

MINUTES

Capital Projects Advisory Board



Meeting Date: January 9, 2026

Time: 10:00am – 12:00pm

Location: Fremont Conference Room, DAS Executive Building (in person)
Microsoft Teams: [Click here to join the meeting](#) (virtual)

Attendees: **In-person:** Bill Messner, Bruce Johnson, Kent Yu, Maty Sauer, Cindy Wagner, David Lintz, Justin Hurley-Braswell, Daniel Christensen

Guests: **In-person:** Jeremy Miller
Virtually: Jeff McGowan, Melissa Garner, Lori Friesen, Renee Frazier, Laura Al Omrani, Katie Bannikov, Tamara Brickman, Tracy Wilder, Shannon Ryan, Michael Anderson

Board Administration

- Call to Order/Roll Call – Meeting called to order at 10:02am. Roll called – quorum reached, all in attendance. Bruce thanked the members for attending in person and asked that during the CPAB presentation process that all members attend in person. If pressing matters arise, it is understandable, but the expectation is to be in person when possible.

New Business

- Statewide Facility Planning Process Manual Review
 - Daniel Christensen shared the most recent draft of the manual and pointed out the most recent language added to the document including language around Executive Order 25-22.
 - Daniel shared the agency presentation groups and the proposed schedule for the coming CPAB presentation season.
 - Bill Messner asked that the expanded meeting invites be sent out as soon as possible so that board members may plan their work schedules accordingly.
 - Board discussed sections of the manual, asked clarifying questions, and shared past practices.
 - Next meeting is expected to have the final version of the manual for approval.

Other Issues

- Public Comment – None.
- Adjourn – Meeting adjourned 11:30am

Next meeting:

February 13, 2026
10:00am – 12:00pm

Fremont Conference Room, DAS Executive Building