

PERS Contribution Start Date Worksheet

First Day Of Employment	PERS Effective Date or Contribution Start Date (CSD)	OSPS Effective PPE
1/1	7/1	7/31
1/2 - 2/1	8/1	8/31
2/2 - 3/1	9/1	9/30
3/2 - 4/1	10/1	10/31
4/2 - 5/1	11/1	11/30
5/2 - 6/1	12/1	12/31
6/2 - 7/1	1/1	1/31
7/2 - 8/1	2/1	2/28
8/2 - 9/1	3/1	3/31
9/2 - 10/1	4/1	4/30
10/2 - 11/1	5/1	5/31
11/2 - 12/1	6/1	6/30
12/2 - 1/1	7/1	7/31

- The first day of employment can be a day other than the 1st (it could be the 2nd, 3rd, etc...). This worksheet uses the first working day of the month, Monday through Friday. For example, if you have an employee who starts on the 3rd of February and the 3rd is the first working day of the month, then use the First Day of the month, 2/1, to determine the PERS Effective Date (Contribution Start Date – CSD).
- The 30 day break in service rule is figured by counting the actual number of days, Monday through Friday, excluding holidays.