

# MINUTES

## Capitol Planning Commission



**Meeting Date:** January 8, 2026

**Time:** 3:00pm – 5:00pm

**Location:** Fremont Conference Room, DAS Executive Building (in person)  
[Microsoft Teams](#)

**Attendees:** Jan Kailuweit, Jim Bauer, Jeremy Miller, Mayor Hoy, Rep. Mannix, Daniel Christensen  
**Online:** Sen. Patterson, Chane Griggs

**Guests:** Tamara Brickman  
**Online:** Tracy Wilder, Melissa Garner, Katie Bannikov, Jeff McGowan, Shannon Ryan, Laura Al Omrani

### Board Administration

Call to Order/Roll Call – 3:08pm Vice Chair Jim Bauer called the meeting to order – roll called quorum reached. Absent: Michael Slater

### Old Business

- Capitol Mall Area Plan contracting –
  - Daniel Christensen reviewed the Capitol Mall Area Plan contracting discussion from July's meeting. He gave an overview and highlights of the memo that was sent to the Commission regarding contracted work. He shared options for doing contracted work which included pros and cons for each alternative. Daniel also shared the DAS recommendation.
  - Question: Can subcontractors be from out of state? Want the contractor be from Oregon, but if they have subcontractors, can they be from out of state? Answer: Daniel will research, ask the State Procurement team, and get back to the group at the next meeting.
  - These are specific to area plans.
  - Question: Do we need to consider the difference between buildings and area plans that are in the downtown area which are more historical than business parks? Answer: This is more for area plans, not for building construction, that would be a different process. The
- Rep. Mannix moves that we accept the staff recommendations.
  - Jim Bauer seconded the motion.
  - Vote called. Motion passes unanimously.
- Another meeting may need to be scheduled before the April meeting. Willson Park designs are ready to be released, and CPC needs to review before the project can get started. April will put them behind schedule. Please look for another invitation on your calendar in either February or March.

### Other Issues

- Public Comment – None.
- Adjourn – Meeting adjourned 3:29pm

**Next meeting:**

April 2, 2026

3:00pm – 5:00pm

Fremont Conference Room, DAS Executive Building, 155 Cottage St. NE, Salem