

Retirement Remittance Advice

XREF32

REPORT PURPOSE

This report provides the agency with the summary amounts OSPS has submitted to PERS on behalf of the agency.

REPORT FREQUENCY

The report is produced and distributed after every final payroll run.

MANAGEMENT CONTROLS

	Legal compliance	X	Reliability of information
	Separation of duties		Access and accountability (physical security)
	Audit compliance and resolution		Reasonable assurances and safeguards (waste, loss, and misappropriation)

RESPONSIBILITIES

Agency payroll and accounting will compare the information to the XREF68 Year to Date report.

REPORT INFORMATION DETAILS

The report is sorted by agency with a page break between each agency. It includes agency number, name, and address; retirement account number; retirement system; check date; total agency contributions for employee contributions, state pick-up, state match, extra units, and special payments; amount remitted, and total retirement subject wages.

OSPA Reference Manual

REPORT MESSAGE CODES

Code	Message with Code	Description

SECURE STORAGE AND DESTRUCTION

Secure storage and destruction is not required.

DATAMART ASSOCIATIONS

Although elements of the monthly combined information can be queried against the Datamart JS_LAB_ADJ table, this information cannot be isolated by run to exactly match this report. Please contact OSPS to inquire about obtaining a duplicate report if necessary.

OTHER INFORMATION

The report has agency totals only; it does not provide the details for each employee.

REVISION HISTORY

Date	Rev. No.	Modification
09/26/96	1.0	Original