

A/R Honor Roll Eligibility

FY 2027 Schedule of Key Dates

The schedule below outlines the key dates for the fiscal year (FY) 2027 accounts receivable (A/R) management reporting requirements. To be eligible for the A/R Honor Roll Certificate, an agency must submit accurate reports by the required due date. (Exceptions may be granted when authorized in writing by SWARM.) Please contact SWARM@DAS.Oregon.Gov if you have any questions.

2026

Nov 2  **Agencies to submit accurate A/R Performance Measure (ARPM) reports for the quarter ending Sept 30 (if applicable).** Note: The current ARPM is available at [OAM 75.35.12.fo](#).

2027

Feb 1  **Agencies to submit accurate ARPM reports for the quarter ending Dec 31 (if applicable).**

Apr 30  **Agencies to submit accurate ARPM reports for the quarter ending March 31 (if applicable).**

Aug 6 **Soft close:** Agencies encouraged to “self-impose” this deadline for recording fiscal year A/R transactions in R*STARS (if applicable).

Aug 13 **Close of Month 13:** Last day for agencies to record fiscal year A/R transactions in R*STARS (if applicable).

Aug-Sept  **Liquidated and delinquent account reporting annual training**
Online in Workday learning, available for all agencies. Should be completed before submitting LFO data.

Sept 22 Target date for agencies to submit fiscal year liquidated and delinquent account activity to LFO via the *Delinquent Account Reporting website*; thereby allowing correcting entries to be completed by the final due date.

Oct 1  **Statutory (ORS 293.229(1)) deadline for agencies to submit fiscal year liquidated and delinquent account activity to LFO via the *Delinquent Account Reporting website*. Refer to the liquidated and delinquent account [reporting resources website](#) for more information.**

Oct 1  **Agencies submit to SWARM the following completed & accurate reports and certifications:**

- Accounts Receivable Year-end [Agency Checklist](#).
- ARPM report for the quarter ending June 30 (if applicable).
- ARPM report for annual measures for the fiscal year ending June 30 (if applicable).
- Write-off, abated, and canceled account certification form (if applicable). Refer to [OAM 75.35.15.fo](#).

 **Certificate eligibility date**