

OSPS TERMINAL LIST – BY AGENCY

JR07-1

REPORT PURPOSE

The JR07-1 OSPS Terminal List – by Agency lists the terminals on the PDTC OSPS – Terminal Access Control Table. For an employee to have access to OSPA:

- The employee must be on the PTAU OSPS – Authorized User Table
- The employee’s terminal must be on the PDTC

REPORT FREQUENCY

OSPS requests this report when needed. They may request it for all terminals or for a specific agency.

MANAGEMENT CONTROLS

| | | | |
|---|---------------------------------|---|--|
| X | Legal compliance | X | Reliability of information |
| X | Separation of duties | X | Access and accountability (physical security) |
| X | Audit compliance and resolution | X | Reasonable assurances and safeguards (waste, loss, and misappropriation) |

RESPONSIBILITIES

The System Security Administration Unit, Statewide Accounting and Reporting Services Section (SARS), State Controller’s Division (SCD), Department of Administrative Services (DAS) uses the report to audit for system security.

REPORT INFORMATION DETAILS

OSPA sorts the report by:

- Agency
- Terminal ID

The report includes:

- AGENCY
- TERMINAL ID
- LOCATION = entered on the PDTC
- ACCESS = possible values from the PDTC include:
 - D = display only
 - M = master, reserved for SARS, OSPS, and State Data Center technical support

- U = update and display
- REPORT PRINTER = printer associated with the terminal when an employee prints OSPA reports locally

REPORT MESSAGE CODES

| Code | Message with Code | Description |
|-------------|--------------------------|--------------------|
| | | |

SECURE STORAGE AND DESTRUCTION

The report contains confidential information and requires secure distribution, storage and destruction.

DATAMART ASSOCIATIONS

This information is not available in the datamart. Contact OSPS to request the report.

OTHER INFORMATION

REVISION HISTORY

| Date | Rev. No. | Modification |
|-------------|-----------------|---------------------|
| 08/26/09 | 1.0 | Original, WR #3529 |