

**CHAPTER A**  
**CURRENT YEAR SCHEDULE**

## FY 2022 Schedule of Key Dates

The schedule below outlines the key dates for the FY 2022 pre-closing review and year-end closing process. Please contact your SARS analyst if you have any questions.

- TBD Target date for SARS to send to agencies information for the US Treasury-State Agreement related to the Cash Management Improvement Act (CMIA).
- TBD** ★ **Agencies verify funding techniques and clearance patterns to SARS for US Treasury-State Agreement** as required by the CMIA.
- April 15** ★ **Agencies record FY 2021 post-closing entries** in R\*STARS no later than the close of March.
- June 21 SARS begins the *Preclosing Review*. Agencies should use queries in the Datamart Repository in OBIEE or order R\*STARS reports for their own internal preclosing review. See Section C in the *Agency Guide to Year-end Closing*.  
<http://www.oregon.gov/das/Financial/Acctng/Pages/Yr-end-cls.aspx>
- July 15 Close of Month 12: Agencies verify the accuracy of their **expenditure budgets in R\*STARS**.
- July 19 Target date for SARS to send request for “actual” **Federal Financial Participation (FFP) Rate** to agencies for the Statewide Cost Allocation Plan (SWCAP).
- July 21 Deadline for agencies and public universities (including OHSU) to complete their **initial** confirmation of balances that are outstanding between them as of June 30, 2022.
- July 22 Target date for SARS to send **compensated absences** to agencies.
- July 29 Target date for SARS to send information for **securities lending** and **pension-related debt** to agencies.
- Aug 5 **Soft close:** Agencies encouraged to “self-impose” this deadline for recording year-end closing adjustments.
- Aug 10 Deadline for agencies and public universities (including OHSU) to complete their **final** confirmation of balances that are outstanding between them as of June 30, 2022.
- Aug 12** ★ **Close of Month 13:** Last day for agencies to record year-end closing adjustments, except for **post-closing adjustments pre-approved by SARS**.
- Aug 19** ★ Agencies complete/transmit to SARS the following disclosures and certifications:
- **General Disclosures, Long-Term Debt Disclosures, and Agency Certification of Accuracy and Completeness.**
  - **Schedule of Expenditures of Federal Awards (including subrecipient pass-through information), SEFA Disclosures, and Agency Certification of Accuracy and Completeness.**

- Aug 26** ★ Due date for agencies to report **FFP Rate** to SARS for the SWCAP.
- Sept 15** ★ Agencies that prepare their own **separate, audited financial statements submit a first draft to SARS.**
- Oct 7 Target date for SARS to send **A-87 reconciliation forms** to agencies that report in the SWCAP.
- Oct 14 Target date for SARS to send request to agencies for interest calculations for the CMIA annual report.
- Nov 15** ★ Due date for **discretely presented component units** to submit their **audited financial statements and eliminating information** to SARS unless exception from SARS granted in writing.
- Dec 1** ★ Due date for agencies to report **CMIA exceptions and interest calculations** to SARS.
- Dec 9** ★ A-87 agencies submit to SARS the **A-87 reconciliation packet and agency financial statements** for the SWCAP.

★ Gold Star date/requirement