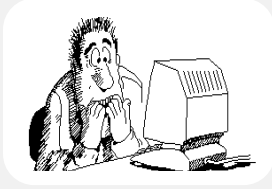


# TIPS & TECHNIQUES



## A SFMS Desk Manual

R\*STARS: OTHE.7  
1/27/2017

### ITEMS THAT MAY LEAD TO A CLASS MISMATCH

***”EBK CLASS MISMATCH - When trying to reverse, adjust or record a collection or payment amount for a document in the document financial table, the classification elements input must equal the classification elements of the reference document.”***

There are several different elements either included on or underlying the transaction that must be identical on both the current document and the reference document in order to “match” and process on the document financial table. These elements are:

- Agency Number
- Index
- ORG CODE on the 24 Index Code Profile
- AGCY BUD ORG LVL IND on the 24 Index Code Profile
- APPROPRIATION Fund Control Level indicator on the D23 profile
- PROGRAM CODE on the 26 PCA Profile
- PCA
- AGY BUD PRG LEVEL IND on the 26 PCA Profile
- Appropriation Number
- Appropriation Year
- D23 Fund Number
- D22 Appropriated Fund Number
- Vendor Number
- Vendor mail code
- AGENCY BUDGET Fund Control Level indicator on the D23 profile
- Project Number and Phase
- PRJ REV POST LVL IND on 27 Project profile
- Grant Number and Phase
- Subgrantee
- Contract Number
- Agency Budget Indicator: OBJ LVL on 20 appropriation profile
- EXP POST LEVEL IND on the 29 Grant profile
- REV POST LEVEL IND on the 29 Grant profile

Of course, not all of these items may be on every transaction; however, any of them that **are** part of the document record must match, or error code EBK will issue.

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