

## Oregon State Payroll Application (OSPA) OSPS\_DED Table Reference Guide

NOTE: Unused fields are listed below the main table

Field Name	Field Definition	OSPA Screen Reference
AGENCY NUM	The 5-digit payroll agency number. This can be different from an employee's home agency, and is driven by the PPDB "PR AGENCY" field.	P030
BENEFIT BRD CD (Irrelevant to most queries)	Code to indicate who receives administrative fees collected as part of a specific deduction premium. As of 2000, the only codes used are "S" for PEBB, "N" for None, or blank. Historical possibilities include (S)EBB, (B)UBB, (N)one or blank.	PTD1
BRD SHR PREM	The portion of a deduction that goes to PEBB as a fee for administering the benefit.	PTD1, PTD2
CODE PAY TRANS (Irrelevant to most queries)	This code is the same as the P190 "TRAN TYPE" field - (O)riginal, (R)eversal, or (C)orrective.	P190
CODE RUN PAY (Irrelevant to most queries)	Payroll run and register process code. This code is the same as the P190 "RUN TYPE" field - (O)riginal or (R)etro process. Retro is currently unused.	P190
COMMENT	Reflects the comment line information entered with the deduction code, if any.	P070
COVERAGE CODE	Indicates type of insurance coverage associated with a deduction plan code.  A- Employee Only B- Employee and Spouse or Domestic Partner (DP) C- Employee and Children (no spouse/DP) D- Employee and Family (spouse/DP and children)	PTD2
DEDN ADJ TYPE	Indicates the type of deduction adjustment.  A- one-time adjustment F- FMLA-related one-time adjustment T- Table-driven (PTD2) one-time adjustment W- CBIW or USERRA-related ongoing adjustment Blank- ongoing deduction, not an adjustment	P070
DEDN BEN PKG (Irrelevant to most queries)	This code is the last two digits of a deduction code. For instance, in code DCNN the "BEN PKG" would be "NN". Formerly used to identify OPE classifications and state match for insurance contributions.	N/A
DEDN DESC	12-character description of the deduction code. Prints in the vendor column of an employee's remittance advice or pay stub.	PTD1
DEDN PCT GROSS	Percent of gross used to compute a current deduction amount based on gross pay.	P070
DEDN PCT NET (Irrelevant to most queries)	Percent of net used to compute a current deduction amount after all other deductions are known. Not used.	N/A

Field Name	Field Definition	OSPA Screen Reference
DEDN PKG	First two characters of a deduction code. Useful when querying for a family of deduction codes.  For example, "BK" to capture all food bank deductions.	N/A
DEDN PLAN CODE	Plan code associated with a deduction code, if applicable. Designates further breakdowns within a deduction code.  Example: For deduction code XDNN, plan code 111 = first fixed deposit, 120 = second fixed deposit, 555 = a net deposit.	P070, PTD2
DEDN PLAN DESC	12-character description of the deduction code's plan code, if any. Prints in the description column of an employee's remittance advice or pay stub.	PTD2
DEDN PLAN DISTR (Irrelevant to most queries)	Code of various deduction options by distributor code; describing which of several contacts may apply for a given carrier. Example 1=basic, 2=major medical 3=comprehensive, 4=panel, 5=dental, etc. As of 1999, this field is no longer used.	PTD2
DEDN TYPE	Four-character deduction code which corresponds to an employee's P070 Net Pay Deduction screen. Also corresponds to an employee's deductions listed on the right-hand side of the paycheck.  Example: XDNN (direct deposit) or SLNN (basic life)	P070, PTD1
EE DEDN AMT	Employee-paid portion of deduction codes. Can be calculated if table-driven, or fixed if directly entered into the P070 "Share Fixed Amount" field.  NOTE: Direct deposits are deductions and are included in this figure.	P070, PTD2
EE YTD DEDN	Tax-year-to-date total that the employee has paid for the corresponding deduction.	N/A
EMPLOYEE NAME	Name of employee as entered into the PPDB, last name first.	P030
EMPLOYEE NUM	9-character alphanumeric identifier beginning with "OR", assigned by PPDB to uniquely identify an employee without using a Social Security number.	P030
ER DEDN AMNT	Employee-paid portion of deduction codes. Can be calculated if table-driven, or fixed if directly entered into the P070 "Emplr Share" field.	P070, PTD2
LOAD DATE	The date that this information was loaded to the Datamart warehouse. This field has no relation to the Pay Period Ending date.	N/A

Field Name	Field Definition	OSPA Screen Reference
NMBR ISS	This number reflects how many times the employee record has been calculated. Matches the "REG SET" number on P190. This is normally 1 for Run 1, 2 for Run 2, etc., but does vary depending on paperwork timing.	P190
NON TAXBL CODE	Flag in the deduction table indicating whether the deduction is to be taken before or after payroll income (I) or FICA (F) taxes are calculated.  N – non-taxable (I) T – taxable X – non-taxable (I) and (F)	PTD1
OPE CLASS CODE (Irrelevant to most queries)	Code used to group similar types of deductions for financial reporting purposes.  C – composite benefit D – dental insurance F – flexible benefits H – health ins L – life ins N – not an OPE benefit S – state police ins T – long-term disability ins	PTD1
PAY DIST CODE	Also called the "check distribution code". This is the sort order by which agencies have chosen to have their checks distributed. Choices are PCA, Crew-unit, RDC, or alphabetical. Driven from Payroll Report Option "A" on the agency's PBAP screen.	P030
PAY PERIOD END	The pay period ending date is the last calendar day of any given month. Corresponds to the P190 "PAY PER END DATE" field.	P190
REPT DIST CODE	A code established by the agency for the identification of divisions/units for the purpose of personnel report distribution and subtotals. Corresponds to the "RDC" field in PPDB.	P030
ROUTING NUM	For direct deposit XDNN deductions, this shows the "R&T" (routing & transit) number. Archival began PPE 5/31/2014.	P070
TAX YEAR	The calendar year for which taxes were paid.	P190
VENDOR AMNT	The portion of a deduction that goes to the vendor.	PTD2
WG FOR PRM B	For percent-based deductions, this field identifies the wage used in the calculation.	N/A

Field Name	Field Definition	OSPA Screen Reference
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These fields are no longer used:

JOB SHR PCNT (Irrelevant to most queries)	As of 1999, this feature is no longer used. Percent by which a job share employee shares insurance benefits, etc. with his/her job share partner.	P070
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