possibilities at this point: Receiving Agency:

Tcode	Tcode Title	Full description	Status Code	GI Acct Dr1	GI Acct Dr Cr Ind5	GI Acct Cr1	Gl Acct Dr Cr Ind	GI Acct Dr2	Gl Acct Dr Cr Ind6	GI Acct Cr2	Gl Acct Dr Cr Ind2	GI Acct Dr3	GI Acct Dr Cr Ind7	GI Acct Cr3	Gl Acct Dr Cr Ind3	GI Acct Dr4	GI Acct Dr Cr Ind8	GI Acct Cr4
•	•	•	"T		-	. T	-	-	-	-	-	-	•	-	-	-	•	-
302	Allocation Of Indirect Costs-Recovery	System Generated. To Recover The	Α	0070	D	3500	D											
416	Move Expend Out And Cash Into A Fund	To Move Expenditures Already Ma	Α	0070	D	3500	D											
469	Move Expend Out/Cash Into A Fund - G38	Move Expenditure Already Made E	Α	0070	D	3500	D											
741	Quasi-External Reduction Of Exp - No A/R	Quasi-External Reduction Of Expe	Α	0070	D	3500	D											
816	Refund Of Expenditure	To Move Unidentified Receipt Ori	Α	0070	D	3500	D											

ТС	-	Title 🔽	Description	-
4:	16	Move Expend Out And Cash Into A Fund	To Move Expenditures Already Made Either Within Afund Or Between Funds This Tc Must Be Used Withtc 415 As A Balanced Entry. This Tc Is For Usewith An Agency, Not Between Agencies.Xref Tc469.0070-Cash On Dep W/Treas;3500-Expenditure Ctl-Cash	in
46	59	Move Expend Out/Cash Into A Fund - G38	Move Expenditure Already Made Either Within A Fundor Between Funds. Must Be Used With Tc468 As Balentry. Tc For Use Within An Agency, Not Betweenagencies. Use For Gasb38. Xref Tc 416.0070-Cash On Dep W/Treasurer;3500-Expend Ctl-Cash	
74	41	Quasi-External Reduction Of Exp - No A/R	Quasi-External Reduction Of Expense Generated Bythe Paying Agency Where Both Agencies Are On Sfms.Must Be Used With Tc 740 As A Balanced Entry.Cannot Be Used For Operating Transfers.0070-Cash On Dep W/Treas;3500-Expenditure Ctl-Cash	3

S28A UC: 10 LINK TO:	STATE OF OREGON TRANSACTION CODE DECISION PROFILE	PROD
TRAN CODE: <u>415</u> TI GENERAL LEDGER POSTING TRANS DOCD _ EDIT AOBJ _ INDS: DMETH N POST SEQ: <u>3</u> REG N GEN- TC: DT: PAY LIQ TC: P	TLE:MOVEEXPENDINANDCASHOUTOFAFUNDDR-1:3500CR-1:0070DR-2:CR-2:	PCA _ COBJ R VNAM _ VADD _ MULT _ G38# N FUTMY: N DOC AMT: _
► [► S	Does this pair work? Yes Sending agency debits GL 3500 and credits GL 0070	
► F	Receiving agency debits GL 0070 and credits GL 3500	
S28A UC: 10 LINK TO:	STATE OF OREGON TRANSACTION CODE DECISION PROFILE	PROD
TRAN CODE: <u>416</u> TI GENERAL LEDGER POSTING TRANS DOCD _ EDIT AOBJ _ INDS: DMETH <u>N</u> POST SEQ: <u>3</u> REG N GEN- TC: DT: PAY LIQ TC: P	TLE: MOVE EXPEND OUT AND CASH INTO A FUND DR-1: 0070 CR-1: 3500 DR-2: CR-2:	PCA _ COBJ R VNAM _ VADD _ MULT _ G38# N FUTMY: N DOC AMT: <u>+</u>

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S28A UC: 10 STATE OF OREGON	
LINK TO: TRANSACTION CODE DECISION PROFILE	PROD
TRAN CODE: 468 TITLE: MOVE EXPEND IN AND CASH OUT OF FUND -G38	
GENERAL LEDGER DR-1: <u>3500</u> CR-1: <u>0070</u> DR-2: CR-2:	
POSTING DR-3: CR-3: DR-4: CR-4:	
TRANS DOCD _ DUDT _ SVDT _ CDOC I RDOC _ MOD N AGCY R IDX _ PCA	_ COBJ <u>R</u>
EDIT AOBJ _ RVRS _ PDT <u>N</u> CI <u>N</u> 1099 _ WARR <u>N</u> INVC _ VNUM _ VNAM	VADD
INDS: DMETH <u>N</u> APN# <u>R</u> FUND <u>R</u> GLA <u>N</u> AGL <u>N</u> GRNT _ SUBG _ PROJ _ MULT	_ G38# <u>R</u>
POST SEQ: <u>3</u> REG NO: <u>5</u> WW IND: <u>0</u> D/I: <u>D</u> WAR CANCL TC: <u>PYTC</u> : <u>FUTM</u>	Y. <u>N</u>
GEN- TC: DT: ACCR TC: TR TC: INTERFACE IND: 1 T	
PAY LIQ TC: PAY RED TC: CUM POST IND: Y BAL TC: 469 A/S DOC A	MT: <u> </u>

Does this pair work?

Yes-these two are inactive.

- Sending agency debits GL 3500 and credits GL 0070
- Receiving agency debits GL 0070 and credits GL 3500

S28A UC: 10	STATE OF OREGON	
LINK TO:	TRANSACTION CODE DECISION PROFILE	PROD
TRAN CODE: 469	TITLE: <u>MOVE EXPEND OUT/CASH INTO A FUND - G38</u>	_
GENERAL LEDGER	DR-1: 0070 CR-1: 3500 DR-2: CR-2:	
POSTING	DR-3: CR-3: DR-4: CR-4:	
TRANS DOCD	_ DUDT _ SVDT _ CDOC <u>I</u> RDOC _ MOD <u>N</u> AGCY <u>R</u> I	DX _ PCA _ COBJ R
EDIT AOBJ	_ RVRS _ PDT <u>N</u> CI <u>N</u> 1099 _ WARR <u>N</u> INVC _ VN	IUM _ VNAM _ VADD
INDS: DMETH	<u>N</u> APN# <u>R</u> FUND <u>R</u> GLA <u>N</u> AGL <u>N</u> GRNT _ SUBG _ PR	OJ _ MULT _ G38# R
POST SEQ: <u>3</u> REG	NO: 5 WW IND: 0 D/I: D WAR CANCL TC: PYTC	: FUTMY. N
GEN- TC: D	T:ACCR TC: TR TC: INTERFACE IND: 1	<u> </u>
PAY LIQ TC:	PAY RED TC: CUM POST IND: Y BAL TC: 468	A∕S DOC AMT: <u>+</u>

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Use within agency, not between agency:





153

S28B UC: 10	STATE OF OREGON	
LINK TO:	TRANS CODE DESCRIPTION PROFILE	PROD
TRANS CODE: 74	0 (MUST BE IN 28A TRANSACTION CODE DECISION PROFILE)
DESCRIPTION: QU	JASI-EXTERNAL EXPENDITURE GENERATED BY THE PAYING	
AG	Y WHERE BOTH AGENCIES ARE ON SFMS MUST BE USED	
WI	TH IC 741 AS A BALANCED ENTRY. CANNOT BE USED FOR	
OP	ERATING TRANSFERS.	
<u>35</u>	00-EXPENDITURE CTL-CASH;0070-CASH ON DEP W/TREAS	
I∕E (I=INCLUDE,	E=EXCLUDE) ENTER GL ACCOUNT CODES SEPARATED WITH "-"	OR ",".
		<u> </u>
		<u> </u>
		L
$I \swarrow E$ (I=INCLUDE,	E=EXCLUDE) ENTER COMPTROLLER OBJECTS SEPARATED WITH	"-" OR ","
<u>I 3111 - 5999 ,</u>	<u>6201 – 7415 ,</u>	

• Use between agencies are in SFMS.

S28B UC: 10 STATE OF OREGON						
LINK TO: TRANS CODE DESCRIPTION PROFILE	PROD					
TRANS CODE: 741 (MUST BE IN 28A TRANSACTION CODE DE	CISION PROFILE)					
DESCRIPTION: QUASI-EXTERNAL REDUCTION OF EXPENSE GENER	ATED BY					
THE PAYING AGENCY WHERE BOTH AGENCIES ARE	ON SFMS.					
MUST BE USED WITH TC 740 AS A BALANCED EN	ITRY.					
CANNOT BE USED FOR OPERATING TRANSFERS.						
0070-CASH ON DEP W/TREAS;3500-EXPENDITURE	CTL-CASH					
I/E (I=INCLUDE, E=EXCLUDE) ENTER GL ACCOUNT CODES SEPA	RATED WITH "-" OR ",".					
I/E (I=INCLUDE, E=EXCLUDE) ENTER COMPTROLLER OBJECTS SEPARATED WITH "-" OR ".".						
I 3111 - 5999 , 6201 - 7415 , 7510 , 7511 ,						



- Between funds in the same agency:
 - > TC415/416: specific COBJ
 - > TC468/469: Required G38 -these two are inactive.
- Between funds in a different agency:
 - > TC740/741

Can the Comptroller Object be used?



If your desired COBJ doesn't work, then it is not a reimbursement transfer that you want 😕

3- Operating transfer:

Types of Balanced Transactions:

- 1. Quasi-external transfers
- 2. Reimbursement transfers
- **3. Operating transfers**
- 4. Correcting entries
- 5. Suspense (treasury) account entries

Operating transfer: Example 3:



One agency or fund has the authority to collect and record revenue. Another agency or fund has the authority (appropriation and allotment) to expend the cash.

The sending agency or fund originally receives the cash and records it as revenue.

The sending agency then moves the cash to the fund or agency that has the authority to expend.

The receiving agency or fund will record an expense when the cash is disbursed with subsequent transactions.

Items to consider:

Transfer Out

Paying agency is sending money Paying agency does the entry

> 1- Within or Between agencies Within agency t-code usually in "400" series Between agencies t-code usually in "700" series

2- To governmental fund or proprietary fund Determines the comptroller object (COBJ)

Find <u>GL account</u>: for Transfer Out

DEPARTMENT OF ADMINISTRATIVE ERVICES

Statewide Policy

OREGON ACCOUNTING MANUAL						
SUBJECT:	Accounting and Financial Reporting	Number: 60.10.00				
DIVISION:	Chief Financial Office	Effective date: June 6, 2016				
Chapter:	Chart of Accounts					
Part:	General Ledger Accounts					

The following pages list and define the general ledger accounts in R*STARS. Budgetary accounts and accounts that roll up to default GAAP account classes have not been included.

<u>D31</u>	General Ledger Account Title	Definition	
3550	Operating Transfers Out Control	General ledger control account for transfe	ers to other funds.
SE	MS TC Training	Revised 4/16/24	160

Revised 4/16/24

Find <u>COBJ</u>: 1801

DAS DEPARTMENT OF ADMINISTRATIVE SERVICES

Statewide Policy

OREGON ACCOUNTING MANUAL

SUBJECT:	Accounting and Financial Reporting	Number: 60.20.00				
DIVISION:	Chief Financial Office	Revision date: June 6, 2016				
Chapter:	Chart of Accounts					
Part:	Comptroller Objects (Nominal Accounts) – By Financial Statement Classification					

CAFR Title and Definition

D10 No. Comptroller Object Title

Transfers to Other Funds – Flows of assets (cash or goods) out of an agency or fund without equivalent flows coming in and without a requirement for repayment from the receiving fund.

1401	Transfer Out to Other Fund	
1402	Transfer Out Lottery Proceeds	
1403	Transfer Out to General Fund	
1430	Transfer Out to Oregon Corrections Enterprises	
1456	Transfer Out – Indirect Cost Center	
SFMS TC Training 1801	Transfer Out to Department of Administrative Services	161

We know what we want, now let's search:

• Find <u>t-code</u>:

- > 710 Revenue-Trfr Out (Betw Agy) A/R-No Invoice pairs with 711
- > 720 Revenue-Transfer Out (Betwn Agy) No Invoice pairs with 721
- > Did receiving agency post an A/R?

Tcode	Tcode Title	Full description	Status Code	GI Acct Dr	GI Acct Dr Cr Ind	GI Acct Cr)	GI Acct Dr Cr Inc	GI Acct Dr	GI Acct Dr Cr Ind	GI Acct Cr	Gl Acct Dr Cr Ind	GI Acct Dr	GI Acct Dr Cr Ind	GI Acct Cr	GI Acct Dr Cr Ind	GI Acct Dr	GI Acct Dr Cr Ind	GI Acct Cr
-	•	_	-	.	-	.	-	-	-	-	-	-	-	-	-	-	-	-
381	Warrant Cancel/Trfr Out Lottery Proceeds	System Gen. To Canx Warrant Issu	Α	3550	D	0070	D	1111	D	1011	С							
400	Operating Revenue-Trnsfr Out(Within Agy)	Tsfr Cash Out Of A Fund And Recor	Α	3550	D	0070	D											
419	Record Transfer Out To Suspense Account	To Record A Transfer Out Of A Rec	Α	3550	D	0070	D											
425	Operating Revenue-Trnsfr Out(Within Agy)	Tsfr Cash Out Of A Fund & Record	Α	3550	D	0070	D											
685	Tr To Ous To Adv Susp For Gf Exp Das Onl	Tsfr Cash To Ous & Record As A No	Α	3550	D	0070	D											
710	Revenue-Trfr Out(Betw Agy)A/R-No Invoice	To Transfer Cash Between Agencie	Α	3550	D	0070	D											
720	Revenue-Transfr Out(Betwn Agy)No Invoice	To Transf Cash Btwn Agencies And	Α	3550	D	0070	D											
746	Revenue Transfer Out-Odot Only	To Transfer Cash To An Agency And	Α	3550	D	0070	D											

S28A UC: 10 LINK TO:	STATE TRANSACTION CO	OF OREGON DE DECISION PRO	OFILE	PROD
TRAN CODE: 710 TITL GENERAL LEDGER DR POSTING DR TRANS DOCD DU EDIT AOBJ RV INDS: DMETH N AP POST SEQ: 2 REG NO: GEN- TC: DT: PAY LIQ TC: PAY A/S BT DF:	E: <u>REVENUE-TRFR OU</u> -1: <u>3550</u> CR-1: <u>007</u> -3: CR-3: DT SVDT CDOC I RS PDT N CI N N# <u>R</u> FUND <u>R</u> GLA <u>N</u> <u>5</u> WW IND: <u>0</u> D/1: ACCR TC: TR ' RED TC: CUM P MATCH GLA DOC	T(BETW AGY A/R 0 DR-2: C DR-4: C RDOC MOD N 1099 N WARR N AGL N GRNT D WAR CANCL TC TC: INTERF. OST IND: Y BAL A/S BT	NO INVOICE R-2: R-4: AGCY R IDX INVC VNUM I SUBGPROJ : PYTC: ACE IND: 1 T TC: 711 A/S H GLA DOC	PCA _ COBJ R VNAM R VADD R MULT _ G38# R FUTMY: N DOC AMT: _
FILE AP: \pm 21 POSTING AB: \pm 21 INDS: CC: \pm 21 GP: \pm 21 PJ: \pm 21 AGY GL: EFF START DATE: 07 Z06 RECORD SUCCESSF	- - - - - - - - - - - - - - - - - - -		STATUS CO LAST PROC DA	DE: A TE: 06302007
TC 710/711 ✓ Rece ✓ Be s	1 if: eiving agency ure to enter th	has an A/R 1e A/R Doc	R establishe c in Ref Do	d oc field
	S28B LINK T TRANS DESCRI	UC: 10 O: CODE: <u>710</u> PTION: <u>TO TRAN</u> TRANSFI PROCES: 3550-00	TRANS COI (MUST BE IN 28 NSFER CASH BET ER WHICH HAS N SED WITH TC 71	STATE OF OREGON DE DESCRIPTION PRO 3A TRANSACTION COD WEEN AGENCIES AND NOT BEEN BUDGETED. L1 AS A BALANCED E

	S28B UC: 10 STA	TE OF OREGON	PM
		DESCRIPTION PROFILE	PROD
		DEDUKTITION INOTIEE	
	TRANS CODE: 710 (MUST BE IN 28A	TRANSACTION CODE DECIS	ION PROFILE)
	DESCRIPTION: TO TRANSFER CASH BETWE	EN AGENCIES AND RECORD	AS A
	TRANSFER WHICH HAS NOT	BEEN BUDGETED MUST	BE
	DDOCECCED MITU TO 711	IC I DILINCED ENTRY C	
	PROCESSED WITH IC /II	AS A BALANCED ENIRY. G	<u>ASB38.</u>
	3550-OPERAT TSFR-OUT C	TL:0070-CASH ON DEP W/	TREAS
	TZE (I-INCLUDE E-EVCLUDE) ENTED CL	ACCOUNT CODES SEDADAT	
	IVE (I-INCLODE, E-EXCLODE) ENTER OL	ACCOUNT CODES SEFARAT	ED WITH - OK , .
LOES ZAB Show	LE (I-INCLOR REPORTION ENTED CO	MOTDOLLED ODJECTS SEDA	DATED WITH
	IVE (I-INCLUDE, E-ENCLUDE) ENTER CO	MPIROLLER ODJECIS SEPA	RAIED WITH - OR ,
$C \cap D I \cap f 1 0 \cap 1 2$	<u>I 1402 , 1800 - 1999), 1430 ,</u>		
	ENTER UP TO 10 VALLE DOC TYPES FOR	THE TRANS CODE ("%"	$TN \#1 = \lambda TT V \lambda TTD$
	1. DT 2. DT 2. A. E.		$\frac{1}{10} = \frac{10}{10}$
	$1: \underline{B1} 2: \underline{B1} 3: \underline{\qquad} 4: \underline{\qquad} 5:$	0:0	: 9: 10:
	ENTER UP TO 10 VALID BATCH TYPES FO	R THE TRANS CODE. ("%	" IN #1 = ALL VALID)
	1: G 2: 2 3: 4 4: 5:	6: 7: 8	: 9: 10:
	TREAS CAT:		
SFMS TC Training		Revised 4/16/24	
	EFF START DATE: U7011995 EFF END	DATE: LAST	PROC DATE: 07222011
	Z06 RECORD SUCCESSFULLY RECALLED		

S28A U	JC: 10			STA	TE OF O	REGON	I			
LINK TO:			TRA	NSACTION	CODE DE	CISIC	N PRO	FILE		PROD
TRAN COL	DE: <u>720</u>	TITLE	: <u>REVE</u>	NUE-TRANS	FR OUT (BETWN	AGY)	NO INVO	I CE	
GENERAL	LEDGER	DR-	1: 355	0 CR-1: 0	070 DR-	2:	CR	-2:	_	
Р	OSTING	DR-	3:	CR-3:	DR-	4:	CR	-4:	-	
TRANS	DOCD	DUD	T SV	DT CDOC	T RDOC	- M	IOD N	AGCY R	TDX	PCA COBJ R
FDIT	AOBI	RVR	S P		N 1099	N WA		TNVC N		VNAM R VADD R
	DMETH		ия <mark>д</mark> н					SUBG I		
DOST SEC	$1 \cdot 2 \text{ DFC}$		<u>π I</u> I U. Γ ωω Τ	$\frac{\mathbf{ND} \mathbf{K}}{\mathbf{ND} \cdot 0 \mathbf{D} \mathbf{Z} \mathbf{I}}$		CANC		50D0 _ 1		FUTMY · N
CEN TC.	γ . <u>Z</u> KEO	иО. т.		$TC \cdot T$	D TC		TEDEX	CE IND:	1 T	готит. <u>н</u>
DIV I IO	D	1. <u> </u>	ACCK		\mathbf{K} IC		D I E K F A	CE IND.		
PAY LIQ	IU:	PAY	RED IC	: COM	PUSII	ND: <u>т</u>	BAL	10: <u>721</u>	A/S	DUC AMI: <u>-</u>
	A/S	BT	MATCH	GLA DOC	A/S	BT	MATCH	GLA DOG	2	
	DF: _		_		_		_			
FILE	AP: <u>+</u>	<u>21</u>	_		_		_			
POSTING	AB: +	21								
TNDS :	CC: +	21	_		_		_			
	CP · +	21	_		_		_			
		<u>41</u>	—		—		—			
	PJ: <u>+</u>	<u>21</u>	—		—					
AGY	GL :			<u> </u>				STAT	rus codi	E: <u>A</u>
EFF STA	RT DATE	: <u>070</u>	11994	EFF END	DATE :			LAST PI	ROC DATI	E: 06302007
Z06 RECC	DRD SUCC	ESSFU	LLY RE	CALLED						

TC 720/721 if: ✓ Receiving agency does not have an A/R established

	S28B UC: 10	S'	TATE OF OREGON			
	LINK TO:	TRANS COD	E DESCRIPTION P	ROFILE		PROD
	TRANS CODE:	720 (MUST BE IN 28)	A TRANSACTION C	ODE DECISION 1	PROFILE)	
	DESCRIPTION:	TO TRANSF CASH BTWN	AGENCIES AND RE	CORD IT AS A		
		TRANSFER, TRANSFER H	AS NOT BEEN BUD	GETED. MUST	<u>BE</u>	
		PROCESSED WITH TC 72	1 AS A BALANCED	ENTRY. THIS	<u>rc</u>	
		TO BE USED FOR LOTTE	RY & NEW AGENCY	TSFRS. GASB3	8	
		3550-OPERATE TSFR-OU	T CTL;0070-CASH	ON DEP W/TRE	AS	
	I∕E (I=INCLUD	E, E=EXCLUDE) ENTER (GL ACCOUNT CODE	S SEPARATED W	ITH "-" OR	","
D_{000} Q_{R}						
DUES ZOD						
about COD I of	I∕E (I=INCLUD	DE, E= EXCLUDE) ENTER (COMPTROLLER OBJ	ECTS SEPARATE	D WITH "-"	OR ","
SHOW CODJ OF	<u>I 1401 - 1403</u>	<u>1800 – 1999</u> <u>143</u>	0			
10010						
10017	ENTER UP TO 1	0 VALID DOC TYPES FO	R THE TRANS COD	E. ("%" IN #	1 = ALL VAL	ID)
	1: <u>BT</u> 2: <u>B</u>	<u>31</u> 3: <u>4</u> : <u>9</u>	5: 6:	7: 8:	9:	10:
	ENTER UP TO 1	0 VALID BATCH TYPES	FOR THE TRANS C	ODE. ("%" IN	#1 = ALL V	ALID)
	1: <u>G</u> 2: <u>2</u>	3: <u>4</u> 4:_	5: _ 6: _	7 : _ 8: _	9 : _	10: _
SFMS TC Training	TREAS CAT:		Revised 4/	16/24 STATU	S 164 DE : A	
C C	EFF START DA	TE: <u>07011994</u> EFF EI	ND DATE:	LAST PRO	C DATE: 082	32011
	Z06 RECORD SU	ICCESSFULLY RECALLED				



Receiving agency has an A/R established
 TC 710/711

Receiving agency does not have an A/R established
 TC 720/721

4-Correcting Entry:

Transactions to correct or re-classify earlier transactions

Types of Balanced Transactions:

- 1. Quasi-external transfers
- 2. Reimbursement transfers
- 3. Operating transfers
- 4. Correcting entries
- 5. Suspense (treasury) account entries

Correcting a balanced transaction

For audit trail purposes, the best way to correct a transfer is to reverse it exactly as it was entered and reenter it with the correct information.

This has challenges.

- The original sender cannot pull back funds. The agency that received the funds must transfer them back to the sender before the sender can retransfer them.
- The process requires a few days to confirm recovery before retransferring.

Potential alternative:

If the entry to one agency is correct, the agency with the error can reverse their side of the entry and reenter it.

NOTE – All reversals are dependent on a Reverse (RVRS) indicator of Y on the 28A screen.

One-Sided transfer corrections

The correction procedure depends on whether the transaction requires a G38 code and if it has caused an exception on one of the Statewide Balancing Reports generated by SARS.

If a G38 is not required

You may reverse and reenter your agency's side of the entry.

If a G38 is required and the transaction has caused an exception You may reverse and reenter one side of the entry **to the same D23 fund as the original entry**. If the correction involves a different D23 fund, the receiver must reverse the transfer exactly as it was originally sent and ask the sender to resend it to the correct fund.

If a G38 is required, but there is not an exception

You should use a 400 series intra-agency T-code with cobjs from your agency perspective and the appropriate G38 codes corresponding to the entries for your agency. The results to the accounting records will leave the original transfer in from the sending agency, an offsetting operating transfer out, and an operating transfer in to the correct coding.

G38 Is Not Required

Example: Agency 998 entered a transfer to agency 999 using T-codes 730/731. G38 codes are not entered on these T-codes, but agency 998 realized that they sent the money out of the wrong D23 fund by using PCA 12345.

Agy	T/C	PCA	
998	730	12345 should be 3456	7
999	731	54321	

Correction: Agency 998 may process a 730R with the exact original coding and reenter the 730 with the correct PCA and therefore, D23 fund.

Agy	T/C	PCA
998	730R	12345
998	730	34567

G38 Is Required and Caused an Exception

Example: Agency 999 received a transfer from agency 998 that used T-codes 720/721 but the G38 assigned to T-code 721 was incorrect.

Agy	T/C	Fund	<u>G38</u>	
998	720	1000	99920000	
999	721	2000	99815000	should be 99810000

Correction: Because agency 999 received the transfer, agency 999 will have to make the correction. Agency 998 cannot enter a 721R for agency 999 because it would credit cash effectively pulling money back from agency 999.

Agy	T/C	Fund	<u>G38</u>
999	721R	2000	99815000
999	721	2000	99810000

Note that the D23 fund was not changed, only the G38. A one-sided transfer correction would not be appropriate in this case as it would result in the sending agency's original G38 to no longer reflect the correct D23 fund.

G38 Is Required but No Exception

Example: Agency 999 received a transfer from agency 998 using T-code 726/727 that did not cause a Statewide Balancing Report exception, but agency 999 wants the funds credited to a different fund, fund 9000.

Agy	T/C	Fund	G38	СОВЈ
998	726	1000	99920000	6###
999	727	2000	99810000	Transfer in from 998

Correction: Because there is no Statewide Balancing Report exception, agency 999 may correct their side of the transfer with a T-code pair from the 400 intra-agency T-code series.

Agy	T/C	Fund	G38	COBJ
999	400	2000	99990000	1401
999	401	9000	99920000	1301

Agency 999 T-code Example G38 Required but No Exception

Fund 2000]		
Agency 999 Receiving	GL 0070		GL 3150 Transfers In		GL 3550 Transfers Out		
Toodo							4
TCOde	DR	UK	DR	UK	DK		
727	XX			XX			Incorrect Information
400		XX			XX		Transfer Out

		Fu	und 9000]
Agency 999	GL 0070		GL 3150		GL 3550		
Receiving	CASH		Transfers In		Transfers Out		
Tcode	DR	CR	DR	CR	DR	CR]
401	XX			XX			Correct Inform

The accounting records reflect the original operating transfer in to fund 2000 and then an operating transfer out of 2000 and an operating transfer in to the final destination of fund 9000.

Resource in our website:

Department of Administrative Services > Financial programs > Accounting system

Statewide Financial Management Services



http://www.oregon.gov/das/Financial/AcctgSys/pages/index.aspx R*STARS Training Manual / Chapter #4-Transaction Codes Page #7

G38# – A GASB 38 Transfer Number is entered when required (R) for reporting under GASB Statement 38 Para.14. It consolidates the Agency and the appropriate D23 fund elements.

R*STARS Training Materials Chapter 12

R*STARS TRAINING PROGRAM COURSE CONTENT

COURSE #12 - TRANSACTION INQUIRY PART #2 Revised July 2022

DETERMINING IF ANOTHER AGENCY OR PROGRAM AREA IN YOUR AGENCY CREATED A BALANCED TRANSACTION

Under state policy, a state agency will pay another state agency or another program area in the same agency with a transfer, rather than a warrant. This reduces state banking charges.

R*STARS accomplishes this objective through balanced transactions (BT document type). For balanced transactions, the person who enters the transaction must enter at least two transactions – the transaction that "sends" the funds and the transaction that "receives" the funds – in the same batch and document number. This helps ensure that, statewide, the interagency transfer in/transfer out transactions will balance at the end of the fiscal year for the preparation of the Annual Comprehensive Financial Report (ACFR).

Another tool for reporting interagency transfers is the GASB 38 NUMBER (G38#) This is an 8-digit code identifying interagency and interfund transfers which require reporting under GASB Statement 38 Para.14. The G38 transfer number uses the format AAAFFFF0, where AAA is the agency on the other end of the transfer, FFFF is the appropriate **D23** fund in which the other agency will record the transfer, followed by a zero and a blank space or fillers.

Balanced transactions will usually impact cash. However, they may not interface to Treasury. They will only interface if they post to different Treasury funds; thus, giving Treasury the direction to move the dollars from one fund to another.

G38 – Code needs to be identified in data entry screens.

S084 UC: 10		STAT	E OF OREGON		
LINK TO:	A	CCOUNTING E	VENT RECORD	INQUIRY	PROD
BATCH: AGENCY	<u>000</u> DATE	TYPE _	NO SEQ	NO <u>00000</u> REC	TYPE: A STATUS: _
GL: DR1 (CR1 DR2	CR2	DR3	CR3 DR	4 CR4
DOC AGY:	DOC DATE:	EFF	DATE :	DUE DATE:	
SERV DATE:	CUR DC	C/SFX/CLASS	5:	MOD :	
	REF DC	C/SFX/CLASS	5:	AGENC	Y: 000
TRANS CODE :	INDEX:	PCA :	AY:	COMP/A	GY OBJ:
AMOUNT :		.00 RVS:	DISCOUNT:		00 FO: PDT:
CI:	PROP #:	1	.099: IN	V-NO:	DT :
VEND/MC:	E	ESC:			
NAME :				CONT	NO :
CITY:		ST: ZI	P:	R	ГІ:
PMT-NO:	DT :	AP NO:	FUND :	AGY	GL:
GRANT NO/PH:		SUB GRANT	'EE :	PROJ	NO/PH:
MPCD:	AGY	CD-1:	2: 3:	CAS	H FUND:
G38-TRANSFER:		🔵 РМТ Т	YPE: INT	TM: 0.000 BA	NK:
DISC-DT.	TM: PE	N-DT :	TM: PE	N AMT:	. 00
LAST PROC - DI	Г:	TIME:	ORIG SEQ NO	: APP	ROVAL DT:
Z08 RECORD NOT	Γ FOUND – EN	D OF FILE			
F1_HFIP F2_S	R5 F3_PRTC	R TNO F4-	PRIOR F5-	NEXT E7-86	F9_INT ENTER_INO

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5- Suspense Accounts:

Types of Balanced Transactions:

- 1. Quasi-external transfers
- 2. Reimbursement transfers
- 3. Operating transfers
- 4. Correcting entries
- 5. Suspense (treasury) account entries

Suspense Accounts:

The following general ledger accounts apply to Suspense accounts:

0075 Cash on Deposit - Suspense Acct at Treas
0504 Accounts Receivable - Suspense Accounts
3102 Revenue Control - Suspense
3502 Expenditure Control - Suspense
3152 Operating Transfers In Control - Suspense
3552 g Transfers Out Control – Suspense

These accounts are used for balanced transfers that deal with treasury (aka suspense) accounts from an agency (aka receipted) account:

2904 Non-SFMS Clearing Offset 2954 Non-SFMS Clearing Account

List of t-codes in Desk Manual, Trea.5 Suspense Account Transactions in RSTARS

http://www.oregon.gov/das/Financial/AcctgSys/pages/index.aspx

Department of Administrative Services > Financial programs > Accounting system

Statewide Financial Management Services



SFMS desk manual

ACH - VENDOR/DIRECT DEPOSIT AGENCY ANALYST CONTACT DATAMART NEWS LISTS **R*STARS AND ADPICS** COURSES R*STARS DATA ENTRY GUIDE **R*STARS REPORT GUIDE R*STARS TRAINING MANUAL** ► SFMS DESK MANUAL SFMS FORMS SFMS TERMS SFMS USER GROUP SPOTS - STATE PURCHASE CARD TRAINING -MISCELLANEOUS ACCOUNTING SYSTEM HOME

Desk manual by category and chapter

Category	Chapter	Chapter title
Profiles	prof.1 🔑	R*STARS vendor profile
Profiles	prof.2 🔎	Creation of new year profiles
Profiles	prof.4 🔎	Garnishments, levies, and other contractual or legal conveyance of monies
Profiles	prof.5 🔎	Establishing state employee vendor profiles with specific PDT's
Profiles	prof.8 🔎	ADPICS vendor profile
Payment	paym.1 🔎	Other vendor types
Payment	paym.2 🔎	Issuing survivor/estate payments on behalf of deceased employees
Payment	paym.3 🔎	Direct deposit for R*STARS vendors
Other	othe.1 🔑	Error correction
Other	othe.2 🔎	Who to call when you need help
Other	othe.3 🔎	R*STARS - 2018 calendar closing schedule
Other	othe.5 🔎	Matching inquiry screens with system tables
Other	othe.7 🔎	Items that may lead to a class mismatch
Other	othe.8 🔎	Screen 105 changes
Other	othe.9 🔎	Drill down procedures
General fund	gene.3 🔎	General fund \$ returned to agency after biennium close
Revenue	reve.1 🔑	General fund revenue deposits in SFMA
Revenue	reve.2 🔎	Document supported general ledger accounts
Treasury	trea.1 🔎	Deposit reconciliation
Treasury	trea.2 🔎	Reclassification through deposit reconciliation
Treasury	trea.4 🔎	Investment transactions
Tr≓asury	trea.5 🔎	Suspense account transactions in R*STARS
Central processing	cent.2 🛌	use or memace indicators for cash reconciliation reports
Central processing	cent.4 🔎	SFMA transfer transactions
Central processing	cent.5 🔎	DAFM351 general ledger close
Central processing	cent.7 🔎	DAFM353/356 fiscal year end rollover Revised 4/16/24

SUSPENSE ACCOUNT TRANSACTIONS IN SFMS R*STARS: TREA.5 04/12/16 Page 7

Suspense Account Transactions in RSTARS

Cannot be reversed (in many cases)

R*STARS Transaction Codes That Involve Treasury (aka suspense) account Activity*

(Titles are as defined on the 28A Transaction Code Decision Profile.)

Tcode	Suspense Account Transactions
405	Record Susp Acct Reimb From Recptd Acct
414	Record Susp Acct Reimb From Recptd Acct
418	Reimburse Susp Acct From Recptd Acct
420	Record Susp Acct Receipt From Rcptd Acct
439	Record Susp Acct Reimb From Recptd Acct
686	Tr Gf Cash To Ous Susp For Adv Das Only
594	Ar Sps-Cum Agy Fnd-Trst Fd Pay W/Auto Rv
693	Recpt Of Pmt To Susp Ac/Btw Agys/Pre Enc
695	Receipt Of Pmt To A Susp Acct/Betw Agy'S
697	Rec Susp Acct Reimb Fr Recptd Acct G38
715	Receipt Of Pmt To A Susp Acct/Betw Agy'S
745	Record Cash Payment - Odot Only
747	Record Cash Payment - Odot Only
755	Record Cash Received-Suspense Account
763	Receipt Of Cash To A Susp Acct/Betw Agys
766	Record Suspense Account Revenue
767	Record Suspense Account Expenditures
768	Record Cash In Susp Acct-Gl Transaction
769	Estab Unbilled A/R - Suspense Accounts
770	Liquidate Unbilled A/R - Suspense Acct
771	Record Accts Payable In Suspense Account
772	Liquidate Accts Payable In Suspense Acct
773	Receipt Of Deposit Liability-Susp Acct
774	Apply Dep Liab To Revenue In Susp Acct
775	Record Suspense Account Transfer Out
776	Record Suspense Account Transfer In
777	Rec Pmt By Non Sfms Agy For Payrol Recv
778	Adjust Non-Sfms Clearing Account
789	Allowance For Uncollectible-Susp
810	Afs Move Unident Receipt Into Susp Acct
851	A/R For Payroll Fund By Agency
856	Pmt To Sfms Agy For Payroll Negative A/R
858	Recognize Pmt By Sfms Agy For Payrol Rec
883	Csd Suspense Trust Account Cash
884	Csd Redemption-Suspense Account
886	Csd Suspense Trust Payment Revised 4/16/24 180

* There are a few transaction codes not included here because they are only used for specific agencies.
Example 5: Multiple t-codes may be used:

Agency A wants their receipted fund to reimburse Agency B's <u>suspense</u> fund. Agency A send the amount to agency B Fund in <u>receipted</u> account, not the suspense account.

- AGY A/Fund A Receipted
- AGY B/Fund B Receipted
- AGY B/Fund C Suspense

1- T-codes contain "Sus" :

We have 45 T-codes

Tcode	Tcode Title		Full description	Status Code	GI Acct Dr1	Gl Acct Dr Cr Ind5	GI Acct Cr1	GI Acct Dr Cr Ind	GI Acct Dr2	Gl Acct Dr Cr Ind6	GI Acct Cr2	Gl Acct Dr Cr Ind2	GI Acct Dr3	Gl Acct Dr Cr Ind7	GI Acct Cr3	GI Acct Dr Cr IndB	GI Acct Dr4	GI Acct Dr Cr Ind8	GI Acct Cr4	
-		. T.		· •	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
368	Dhs Suspense Check Adjustment		Used For Entering Corrections Of	СA	1013	С	1111	D												
404	Reimburs Suspense Acct From Recpted	Acct	Reimburse Suspense Acct For Ex	A	3500	D	0070	D												
405	Record Susp Acct Reimb From Recptd A	cct	Record A Suspense Acct Reimb F	rc A	2954	D	2904	С												
413	Reimb Suspense Acct From Dep Liab-Re	ecptd	To Reimburse A Suspense Accou	ntA	1550	С	0070	D												
414	Record Susp Acct Reimb From Recptd A	cct	Record A Suspense Account Rein	nt A	2954	D	2904	С												
418	Reimburse Susp Acct From Recptd Acct		Record A Suspense Account Rein	nt A	2954	D	2904	С												
419	Record Transfer Out To Suspense Accou	int	To Record A Transfer Out Of A Re	cА	3550	D	0070	D												
420	Record Susp Acct Receipt From Rcptd Ac	cct	Record A Suspense Account Rece	i A	2954	D	2904	С												
438	Reimb Susp Acct From Recp'T/Prev Encu	umb.	To Reimburse A Suspense Acct Fo	or A	3500	D	0070	D									3011	С	2735	1
439	Record Susp Acct Reimb From Recptd A	cct	Record A Suspense Account Rein	nt A	2954	D	2904	С												
614	Load Cash Balance For Suspense Accour	nt	To Load Cash Beginning Balance	Fel	0075	D	2951	С												
630	Load Suspense Account Transfer Out		To Record Transfer Out Of A Susp	el	3552	D	2951	С												
631	Load Suspense Account Transfer In		To Record Transfer In To A Suspe	n I	2951	С	3152	С												
685	Tr To Ous To Adv Susp For Gf Exp Das Or	nl	Tsfr Cash To Ous & Record As A N	οA	3550	D	0070	D												
686	Tr Gf Cash To Ous Susp For Adv Das Only	y	To Record An Increase To Cash Fo	or A	2954	D	2904	С												
692	Pay Susp Ac Frm Recp Ac Btwn Agn/Pre	Enc	Record Encumb Exp Pymnt In Rec	р A	3500	D	0070	D									3011	С	2735	1
693	Recpt Of Pmt To Susp Ac/Btw Agys/Pre	Enc	Record Recpt Of Monies To Susp	er A	2954	D	2904	С												
694	Rev Ref To Susp From Rect'D Acct/Btw A	Agy	Record Revenue Refund Pymnt C)r A	3100	С	0070	D												
695	Receipt Of Pmt To A Susp Acct/Betw Ag	y'S	Record Receipt Of Monies To Sus	pА	2954	D	2904	С												
696	Reimburs Susp Acct From Recpted Acct	G38	Reimburse Suspense Acct For Ex	A	3500	D	0070	D												
697	Rec Spansbard កិត្តរោងក្តែr Recptd Acct G38	}	Record A Suspense Acct Reimb F	rc A	2954	D	2904	С	Revise	d 4/1	6/24				182					
714	Pmt To Susp From Recpted Acct/Betw A	vgy'S	Record Exp Payment On Receipte	ec A	3500	D	0070	D												
74.5	Receipt Of Dept To A Suce Apet/Return Ag	wie -	Record Receipt Of Manias To A S		2054	D	2004	<u> </u>												

2- Look at "700" series because that is typically between agencies.

We have almost 16 T-Codes.

Tcode	Tcode Title	Full de scription	Status Code	GI Acct Dr1	Gl Acct Dr Cr Ind5	GI Acct Cr1	GI Acct Dr Cr Ind	GI Acct Dr2	Gl Acct Dr Cr Ind6	GI Acct Cr2	GI Acct Dr Cr Ind2	GI Acct Dr3	GI Acct Dr Cr Ind?	GI Acct Cr3	GI Acct Dr Cr Ind3	GI Acct Dr4	GI Acct Dr Cr Ind8	GI Acct Cr4
" T		<u>.</u>	-			-	-	-	-	-	-	-	-	-	-	-	-	-
714	Pmt To Susp From Recpted Acct/Betw Agy'S	Record Exp Payment On Receipte	ec A	3500	D	0070	D											
715	Receipt Of Pmt To A Susp Acct/Betw Agy'S	Record Receipt Of Monies To A S	u:A	2954	D	2904	С											
755	Record Cash Received-Suspense Account	To Record Receipt Of Monies To	A A	2954	D	2904	С											
763	Receipt Of Cash To A Susp Acct/Betw Agys	Record Receipt Of Monies To A S	u:A	2954	D	2904	С											
766	Record Suspense Account Revenue	To Record Revenue For Suspense	e / A	0075	D	3102	С											
767	Record Suspense Account Expenditures	To Record Summary Level Expend	diA	3502	D	0075	D											
768	Record Cash In Susp Acct-GI Transaction	To Record Cash In A Suspense Ac	cc A	0075	D													
769	Estab Unbilled A/R - Suspense Accounts	Establish Unbilled A/R & Accrue F	R€A	0504	D	3102	С											
770	Liquidate Unbilled A/R - Suspense Acct	To Liquidate A/R In Suspense Acc	o A o:	0075	D	0504	D											
771	Record Accts Payable In Suspense Account	To Record Accounts Payable In Su	ıs A	3502	D	1215	С											
772	Liquidate Accts Payable In Suspense Acct	To Liquidate Accounts Payable In	SA	1215	С	0075	D											
773	Receipt Of Deposit Liability-Susp Acct	Record The Receipt Of A Deposit	LA	0075	D	1551	с											
774	Apply Dep Liab To Revenue In Susp Acct	To Apply Deposit Liability To Rev	e A	1551	С	3102	С											
775	Record Suspense Account Transfer Out	To Record Transfer Out Of A Susp	e A	3552	D	0075	D											
776	Record Suspense Account Transfer In	To Record Transfer-In To A Suspe	n A	0075	D	3152	С											
789	Allowance For Uncollectible-Susp	Establish Allowance For Uncollec	ti A	3102	С	0411	С											
	-																	

183

3- Eliminate GL 2735 (Encumbrance Control) if agency did not set up an encumbrance.

We don't have any.

4-Eliminate A/R if the receiving agency did not set up a receivable in their suspense account.

We get to 14 T-Codes

Tcode	Tcode Title		Full description	Status Code	GI Acct Dr1	GI Acct Dr Cr Ind5	GI Acct Cr1	GI Acct Dr Cr Ind	GI Acct Dr2	GI Acct Dr Cr Ind6	GI Acct Cr2	GI Acct Dr Cr Ind2	GI Acct Dr3	GI Acct Dr Cr Ind7	GI Acct Cr3	GI Acct Dr Cr Ind3	GI Acct Dr4	GI Acct Dr Cr Ind8	GI Acct Cr4
" T				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
714	Pmt To Susp From Recpted Acct/Betw	/ Agy'S	Record Exp Payment On Receipted	Α	3500	D	0070	D											
715	Receipt Of Pmt To A Susp Acct/Betw A	Agy'S	Record Receipt Of Monies To A Su	A	2954	D	2904	С											
755	Record Cash Received-Suspense Acco	ount	To Record Receipt Of Monies To A	Α	2954	D	2904	С											
763	Receipt Of Cash To A Susp Acct/Betw	Agys	Record Receipt Of Monies To A Su	A	2954	D	2904	С											
766	Record Suspense Account Revenue		To Record Revenue For Suspense	A	0075	D	3102	С											
767	Record Suspense Account Expenditur	es	To Record Summary Level Expendi	A	3502	D	0075	D											
768	Record Cash In Susp Acct-GI Transaction	on	To Record Cash In A Suspense Acco	Α	0075	D													
771	Record Accts Payable In Suspense Acc	count	To Record Accounts Payable In Sus	A	3502	D	1215	С											
772	Liquidate Accts Payable In Suspense A	Acct	To Liquidate Accounts Payable In S	Α	1215	С	0075	D											
773	Receipt Of Deposit Liability-Susp Acct	t	Record The Receipt Of A Deposit L	Α	0075	D	1551	С											
774	Apply Dep Liab To Revenue In Susp Ac	cct	To Apply Deposit Liability To Reve	Α	1551	С	3102	С											
775	Record Suspense Account Transfer Ou	ut	To Record Transfer Out Of A Suspe	Α	3552	D	0075	D											
776	Record Suspense Account Transfer In		To Record Transfer-In To A Suspen	Α	0075	D	3152	С											
789	Allowance For Uncollectible-Susp		Establish Allowance For Uncollecti	A	3102	С	0411	С											

1

5- The pair should contain general ledger accounts that affect suspense accounts (or description stating it is for suspense accounts).

Companion T-codes affects GL account (2954)

	Tcode	Tcode Title	Full description	Status Code	Gl Acct Dr1	GI Acct Dr Cr Ind5	GI Acct Cr1	GI Acct Dr Cr Ind
	.	Ţ	~	-	-	-	-	-
	714	Pmt To Susp From Recpted Acct/Betw Agy'S	Record Exp Payment On Receipted	Α	3500	D	0070	D
	715	Receipt Of Pmt To A Susp Acet/Betw Agy'S	Record Receipt Of Monies To A Su	А	2054	D	2904	С
	755	Record Cash Received-Suspense Account	To Record Receipt Of Monies To A	Α	2954	<u>Þ</u>	2904	С
	763	Receipt Of Cash To A Susp Acct/Betw Agys	Record Receipt Of Monies To A Su	Α	2954	Þ	2904	С
	766	Record Suspense Account Revenue	To Record Revenue For Suspense	Α	0075	Þ	3102	С
	767	Record Suspense Account Expenditures	To Record Summary Level Expendi	Δ	3502	Ь	0075	D
	768	Record Cash In Susp Acct-Gl Transaction	To Record Cash In A Suspense Acco	Α	0075	D		
	771	Record Accts Payable In Suspense Account	To Record Accounts Payable In Sus	Α	3502	D	1215	С
	772	Liquidate Accts Payable In Suspense Acct	To Liquidate Accounts Payable In S	Α	1215	С	0075	D
	773	Receipt Of Deposit Liability-Susp Acct	Record The Receipt Of A Deposit L	Α	0075	D	1551	С
	774	Apply Dep Liab To Revenue In Susp Acct	To Apply Deposit Liability To Reve	Α	1551	С	3102	С
	775	Record Suspense Account Transfer Out	To Record Transfer Out Of A Suspe	Α	3552	D	0075	D
	776	Record Suspense Account Transfer In	To Record Transfer-In To A Suspen	Α	0075	D	3152	С
	789	Allowance For Uncollectible-Susp	Establish Allowance For Uncollecti	Α	3102	С	0411	С
SFMS	TC Tra	ining	Revised	4/16/	24			ļļ

Sending to suspense account:



Note: the companion cannot use GL 0070 because GL 0070 is only for receipted accounts.

Companion T-code for the suspense account

S28A UC: 10 LINK TO:	STATE OF OREGON TRANSACTION CODE DECISION PROFILE	PROD
TRAN CODE: 715	TITLE: RECEIPT OF PMT TO A SUSP ACCT/BETW AGY'S	
GENERAL LEDGER	DR-1: <u>2954</u> CR-1: <u>2904</u> DR-2: CR-2:	
POSTING	DR-3: CR-3: DR-4: CR-4:	
TRANS DOCD	_ DUDT _ SVDT _ CDOC I RDOC _ MOD <u>N</u> AGCY <u>R</u> IDX _	PCA _ COBJ N
EDIT AOBJ	<u>N</u> RVRS <u>N</u> PDT <u>N</u> CI <u>N</u> 1099 <u>N</u> WARR <u>N</u> INVC <u>VNUM</u> <u>V</u>	/NAM _ VADD _
INDS: DMETH	<u>N</u> APN# <u>N</u> FUND <u>R</u> GLA <u>N</u> AGL <u>N</u> GRNT <u>N</u> SUBG <u>N</u> PROJ <u>N</u> M	4ULT _ G38# <u>N</u>
POST SEQ: 3 RE	G NO: <u>5</u> WW IND: <u>0</u> D/I: <u>D</u> WAR CANCL TC: PYTC:	FUTMY: Y
GEN— SFMSTC Training	DT:ACCR TC: TR TC: INTERFA® EMSe@ 4/419/24 1 S	187
PAY LIQ TC:	_ PAY RED TC: CUM POST IND: Y BAL TC: 714 A/S I	DOC AMT: <u>+</u>

Agency A makes the entry:

Agency A Sending Agency FUND A	GL (CA	0070 SH	GL 3 Expen	:500 diture
Tcode	DR	CR	DR	CR
1. 714		100.58	100.58	

Agency B Receiving Agency FUND B	GL (CA	0070 SH	GL S CA	3500 SH	GL 2 non S CLEA OFF	2904 SFMS RING SET	GL 2954 non SFMS CLEARING ACCOUNT			
Tcode	DR	CR	DR	CR	DR	CR	DR	CR		
2.715						100.58	100.58			

But used General Fund 0401 account instead of Suspense Account

Agency B sees the transaction after it clears the 530 screen:

Can the agency B do a TC715R to reverse Fund B and TC715 to use suspense Fund C?
 No according to the 28A screen.

S28A UC: 10 STATE OF OREGON TRANSACTION CODE DECISION PROFILE LINK TO: PROD TRAN CODE: 715 TITLE: RECE PT OF PMT TO A SUSP ACCT/BETW AGY'S DR-1: 2954 CR-1: 2904 DR-2: GENERAL LEDGER CR-2: POSTING DR-3: // CR-3: DR-4: CR-4: TRANS DOCD __ DUDT ___SVDT __ CDOC I RDOC ___ MOD N AGCY R IDX PCA COBJ N AOBJ N RVRS N PDT N CI N 1099 N WARR N INVC VNUM EDIT VNAM VADD DMETH N APN# N FUND R GLA N AGL N GRNT N SUBG N PROJ N MULT _ G38# N INDS: POST SEQ: <u>3</u> REG NO: <u>5</u> WW IND: <u>0</u> D/I: <u>D</u> WAR CANCL TC: <u>PYTC</u>: FUTMY: Y ACCR TC: TR TC: INTERFACE IND: 1 S GEN- TC: DT : PAY LIO TC: PAY RED TC: CUM POST IND: Y BAL TC: 714 A/S DOC AMT: +

Additional information

However, SFMS temporarily allows a reversal of TC405 or TC715 only when a receipted account is inadvertently entered on the suspense side.

This will allow the cash to move at treasury to the appropriate suspense account.

- (Incorrect Suspense fund need to change to correct suspense)
 - If a suspense account had been entered on TC405 or TC715, but it was just the wrong one, the agency cannot reverse. Instead, the agency has to request a treasury transfer between suspense funds and record the transfer in their books using the t-codes in the Desk Manual, Suspense Account Transactions in R*STARS.

If it was receipted account SFMS team can help.

We lift the restriction to let the reverse transaction go through. Please note that SFMS has several steps that must be completed before we temporarily modify a TC to allow reversal. Please work with your SFMS analyst if you need assistance.

Agency B Receiving Agency FUND B	GL (CA	0070 SH	GL : CA	3500 SH	GL 2 non S CLEAI OFF	904 FMS RING SET	GL 2954 non SFMS CLEARING ACCOUNT			
Tcode	DR	DR CR		DR CR		CR	DR	CR	DR	CR
2. 715						100.58	100.58			
3. 715R					100.58			100.58		

Here is a <u>cheat sheet</u> of common correcting balanced transfers.

Balanced Transfer T-codes Matrix (between Receipted Accounts)

(Note: This is a sample only. See the 28A screen for all available t-codes and requirements.)

Balanced Transfer between coding elements within the Agency (400 series T-codes) Coding element correction (Fund, PCA, Grant, Project, Comp Obj, etc.)

			Original		
Transaction orginally poste	ed as:		GL	Desired GL	BT T-codes
Cash Expenditures	-only correcting coding element, GLs are correct		3500	3500	TC 415/416
 originally credited as Reduction 	n of Expense change to Revenue		3500	3100	TC 409/410
 originally debited as Expenditu 	re change to Reduction of Revenue		3500	3100	TC 409R/410R
 originally credited as Reduction 	n of Expense change to Transfer In	3	500 encumber	3150	TC 411/412
 originally debited as Expenditu 	re change to Reduction of Transfer In	3	500 encumber	3150	TC 411R/412R
Cash Revenues	-only correcting coding element, GLs are correct		3100	3100	TC 407/408
 originally credited as Revenue 	change to Reduction of Expense		3100	3500	TC 409R/410R
 originally debited as Reduction 	of Revenue change to Expense		3100	3500	TC 409/410
 originally credited as Revenue 	change to Deposit Liability-Doc supp		3100	1550	TC 398R/399R
- originally debited as Reduction	n of Revenue change to Reduction of Deposit Liability-Do	c supp	3100	1550	TC 398/399
 originally credited as Revenue 	change to Deposit Liability- no Doc supp		3100	1551	TC 421R/422R
- originally debited as Reduction	n of Revenue change to Reduction of Deposit Liability-no	Doc supp	3100	1551	TC 421/422
Deposit Liability-Doc Support	-only correcting coding element, GLs are correct		1550	1550	TC 430/431
- originally credited as Deposit L	iability-Doc support change to Revenue		1550	3100	TC 398/399
- originally debited as Deposit Li	ability-Doc support change to Reduction of Revenue		1550	3100	TC 398R/399R
Deposit Liability-No Doc Sup	-only correcting coding element, GLs are correct		1551	1551	TC 432/433
- originally credited as Deposit L	iability-no doc support change to Revenue		1551	3100	TC 421/422
- originally debited as Deposit Li	ability-no doc support change to Reduction of Revenue		1551	3100	TC 421R/422R
Deferred Revenue- Doc Supp	ort -only correcting coding element, GLs are correct		1604	1604	TC 443/444
Transfers-In	-only correcting coding element, GLs are corre	ct	3150	3150	TC 423/424
 originally credited as Transfer 	In change to Reduction of Expense		3150	3500 encumbered	TC 411R/412R
 originally debited as Reduction 	n of Transfer In change to Expense		3150	3500 encumbered	TC 411/412
 originally debited as Reduction 	n of Transfer In change to Transfer Out		3150	3550	TC 400/401
- originally credited as Transfer	In change to Reduction of Transfer Out		3150	3550	TC 400R/401R
Transfers-Out	-only correcting coding element, GLs are correct	t	3550	3550	TC 425/426
 originally credited as Reduction 	n of Transfer Out change to Transfer In		3550	3150	TC 400/401
 originally debited as Transfer 	Out change to Reduction of Transfer In		3550	3150	TC 400R/401R
Unreimbursed Advances	-only correcting coding element, GLs are correct		0573	0573	TC 434/435
Undistributed/Unidentified Re	ceipt-only correcting coding element, GLs are correct		0060	0060	TC 496/497
Accounts Receivable	-only correcting coding element, GLs are correct	t	0543	0543 6 /24	TC 450/451
	-only correcting coding element, GLs are co	rrect	0501	evised 4610/24	TC 464/465

Pre-Encumbrances & Encumbrances

The Expenditure Cycle

Pre- encumbrances	Encumbrances	Accounts Payable	Disbursements	Redemption
 Optional Normally larger purchases outstanding for a long period of time Liquidated by Encumbrance document 	 More formal commitments to make purchase May be for an estimated cost vs actual Liquidated by Accounts Payable document 	 Recognize expenditures and the related liability Normally entered when goods or services have been received Liquidated by Disbursement 	 Normally made through warrants or direct deposits The actual payment to vendors Payments made based on due dates 	 Payee negotiates warrant or direct deposit is finalized Closes the cycle

Toolbox Revisit

- General Ledger (GL) accounts: OAM 60.10.00 RSTARS D31 Screen
- Comptroller Object (COBJ):
 OAM 60.30.00
 OAM 60.20.00
- 28A & 28B Screens: RSTARS
 OBIEE Query
- Transaction Code spreadsheet on SFMS website
- DAFQA010 Profile Report

Also look at OAM 05.35.00.PR

Numerical Ranges

.108 Transaction codes are grouped by type of transaction. Determining the appropriate range can narrow the search for a particular transaction code.

001-080	Budgetary Transactions
101-199	Revenue, Receipt, and Receivable Transactions
200-299	Pre-encumbrances, Encumbrances, Expenditures, and
	Disbursements
301-395	System Generated Transactions
398-399	Deposit Liability Reclassification Transactions
400-599	Journal Vouchers (Including Capital Assets)
601-683	SFMA Maintenance Transactions
685-691, 779-795, 996-998	Specialty T-Codes (Central and Agency Specific)
692-697	Balanced Transactions Between Agencies
700-705	Treasury Interface Entries
706-743, 748-765, 866-874	Interagency Transactions
744-747, 800-845, 881-895	Agency Specific Transactions
766-778	Suspense Account Transactions
850-863	Payroll/Mass Transit Transactions
900-949	Fiscal Year End Transactions
950-960	ADPICS Interface Transactions
961-995	Automatic Reversal Transactions

OAM 60.10.00 does not include budgetary accounts or accounts that roll up to default GAAP account classes.

T-codes for Encumbrances & Pre-Encumbrances

• OAM 05.35.00.PR

200-299

Pre-encumbrances, Encumbrances, Expenditures, and Disbursements

- OAM 60.10.00 only includes GLs for Encumbrance Control because 2736 Preencumbrance Control rolls up to GL GAAP Account Class 270 Budgetary Fund Balance.
- Select the By Function tab of the T-code spreadsheet, filter Status Code to A, for active, and filter the Function to 3-Pre-Encumbrances, Encumbrances, Expenditures.

		Sta	Tco	Tcode Title		Gl	Gl Acct	Gl	Gl	Gl Acct	Gl	Gl	Gl Acct Title6
		tus	de			Acct	Title5	Acc	Acct	Title	Ac	Acct	
		Co			Full description	Dr1		t Dr	Crl		ct	Dr2	
1	Function	دام ح	•	•	•	-	-	C T	-	v	₽÷	-	
13	3-Pre-Encumbrances, Encumbrances, Expenditure:	A	227	Disbursement Of	SET UP VOUCH	0250	INVESTM	D	1211	VOUCHER	С		
14	3-Pre-Encumbrances, Encumbrances, Expenditure:	A	229	Liquidate Unreim	LIQUIDATE UN	2951	SYSTEM C	С	0573	UNREIMBU	D		
14	3-Pre-Encumbrances, Encumbrances, Expenditures	A	230	Expense Of Unre	TO EXPENSE A	3500	EXPENDI	D	2951	SYSTEM CI	С		
14	2 3-Pre-Encumbrances, Encumbrances, Expenditure:	A	235	Return Unidentifie	SET UP VOUCH	0060	UNDISTR	С	1211	VOUCHER	С		
14	3-Pre-Encumbrances, Encumbrances, Expenditures	A	237	Subgrantee-Total	TO ESTABLISH	2918	SUBGRAN	D	2713	BUDGET O	С		
14	3-Pre-Encumbrances, Encumbrances, Expenditure	A	239	Subgrantee Reimb	ISSUE WRNT FO	3501	EXPENDI	D	1211	VOUCHER	С	2709	REIMBURSABL
14	3-Pre-Encumbrances, Encumbrances, Expenditures	A	243	Subgrantee-Nonre	TO RECORD ME	2708	EXPENDI	D	2919	GRANT EX	С		
14	3-Pre-Encumbrances, Encumbrances, Expenditures	A	246	Subgrantee Reimb	CORRECT REIM	2714	REIMBUR	С	2918	SUBGRAN	D		
14	3-Pre-Encumbrances, Encumbrances, Expenditures	А	250	Reimbursable Gra	TO ESTABLISH I	2709	REIMBUR	D	2919	GRANT EX	С		
14	3-Pre-Encumbrances, Encumbrances, Expenditures	A	251	Reimb Grant Exp	TO ISSUE A WAI	3501	EXPENDI	D	1211	VOUCHER	С	2919	GRANT EXPEN
14	3-Pre-Encumbrances, Encumbrances, Expenditure:	A	252	Reimbursable Gra	TO ESTABLISH	2709	REIMBUR	D	2919	GRANT EX	С		

ONLY 41 T-CODES TO CHOOSE FROM!

Example #1: Establish an Encumbrance

- Situation: Your agency has signed a contract committing the agency to a \$100,000 consulting fee which the agency wants to encumber.
- Process:

> OAM 05.35.00.PR

200-299

Pre-encumbrances, Encumbrances, Expenditures, and Disbursements

> Filter T-code spreadsheet by function and filter by GL. What GL?

	Sta	Tco	Tcode Title		Gl	Gl Acct Title5
	tus	de			Acct	
	Co			Full description	Drl	
Function	¢1. ▼	•	~	-	-	•
3-Pre-Encumbrances, Encumbrances, Expenditure	А	200	Establish A Pre-Encumbr	TO ESTABLISH A I	2736	PRE-ENCUMBRANCE CONT
3-Pre-Encumbrances, Encumbrances, Expenditure	А	201	Adjust Pre-Encumbrance-	TO ADJUST A PRE	2736	PRE-ENCUMBRANCE CONT
3-Pre-Encumbrances, Encumbrances, Expenditure	А	202	Cancel Pre-Encumbrance	TO CANCEL A PRI	2951	SYSTEM CLEARING GENER
3-Pre-Encumbrances, Encumbrances, Expenditure	Α	203	Encumbrance Not Pre-En	TO ESTABLISH AN	2735	ENCUMBRANCE CONTROL
3-Pre-Encumbrances, Encumbrances, Expenditures	А	204	Encumbrance Pre-Encum	ESTABLISH ENCU	2735	ENCUMBRANCE CONTROL
3-Pre-Encumbrances, Encumbrances, Expenditures	А	205	Adjust Existing Encumb-	TO ADJUST AN EI	2735	ENCUMBRANCE CONTROL
3-Pre-Encumbrances, Encumbrances, Expenditures	А	206	Cancel Encumbrance (No	CANX ENCUMB E	2951	SYSTEM CLEARING GENER
3-Pre-Encumbrances, Encumbrances, Expenditures	А	212	Encumbrance - Add Sfx '	ADD ENCUMB & I	2735	ENCUMBRANCE CONTROL-

Example #1: Establish an Encumbrance cont.

• What T-code?

Sta	Tco	Tcode Title		Gl	Gl Acct Title5	1
tus	de			Acct		
Co			Full description	Dr1		•
cl≏ ,T	-	•	-	. T	~	1
А	203	Encumbrance Not Pre-Encumb(Non-Adpics)	TO ESTABLISH AN EN	2735	ENCUMBRANCE CONTROL	1
A	204	Encumbrance Pre-Encumbered (Non-Adpics)	ESTABLISH ENCUMBR	2735	ENCUMBRANCE CONTROL	1
A	205	Adjust Existing Encumb-(Non-Adpics)	TO ADJUST AN ENCU	2735	ENCUMBRANCE CONTROL	1
A	212	Encumbrance - Add Sfx To Document	ADD ENCUMB & NEW	2735	ENCUMBRANCE CONTROL	1

• Choice depends on if it was Pre-encumbered.

S28A UC: 10 LINK TO:	STATE OF OREGON TRANSACTION CODE DECISION PROFILE	09/12/22	02:17 PM PROD	
TRAN CODE: <u>203</u> GENERAL LEDGER POSTING	TITLE: ENCUMBRANCE NOT PRE-ENCUMB(NON-ADPICS) DR-1: 2735 CR-1: 3011 DR-2: CR-2: DR-3: CR-3: DR-4: CR-4:			
S28A UC: 10 LINK TO:	STATE OF OREGON TRANSACTION CODE DECISION PROFILE	09/12/22	02:19 PM PROD	
TRAN CODE: <u>204</u> GENERAL LEDGER POSTING	TITLE: ENCUMBRANCE PRE-ENCUMBERED (NON-ADPICS) DR-1: 2735 CR-1: 3011 DR-2: CR-2: DR-3: CR-3: DR-4: 3012 CR-4: 2736	L		

Example #2: Adjust an Encumbrance

 Returning to the T-code spreadsheet filtered by Function, by Status=Active and by Dr1 of GL 2735, what T-code?

Sta	Tco	Tcode Title	Τ		Gl	Gl Acct Title5
tus	de				Acct	
Co				Full description	Drl	
d₁. ,T	-		~	-		_
А	203	Encumbrance Not Pre-Encumb(Non-Adpics)	1	TO ESTABLISH AN EN	2735	ENCUMBRANCE CONTROL
A	204	Encumbrance Pre-Encumbered (Non-Adpics)		ESTABLISH ENCUMBR	2735	ENCUMBRANCE CONTROL
A	205	Adjust Existing Encumb-(Non-Adpics)		TO ADJUST AN ENCU	2735	ENCUMBRANCE CONTROL
A	212	Encumbrance - Add Sfx To Document		ADD ENCUMB & NEW	2735	ENCUMBRANCE CONTROL

• If you chose 205, the 28a screen supports your choice.

S28A UC: 10	STATE OF OREGON	09/12/22 02:22 PM
LINK TO:	TRANSACTION CODE DECISION PROFILE	PROD
TRAN CODE: 205	TITLE: <u>ADJUST EXISTING ENCUMB-(NON-ADPICS)</u>	
GENERAL LEDGER	DR-1: <u>2735</u> CR-1: <u>3011</u> DR-2: CR-2:	_
POSTING	DR-3: CR-3: DR-4: CR-4:	_
TRANS DOCD	_ DUDTSVDT _ CDOC <u>I</u> RDOC <u>I</u> MOD <u>N</u> AGCY <u>R</u>	IDX _ PCA _ COBJ <u>R</u>
EDIT AOBJ	RVRS PDT <u>N</u> CI <u>N</u> 1099 WARR <u>N</u> INVC '	vnum <u>r</u> vnam <u>r</u> vadd <u>r</u>
INDS: DMETH	<u>n</u> apn# <u>r</u> fund <u>r</u> gla <u>n</u> agl <u>n</u> grnt _ subg _ i	PROJ _ MULT _ G38# <u>N</u>

Example #3: Add an Encumbrance Suffix

 Returning to the T-code spreadsheet filtered by Function, by Status=Active and by Dr1 of GL 2735, what T-code?

Sta	Tco	Tcode Title		Gl	Gl Acct Title5
tus	de			Acct	
Co			Full description	Drl	
cl≏ ,,T	-	~		Ţ	_
А	203	Encumbrance Not Pre-Encumb(Non-Adpics)	TO ESTABLISH AN EN	2735	ENCUMBRANCE CONTROL
A	204	Encumbrance Pre-Encumbered (Non-Adpics)	ESTABLISH ENCUMBR	2735	ENCUMBRANCE CONTROL
Α	205	Adjust Existing Encumb-(Non-Adpics)	TO ADJUST AN ENCU	2735	ENCUMBRANCE CONTROL
А	212	Encumbrance - Add Sfx To Document	ADD ENCUMB & NEW	2735	ENCUMBRANCE CONTROL

• If you chose T-code 212, the 28a screen supports your choice.

S28A UC: 10	STATE OF OREGON	09/12/22 02:25 PM
LINK TO:	TRANSACTION CODE DECISION PROFILE	PROD
TRAN CODE: <u>212</u>	TITLE: <u>ENCUMBRANCE - ADD_SFX_TO_DOCUMENT</u>	
GENERAL LEDGER	DR-1: <u>2735</u> CR-1: <u>3011</u> DR-2: <u>2951</u> CR-2: <u>2951</u>	
POSTING	DR-3: CR-3: DR-4: CR-4:	

Example #4: Cancel an Encumbrance Suffix

Returning to the T-code spreadsheet filtered by Function, by Status=Active and by

GL 2735. what T-code?	Sta	Tco	Tcode Title		Gl	Gl Acct Title5
	tus	de			Acct	
	Co			Full description	Dr1	
	cl≏ ₊T	-		-	Ţ,	_]
	А	203	Encumbrance Not Pre-Encumb(Non-Adpics)	TO ESTABLISH AN EN	2735	ENCUMBRANCE CONTROL
	Α	204	Encumbrance Pre-Encumbered (Non-Adpics)	ESTABLISH ENCUMBE	2735	ENCUMBRANCE CONTROL 1
	Α	205	Adjust Existing Encumb-(Non-Adpics)	TO ADJUST AN ENCU	2735	ENCUMBRANCE CONTROL
	А	212	Encumbrance - Add Sfx To Document	ADD ENCUMB & NEW	2735	ENCUMBRANCE CONTROL

• If we cancel an encumbrance, we need to credit GL2735. Let's switch the GL filter

from Dr1 to Cr1.	Tco	Tcode Title		Gl	Gl Acct Title5	Gl	Gl
	de			Acct		Ac	Acct
			Full description	Drl		ct	Crl
		·	T	•		P-	
	200	Establish A Pre-Encumbrance (Non-Adpics)	TO ESTABLISH A PRE-	273	A. Sort Smallest to Largest		
	201	Adjust Pre-Encumbrance-(Non-Adpics)	TO ADJUST A PRE-EN	273	2 *		
	202	Cancel Pre-Encumbrance (Non-Adpics)	TO CANCEL A PRE-EN	295	A Sort Largest to Smallest		
	203	Encumbrance Not Pre-Encumb(Non-Adpics)	TO ESTABLISH AN EN	273	Sor <u>t</u> by Color		>
	204	Encumbrance Pre-Encumbered (Non-Adpics)	ESTABLISH ENCUMBR	273!	Sheet <u>V</u> iew		>
	205	Adjust Existing Encumb-(Non-Adpics)	TO ADJUST AN ENCU	273!			
	206	Cancel Encumbrance (Non-Adpics)	CANX ENCUMB ESTAI	2 9 5	↑ Clear Filter From "GI Acct Cr1"		
	212	Encumbrance - Add Sfx To Document	ADD ENCUMB & NEW	273!	Filter by Color		>
	213	Accounts Recv-Add Sfx To Document	ADD AN ACCTS RECV		Number <u>F</u> ilters		>
	21 4	Neg Accounts Recv-Add Sfx To Document	ADD AN ACCTS RECV	310	Casada		0
	217	Voucher Payable-Not Encumbered G38	TO SET UP VOUCHER	350	Search		
	219	Transfer Funds To Non Treas Or Non Systm	TO ISSUE A WARRANT	3550	(Select All)		^
	220	Revenue Refund Payable/Trfr To Comp Unit	ISSUE A WARRANT FO	310			
	221	Vouchers Payable-Not Enc-Rti-Type R Only	SET UP VOUCHER PAY	350			
	222	Voucher Payable-Not Encumbered	TO SET UP VOUCHER	350	120		
	223	Unreimbursed Advance Not Encumbered	TO ISSUE A WARRANT	057.	2713		
	225	Voucher Payable - Encumbered	TO ISSUE WARRANT F	350	2714		
SFMS TC Training	226	Voucher Payable - Pre-Encumbered	ISSUE A WARRAN	e s54 /	16/24 <mark>. 🖓 2918</mark> 202		

Example #4: Cancel an Encumbrance cont.

• Change the filters to other Cr columns.



- Is T-code 206 the correct option?
- Confirm with the 28a screen.

S28A UC: 10	STATE OF OREGON	09/12/22 02:40 PM
LINK TO:	TRANSACTION CODE DECISION PROFILE	PROD
TRAN CODE: <u>206</u>	TITLE: <u>CANCEL ENCUMBRANCE (NON-ADPICS)</u>	
GENERAL LEDGER	DR-1: <u>2951</u> CR-1: <u>2951</u> DR-2: CR-2:	
POSTING	DR-3: CR-3: DR-4: <u>3011</u> CR-4: <mark>2735</mark>	

Vouchers Payable

Checks vs Warrants

• Checks

- > Demand drafts written on a suspense account.
- > Due immediately upon presentment for payment.

Warrants

- > Promise to pay written on a receipted account.
- > Due only if cash is available at time of presentment.
- > During a fiscal emergency, the state would not be legally required to immediately redeem a warrant.

Suspense Account vs Receipted Account

Suspense Account

- > Treasury coordinates the opening and closing of the account.
- > Only Treasury tracks cash details and balance information.

Receipted Account

- > Agencies must have statutory authority to open the account.
- > DAS coordinates the opening and closing of the account.
- > Both Treasury and R*STARS track transaction details and carry an account balance.

Payment Distribution Types

PDT selection

- > Can be entered on the Transaction Entry Screen for individual transactions.
- > Can be entered on the Batch Header Screen for all transactions in the batch.
- Can be allowed to default from the 52 Vendor Profile for each transaction by leaving the PDT field blank on both the Transaction Entry Screen and the Batch Header Screen.

- Frequently used PDTs
 - MA creates 1 warrant for agy #, vendor and mail code, and same or prior due date, and mails it to the vendor.
 - > RA creates 1 warrant as MA but returns it to the agency.
 - DA combines voucher payment amounts like MA and RA but makes an ACH deposit for the vendor.

PDT Resources

<mark>SD50</mark> UC: 10 LINK TO:	STATE (PAYMENT DISTRIBUT	DF OREGON ION TYPE PROFILE	09/30/22 02:07 F	ROD		
PAYMENT DISTRIE PAYMENT I SUPPRESS	BUTION TYPE: <u>RA</u> TITLE: <u>RETURI</u> METHOD CODE: <u>W</u> (D=1 (W=1 (X=1 DIRECT MAIL: <u>N</u> (Y=1 REMITTANCE: <u>N</u> (Y=1 (N=1	<u>Y TO AGENCY-COMBINE A</u> DIRECT DEPOSIT) JARRANT/CHECK) JIRE TRANSFER) MAIL,N=DO NOT MAIL) SUPPRESS PRINTING OF F PRINT REMITTANCE LINES	_L REMITTANCE) S)			
PAYMENT CONSOLIDAT:	ION INDS - BATCH AG	ENCY: Y DOCUMENT: Y FU	JND: <u>Y</u> (Y=YES N=	NO]		
TAX (DFFSET FLAG: <u>N</u> (Y=5 (N=1	SUBJECT TO TAX OFFSET) F)			
		STA	TUS CODE: A	0.7		
EFF SINKI DHIE: 090	<u>191994</u> EFF END DH	IE: LHST PI	RUL DHIE: 042419	197		
		S051 UC: 10 LINK TO: VENDOR NO: MAIL CODE: N SEARCH NA ADDRESS:	ST VENDOR MES:	ATE OF OREGON MAIL CODE PROFILE	09/30/22	02:09 PM PROD
		=				
		CITY: COUNTRY: UPDATE REASON: VENDOR CONTACT:	_ OWNE	ST: REGION: RSHIP CODE:	ZIP: TAX RATE: LICENSE: FAX:	
		PDT:EMAIL: AGY: CONTAC	T:EXI: _	HLI VEND	HONE: DIR DEP DATE:	PNI: _
		eff start date: <u>09</u>	HOLD REASO 1 <u>302022</u> EFF EN	N CODE: D DATE:	STATUS CODE: LAST PROC DATE:	<u>R</u>

208

T-Codes for Vouchers Payable

• OAM 60.10.00

1211 Vouchers Payable

Liabilities for goods and services evidenced by approved vouchers.

• OAM 05.35.00.PR

200-299

Pre-encumbrances, Encumbrances, Expenditures, and Disbursements

• T-Code Spreadsheet

S	a Tco	Tcode Title		Gl	Gl Acct Title5	Gl	Gl	Gl Acct Title
tt	s de			Acct		Acc	Acct	
C	0		Full descr	Drl		t Dr	Crl	
Function	r 🔽	-	v	v	.	C		-
3-Pre-Encumbra A	217	Voucher Payable-Not Encumbered G38	TO SET	3501	EXPENDITURE CONTROL	-D	1211	VOUCHERS PAYABLE
3-Pre-Encumbra A	219	Transfer Funds To Non Treas Or Non Systm	TO ISSU	3550	OPERATING TRANSFERS O	D	1211	VOUCHERS PAYABLE
3-Pre-Encumbra A	220	Revenue Refund Payable/Trfr To Comp Unit	ISSUE A	3101	REVENUE CONTROL - ACC	C	1211	VOUCHERS PAYABLE
3-Pre-Encumbra A	221	Vouchers Payable-Not Enc-Rti-Type R Only	SET UP	3501	EXPENDITURE CONTROL	-D	1211	VOUCHERS PAYABLE
3-Pre-Encumbra A	222	Voucher Payable-Not Encumbered	TO SET	3501	EXPENDITURE CONTROL	-D	1211	VOUCHERS PAYABLE
3-Pre-Encumbra A	223	Unreimbursed Advance Not Encumbered	TO ISSU	0573	UNREIMBURSED ADVANCE	Đ	1211	VOUCHERS PAYABLE
3-Pre-Encumbra A	225	Voucher Payable - Encumbered	TO ISSU	3501	EXPENDITURE CONTROL	-D	1211	VOUCHERS PAYABLE
3-Pre-Encumbra A	226	Voucher Payable - Pre-Encumbered	ISSUE A	3501	EXPENDITURE CONTROL	-D	1211	VOUCHERS PAYABLE
3-Pre-Encumbra A	227	Disbursement Of Investment - Other	SET UP	0250	INVESTMENTS - OTHER	D	1211	VOUCHERS PAYABLE
3-Pre-Encumbra A	235	Return Unidentified Receipt To Depositor	SET UP	0060	UNDISTRIBUTED CASH RE	C	1211	VOUCHERS PAYABLE
3-Pre-Encumbra A	239	Subgrantee Reimb Expend-No Commitment	ISSUE W	3501	EXPENDITURE CONTROL	-D	1211	VOUCHERS PAYABLE
<mark>3-Pre-Encumbr</mark> : A	251	Reimb Grant Expend Commitment Payments	TO ISSU	3501	EXPENDITURE CONTROL	-D	1211	VOUCHERS PAYABLE
<mark>3-Pre-Encumbr</mark> : A	287	Return Dep Liab To Depositor-No Doc Supp	SET UP	1551	DEPOSIT LIABILITY-NON-I	C	1211	VOUCHERS PAYABLE
<mark>3-Pre-Encumbr</mark> : A	288	Vouchers Payable For Trust Fund Payable	SET UP	1575	TRUST FUNDS PAYABLE	С	1211	VOUCHERS PAYABLE
<mark>3-Pre-Encumbr</mark> : A	290	Return Deposit Liability To Depositor	SET UP	1550	DEPOSIT LIABILITY-DOCU	1C	1211	VOUCHERS PAYABLE
3-Pre-Encumbra A	295	Revenue Transfer Out W/Warrant	RECORI	3101	REVENUE CONTROL - ACC	C	1211	VOUCHERS PAYABLE

• Remember to also check other GL columns. i.e. DR1 – CR4.

Example #1: Voucher for Encumbrance

- Situation: Your agency has previously encumbered funds for a consulting fee and now needs to make a payment to the vendor.
- Process: Return to the filtered T-code Spreadsheet. (I hid some obviously incorrect T-codes on the following spreadsheet.)

21	17 Voucher Payable-Not Encumbered G38	TO SET 3	501 EXPENDITURE CONTROL - D	1211 VOUCHERS PAYABLE
22	21 Vouchers Payable-Not Enc-Rti-Type R Only	SET UP '3	501 EXPENDITURE CONTROL - D	1211 VOUCHERS PAYABLE
22	22 Voucher Payable-Not Encumbered	TO SET 3	501 EXPENDITURE CONTROL - D	1211 VOUCHERS PAYABLE
22	25 Voucher Payable - Encumbered	TO ISSU 3	501 EXPENDITURE CONTROL - D	1211 VOUCHERS PAYABLE
22	26 Voucher Payable - Pre-Encumbered	ISSUE A 3	501 EXPENDITURE CONTROL - D	1211 VOUCHERS PAYABLE
28	88 Vouchers Payable For Trust Fund Payable	SET UP '1	575 TRUST FUNDS PAYABLE C	1211 VOUCHERS PAYABLE

• Scrolling right is additional information to confirm the choice of 225.

С	D	X	Y	Ζ	AA	AB
Tco	Tcode Title	Gl	Gl Acct Title8	Gl	Gl	Gl Acct Title4
de		Acct		Ac	Acct	
		Dr4		ct	Cr4	
-	v	-	~	P-	-	
225	Voucher Payable - Encumbered	3011	FUND BALANCE RI	С	2735	ENCUMBRANCE CONTROL-
226	Voucher Payable - Pre-Encumbered	3012	FUND BALANCE RI	С	2736	PRE-ENCUMBRANCE CONT

Example #1: Voucher for Encumbrance cont.

• Check the 28a screen.



• Here is the entire process through warrant redemption

		GL 2	2736	GL	3012	GL	2735	GL	3011	GL	3501	GL	1211	GL	3500	GL	1011	GL	1111	GL ()070
		Pre-Encu	Imbrance	Fund E	al Res	Encum	nbrance	Fund E	Bal Res	Expen	d Cntrl	Voud	chers	Expen	d Cntrl	Payr	nents	Pmts (Dutstdg		
		Cor	ntrol	for Pre-I	Encumb	Co	ntrol	for Er	ncumb	Acc	rued	Pay	able	Ca	sh	Outst	anding	Of	fset	Ca	sh
	TCode	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR
Estab Pre-enc	200	10			10																
Estab EE	204		10	10		10			10												
Adjust EE	205					50			50												
Add Sfx	212					20			20												
VP	225						80	80	0	80			80								
System Pmt	380										80	80		80			80	80			80
Pmt Redemp	390															80			80		
(sys gen)																					1
BALANCE	TOTAL	(0	()		0	(0	()	(0	DR	80		0		0	CR	80

Example #2: Unencumbered Voucher Payable

• OAM 60.10.00

1211 Vouchers Payable

Liabilities for goods and services evidenced by approved vouchers.

OAM 05.35.00.PR

200-299

Pre-encumbrances, Encumbrances, Expenditures, and Disbursements

• Return to filtered T-code Spreadsheet.

217	Voucher Payable-Not Encumbered G38	TO SET	3501	EXPENDITURE CONTROL - D	1211 VOUCHERS PAYABLE
221	Vouchers Payable-Not Enc-Rti-Type R Only	SET UP	3501	EXPENDITURE CONTROL - D	1211 VOUCHERS PAYABLE
222	Voucher Payable-Not Encumbered	TO SET	3501	EXPENDITURE CONTROL - D	1211 VOUCHERS PAYABLE
225	Voucher Payable - Encumbered	TO ISSU	3501	EXPENDITURE CONTROL - D	1211 VOUCHERS PAYABLE
226	Voucher Payable - Pre-Encumbered	ISSUE A	3501	EXPENDITURE CONTROL - D	1211 VOUCHERS PAYABLE
288	Vouchers Payable For Trust Fund Payable	SET UP	1575	TRUST FUNDS PAYABLE C	1211 VOUCHERS PAYABLE

- Scrolling right does not show any other GLs used in these T-codes.
- Which one is right?

Example #2: 28a Screen

- Hinges on whether a G38 is required due to interfund or interagency transactions.
- 28a screen for T-code 217.



• Also look at Payment Liquidating T-code for 217, T-code 387.

S28A UC: 10 STATE OF OREGON 09/13/22 10:27 AM TRANSACTION CODE DECISION PROFILE LINK TO: PROD TRAN CODE: 387 TITLE: PAYMENT LIQUIDATION EXPENDITURE G38 GENERAL LEDGER DR-1: 1211 CR-1: 0070 DR-2: 3500 CR-2: 3501 POSTING DR-3: <u>1111</u> CR-3: <u>1011</u> DR-4: _____ CR-4: DOCD _ DUDT _ SVDT _ CDOC I RDOC _ MOD N AGCY R IDX _ PCA _ COBJ R TRANS AOBJ _ RVRS _ PDT _ CI N 1099 R WARR _ INVC _ VNUM R VNAM R VADD R EDIT INDS: DMETH _ APN# <u>R</u> Fund <u>R</u> gla <u>N</u> agl <u>N</u> grnt _ SUBG _ Proj _ Mult _ G38# <u>R</u> POST SEQ: <u>3</u> REG NO: <u>6</u> WW IND: <u>0</u> D/I: <u>D</u> WAR CANCL TC: <u>PYTC</u>: <u>FUTMY</u>: <u>N</u>

• For our example, T-code 222 is the best choice.

Example #3: Error Correction 222 - 287

• Situation: Agency used T-code 222 instead of T-code 287.

- Process:
 - > Can we just reverse it and reenter?
 - Not if it has passed the due date and been paid.
 - > What GLs does T-code 287 affect?

S28AUC: 10STATE OF OREGON09/13/22 11:19 AMLINK TO:_____TRANSACTION CODE DECISION PROFILEPRODTRAN CODE:287TITLE:RETURN DEP LIAB TO DEPOSITOR-NO DOC SUPPPRODGENERAL LEDGERDR-1:1551CR-1:1211DR-3:_____CR-3:_____CR-4:_____

> What GLs does T-code 222 affect?

 S28A
 UC: 10
 STATE OF OREGON
 09/13/22 11:30 AM

 LINK TO:

 TRANSACTION CODE DECISION PROFILE
 PROD

 TRAN CODE:
 222
 TITLE:
 VOUCHER PAYABLE-NOT ENCUMBERED
 PROD

 GENERAL LEDGER
 DR-1:
 3501
 CR-1:
 1211
 DR-2:
 CR-2:

 POSTING
 DR-3:

 CR-3:

 CR-4:

> Do we need to debit 1551 and credit 3501?

Example #3: Error T-Code 222 to 287 Activity

• We need to look at both the incorrect T-code 222 AND the system-generated transactions it created.

		GL 3	3501	GL 1	1211	GL	1551	GL	0070	GL	3500	GL	1011	GL	1111
												Payr	nents	Pmts (Dutstdg
												Outst	anding	Of	fset
	TCode	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR
Incorr T-code	222	25			25										
System Pmt	380		25	25					25	25			25	25	
Redemption	390											25			25
BALANCE	TOTAL	0		0		0		Cr 25		Dr 25		0		0	

• The correction needs to result in a debit to 1551 Deposit Liability (from T-code 287) and a credit to 3500. Let's filter the T-code Spreadsheet to debit 1551.

	Sta	Tco	Tcode Title		Gl	Gl Acct Title5	Gl	Gl	Gl Acct Title	Gl
	tus	de			Acct		Acc	Acct		Ac
	Co			Full descr	Dr1		t Dr	Crl		ct
Function 💌	d. ,T	•	•	v	Ţ	•	C-	-	-	P÷
3-Pre-Encumbra	А	287	Return Dep Liab To Depositor-No Doc Supp	SET UP	1551	DEPOSIT LIABILITY-NON-I	С	1211	VOUCHERS PAYABLE	С
4-System-Gener	А	383	Warrant Cancellation - Dep Liab W/O Doc	SYSTEM	1551	DEPOSIT LIABILITY-NON-I	С	0070	CASH ON DEPOSIT WIT	. D
6-Journal Vouch	А	421	Move Dep Liab Out And Cash Out (Non-Doc)	MOVE I	1551	DEPOSIT LIABILITY-NON-I	С	0070	CASH ON DEPOSIT WIT	. D
11-Interagency 7	Α	762	Move Dep Liab/Cash Out Of Agy(Non-Doc)	TO MOV	1551	DEPOSIT LIABILITY-NON-I	С	0070	CASH ON DEPOSIT WIT	D
11-Interagency 7	Α	764	Revrt G/F Prior Bi \$/Tsfr Expired \$	RECORI	1551	DEPOSIT LIABILITY-NON-I	С	0070	CASH ON DEPOSIT WIT	D
11-Interagency 7	Α	774	Apply Dep Liab To Revenue In Susp Acct	TO APPI	1551	DEPOSIT LIABILITY-NON-I	С	3102	REVENUE CONTROL -	SC .
22-SARS Year B	А	909	Chg Expenditure To Dep Liab-No Auto Rvrs	TO REC	1551	DEPOSIT LIABILITY-NON-I	С	3600	GAAP EXPENDITURE C)C
22-SARS Year E	А	938	Chg Exp To Dep Liab-No Auto Rvrsg38	TO REC	1551	DEPOSIT LIABILITY-NON-I	С	3600	GAAP EXPENDITURE C	oc

• Bummer, no Cr to GL 3500.

Example #3: Error T-Code 222 to 287 Selection

- Corrections can often be accomplished with balanced transfers that have offsetting entries to a single GL account. Look at GLs 0070, 3500, 3100 or others.
- Revisiting our filtered T-code Spreadsheet we find some potential transfers.

		Sta	Tco	Tcode Title		Gl	Gl Acct Title5	Gl	Gl	Gl Acct Title	Gl
		tus	de			Acct		Acc	Acct		Ac
		Co			Full descr	Dr1		t Dr	Cr1		ct
	Function	d. ,T	Ŧ	•	-	Ţ	•	C T	-	-	P. T
	3-Pre-Encumbr	A	287	Return Dep Liab To Depositor-No Doc Supp	SET UP	1551	DEPOSIT LIABILITY-NON-I	С	1211	VOUCHERS PAYABLE	С
	4-System-Gener	A	383	Warrant Cancellation - Dep Liab W/O Doc	SYSTEM	1551	DEPOSIT LIABILITY-NON-I	С	0070	CASH ON DEPOSIT WIT	D
	6-Journal Voucl	A	421	Move Dep Liab Out And Cash Out (Non-Doc)	MOVE I	1551	DEPOSIT LIABILITY-NON-I	С	0070	CASH ON DEPOSIT WIT	D
	11-Interagency 1	IA	762	Move Dep Liab/Cash Out Of Agy(Non-Doc)	TO MOV	1551	DEPOSIT LIABILITY-NON-I	С	0070	CASH ON DEPOSIT WIT	D
	11-Interagency 1	IA	764	Revrt G/F Prior Bi \$/Tsfr Expired \$	RECORI	1551	DEPOSIT LIABILITY-NON-I	С	0070	CASH ON DEPOSIT WIT	D
	11-Interagency 1	IA	774	Apply Dep Liab To Revenue In Susp Acct	TO APPI	1551	DEPOSIT LIABILITY-NON-I	С	3102	REVENUE CONTROL -	5C
	22-SARS Year H	А	909	Chg Expenditure To Dep Liab-No Auto Rvrs	TO REC	1551	DEPOSIT LIABILITY-NON-I	С	3600	GAAP EXPENDITURE O	ЭC
1	22-SARS Year H	А	938	Chg Exp To Dep Liab-No Auto Rvrsg38	TO REC	1551	DEPOSIT LIABILITY-NON-I	С	3600	GAAP EXPENDITURE C	ЭC

- More info on our possibilities:
 - > 421 422 has wrong GL
 - > 762 763 has wrong GL
 - > 764 765 has wrong GL

TRAN CODE: <u>422</u>	TITLE: MOVE REVENUE IN AND CASH IN (NON-DOC)
GENERAL LEDGER	DR-1: <u>0070</u> CR-1: <u>3100</u> DR-2: CR-2:
tran Code: <u>763</u> General Ledger	TITLE: RECEIPT OF CASH_TO A SUSP ACCT/BETW AGYS DR-1: 2954 CR-1: 2904 DR-2: CR-2:
tran Code: <u>765</u> General Ledger	TITLE: REVRT G/F PRIOR BI \$/TSFR EXPIRED \$ DR-1: 0070 CR-1: 3100 DR-2: CR-2:

> 774 – Doesn't even have a balanced transaction.

• Now what?
Example #3: T-Code 222 to 287 Selection cont.

- Corrections can also include the reversals of T-codes when allowed by the 28a screen.
- Let's revisit the T-code Spreadsheet but filter by a **credit** to 1551.

Sta	Tco	Tcode Title		Gl	Gl Acct Title5	Gl	Gl	Gl Acct Title
tus	de			Acct		Acc	Acct	
Co			Full descr	Dr1		t Dr	Crl	
Function	-	•	-	-	•	Cr.	Ţ	
2-Revenues, Rec A	120	Establish A/R Billed Deposit Liability	TO EST	0501	ACCOUNTS RECEIVABLE -C	D	1551	DEPOSIT LIABILITY
2-Revenues, Rec A	123	Adjust A/R Billed-Deposit Liability	TO ADJ	0501	ACCOUNTS RECEIVABLE -C	D	1551	DEPOSIT LIABILITY
2-Revenues, Rec A	162	Record Receipt Of Dep Liab No Doc Supp	TO REC	0065	UNRECONCILED DEPOSIT	D	1551	DEPOSIT LIABILITY
11-Interagency 7A	737	Quasi-External Deposit Liability	QUASI-H	0070	CASH ON DEPOSIT WITH T	D	1551	DEPOSIT LIABILITY-
11-Interagency 7A	773	Receipt Of Deposit Liability-Susp Acct	RECORI	0075	CASH ON DEPOSIT-SUSPEN	D	1551	DEPOSIT LIABILITY
11-Interagency 7A	792	B/U Wh Err-Rtn To Vendor-Redempt Complt	BACKUI	0070	CASH ON DEPOSIT WITH T	D	1551	DEPOSIT LIABILITY
11-Interagency 7A	795	Establish Dep Liab/Cash For 2 Yr Expires	TO MOV	0070	CASH ON DEPOSIT WITH T	D	1551	DEPOSIT LIABILITY
17-DHS T-Cod A	818	Afs Rept Dep Liab No Doc Sup Frm Fnd/Agy	TO MOV	0070	CASH ON DEPOSIT WITH T	D	1551	DEPOSIT LIABILITY
22-SARS Year EA	908	Chg Revenue To Dep Liab-No Auto Reverse	TO REC	3200	GAAP REVENUE OFFSET	D	1551	DEPOSIT LIABILITY
25-Speciality T-(A	997	Receipt Of Deposit Liab-Forgery Reimb.	RECORI	0070	CASH ON DEPOSIT WITH T	D	1551	DEPOSIT LIABILITY
27-PERS T-Coc A	Z05	Record Benefit Exp-Yr Of Rtrmt-Pers Only	RECORI	3505	EXPENDITURE CONTROL -	D	1551	DEPOSIT LIABILITY
27-PERS T-Coc A	Z1 2	Record Benefit Payment-Pers Only	QUASI-H	3500	EXPENDITURE CONTROL -	D	1551	DEPOSIT LIABILITY-

- > Z12 No PERS use only.
- > 795 Per the 28a, no balanced transaction.

		TRAN CODE: <u>791</u>	TITLE:	<u>B/U_WH_ERR-I</u>	RTN TO VENDO	R-REDEMPT COMPLT
>	792 – 791 has wrong Gl	GENERAL LEDGER	DR-1:	<u>1318</u> CR-1:	0070 DR-2:	CR-2:
·		POSTING	DR-3:	CR-3:	DR-4:	CR-4:

- > 773 Per the 28a, no balanced transaction.
- 737 HMMM, 736 has the right GL.

 TRAN CODE: 736
 TITLE: QUASI-EXTERNAL EXP-NO A/R

 GENERAL LEDGER
 DR-1: 3500

 CR-2:
 CR-2:

 POSTING
 DR-3:

 CR-3:
 DR-4:

Example #3: T-Code 222 to 287 test

• Can 736 & 737 be reversed?

TRAN CODE: <u>737</u> TITLE: <u>QUASI-EXTERNAL DEPOSIT LIABILI</u>	TRAN CODE: <u>736</u> TITLE: <u>QUASI-EXTERNAL EXP-NO A/R</u>
GENERAL LEDGER DR-1: 0070 CR-1: 1551 DR-2: CF	GENERAL LEDGER DR-1: <u>3500</u> CR-1: <u>0070</u> DR-2: CR-
POSTING DR-3: CR-3: DR-4: CF	POSTING DR-3: CR-3: DR-4: CR
TRANS DOCD _ DUDT _ SVDT _ CDOC <u>I</u> RDOC _ MOD <u>N</u>	TRANS DOCD _ DUDT _ SVDT _ CDOC I RDOC _ MOD N I
EDIT AOBJ <u>N</u> RVRS PDT <u>N</u> CI <u>N</u> 1099 <u>N</u> WARR <u>N</u>	EDIT AOBJ _ RVRS PDT <u>N</u> CI <u>N</u> 1099 _ WARR <u>N</u> 1

• Test it out.

		GL	3501	GL 1	1211	GL	1551	GL	0070	GL	3500	GL	1011	GL	1111
		Expend	Control	Vouc	hers	Dep	osit			Expen	d Cntrl	Payr	nents	Pmts (Dutstdg
		Acc	rued	Paya	able	Liat	oility	Ca	ash	Ca	ish	Outst	anding	Of	fset
	TCode	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR
Incorr T-code	222	25			25										
System Pmt	380		25	25					25	25			25	25	
Redemption	390											25			25
Corr	736R							25			25				
Corr	737R					25			25						
BALANCE	TOTAL	()	0)	Dr	25	Cr	25	()	(0		0

Results: The reversing entries credit GL 3500, debit GL 1551, and make offsetting entries to GL 0070. We are left with a debit to GL 1551 and credit to GL 0070. The same results that T-code 287 would have given.

Example #4: Error Correction 222 to 235

• What GL's do the two T-codes affect?

<mark>S28A</mark> UC: 08	STATE OF OREGON	09.	S28A UC: 08	STATE OF OREGON	09
LINK TO:	TRANSACTION CODE DECISION PROFILE		LINK TO:	TRANSACTION CODE DECISION	PROFILE
TRAN CODE: <u>222</u> TITLE	E: <u>VOUCHER PAYABLE-NOT ENCUMBERED</u>	_	TRAN CODE: <u>235</u>	TITLE: <u>RETURN UNIDENTIFIED RECEIPT</u>	<u>TO DEPOSITOR</u>
GENERAL LEDGER DR-	-1: <mark>3501</mark> CR-1: <mark>1211</mark> DR-2: CR-2:		GENERAL LEDGER	DR-1: <u>0060</u> CR-1: <u>1211</u> DR-2:	CR-2:
POSTING DR-	-3: CR-3: DR-4: CR-4:		POSTING	DR-3: CR-3: DR-4:	CR-4:

• What was the result of the T-code 222 AND its system generated transaction?

		GL 3501 Expend Contro		GL 3501 GL 1211 (pend Control Vouchers		GL 0070		GL 3500 Expend Cntrl		GL 1011 Payments		GL Pmts (1111 Outstdg
		Acc	rued	Payable		Cash		Cash		Outstanding		Of	fset
	TCode	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR
Incorr T-code	222	35			35								
System Pmt	380		35	35			35	35			35	35	
Redemption	390									35			35
BALANCE	TOTAL	(0	()	Cr	35	Dr	35		0		0

- > We need a credit to GL 3500 to offset the entry that should not have been made.
- > We need a debit to GL 0060 for the entry that should have been made.

Example #4: Error Correction 222 to 235 cont.

• We go to the T-code Spreadsheet & filter by Dr1 of 0060.

Tco	Tcode Title	Full description	Stat	Gl	Gl	Gl
de			us	Acct	Acc	Acct
			Co	Dr1	t Dr	Crl
			de		Cr	
	•	•	" T	.	Ii 👻	-
235	Return Unidentified Receipt To Depositor	SET UP VOUCHER PAYABLE F	А	0060	С	1211
388	Warr Canc-Return Of Unident Receipt	SYSTEM GEND.CANCEL A WA	Α	0060	С	0070
496	Move Unidentified Receipt Out Of A Fund	MOVE UNIDENTIFIED RECEI	А	0060	С	0070
732	Move Unident Receipt Between Sfms Agency	TO MOVE UNIDENTIFIED REA	А	0060	С	0070
809	Move Unident Receipt/Cash Out Of Agy	TO MOVE UNIDENTIFIED REA	А	0060	С	0070
811	Afs Move Unident Receipt Out Of Fund/Agy	TO MOVE UNIDENTIFIED REA	Α	0060	С	0070
815	Afs Move Unident Receipt Out Of Fund/Agy	TO MOVE UNIDENTIFIED RE	А	0060	С	0070
817	Afs Move Unident Receipt Out Of Fund/Agy	TO MOVE UNIDENTIFIED RE	А	0060	С	0070
825	Dhs Move Unident Receipt Out Of Fund/Ag	TO MOVE UNIDENTIFIED RE	А	0060	С	0070
827	Dhs Move Unident Receipt Out Of Fund/Ag	TO MOVE UNIDENTIFIED RE	А	0060	С	0070
889	Csd Suspense Trust Receipt Liability	CSD TRUST SUSPENSE RECEIP	Α	0060	С	1575

- There is no T-code for the exact entries we need.
- There are some balanced transfers to investigate.

Example #4: Error Correction 222 to 235 Selection

\bigcirc	809	9 – 810 will bring in unwa	anted GLs that	at don'i	t of	ffset	•			
	TRAN GENE	I CODE: <u>809</u> TITLE: <u>MOVE UNIDENT RECEIPT/CA</u> RAL LEDGER DR-1: <u>0060</u> CR-1: <u>0070</u> DR-2: POSTING DR-3: CR-3: DR-4:	<u>SH_OUT_OF_AGY</u> CR-2: CR-4:	TRAN CODE: GENERAL LED POST	<u>810</u> T GER ING	ITLE: R DR-1: DR-3:	ECORI 2954	CASH CR-1: CR-3:	<u>FROM_RECPTD_T</u> 2904 DR-2: DR-4:	0 A SUSP ACCT CR-2: CR-4:
۲	732	2 – 733 nets to a zero eff	ect and it is f	or inte	rag	ency	/ tr	ansa	actions.	
	tran Gene	CODE: <u>733</u> TITLE: <u>MOVE UNIDENT RECEIPT BE</u> RAL LEDGER DR-1: <u>0070</u> CR-1: <u>0060</u> DR-2: POSTING DR-3: CR-3: DR-4:	<u>TWEEN SFMS AGENCY</u> CR-2: CR-4:	TRAN CODE: GENERAL LED POST	<u>732</u> 1 GER ING	TITLE: M DR-1: DR-3:	10VE L 0060	UNIDENT CR-1: CR-3:	<u>RECEIPT BETW</u> 0070 DR-2: DR-4:	EEN SFMS AGENCY CR-2: CR-4:
۲	496	5 – 497 nets to a zero eff	ect and it is f	or inter	rag	ency	/ tr	ans	actions.	
	trai Geni	RAL LEDGER DR-1: 0060 CR-1: 0070 DR-2: POSTING DR-3: CR-3: DR-4:	<u>CR-2:</u> CR-2: CR-4:	TRAN CODE: GENERAL LED POST	<u>497</u> T GER ING	ITLE: <u>M</u> DR-1: DR-3:	<u>0VE_U</u> 0070	NIDENT CR-1: CR-3:	<u>IFIED RECEIPT</u> 0060 DR-2: DR-4:	INTO A FUND CR-2: CR-4:
۲	ОК	that didn't work. Let's fi	lter by Cr1 of	f 3500.						
	Tco	Tcode Title	Full description		Stat	Gl	Gl	Gl		
	de		-		us	Acct	Acc	Acct		
					Co	Dr1	t Dr	Cr1		
					de		Cr			
	ΨŤ	*		-	. T	-	Iı –	T,		
	159	Recog Outg Ach/Wire Tfr/Tres Fee -G38	USE TC159R RECOR	D OUTGO	A	0065	D	3500		
	167	Recog Outgoing Ach/Wire Transfr/Tres Fee	TC167R TO RECORI	OUTGOIN	А	0065	D	3500		
	172	Refund Of Expenditure	TO RECORD THE D	DEPOSIT OF	А	0065	D	3500		
	302	Allocation Of Indirect Costs-Recovery	SYSTEM GENERAT	ED. TO REO	А	0070	D	3500		
	416	Move Expend Out And Cash Into A Fund	TO MOVE EXPEND	DITURES AL	А	0070	D	3500		
	469	Move Expend Out/Cash Into A Fund - G38	MOVE EXPENDITU	JRE ALREAD	A	0070	D	3500		
	741	Quasi-External Reduction Of Exp - No A/R	QUASI-EXTERNAL	REDUCTIO	А	0070	D	3500		
	816	Refund Of Expenditure	TO MOVE UNIDEN	TIFIED RE	А	0070	D	3500		
	819	Issue Afs Direct Deposit	TO RECORD AFS D	IRECT DEP	А	0065	D	3500		
	Z01	Reclass Benefit Exp From Pers Reg To Var	TO RECLASS BENE	FIT EXPEN	А	0586	D	3500		

Example #4: Error Correction 222 to 235 Selection cont.

•	416	-415	will brin	g in u	nwant			et, bu		OES GL	. 3500.	IT OF A FUND
		POSTING		CR-3:	DR-2: DR-4:	$= \frac{CR-2}{CR-4}$				$\frac{1000}{CR-3}$	DR-4:	CR-2: CR-4:
	409 Tran Co General	-408 DE: <u>469</u> LEDGER POSTING	TITLE: <u>MOVE</u> DR-1: <u>0070</u> DR-3:	8 III U <u>EXPEND OUT</u> CR-1: <u>356</u> CR-3:	/CASH INTO 00 DR-2: DR-4:	<u>A FUND - G38</u> _ CR-2: _ CR-4:	dl OIIS TRAN GENER	CODE: <u>468</u> AL LEDGER POSTING	TITLE: MC DR-1: DR-3: _	OES GL <u> 500</u> CR-1: CR-3:	<u>IN AND CASH OL</u> 0070 DR-2: DR-4:	IT OF FUND -G38 _ CR-2: _ CR-4:
•	741	-740	will brin	ig in u	nwant	ed GLs th	at offs	et, bu	t so d	oes Gl	3500.	
	tran Co General	DE: <u>741</u> LEDGER POSTING	TITLE: <u>QUASI</u> DR-1: <u>0070</u> DR-3:	<u>EXTERNAL</u> CR-1: <u>350</u> CR-3:	REDUCTION 0 0 DR-2: _ DR-4:	<u>F EXP - NO A/R</u> _ CR-2: _ CR-4:	TRAN CO GENERAL	DE: <u>740</u> T LEDGER POSTING	ITLE: <u>QUA</u> DR-1: <u>35</u> DR-3:	SI-EXTERN 00 CR-1: 1 CR-3: _	AL EXP-NO A/R 3070 DR-2: DR-4:	_ CR-2: _ CR-4:
•	816	-815	looks pr	omisi	ng							
	tran Co General	DE: <u>816</u> LEDGER POSTING	TITLE: <u>REFUNI</u> DR-1: <u>0070</u> DR-3:) OF EXPEN CR-1: <u>350</u> CR-3:	DITURE DR-2: DR-4:	_ CR-2: _ CR-4:	TRAN CO GENERAL	DE: <u>815</u> T LEDGER POSTING	ITLE: <u>AFS</u> DR-1: <u>00</u> DR-3:	MOVE UNIE 60 CR-1: 6 CR-3:	D <u>ENT_RECEIPT_OU</u> DOTO_DR-2: DR-4:	<u>JT_OF_FUND/AGY</u> _ CR-2: _ CR-4:
	>	Until	we lool	< at th	e 28b	screen.						
		S28B LINK TRAN DESCR	UC: 10 TO: IS CODE: RIPTION:) <u>815</u> <u>TO MOV</u> <u>WITH TC MUS</u> <u>THIS</u>	TI (MUST I V <u>e Unidi</u> T <u>C 151 I</u> St <u>Be U</u> T <u>C Proci</u>	STA RANS CODE BE IN 28A <u>ENTIFIED R</u> FROM ONE F SED WITH T ESSED BY A	TE OF (DESCRII TRANSA(ECEIPT UND/AG' C 816 (FS ONL	OREGON PTION I CTION (ORGIN(Y TO AI AS A B(Y.	PROFILE CODE DE ALLY RE NOTHER. ALANCEE	ECISION ECORDED THIS ENTRY	09/14/22 PROFILE)	03:55 PM PROD

Now what?

Example #4: Error Correction 222 to 235 Selection still cont.

• Let's look for other GLs that are often offset by different T-codes.

Tco	Tcode Title	Full description	Stat	Gl	Gl	Gl
de			us	Acct	Acc	Acct
			Co	Dr1	t Dr	Crl
			de		Cr	
ΨŤ	v	_	"T	-	I –	.
159	Recog Outg Ach/Wire Tfr/Tres Fee -G38	USE TC159R RECORD OUTGOI	А	0065	D	3500
167	Recog Outgoing Ach/Wire Transfr/Tres Fee	TC167R TO RECORD OUTGOIN	A	0065	D	3500
172	Refund Of Expenditure	TO RECORD THE DEPOSIT OF	А	0065	D	3500
302	Allocation Of Indirect Costs-Recovery	SYSTEM GENERATED. TO REC	А	0070	D	3500
416	Move Expend Out And Cash Into A Fund	TO MOVE EXPENDITURES AL	А	0070	D	3500
469	Move Expend Out/Cash Into A Fund - G38	MOVE EXPENDITURE ALREAD	A	0070	D	3500
741	Quasi-External Reduction Of Exp - No A/R	QUASI-EXTERNAL REDUCTIO	A	0070	D	3500
816	Refund Of Expenditure	TO MOVE UNIDENTIFIED RE	A	0070	D	3500
819	Issue Afs Direct Deposit	TO RECORD AFS DIRECT DEP	А	0065	D	3500
Z01	Reclass Benefit Exp From Pers Reg To Var	TO RECLASS BENEFIT EXPEN	A	0586	D	3500

- GL 0065 is often used in deposit transactions, and the transactions above credit GL 3500 which is one of the entries we need for this correction.
- Is there a T-code that credits GL 0065 and debits GL 0060, the other entry we need?

Example #4: Error Correction 222 to 235 Selection Finally

- No active T-code debits GL 0060 and credits GL 0065.
- What about a T-code that debits GL 0065 and credits GL 0060 that could be



TRAN C	ODE: <u>151</u>	TITLE:	RECOR	D U	VIDEN:	TIF	IED	REC	CEIPT				
GENERA	L LEDGER	DR-1:	<u>0065</u>	CR	-1: <u>0</u>	<u>960</u>) DR-2	2:		CF	₹-2: _		_
	POSTING	DR-3:		CR	-3: _		_ DR-4	4:		CF	?-4: _		_
TRANS	DOCD	_ DUDT	SVD	т_	CDOC	Ī	RDOC	_	MOD	N	AGCY	<u>R</u>	ID>
EDIT	AOBJ	<u>N</u> RVRS	_ PC	т <u>N</u>	CI	N	1099	N	WARR	_	INVC	Ī	VNUM
lt'	s rever	sible!											

- Look back at those transactions that debited 0065 and credited 3500.
- 159 requires a G38 code.
- 167 requires a reverse indicator which means the entries would be opposite.
- 172 is a winner.
- NOTE: The 172 and 151R transactions MUST be to the same D23 fund AND include the same deposit number to prevent the system from attempting to reconcile them with a Treasury entry.

Example #4: Error Correction 222 to 235 Test

• Here is what it would look like.

	GL 0065 GL 0060 Unreconciled Undistributed		0060	GL 3501		GL 1211		GL 0070		GL 3500		GL 1011		GL 1111			
		Unreco	onciled	Undist	ributed	Expend	Control	Vouc	Deveble		Cach		d Cntrl	Payments		Pmts (Jutstdg
		Dep	osit	Cash F	Receipt	Acci	Accrued		Payable		Cash		asn	Outstanding		Unset	
	TCode	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR
Incorr VP	222					150			150								
System Pmt	380						150	150			150	150			150	150	
Redemption	390													150			150
Balance		()	(D	0		()	Cr	150	Dr	150		0		D
Correction	172	150											150				
Correction	151R		150	150													
BALANCE	TOTAL	()	Dr	150	0		()	Cr	150		0		0		D

It bears repeating: The 172 and 151R transactions MUST be to the same D23 fund AND include the same deposit number to prevent the system from attempting to reconcile them with a Treasury entry.

Accruals

Accrual Tool for the Toolbox from SFMS

• Guidelines to Facilitate Year End Closing Transactions (aka The Yellow Pages)

GUIDELINES TO FACILITATE YEAR END CLOSING TRANSACTIONS

May 3, 2022

These guidelines are intended to assist agencies with closing for Fiscal Month 12 (FM12) and Fiscal Month 13 (FM13) of FY22 / AY23.

Fiscal Month 12 (FM12) - June effective dates, fiscal month closes July 15 Fiscal Month 13 (FM13) - June 31 effective date - Begins July 1 through August 12 FM13, also known as Period 13, is the last fiscal period in R*STARS to record year end accounting adjustments. FM13 should be used generally to post material items that cannot be posted to FM12.

530 Screen 2: Remind your staff when viewing batches from the 530 screen to select a batch with F2-Details and select a transaction from the 520 screen with F1-Correct Batch, on the 510 screen select F7-Details, and select a transaction from the 520 screen with F11-Correct Batch, on the 510 screen select F7-Details, and select a transaction from the 520 screen with F2-Details. When F4-CHGE is selected from the 510 screen, it can either put an approved batch on hold or cause user class errors on system generated batches such as type "8" t-code 857/858 batches.

Note - when two fiscal years are open, a transaction effective date cannot be changed on a tracked document in an edit mode 2 batch. Delete and enter new transactions with the correct effective date.

Fiscal Month 12 - Closes Friday, July 15, 20	Fiscal Month 13 - Closes Friday, August 12, 2022	
The state is croses in any it is	a neur record a ready readed any sea	

	Fiscal Month 12 - Closes Friday, July 15, 2022	Fiscal Month 13 – Closes Friday, August 12, 2022
EXPENDITURES	FY22 Expenditure paid between July 1 and close of FM12:	FY22 Expenditure paid between July 16 and close of month 13:
Services/supplies	Use a warrant generating TC, effective date 06/30. In this	Use a warrant generating TC, effective date of 06/31.
received as of calendar	scenario, the expenditure will show in FY22, and the	If the payment cannot be made by the close of FM13, accrue
date June 30, 20 <mark>22</mark> ,	movement of cash will show in FY <mark>23</mark> because the cash	with TC437 * prior to the close of FM13. The system
FY22 Expenditures, but	transaction will have a current effective date (FM01/FY <mark>23</mark>).	automatically generates a reversing entry in July 2022
payment made after		(FM01/FY23) using TC983.
6/30.		*To accrue Distribution to Subrecipients, see OAM 15.42. <u>00 PR 116 f</u>

Accrual Tools for the Toolbox from SARS

• From SARS

- > Year-End Close Training
- > Guide to Year-End Closing
 - <u>https://www.oregon.gov/das/Financial/Acctng/Pages/Yr-end-cls.aspx</u>

Guide to Year-End Closing						
Chapter Ghapter : A-G (7)	Alpha/Number	Document title				
A-G	А	Current Year Schedule 🔑				
A-G	В	Year-End Closing Overview 🔑				
A-G	С	Pre-Closing Review 🔎				
A-G	D	Month 13 - Year-End Closing 🔑				

D.6. Accounting Estimates for Year-end Accruals

D.10.b. Reference Guide for Month 13 Transaction Codes

	Financial Statement Transactions								
T Code	DR GL	CR GL	Description	Auto Reverse T-Code	Balancing T-Code	Modified Accrual	Full Accrual		
437	To est purpo	ablish ses.	an estimated expenditure or to accrue an expenditure for financial statement	983		x	x		

Example #1: Accrue Expenses

- According to the last slide of our additional tools:
 - > SFMS YE Guidelines T-code 437

	Fiscal Month 12 - Closes Friday, July 15, 2022	Fiscal Month 13 – Closes Friday, August 12, 2022
EXPENDITURES	FY22 Expenditure paid between July 1 and close of FM12:	FY22 Expenditure paid between July 16 and close of month 13:
Services/supplies	Use a warrant generating TC, effective date 06/30. In this	Use a warrant generating TC, effective date of 06/31.
received as of calendar	scenario, the expenditure will show in FY22, and the	If the payment cannot be made by the close of FM13, accrue
date June 30, 20 <mark>22</mark> ,	movement of cash will show in FY23 because the cash	with TC437 * prior to the close of FM13. The system
FY <mark>22</mark> Expenditures, but	transaction will have a current effective date (FM01/FY <mark>23</mark>).	automatically generates a reversing entry in July 2022
payment made after		(FM01/FY23) using TC983.
6/30.		*To accrue Distribution to Subrecipients, see OAM 15.42. <u>00 PR 116 f</u>

> SARS Guide to YE Closing T-code 437

 437
 To establish an estimated expenditure or to accrue an expenditure for financial statement purposes.
 983
 X
 X

• You still need to determine the GL to credit.

S28A UC: 1	0	STATE OF OREGON	09			
LINK TO:	TRANSACTI	ON CODE DECISION P	ROFILE			
TRAN CODE: 4	<u>37</u> TITLE: <u>ESTABLISH</u>	EST EXP ACCR W/AUT	<u>0 REVERSE</u>			
GENERAL LEDG	ER DR-1: <u>3505</u> CR-1	: DR-2:	CR-2:			
POSTI	NG DR-3: CR-3	1: DR-4:	CR-4:			
	S28B UC: 10		STATE OF	OREGON	09/14/22	08:27 AM
	LINK TO:	TRANS	CODE DESCRI	PTION PROFILE		PROD
	TRANS CODE: 43	<u>7</u> (MUST BE IN	28A TRANSA	CTION CODE DECISION	PROFILE)	
	DESCRIPTION: EST	<u>FABLISH ESTIMAT</u>	<u>E EXPENSE F</u>	OR MONTH, QTR, OR YE	<u>AR</u>	
	<u>F0</u> F	<u>R FINANCIAL STM</u>	<u>NT_PURPOSE(</u>	IE COP/INT/PAY). TH	IS	
	<u>WII</u>	L BE RVRSD IN I	FOLLOWING M	<u>ONTH W/TC983. TO</u>		
	DEC	CREASE FINANCIA	L STMNT EST	IMATED EXPEND USE TO	<u> </u>	
	43	7R. XREF TC473	3505-EXPEND	CTL-FIN STMNT ACCR	UAL	
	I/E (I=INCLUDE,	E=EXCLUDE) ENT	er <mark>gl accou</mark>	NT CODES SEPARATED U	WITH "-" (DR ",".
	<u>I 0060 , 1215 ,</u>	<u>1230 , 1512 , j</u>	1533 ,			(

Beauty of Auto Reverse

• How to identify T-codes that auto reverse.

S28A UC: 10	STATE OF OREGON	09/14/22 08:14 AM	S28B UC: 10	STATE OF OREGON	09/14/22 08:17 AM
LINK TO:	TRANSACTION CODE DECISION PROFILE	PROD	LINK TO:	TRANS CODE DESCRIPTION PROFILE	PROD
TRON CODE . 497 1			TRANS CODE: 4	<u>37</u> (MUST BE IN 28A TRANSACTION CODE DECIS	ION PROFILE)
CENEROL LEDGER	DD 1. 2505 CD 1. DD 2. CD 2.		DESCRIPTION: E	<u>STABLISH ESTIMATE EXPENSE FOR MONTH, QTR,OR</u>	YEAR
GENERAL LEDGER	DR-1: <u>3003</u> LR-1: DR-2: LR-2:		E	<u>OR FINANCIAL STMNT PURPOSE(IE COP/INT/PAY).</u>	THIS
TRONE DOCD	DK-3: LK-3: DK-4: LK-4:			ILL BE RVRSD IN FOLLOWING MONTH W/TC983. TO	J
	_ DUDI _ SVDI _ CDUC <u>I</u> KDUC _ HUD <u>N</u> HUCI <u>K</u>	IDA _ FCH _ COBJ M	D	ECREASE FINANCIAL STMNT ESTIMATED EXPEND US	ETC
INDS: DMETH N	$4 \text{ APN#} _ FUND \underline{R} GLA I AGL _ GRNT _ SUBG _ F$	ROJ _ MULT _ G38# N	4	37R. XREF TC473 3505-EXPEND CTL-FIN STMNT A	CCRUAL
POST SEQ: 3 REG	NO: 5 WW IND: 0 D/I: D WAR CANCL TC: PYT	C: FUTMY: <u>N</u>			
GEN- TC: DT	T: <u>GA</u> ACCR TC: <u>983</u> TR TC: INTERFACE IND:				

• The system-generated reversing entry

S28A UC: 10	STATE OF OREGON	09/14/22 08:20 AM
LINK TO:	TRANSACTION CODE DECISION PROFILE	PROD
TRAN CODE: 983	TITLE: <u>AUTO REVERSE EXPENDITURE ACCRUAL</u>	
GENERAL LEDGER	DR-1: CR-1: <mark>3505</mark> DR-2: CR-2:	
POSTING	DR-3: CR-3: DR-4: CR-4:	
TRANS DOCD	DUDT SVDT CDOC I RDOC MOD N AGCY R	IDX PCA COBJ R
EDIT AOBJ	_ RVRS _ PDT <u>N</u> CI <u>N</u> 1099 <u>N</u> WARR <u>N</u> INVC <u>N</u>	. VNUM <u>N</u> VNAM <u>N</u> VADD <u>N</u>
INDS: DMETH	N APN# _ FUND R GLA I AGL _ GRNT _ SUBG _	_ PROJ _ MULT _ G38# <u>N</u>
POST SEQ: 3 RE	G NO: <u>5</u> WW IND: <u>0</u> D/I: <u>D</u> WAR CANCL TC: P	ΥΤC: FUTMY: <u>Υ</u>
GEN- TC:	DT: ACCR TC: TR TC: INTERFACE IND	

• What it looks like

		GL	3505	GL 1	1215	GL	0070	GL	3500	GL	1011	GL	1111
		Expend	Control	Acco	Accounts				d Cntrl	Payments		Pmts Outstd	
		Fin St /	Accrual	Payable		Cash		Cash		Outstanding		Offset	
	TCode	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR	DR	CR
Accrual Mo13	437	50			50								
AutoRev Mo 01	983		50	50									
Expend Mo 01							50	50					
Combo Bal	TOTAL	(0	0		Cr 50		Dr 50		0		0	

Example #2: Accrue Revenue Not Billed Selection

• The SFMS YE Guidelines

DEPOSITS	Record as July (FM01/FY23).	Record as July (FM01/FY23).
July bank activity	If discovered later the activity actually applies to June, an	If discovered later the activity actually applies to June, an
	accrual should be posted in June (FM12/FY <mark>22</mark>). Use	accrual should be posted with effective date 6/31
	TC436 for Accrued Revenue. The system automatically	(FM13/FY22). Use TC436 for Accrued Revenue. The system
	generates a reversing entry in July 2022 (FM01/FY23)	automatically generates a reversing entry in July 2022
	using TC981.	(FM01/FY23) using TC981.

• The SARS Guide to YE Closing

436 To establish a receivable/investment that will not be billed and to accrue the revenue for financial statement purposes.

• The T-code Spreadsheet

> GL from OAM	Ċ	https://www.oregon.gov/das/Financial/Acctng/Documents/60.10.00.pdf					බ	ŵ
		- +	ୢ	••	accrual	6/9 ^	\sim	×
	3105	Revenue Control – Financial Stater <mark>Accrual</mark>	nent	Genera accrua	al ledger control a <mark>ll</mark> s of revenue (usu	ccount for financial statem ally automatically reverse	ient d).	

Tco Tcode Title Full Gl Gl Gl Stat Filter spreadsheet by Cr1 GL > de description Acct Acc Acct us Co Drl t Dr Crl Cr de Ŧ **_**† -- I -436 Estimated Unbilled Rec/Inv W/Auto Revers ESTABLISFA 3105 912 Establish Est Revenue/Due From O/F-Agys TO ESTAB A 0586 D 3105 946 Auto Reverse Lt Receivable GOVTL FLA 0503 D 3105 Auto Ryrs Rev Accrl-Due To Othr Gyt TO AUTOIA 1512 C 3105 962 969 Auto Reverse Revenue Accrual TO AUTOIA 1532 C 3105 973 Auto Rev Reclass Accrd Rev To Unearn Rev TO AUTOIA 1603 С 3105 979 Auto Reverse Revenue Refund Accrual TO AUTOIA 1215 C 3105

981

Example #2: Accrued Revenue Not Billed 28a

S28A UC: 10 LINK TO:	STATE OF OREGON TRANSACTION CODE DECISION PROFILE	09/14/22 01:43 PM PROD
TRAN CODE: <mark>436</mark> T GENERAL LEDGER POSTING	ITLE: ESTIMATED UNBILLED REC/INV W/AUTO REVE DR-1: CR-1: 3105 DR-2: CR-2: DR-3: CR-3: DR-4: CR-4:	<u>ERS</u> -
TRANS DOCD _ EDIT AOBJ _ INDS: DMETH <u>N</u> POST SEQ: <u>2</u> REG	DUDT SVDT CDOC I_ RDOC MOD N_AGCY R RVRS PDT N CI N_1099 N_WARR N_INVC N_V APN# FUND R_ GLA I_ AGL GRNT SUBG F NO: 5_WW_IND: 0_D/I: WAR_CANCL TC: PY	IDX _ PCA _ COBJ <u>R</u> /NUM <u>N</u> VNAM <u>N</u> VADD <u>N</u> ?ROJ _ MULT _ G38# <u>N</u> [C: FUTMY: <u>N</u>
GEN- TC: DT	: <u>GA</u> ACCR TC: <u>981</u> TR TC: INTERFACE IND:	
S28B UC: 10	STATE OF OREGON	09/14/22 01:45 PM
LINK TO:	TRANS CODE DESCRIPTION PROFILE	PROD
TRANS CODE: <mark>436</mark>) (MUST BE IN 28A TRANSACTION CODE DECISIO	N PROFILE)
DESCRIPTION: EST	<u>FABLISH A RECV/INVESTMENT NOT BILLED AND NOT</u>	
<u>REC</u>	<u>CORDED, AND ACCRUE REVENUE FOR F.S. PURPOSE.</u>	<u></u>
<u>WIL</u>	<u>L GENERATE REVERSE TC981 IN NEXT MONTH. USE</u>	<u>436R</u>
<u>T0</u>	<u>DECREASE EST UNBILLED REC. GL MUST BE INPUT</u>	<u>. </u>
310	<u>D5-REVENUE CTL-FIN STMT ACCRUAL</u>	
I/E (I=INCLUDE,	E=EXCLUDE J ENTER GL ACCOUNT CODES SEPARATED	WITH "-" OR ",".
$1 0060 \cdot 0250 \cdot 1 0930 - 0933 \cdot 1 0930 - 0933 \cdot 1 0930 - 0933 \cdot 1 0930 \cdot 1 0933 \cdot $	<u>0410 , 0411 , 0503 , 0504 , 0542 , 0572 , 0</u> 1575 ,	<u>575 , 0576 , 0587</u>
I/E (I=INCLUDE, I <u>0111 - 1200</u> ,	E=EXCLUDE) ENTER COMPTROLLER OBJECTS SEPARA 1404 - 1455 - 1457 - 1799 - 2000 - 2600	TED WITH "-" OR ","

Budgets

233

T-codes for Budgeting

- Four levels of budgetary accounting
 - > Legislative Appropriation highest level to satisfy needs of Legislature.
 - > Agency addresses individual agency tracking needs.
 - > Grant and Project independent of appropriation and agency budgets.
 - > Financial Plans low level of detail for day-to-day monitoring of activities.
- R*STARS can also allocate any of the four budget types to specific time periods.
- 30 active T-codes available

	Sta	Tco	Tcode Title		Gl	Gl Acet Title5	Gl	Gl	Gl Acct Title	ţ,
	tus	de			Acct		Acc	Acct		Ł
	Co			Full de	^s Dr1		t Dı	Cr1		:
Function	T 着	-		•	-		C-	-		l
1-Budgetery	Α	002	Appropriation Allotment	TO RE	2901	APPROPRIATION ALLOTMENT OFFSET	D	2701	APPROPRIATION ALLOTMENT	Į.
1-Budgetery	Α	004	Appropriation Transfers Out	TO TR	2700	APPROPRIATION/LIMITATION CONTROL	С	2900	BUDGETARY FUND BALANCE	l.
1-Budgetery	Α	005	Appropriation Transfer In	TO TR	2900	BUDGETARY FUND BALANCE	D	2700	APPROPRIATION/LIMITATION CONTROL	Į.
1-Budgetery	Α	006	Appropriation Reversion (Lapse)	TO RE	2700	APPROPRIATION/LIMITATION CONTROL	С	2900	BUDGETARY FUND BALANCE	L
1-Budgetery	Α	007	Appropriation Adjustments/Revisions	TO AI	2900	BUDGETARY FUND BALANCE	D	2700	APPROPRIATION/LIMITATION CONTROL	Į.
1-Budgetery	Α	008	E-Board Appropriation Adj/Revisions	TO RE	2900	BUDGETARY FUND BALANCE	D	2700	APPROPRIATION/LIMITATION CONTROL	ţ.
1-Budgetery	Α	009	E-Board Appn Adj/Revisions-Capital Proj	RECO	2900	BUDGETARY FUND BALANCE	D	2700	APPROPRIATION/LIMITATION CONTROL	V
1-Budgetery	Α	010	Establish Orig Appn - Capital Projects	ESTAI	2900	BUDGETARY FUND BALANCE	D	2700	APPROPRIATION/LIMITATION CONTROL	ţ.
1-Budgetery	Α	011	Appropriated Capital Projects Adjustment	RECO	2900	BUDGETARY FUND BALANCE	D	2700	APPROPRIATION/LIMITATION CONTROL	Į.
1-Budgetery	Α	012	Establish Original Appropriation	LOAD	2900	BUDGETARY FUND BALANCE	D	2700	APPROPRIATION/LIMITATION CONTROL	Į.
1-Budgetery	А	013	Linking Allotment	TO RE	2720	LINKING ALLOTMENT	С	2920	LINKING ALLOTMENT OFFSET	ł.
1-Budgetery	Α	014	Appropriation - Unschedule	TOU	2700	APPROPRIATION/LIMITATION CONTROL	С	2900	BUDGETARY FUND BALANCE	l.
1-Budgetery	Α	019	Agency Budget Adjustment - W/Out Allot	TO AI	2905	AGENCY BUDGET OFFSET	D	2705	AGENCY ESTIMATED EXPENDITURE BUD(į.
1-Budgetery	Α	020	Establish Agy Orig Budget W/Out Allot	TO ES	2905	AGENCY BUDGET OFFSET	D	2705	AGENCY ESTIMATED EXPENDITURE BUD(Ĺ

T-codes for Budgeting by Type

Budget Type	T-codes	GL accounts
Appropriation	004-012 & 014	2700, 2900
Agency	019, 020, 023, 024	2705, 2718, 2905
Grant or Project	070, 071, 073, 075-080	2705, 2711, 2712, 2715 - 2717, 2905, 2911, 2912, 2915, 9020, 9021
Financial Plan	060-063	2703, 2704, 2707, 2710, 2907
Allotment	002, 013, 022	2701, 2706, 2720, 2901, 2906, 2920

Reference: R*STARS Training Manual, Chapter 3

Example Establish an Agency Budget

 Look at the preceding chart, or filter T-code Spreadsheet by active T-codes for Function 1-Budgetery and review those with agency budget in the title.

019	Agency Budget Adjustment - W/Out Allot	TO ADJUST AGENCY BUDGE A	2905	D	2705
020	Establish Agy Orig Budget W/Out Allot	TO ESTABLISH THE ORIGINALA	2905	D	2705
023	Agency Budget - Unschedule	TO UNSCHEDULE AN AMOUNA	2705	С	2905
024	Establish/ Adjust Agency Revenue Budget	TO ESTABLISH OR ADJUST AN A	2718	D	2905

Do we want T-code 020 or 024?

• Look at the GLs involved.

 SD31
 UC: 10
 STATE OF OREGON

 LINK TO:

 COMPTROLLER GENERAL LEDGER ACCOUNT PROFILE
 09/14/22 02:25 PM PROD COMP GL ACCOUNT: 2905 TITLE: AGENCY BUDGET OFFSET SD31 UC: 10 STATE OF OREGON 09/14/22 02:25 PM LINK TO: ____ COMPTROLLER GENERAL LEDGER ACCOUNT PROFILE PROD COMP GL ACCOUNT: 2705 TITLE: AGENCY ESTIMATED EXPENDITURE BUDGET UC: 10 STATE OF OREGON SD31 09/14/22 02:26 PM LINK TO: COMPTROLLER GENERAL LEDGER ACCOUNT PROFILE PROD COMP GL ACCOUNT: 2718 TITLE: AGENCY REVENUE BUDGET

References:

Here are some references and resources available to you for additional details.

Data Entry Guide, Chapter 5 <u>https://www.oregon.gov/das/Financial/AcctgSys/Documents</u> /Chapter 5 Desc Profiles.html

Data Entry Guide, Chapter 6 <u>https://www.oregon.gov/das/Financial/AcctgSys/Documents</u> <u>/Chapter 6 Non Descriptive Profiles.html</u>

Additional References and Resources

- SFMS Desk Manual, Revenue reve.2 <u>https://www.oregon.gov/das/Financial/AcctgSys/Documents/</u> <u>Reve2 AY End Doc Supp.pdf</u>
- Oregon Accounting Manual <u>https://www.oregon.gov/das/Financial/Acctng/Pages/OAM.a</u> <u>spx</u>
- R*STARS Training Manual Chapter 9, Accounts receivable <u>https://www.oregon.gov/das/Financial/AcctgSys/Documents</u> /Chapter 09 rev.html
- DAFQA010 Statewide T-Code Listing by General Ledger Account requestable report
- DAFQ28C0 Transaction Code Reference Listing (listing of 28A & 28B)