

<b>R★STARS</b>	<b>Version 2.0</b>
<b>REPORT GUIDE</b> <b>R*STARS REQUESTABLE REPORTS</b>	<b>DAFR7610-1</b> <b>Revised 5/96</b>

**DAFR7610 AGENCY BUDGET MONTHLY ALLOTMENT VS ACTUAL EXPENDITURES**

**PURPOSE:**

This report is used by agency personnel to monitor expenditures versus allotments for expenditures on a monthly basis. Allotment control is optional for agencies in R\*STARS.

**FINANCIAL TABLES ACCESSED:**

Agency Budget Table

**LEVEL OPTIONS:**

ORG	PROGRAM	OBJECT	FUND	NACUBO FUND	GL ACCT
N	N	N	N	N	N

**SELECTION OPTIONS:**

AGENCY/ GROUP	ORG CODE	PROGRAM CODE	NACUBO FUND	APPROP FUND	FUND
O	N	N	N	N	N

GL ACCT	COMP OBJECT	AGENCY OBJECT	AGENCY GL ACCT	SPECIAL SELECT 1	SPECIAL SELECT 2
N	N	N	N	N	N

**SPECIAL SELECTS:**

**SS1:** Not Used.

**SS2:** Not Used.

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**CONTROL BREAKS AND TOTALS:**

SORT SEQUENCE	ELEMENT	TITLE LOOK UP	PAGE BREAK	SUB-TOTAL
1	Agency	D02	Y	Y
2	Organization Code	D03	Y	Y
3	Appropriated Fund	D22	Y	Y
4	Fund	D23	Y	Y
5	Program Code	D04	N	Y
6	Compt/Object	D10,D11 OR D01	N	N

**FINANCIAL FIELDS:**

COLUMNS	FORMULAS	AMOUNT TYPE
Agency Month Allotment	+ 24 AGENCY BUDGET ALL-OTMENT CURRENT MONTH - LAST MONTH	
Agency Budget Allotment	+ 24 AGENCY BUDGET ALL-OTMENT	
Current Month Expends	+ 15 CASH EXPENDITURES + 16 BORROW LIMIT + 17 ACCRUED EXPEND-ITURES	
Pre-Encumbrance/Encum Outstanding Dependent upon the Encumbrance and Pre-Encumbrance indicators in the D25 Profile.	+ 18 ENCUMBRANCES OUT-STANDING + 19 PRE-ENCUMBRANCES OUTSTANDING	
Remaining Agency Budget Agency Budget Allotment - Year-to-date Expenditures	- PRE-ENCUM/ENCUM OUT-STANDING	

BALANCE TYPES	TABLE
15, 16, 17, 18, 19, and 24	AL

DEPT OF ADMINISTRATIVE SERVICES (107)  
 AGENCY BUDGET MONTHLY ALLOTMENT VS ACTUAL EXPS  
 AS OF JULY 2007

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PERCENT OF YEAR ELAPSED: 8%  
 APPD FD 3400 OTHER FUNDS LIMITED  
 FUND 4630 STATE OWNED FACILITIES-L

PROG LVL OBJ	TITLE	CURRENT MONTH ALLOTMENT	CURRENT MONTH EXPENDITURES	YTD ALLOTMENT	YTD EXPENDITURES	PRE-ENCUM/ENCUM OUTSTANDING	REMAINING YTD ALLOTMENT
4310 06 4101	INSTATE MEALS AND LODGING	.00	87.75	.00	87.75	.00	87.75-
4213	ADVERTISE/PUBLICITY/PRINTING/PUBLISHING	.00	127.54	.00	127.54	.00	127.54-
5200	OTHER SERVICES	.00	18.85	.00	18.85	.00	18.85-
5209	CONTRACT SERVICES	.00	.00	.00	.00	942,857.77	942,857.77-
5402	RENT - OTHER SPACE	.00	734.00	.00	734.00	.00	734.00-
5501	ELECTRICITY	.00	102,563.83	.00	102,563.83	.00	102,563.83-
5502	GAS	.00	2,774.32	.00	2,774.32	.00	2,774.32-
5504	SEWER	.00	9,699.58	.00	9,699.58	.00	9,699.58-
5505	WATER	.00	7,902.48	.00	7,902.48	.00	7,902.48-
5506	STEAM HEAT	.00	729.48	.00	729.48	.00	729.48-
5571	MAINTENANCE BUILDING SUPPLIES - NON	.00	1099.75	.00	75.84	.00	75.84-
5882	TOOLS	.00	379.98	.00	379.98	.00	379.98-
4320 06 5209	CONTRACT SERVICES	.00	.00	.00	.00	345,851.41	345,851.41-
* FUND 4630		.00	125,093.65	.00	125,093.65	1,288,709.18	1,413,802.83-

DEPT OF ADMINISTRATIVE SERVICES (107)  
 AGENCY BUDGET MONTHLY ALLOTMENT VS ACTUAL EXPS  
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PERCENT OF YEAR ELAPSED: 8%  
 APPD FD 3400 OTHER FUNDS LIMITED  
 FUND 4670 PARKING - L

PROG LVL OBJ	TITLE	CURRENT MONTH ALLOTMENT	CURRENT MONTH EXPENDITURES	YTD ALLOTMENT	YTD EXPENDITURES	PRE-ENCUM/ENCUM OUTSTANDING	REMAINING YTD ALLOTMENT
4510 06 4108	INSTATE GROUND TRANSPORTATION	.00	236.04	.00	236.04	.00	236.04-
5209	CONTRACT SERVICES	.00	.00	.00	.00	36,655.80	36,655.80-
5218	MERCHANT FEES	.00	23.00	.00	23.00	.00	23.00-
5501	ELECTRICITY	.00	1,331.47	.00	1,331.47	.00	1,331.47-
5505	WATER	.00	98.35	.00	98.35	.00	98.35-
* FUND 4670		.00	1,688.86	.00	1,688.86	36,655.80	38,344.66-