

# Oregon Statewide Payroll Services Board Member Questionnaire

Member's Name: \_\_\_\_\_

Name of Board: \_\_\_\_\_

Employee ID number (if applicable): \_\_\_\_\_

Home Address with City, State, Zip: \_\_\_\_\_

Phone Number w/ Area Code: \_\_\_\_\_

Are you currently employed:    Yes    No    If yes, current status:    Full Time    Part Time

Name of Employer: \_\_\_\_\_

If yes, does your current employer provide PERS benefits for you:    Yes    No

**(If yes, then you may not be eligible for per diem, only for reimbursement of expenses, per ORS 292.495)**

***\*If your employment status changes, it is your responsibility to notify the agency as soon as possible. A new questionnaire will need to be filled out with each work status change. A delay in notification could affect your year-end tax statement.***

## **292.495 Compensation and expenses of members of state boards and commissions.**

(1) Subject to the availability of funds therefor in the budget of the state board or commission, and except as otherwise provided by law, any member of a state board or commission, other than a member who is employed in full-time public service, who is authorized by law to receive compensation for time spent in performance of official duties, shall receive a payment of \$30 for each day or portion thereof during which the member is actually engaged in the performance of official duties.

(2) Except as otherwise provided by law, all members of state boards and commissions, including those employed in full-time public service, may receive actual and necessary travel or other expenses actually incurred in the performance of their official duties within the limits provided by law or by the Oregon Department of Administrative Services under ORS 292.210 to 292.250.

Board Member's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please submit form to DAS Shared Payroll Service (email [OSPS.Payroll@oregon.gov](mailto:OSPS.Payroll@oregon.gov) or fax # 503-378-2901)