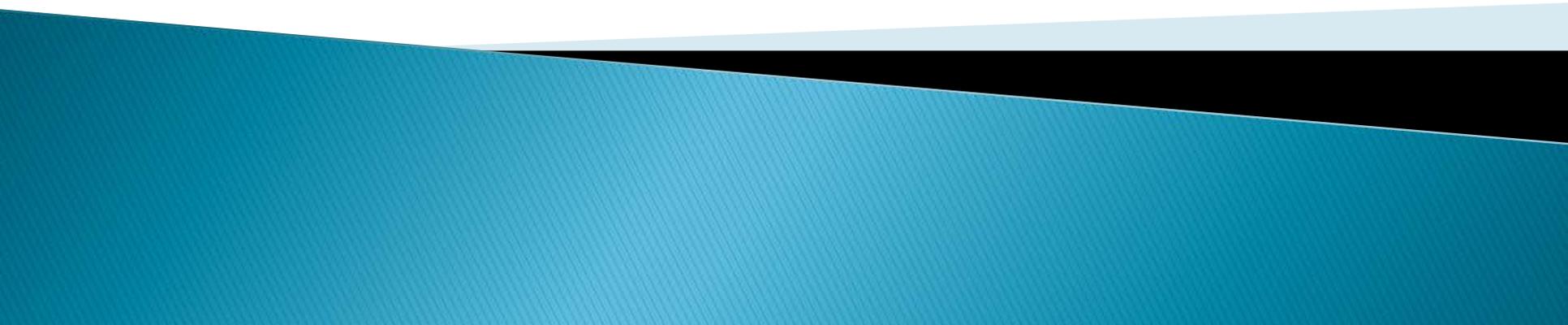


ORBITS

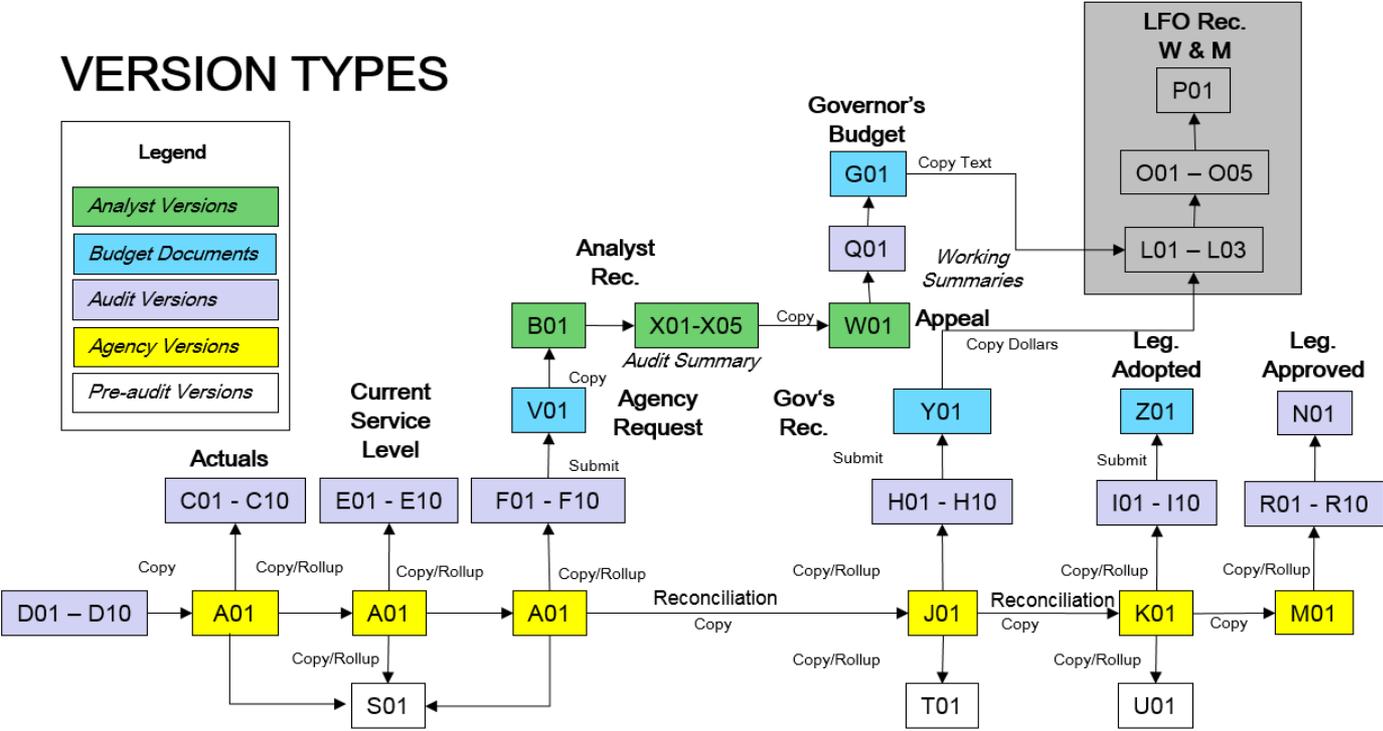
VERSION/COLUMN OVERVIEW

Department of Administrative Services
Chief Financial Office
SABR Section



ORBITS Version Map

VERSION TYPES



Legend

- Analyst Versions
- Budget Documents
- Audit Versions
- Agency Versions
- Pre-audit Versions

Budget Development Versions

- A = Agency Working
- B = Analyst Rec. Working
- C = Actuals Audit
- D = Download
- E = Current Service Level Audit
- F = Agency Request Audit
- G = Governor's Budget
- H = Governor's Rec. Audit

- I = Leg. Adopted Audit
- J = Agency GRB Working
- K = Agy. Leg. Adopted Working
- L = LFO Analyst Working
- O = LFO/BAM Audit
- P = LFO Leg Adopted
- Q = Appeals/Gov's Adj. Audit
- S = Agency Request Pre-audit

Budget Execution Versions

- T = Governor's Rec. Pre-audit
- U = Leg. Adopted Pre-audit
- V = Agency Request Budget
- W = Appeals/Gov's Adj Working
- X = Analyst Rec. Audit
- Y = Governor's Rec. Budget
- Z = Leg. Adopted Budget

- M = Ebd, SS & Adm Act Entry
- N = Final Leg Approved Budget
- R = Exec Audits

06/20/17

Budget Prep Versions

- ▶ Used to track the various phases of Budget Development.
 - Actuals
 - A01 Version (Agency Working)
 - Used to load Revenue and Expenditure data from the Statewide Financial Management Application (SFMA)
 - Data loaded and adjusted in the Actuals Column on the Data Entry Window
 - Agency validates at the detail cross reference level
 - S01 Version (Agency Request Pre-Audit)
 - Data at the summary cross reference level
 - “C” Versions (Actuals Audit)
 - Used for SABRS audit purposes
 - Data at the summary cross reference level
 - Sequential versions created for each audit point

Budget Prep Versions Cont.

- Current Service Level
 - A01 Version (Agency Working)
 - Used to estimate the cost to continue current Legislatively Approved programs
 - Make allowable Base budget adjustments in the Data Entry window
 - Use the Package Data Entry window for Essential Package entries
 - Agency enters at the Detail Cross Reference level.
 - S01 Version (Agency Request Pre-Audit)
 - Data at the summary cross reference level
 - “E” Versions (Current Service Level Audit)
 - Used for SABRS audit purposes
 - Data only at the summary cross reference level
 - Sequential versions created for each audit point

Budget Prep Versions Cont.

- Agency Request Budget
 - A01 Version (Agency Working)
 - Used to
 - Use the Package Data Entry window for Policy Package entries
 - Agency enters at the Detail Cross Reference level.
 - S01 Version (Agency Request Pre-Audit)
 - Data at the summary cross reference level
 - “F” Versions (Agency Request Audit)
 - Used for SABRS audit purposes
 - Data only at the summary cross reference level
 - Sequential versions created for each audit point

Budget Prep Versions Cont.

○ Governor's Reconciliation

- J01 Version (Agency GRB Working)
 - Used to reconcile to the Governor's Budget
 - J01 Version is created from the A01 Version
 - Use the Data Entry window to reconcile the Base column to the Governor's Budget
 - Use the Package Data Entry window for Policy Package adjustments
 - Agency enters at the Detail Cross Reference level.
- T01 Version (Governor's Rec Pre-Audit)
 - Data at the summary cross reference level
- "H" Versions (Governor's Rec Audit)
 - Used for SABRS audit purposes
 - Data only at the summary cross reference level
 - Sequential versions created for each audit point

Budget Prep Versions Cont.

- Legislatively Adopted Budget Reconciliation
 - K01 Version (Agy. Leg. Adopted Working)
 - Used to reconcile to the Legislatively
 - K01 Version is created from the J01 Version
 - Use the Data Entry window to reconcile the Base column to the Leg Adopted Budget
 - Use the Package Data Entry window for Policy Package adjustments
 - Agency enters at the Detail Cross Reference level.
 - U01 Version (Leg. Adopted Pre-Audit)
 - Data at the summary cross reference level
 - “I” Versions (Leg. Adopted Audit)
 - Used for SABRS audit purposes
 - Data only at the summary cross reference level
 - Sequential versions created for each audit point

Budget Execution Versions

➤ Legislatively Approved Budget Changes

- M01 version (Ebd, SS & Adm Act Entry)
 - Starting point is the Leg Adopted Budget data which comes from the audited K01 version
 - SABRS will entered at the detail cross reference level for Emergency Board, Short Session and Administrative Actions)
- “ R” versions (Execution Audit)
 - Data only at the summary cross reference level
 - Sequential versions created for each audit point
- N01 version (Final Leg Approved Budget)
 - Used for the final budget execution budget
 - Deleted and re-created throughout the biennium

ORBITS Columns

Col #	Column	Data Entry Window	Package Data Entry	Description
Version A01				
Budget Process: Actuals, Current Service Level, Agency Request				
03	Actuals	Column 03 Actuals	n/a	Actuals Loaded from R*Stars
06	Prior Bien Leg Adopted Budget	n/a	n/a	Loaded from the prior <u>bien</u> M01 Version
09	Prior Bien <u>Ebd</u> , Feb Session, Admin <u>Adj</u>	n/a	n/a	Prior <u>bien</u> M01 Actions as of March, even # year. (Protected Column).
15	Prior Bien Leg Approved	n/a	n/a	Column 06 + Column 09 (Protected Column)
19	Base Budget	Column 19 Base	n/a	Used for allowed Base budget adjustments
25	Essential Packages	n/a	Packages 010-060	Used for Inflation, Phase In/Out, Mandated Case Loads, Fund Shifts, Technical Adjustments.
28	Current Service Level	n/a	n/a	Column 19 + 25 (Protected Column)
31	Policy Packages	n/a	Policy Packages 070, 08x, 100-499	Package 070 is used for Revenue Shortfall, Package 080 is used for Emergency Board Actions after March, even # year. Packages 100-499 are used for Program Enhancements.
34	Agency Request Budget	n/a	n/a	Column 28 + 31 (Protected Column)
Version J01				
Budget Process: Governor's Budget Reconciliation				
03	Actuals	n/a	n/a	R*Stars Actuals as adjusted by Agency (Protected Column)
06	Prior Bien Leg Adopted Budget	n/a	n/a	Loaded from the prior <u>bien</u> M01 Version (Protected Column)
09	Prior Bien <u>Ebd</u> , Feb Session, Admin <u>Adj</u>	n/a	n/a	Prior <u>bien</u> M01 Actions as of March, even # year. (Protected Column)
15	Prior Bien Leg Approved	n/a	n/a	Column 06 + 09 (Protected Column)
19	Base Budget	Column 19 Base	n/a	Use to reconcile back to the Governor's Budget.
25	Essential Packages	n/a	Packages 010-060	Use to reconcile back to the Governor's Budget
28	Current Service Level	n/a	n/a	Column 19 + 25 (Protected Column)

ORBITS Columns Cont.

Col #	Column	Data Entry Window	Package Data Entry	Description
31	Policy Packages	n/a	Packages 070-599	Use to reconcile back to the Governor's Budget
34	Governor's Budget Reconciliation	n/a	n/a	Column 28 + 31 (Protected Column)
Version K01				
Budget Process: Legislatively Adopted Budget Reconciliation				
03	Actuals	n/a	n/a	R*Stars Actuals as adjusted by Agency (Protected Column)
06	Prior Bien Leg Adopted Budget	n/a	n/a	Loaded from the prior <u>bien</u> M01 Version (Protected Column)
09	Prior Bien <u>Ebd</u> , Feb Session, Admin <u>Adj</u>	n/a	n/a	Prior <u>bien</u> M01 Actions as of March, even # year. (Protected Column)
15	Prior Bien Leg Approved	n/a	n/a	Column 06 + 09 (Protected Column)
19	Base Budget	Column 19 Base	n/a	Use to reconcile back to the Legislatively Adopted Budget
25	Essential Packages	n/a	n/a	Packages 010 – 060; typically protected at this phase.
28	Current Service Level	n/a	n/a	Column 19 + 25 (Protected Column)
31	Policy Packages	n/a	Policy Packages 070-899	Use to reconcile back to the Legislatively Adopted Budget
34	Legislatively Adopted Budget Reconciliation	n/a	n/a	Column 28 + 31 (Protected Column)
Version M01				
Budget Process: Legislatively Approved Budget				
34	Legislatively Adopted Budget	n/a	n/a	Column 28 + 31 (Protected Column)
35	Board, February Session, Admin Actions	n/a	n/a	SABRS Inputs Packages 1000 – 4099 as submitted by Agency using ORBITS Input Form. (Protected Column)
36	Legislatively Approved Budget	n/a	n/a	Column 34 + 35 (Protected Column)