

MINUTES

Capital Projects Advisory Board

DATE: June 12, 2026

TIME: 9:00 am – 1:00pm

LOCATION: Fremont Conference Room, DAS Executive Building and Microsoft Teams

ATTENDEES: Bruce Johnson, Cynthia Wagner, David Lintz, Justin Hurley-Braswell, Kent Yu, Maty Sauter, William Messner, Daniel Christensen, Amy Krueger, Joe Verardo

GUESTS: Jeremy Miller, David Lane, Kenji Sugahara, Laura Al Omrani, Katie Bannikov, Andre Billingsley, Tamara Brickman, Michael Burke, Jenn Coffin, Troy Croff, Chris Curtis, Renee Frazier, Mario Graham-Tutt, Eric Manus, Jeff McGowan, Rhonda Nelson, Tracy Wilder, Melissa Garner, Kenji Sugahara, Sharon Domaschofsky, Caiti Hudson, Nicole Dolan,

Agenda

1. Call to order; chair and DAS staff – Roll called, quorum reached.
2. 2027 – 29 Agency facility plan presentations – Daniel Christensen shared the workflow for today’s meeting as it differs from a usual meeting. Agencies will present their plans and Board will discuss the plans after.
 - a. Oregon Department of Agriculture – David Lane presented. See video for full presentation.
 - b. Oregon Department of Aviation – Kenji Sugahara presented. See video for full presentation.
 - c. Oregon Department of Education – Melissa Garner presented. See video for full presentation.
 - d. 20 minute break – 10:40am – 11:00am
 - e. Oregon Department of State Lands – Sharon Domaschofsky presented. See video for full presentation.
 - f. Oregon Department of Veterans’ Affairs – Troy Croff presented. See video for full presentation.
 - g. Public Employees Retirement System (PERS) – Mario Graham-Tutt presented. See video for full presentation.
3. Public Comment, chair – No public comment.
4. Board Discussion of presentations – see below

5. Adjourn, chair – Meeting adjourned 1:31pm

Discussion

- Joe Verardo shared a Smartsheet Facility Plan discussion and comments on each agency's presentation.
 - Bill Messner made a motion to accept the Department of Agriculture plan as presented. Dave Lintz seconded the motion.
 - Vote called – All in favor: Bruce Johnson: Aye, Cythnia Wagner: Aye, David Lintz: Aye, Justin Hurley-Braswell: Aye, Kent Yu: Aye, Maty Sauter: Aye, Bill Messner: Aye. All opposed: None.
 - Motion passes unanimously.
 - Discussion – shout out to their dedication to reducing their footprint.
 - Discussion about Department of Aviation – Concerns about due diligence, complete capital work, bring an actual proposal and plan for the board to approve or deny. Examples of other agencies where they brought forth plans to plan, which is better than nothing. Consensus was that there was no plan brought forth, only the current issues with the building. Recommend that Aviation discuss with OEM to help come up with a plan to mitigate the facility condition. Aviation could also request services of DAS to complete feasibility study.
 - Board would like Aviation to present their plan to protect the asset that they're in charge of.
 - Maty Sauter makes a motion to accept the plan as presented. Cythia Wagner seconded the motion.
 - Discussion: Kent Yu wanted to make sure that people are included along with the assets (building)
 - Vote called – All in favor: None. All opposed: Bruce Johnson: Aye, Cythnia Wagner: Aye, David Lintz: Aye, Justin Hurley-Braswell: Aye, Kent Yu: Aye, Maty Sauter: Aye, Bill Messner: Aye.
 - Motion fails unanimously.
 - Bill Messner makes motion to deny plan as presented. Maty Sauter seconded the motion.
 - Vote called – All in favor: Bruce Johnson: Aye, Cythnia Wagner: Aye, David Lintz: Aye, Justin Hurley-Braswell: Aye, Kent Yu: Aye, Maty Sauter: Aye, Bill Messner: Aye. All opposed: None.
 - Motion passes unanimously.

- Cyndi Wagner made the motion to accept the Department of Education plan as presented. Justin Hurley-Braswell seconded the motion.
 - Discussion: Submit both of these requests to honor savings on the soft cost, liquification needs to be assessed, strong support from board.
 - Vote called – All in favor: Bruce Johnson: Aye, Cythnia Wagner: Aye, Justin Hurley-Braswell: Aye, Kent Yu: Aye, Maty Sauter: Aye, Bill Messner: Aye. All opposed: None. Abstain: David Lintz.
 - Motion passes.
- Department of State Lands
 - Justin Hurley-Braswell moves to accept the Department of State Lands plan as presented. Bill Messner seconded.
 - Vote called - All in favor: Bruce Johnson: Aye, Cythnia Wagner: Aye, David Lintz: Aye, Justin Hurley-Braswell: Aye, Kent Yu: Aye, Maty Sauter: Aye, Bill Messner: Aye. All opposed: None.
 - Motion passes unanimously.
- Department of Veterans' Affairs
 - Justin Hurley-Braswell moves to accept the plan. Maty Sauter seconded.
 - Vote called – All in favor: Bruce Johnson: Aye, Cythnia Wagner: Aye, David Lintz: Aye, Justin Hurley-Braswell: Aye, Maty Sauter: Aye, Bill Messner: Aye. All opposed: Kent Yu: Aye.
 - Motion passes.
- Public Employees Retirement System (PERS)
 - Bill Messner moved to accept the plan as presented. Cyndi Wagner seconded.
 - Vote called - All in favor: Bruce Johnson: Aye, Cythnia Wagner: Aye, David Lintz: Aye, Justin Hurley-Braswell: Aye, Kent Yu: Aye, Maty Sauter: Aye, Bill Messner: Aye. All opposed: None.
 - Motion passes unanimously.
- Board worked with Joe Verardo to rate each presentation in the new Smartsheets process form.

Next Meeting

DATE: July 10, 2026

TIME: 9:00am – 1:00pm

LOCATION: Fremont Conference Room, DAS Executive Building and Microsoft Teams

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