OSPS User Forum: April 2018

Please join us for our Spring OSPS User Forum on April 17th from 2:00pm—4:00pm at the Employment Department. Forum will take in the auditorium. Below are a list of some of the topics that will be discussed.

- Inclement Weather Policy – Update
- ODOT—Transportation Payroll Tax
- HRIS Workday—Updates
- Oregon Savings Growth Plan—Updates
- DAS CHRO – update on FMLA/OFLA policy
- OSPS—Reminders
- Upcoming Training

Should you have any questions or suggestions for our July Forum, please feel free to email Sharae Epperheimer, sharae.epperheimer@oregon.gov
The P070 entry must cross foot. The employee share, PEBB subsidy, employer share must equal the PEBB admin and the vendor share. If you are looking at the PTD2 screen you must take the employee share amount and reduce it by the PEBB subsidy amount.

Do not change the employer share, PEBB admin fee or vendor share amounts to get the system to cross foot. The PEBB subsidy cannot be for more than the employee share is for.

On March 30th, 2018, OSPS removed time (P002-P007, including eTime) and register (P190) data for the prior year off of OSPA. This will be for December 2016 through November 2017. This information can be pulled from the Datamart and/or online reports.

As a reminder, the Backup Withholding Rate has changed from 28% to 24%. For deceased employee payouts you are required to withhold Federal Income Tax in the amount of 24% of gross wages if the payee fails to provide a TIN or SSN.
Each quarter in our OSPS Newsletter we will have a section called “Payroll Corner’ where we want to share what you, the payroll staff out on the front lines, are doing on a regular basis. It could be sharing something you learned or developed that others might benefit from, asking a question of the OSPS staff you’d like to see answered in a newsletter, almost anything you can think of.

Send your ideas, forms or questions to Sharae Epperheimer at sharae.epperheimer@oregon.gov.