

AGENCY GOLD STAR CRITERIA

FISCAL YEAR: 2018

| Criteria | Due Date | Written exception granted by SARS |
|---|-----------------|--|
| Record FY 2017 post-closing entries in R*STARS no later than the close of March. | 4/13/2018 | |
| Verify funding techniques and clearance patterns to SARS for US Treasury-State Agreement as required by the CMIA. | 4/20/2018 | |
| Attend FY 2018 Year-end Training | 6/14/2018 | |
| Close of Month 13: Last day for agencies to record year-end closing adjustments. All necessary accounting entries are to be completed correctly, unless written pre-approval for a post-close entry is received from SARS. | 8/10/2018 | |
| Complete and transmit to SARS the General Disclosures, Long-Term Debt Disclosures, and Agency Certification of Accuracy and Completeness. | 8/17/2018 | |
| Complete and transmit to SARS the Schedule of Expenditures of Federal Awards (including subrecipient pass-through information), SEFA Disclosures, and Agency Certification of Accuracy and Completeness. | 8/17/2018 | |
| All disclosure forms completed correctly. | 8/17/2018 | |
| Report FFP Rate to SARS for the SWCAP. | 8/22/2018 | |
| Agencies that prepare their own separate, audited financial statements submit a first draft to SARS. | 9/14/2018 | |
| Submit to SARS the A-87 reconciliation packet and agency financial statements for the SWCAP | 11/7/2018 | |
| DPCUs submit audited F/S and eliminating information to SARS | 11/15/2018 | |
| Report CMIA exceptions and interest calculations to SARS. | 12/1/2018 | |
| No material audit adjustments made to agency accounting records. | 12/31/2018 | |

All criteria are subject to agency applicability.

To earn the Gold Star, the agency must complete or meet **all** applicable Gold Star requirements.