P032
JOB STATUS DISPLAY

SCREEN PURPOSE

The P032 Job Status Display provides a quick view of an employee's service history. You may use the STOP dates on this screen to inquire on the P030 Job Status Data. It is concurrent job specific.

ALSO KNOWN AS

PREREQUISITES, IF ANY

The P032 Job Status Display summarizes data entered for the employee in the PPDB and interfaced to OSPA. There will be a separate line for each job segment for each concurrent job.

SCREEN ACCESS KEY SEQUENCE

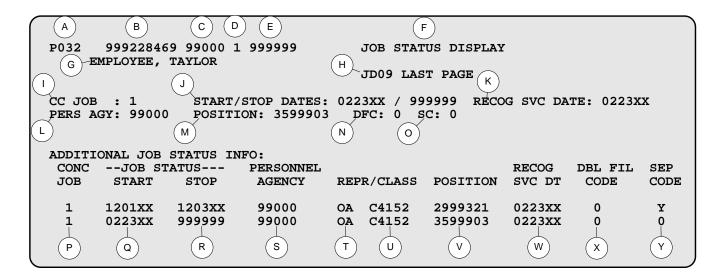P032,SSN or Employee ID,agency,CCJ,date (P032 ######### ##### # MMDDYY

SSN = social security number (#########). Do not enter the hyphens. Enter any leading zeroes. You must enter either the SSN or Employee ID.

Employee ID = employee identification number, OR#######. You must enter either the SSN or Employee ID.

Agency = OSPA agency number (#####). Optional. If you have logged on with an agency number (rather than ALL), OSPA will default to that agency number.

CCJ = concurrent job number (#, 1-9). Optional. The records on this screen are concurrent job specific. If you do not enter a number, OSPA will default to 1.

Date = 999999 (current record) or last STOP date for agency number, will default when you perform the inquiry.

SCREEN ELEMENTS

```
  Ⓐ          Ⓑ        Ⓒ  Ⓓ  Ⓔ                    Ⓕ
  P032    999228469 99000 1 999999        JOB STATUS DISPLAY
       Ⓖ  EMPLOYEE, TAYLOR              Ⓗ
  Ⓘ                      Ⓙ               JD09 LAST PAGE    Ⓚ

  CC JOB  : 1       START/STOP DATES: 0223XX / 999999   RECOG SVC DATE: 0223XX
  PERS AGY: 99000   POSITION: 3599903   DFC: 0   SC: 0
  Ⓛ                  Ⓜ                    Ⓝ        Ⓞ

  ADDITIONAL JOB STATUS INFO:
   CONC   --JOB STATUS---    PERSONNEL                     RECOG   DBL FIL   SEP
   JOB    START    STOP      AGENCY     REPR/CLASS  POSITION  SVC DT   CODE    CODE

    1     1201XX   1203XX     99000     OA  C4152   2999321   0223XX    0       Y
    1     0223XX   999999     99000     OA  C4152   3599903   0223XX    0       0
    Ⓟ       Ⓠ        Ⓡ         Ⓢ         Ⓣ   Ⓤ       Ⓥ        Ⓦ      Ⓧ       Ⓨ
```

LEGEND

No.	Description
A	Screen number of active screen. Part of the screen access key sequence. Required.
B	Employee's SSN (#########) or Employee ID (OR#######). Part of the screen access key sequence. Required.
C	Agency number (#####), part of the screen access key sequence. If you signed on with an agency number (rather than ALL), this field will default to your sign-on agency.
D	Concurrent job number (#, 1-9), part of the screen access key sequence. If you do not enter a value, OSPA will default to 1.
E	Ending date of current job segment (MMDDYY). If there is a current segment for this concurrent job, OSPA will default to 999999.
F	Screen name of active screen.
G	Name of employee associated with the requested SSN or Employee ID from the P030 Job Status Data screen.
H	Screen messages, if any. See Screen Message Codes.
I	Concurrent job number #, 1-9.
J	The START and STOP dates for the most recent job segment displayed for this concurrent job. A STOP date of 999999 indicates a continuing job segment.

OSPA Reference Manual

Screens   *P032*

DAS
DEPARTMENT OF
ADMINISTRATIVE
S E R V I C E S
STATE CONTROLLER'S
DIVISION

No.	Description
K	The date the employee started state service unbroken by chargeable leave without pay. Used by OSPA to govern eligibility for leave usage and accrual.
L	PERS AGY from the P030 Job Status Data, #####, part of the screen access key sequence.
M	The current or last position number within the agency, from the PPDB.
N	The code indicating if the current or last position is or was double-filled. See the explanation for the DBL FIL CODE below for possible values.
O	Indicates if employee is currently in the position. • Y = separated from position • 0 = not separated.
P	Concurrent job number for each of the job segments listed.
Q	The beginning date for this job segment (MMDDYY).
R	The ending date of this job segment (MMDDYY). 999999 indicates an on-going job segment.
S	The number of the agency for which this employee works or worked.
T	The employee's representation code.
U	The employee's position's classification number from the state's compensation plan
V	The position number within the agency for each job segment, from the PPDB.
W	The date the employee started state service unbroken by chargeable leave without pay. Used by OSPA to govern eligibility for leave usage and accruals.
X	For employees who are double filling a position, the PPDB interfaces a code to identify the reason for the double fill. Possible values include: • B = employee occupies the base position • E = position establishment is pending the PICS update • J = job share, not >1.0 FTE • L = to cover an employee on leave • M = approved and/or directed by Budget and Management (BAM), DAS, to address budget issues • P = may not be > 1.0 FTE • T = Short-term transition of employees into pending vacant positions for training • X = exempt from ORS 240 • 0 = not a double fill

No.	Description
Y	Indicates if employee is currently in the position: • Y = separated from position • 0 = not separated

NOTES

SCREEN MESSAGE CODES

Code	Message with Code	Description
JD01	PARAMETERS INVALID	All parameters required were not entered or are not correct
JD02	SIGN ON AGENCY MUST = PARM AGENCY	PUIS signon does not match agency parm requested
JD04	JOB STATUS IS NOT PRESENT	You have entered an invalid SSN, EID, or agency number or the job segment has been archived.
JD08	PRESS PF8 FOR NEXT PAGE	Press PF8 for next screen for record displayed
JD09	LAST PAGE	Last page of record reached
JD90	SECURITY ERROR	Access not permitted to screen
JD91	DATA BASE NOT AVAILABLE	Database is not available, record not updated. Document action being taken, screen print error and fax to OSPS who will fax to a programmer
	TRANSACTION DIFFICULTY - PLEASE CALL CENTRAL PAYROLL AND GIVE THEM THE FOLLOWING CODES: (SPECIFIC SYSTEM CODE WILL FOLLOW DEPENDING ON ISSUE)	Database Error. Document action being taken, screen print error and fax to OSPS who will fax to a programmer

For a complete alphabetical listing of OSPA message codes see Appendix E.

OSPA REASONABILITY EDITS

SUPPORTING DOCUMENTATION

OSPA SCREEN INTERACTIONS

AFFECTED BY

DIRECTLY AFFECTS

INDIRECTLY AFFECTS

P030 Job Status Data – The P032 summarizes the job segments for each concurrent job for the employee. You can find additional information for each segment on the P030 Job Status Data. Inquire on the P030 by the STOP date on the P032.

CATEGORY / SCREEN CLASSIFICATION

General Information / Inquiry only

REVISION HISTORY

Date	Rev. No.	Modification
02/22/06	1.0	Original
09/02/09	1.1	Correct description for DFC field