REPORT GUIDE PROFILE REPORTS

Profile Reports

Profile reports are listings of the data contained in R*STARS profiles. These reports are intended to be used to proof profile data and as a reference when entering transactions. Note that a number of other sources exist to assist in selection of valid codes during transaction entry. Users can interrupt to profiles directly, or to these key selection screens:

- 77 Index Selection
- 78 Program Selection
- 79 Comptroller Object Selection
- 81 Agency Object Selection
- 3A Vendor Alpha Inquiry
- 3N Vendor Numeric Inquiry

For more information on these screens, see the R*STARS Data Entry Guide.

The following page presents a sample of the D10 Comptroller Object Profile screen and the DAFQD100 Profile Report. The profile report displays the same information contained in the profile screen. The profile report columns are presented in the same order as the fields are presented on the profile screen. For example, the first column on the DAFQD100 Profile Report, Appropriation Year, is the first element on the D10 profile. All other Profile Reports are consistent with this pattern. For this reason only a few examples of profile listing reports have not been included in the Report Guide . To understand how a given listing will appear, users can examine the profile screen on-line. Note the following requestable profile listing numbering convention:

DAFQD100

{DAFQ}	{ D10 }	{0 }
Profile	On-line	Zero
Listing	Screen	
	Number	

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Sample of D10 Comptroller Object Profile

SD10 VER 2.0 STATE OF OREGON 10/17/94 09:16 AM LINK TO: COMPTROLLER OBJECT PROFILE STST **APPROPRIATION YEAR: 95** COMPTROLLER OBJECT: 0151 TITLE: EMPLOYMENT TAX OBJECT: 1000 (MUST BE IN D01 OBJ PROFILE) COMPTROLLER SOURCE/GROUP: 0150 (MUST BE IN D09 COMPT SOURCE GROUP PROFILE) PROP GAAP SOURCE/OBJECT: 0150 (MUST BE IN D08 GAAP SOURCE/OBJ PROFILE) GOVT GAAP SOURCE/OBJECT: 0100 (MUST BE IN D08 GAAP SOURCE/OBJ PROFILE) NACUBO SOURCE/OBJECT: 99 (MUST BE IN D34 NACUBO SOURCE/OBJ PROFILE) CONVERTED OBJECT: (MUST BE IN D80 OTHER SYS COMPT OBJ PROFILE) OBJECT TYPE: R (E=EXP, R=REV, S=STAT, T=TRANS, O=OTHER) TRANSFER TYPE: N PROG CATEGORY: 99 CMIA TYPE: 9 1099 IND: N C/I IND: (C=CAP,I=INV,M=MAINT,BLANK=N/A) PROP GAAP CATEGORY: 02 (SYSTEM GENERATED) NACUBO CAT: 99 (SYSTEM GENERATED) GOVT GAAP CATEGORY: 01 (SYSTEM GENERATED) STATUS CODE: A EFF START DATE: 06301994 EFF END DATE: LAST PROC DATE: 12211995 Z06 RECORD SUCCESSFULLY RECALLED F1-HELP F3-DEL F5-NEXT F9-INT F10-SAVE F11-SAVE/CLEAR ENTER-INQ CLEAR-EXIT

Sample of D10 Comptroller Object Report

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Directory of Profile Reports

<u>Report ID</u> <u>Report Title</u>

DAFQA010	Statewide T-Code Listing by General Ledger Account (sample attached)
DAFQA020	Statewide Vendor Profile - Vendor Number
DAFQA021	Statewide Vendor Profile - Alpha
DAFQA030	Program Hierarchy (sample attached)
DAFQA040	Organization Hierarchy (sample attached)
DAFQA050	Vendor Mailing List
DAFQA060 *	Agency Vendor Listing
DAFQD010	Object Profile Listing
DAFQD020	Agency Profile Listing
DAFQD030	Org Code Profile Listing
DAFQD040	Program Code Profile Listing
DAFQD050	Balance Type Profile Listing
DAFQD060	Project Type Profile Listing
DAFQD080	GAAP Source/Object Profile Listing
DAFQD090	Comptroller Source/Group Profile Listing
DAFQD100 *	Comptroller Object Profile Listing
DAFQD110 *	Agency Object Profile Listing
DAFQD120	Agency Group Profile Listing
DAFQD130	GAAP GL Category Profile Listing
DAFQD140	GAAP GL Account Class Profile Listing
DAFQD150	Appropriation Group Profile Listing
DAFQD160	GAAP Category Profile Listing
DAFQD170	NACUBO Fund Group Profile Listing
DAFQD180	NACUBO Fund Profile Listing
DAFQD190	PCA Group Profile Listing
DAFQD200	GAAP Fund Group Profiile Listing
DAFQD210	GAAP Type Profile Listing
DAFQD220	Appropriated Fund Profile Listing
DAFQD230	Fund Profile Listing
DAFQD240	GAAP Fund Profile Listing
DAFQD250	Agency Object Group Profile Listing
DAFQD260	Agency Code 1 Profile Listing
DAFQD270	Agency Codd 2 Profile Listing
DAFQD280	Grant Profile Listing

Profiles with asteriks () have special select options. See <u>Profile Special Select</u> page for details.

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DAFQD290**	Debt/Investment Profile Listing
DAFQD300	Purge Criteria Profile Listing
DAFQD310	Comptroller GLA Profile Listing
DAFQD320	Agency GLA Profile Listing
DAFQD330	NACUBO Category Profile Listing
DAFQD340	NACUBO Source/Object Profile Listing
DAFQD350	Grant Type Profile Listing
DAFQD360	Agency Code 3 Profile Listing
DAFQD370	Other System Index Profile Listing
DAFQD380	NACUBO Subfund Profile Listing
DAFQD390	State Fund Group Profile Listing
DAFQD400	Grant Category Profile Listing
DAFQD410	Project Category Profile Listing
DAFQD420	Project Number Profile Listing
DAFQD430	Pre-Audit Selection and Sampling Listing
DAFQD440	Action Code Profile Listing
DAFQD450	NACUBO GLA Profile Listing
DAFQD460	NACUBO GLA Class Profile Listing
DAFQD470	Grant Number Profile Listing
DAFQD480	Grant Object Profile Listing
DAFQD490	Payment Message Listing
DAFQD500	Payment Distribution Type Profile Listing
DAFQD510	Error Code Profile Listing
DAFQD520	Function Code Profile Listing
DAFQD530	Generic Titles Profile Listing
DAFQD540	System Parameters Listing
DAFQD560	Bank ID Profile Listing
DAFQD570	Tax Offset Category Listing
DAFQD590	Document Increment Profile Listing
DAFQD610	Current Date Profile Listing
DAFQD630	Device ID Profile Listing
DAFQD640	Report Control Profile Listing
DAFQD660	User Class Profile Listing
DAFQD670	GL Tables Control Profile Listing
DAFQD710	GAAP Function Profile Listing
DAFQD730	Cash Fund Profile Listing
DAFQD800	Other System Profile Listing
DAFQ0100	Menu Control Profile
DAFQ0170	Object Clearance Patterns Profile

Profiles with asteriks () have special select options. See <u>Profile Special Select</u> page for details. **Not currently implemented in SFMA.

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DAFQ0180	Clearance Patterns Profile
DAFQ0200 *	Appropriation Profile Listing
DAFQ0210	Index/PCA Relationship Profile
DAFQ0220	Cost Allocation Profile Listing
DAFQ0230	Cost Allocation Type Profile Listing
DAFQ0240	Index Code Profile Listing
DAFQ0250	Agency Control Profile Listing
DAFQ0260	PCA Profile Listing
DAFQ0270	Project Profile Listing
DAFQ28CO	Transaction Code Reference Listing
DAFQ0290	Grant Control Profile Listing
DAFQ0300	Contract Profile Listing
DAFQ0310	Subgrantee Profile Listing
DAFQ0330	Document Control Profile Listing
DAFQ0340 *	Vendor Number Profile Listing
DAFQ0360	Payee Amount Limit Profile Listing
DAFQ0510	Vendor Mail Code Profile Listing
DAFQ0520	Systemwide Vendor Control Listing
DAFQ0540	Agency Receivable Document Exemption Profile
DAFQ0820	Comptroller Relationship Edit Profile Listing
DAFQ0900	News/Help Profile
DAFQ0910	Report Request Profile
DAFQ0920	Grant/Project Billing Request Profile
DAFQ0940	Agency Message Profile Listing
DAFQ0950	Report Distribution Profile
DAFQ96A0	Security Profile
DAFQ96B0	Security Profile
DAFQ0970	System Management Profile
DAFQ28A0	Transaction Code Decision Profile Listing
DAFQ28B0	Transaction Code Description Profile Listing
DAFQ28C0	Transaction Code Reference Listing (listing of 28A&28B)
DAFQ5500	Recurring Transaction Profile Listing

Profiles with asteriks () have special select options. See <u>Profile Special Select</u> page for details.

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Example of the Report Request for a profile listing:

S091 VER 2.0	STATE OF OREGON 11/07/95 03:26 PM
LINK TO:	REPORT REQUEST PROFILE PROD
AGENCY: 000	REQUESTER: JULI REQUEST NO: 01 REPORT ID: DAFQ28C0
APPN YEAR: PE	RIOD: FY: FREQUENCY: 06261995 FREQ CONTROL: S
RANGE - FROM	I DATE: TO DATE:
LEVEL - ORG: F	ROGRAM: OBJECT: FUND: NACUBO FUND: GLACCT:
SPECIAL SELECTS -	
AGENCY: 107	OR AGENCY GROUP: ORG CODE:
PROGRAM CODE:	NACUBO FUND:
	FUND:
COMP OBJECT:	AGY OBJECT:
GL ACCT:	AGY GL ACCT:
SPEC SEL 1:	SPEC SEL 2: STATUS CODE: A
EFF START DATE: (1011990 EFF END DATE: LAST PROC DATE: 06261995
Z06 RECORD SUCC	ESSFULLY RECALLED
F1-HELP F3-DEL F5	-NEXT F9-INT F10-SAVE F11-SAVE/CLEAR ENTER-INQ CLEAR-EXIT

To set up a report request for a profile listing, fill in the following fields: Agency, Requester, Request No., Report ID, Frequency, Frequency Control, and Agency (when it allows).

PROFILE ID	PROFILE NAME	SPECIAL SELECT	OTHER OPTIONS
DAFQA060	Agency Vendor Listing (looks at Cummulative Payment File Vendor Profile)	SS1: Optional. Enter "N" to sort by vendor number (numeric). Leave blank to sort by vendor name (alpha).	Lists all vendors that an agency has used.
DAFQ0200	Appropriation Profile Listing		AY optional (i.e., ability to request AY97)
DAFQ0340	Vendor Number Profile Listing	$\frac{SS1:}{N \text{ (or blank)}} = \text{numeric sort on}$ vendor name A = alpha sort on vendor name	
DAFQD100	Comptroller Object Profile Listing		AY optional (i.e., ability to request AY97)
DAFQD110	Agency Object Profile Listing		AY optional (i.e., ability to request AY97)

Profile Special Selects

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DAFQA010 STATEWIDE T-CODE LISTING BY G/L ACCOUNT

PURPOSE:

This report provides a listing of R*STARS Comptroller General Ledger Accounts and the transaction codes that impact this general ledger account. It presents general ledger accounts in numeric order along with the title for the general ledger account. For each general ledger account, the transaction codes are listed with descriptions that affect this account (in numeric order). For more information about a given general ledger account, users can refer to the D31 Comptroller General Ledger Account Profile screen. For more information about a given transaction code, users can refer to the 28A Transaction Code Decision and 28B Transaction Code Description Profiles. R*STARS users should refer to this report to help select the correct transaction code to use when recording of a particular accounting event.

NOTE: TC's with Blank GL's

If a Transaction Code (28A) has a blank GL account (to be filled in from the choices of GL's listed on the 28B screen), that Transaction Code does not show on this report under the 28B GL account. This report only shows Transaction Code/GL account relationship if the GL account is in one of the four pairs of GLs on the 28A screen. **See Example below.**

TC191 has a debit to 0065 (Unreconciled Deposit) BUT the credit GL is left blank for the user to choose between the list of GL's on the 28B screen. GL 1225, 1235, 1575 - 1578, 1701 - 1703, 1711 - 1713 WILL NOT be on the DAFQA010 report; ONLY the 0065 will appear.

28A Screen:TC191RECEIPT FOR MISCELLANEOUS LIABILITY
DR-1: 0065 CR-1:DR-2:CR-2:DR-3:CR-3:DR-4:CR-4:

28B Screen: TC191 RECEIPT FOR MISCELLANEOUS LIABILITY

I/E (I=INCLUDE, E=EXCLUDE) ENTER GL ACCT CODES SEPARATED WITH "-" OR ","

I 1225 , 1235 , 1575 - 1578 , 1701 - 1703 , 1711 - 1713 ,

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DAFQA030 PROGRAM HIERARCHY

PURPOSE:

This report provides an organized listing of program codes and related program cost accounts (PCAs) for a specified agency. This report presents program codes and titles in a hierarchical format, displaying codes so that the level (2-9) of each program code is apparent. For each program code for which PCAs have been defined, this report presents the PCAs. For each PCA, this report presents the title and a number of other fields that may be looked up by the PCA. Users should use this report when they need help selecting a PCA for use in data entry.

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DAFQA040 ORGANIZATION HIERARCHY

PURPOSE:

This report provides an organized listing of organization codes and related index codes for a specified agency. This report presents organization codes and titles in a hierarchical format, displaying codes so that the level (2-9) of each organization code is apparent. For each organization code for which indexes have been defined, this report presents the indexes. For each index, this report presents the title and a number of other fields that may be looked up by the index. Users should use this report when they need help selecting a index for use in data entry.

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SD10 VER 2.0STATE OF OREGON05/15/96 11:02 AMLINK TO:COMPTROLLER OBJECT PROFILEPROD

APPROPRIATION YEAR: 95 COMPTROLLER OBJECT: 0151 TITLE: EMPLOYMENT TAX OBJECT: 1000 (MUST BE IN D01 OBJ PROFILE) COMPTROLLER SOURCE/GROUP: 0151 (MUST BE IN D09 COMPT SOURCE GROUP PROFILE) PROP GAAP SOURCE/OBJECT: 0150 (MUST BE IN D08 GAAP SOURCE/OBJ PROFILE) GOVT GAAP SOURCE/OBJECT: 0100 (MUST BE IN D08 GAAP SOURCE/OBJ PROFILE) NACUBO SOURCE/OBJECT: 99 (MUST BE IN D34 NACUBO SOURCE/OBJ PROFILE) CONVERTED OBJECT: (MUST BE IN D80 OTHER SYS COMPT OBJ PROFILE) OBJECT TYPE: R (E=EXP, R=REV, S=STAT, T=TRANS, O=OTHER) TRANSFER TYPE: N PROG CATEGORY: 99 CMIA TYPE: 9 1099 IND: N FORM: C/I IND: (C=CAP,I=INV,M=MAINT,BLANK=N/A) PROP GAAP CATEGORY: 02 (SYSTEM GENERATED) NACUBO CAT: 99 (SYSTEM GENERATED) GOVT GAAP CATEGORY: 01 (SYSTEM GENERATED) STATUS CODE: A LAST PROC DATE: 12211995 EFF START DATE: 06301994 EFF END DATE: Z26 RECORD NOT FOUND - NEXT RECORD RECALLED

F1-HELP F3-DEL F5-NEXT F9-INT F10-SAVE F11-SAVE/CLEAR ENTER-INQ CLEAR-EXIT