

Employee Static Cling Application

Employee Name: _____ **Employee ID#:** _____
Last First MI

Agency Name/Division/Section: _____ **Agency Number:** _____

Worksite Address: _____
Street/City/Zip

Work Phone: _____ **Email:** _____
For events and issues relative to your parking assignment

This approval must come from your agency's Manager. Approved by: _____

Reason why the Static Cling is requested: _____

Title: _____ **Name:** _____

Signature: _____ **Date:** _____

YOUR VEHICLE DESCRIPTIONS:

Vehicle #1 – Year/Make/Model: _____ State: _____ Plate: _____

Vehicle #2 – Year/Make/Model: _____ State: _____ Plate: _____

RULES ON USE OF STATIC CLING PERMITS:

- Permit must be affixed in the lower left hand corner of the driver's side front windshield. Please make sure the permit can be viewed from outside your vehicle.
- Valid at all state meters. State meters are identified with a purple sticker surrounding the Cash Key hole. Staff housed at the Ferry Street location cannot use the Ferry Street meters.
- Valid at Yellow lot, Green lot, Ferry Street Structure Rooftop and the unreserved section of the Red lot.
- Valid at the Portland State Office Building pay & display area on the surface lot. Staff housed at the Portland State Office Building cannot use the permit in the pay & display area.
- **Not valid** at service vehicle only parking spaces.
- **Not valid** at DAS maintenance vehicles only parking spaces (Operations & Maintenance staff members - OK).
- **Not valid** at any reserved parking space.
- Permits are for official work related use only – not for personal business or convenience. Misuse may result in confiscation of permit.
- Notify the State Parking office immediately if the permit is lost or stolen.
- Permits are to be returned upon termination of employment or change in job duties.

I understand that parking regulated by the Department of Administrative Services is subject to the provisions of [OAR Chapter 125](#), and ORS Chapters [98](#), [276](#), [283](#), and [292](#). By accepting a parking assignment made by the Department, I agree to abide by these rules and laws. I further understand that failure to abide by these rules and laws may result in citation, prosecution and/or loss of parking privileges.

Signature: _____ **Date:** _____

OFFICE USE ONLY

Permit Number: _____ Start Date: _____

Employee Static Cling Application

WHO IS ELIGIBLE:

- DAS Executive Staff
- DAS Facilities Division Section Managers
- DAS Facilities Division Project Management Staff
- DAS Facilities Division Space Planning Staff
- DAS Facilities Real Property Services Staff
- DAS Facilities Division Operations & Maintenance Staff
- Other DAS employees who can demonstrate a need for the permit

RULES ON USE OF STATIC CLING PERMITS:

- Permit must be affixed in the lower left hand corner of the driver's side front windshield. Please make sure the permit can be viewed from outside your vehicle.
- Valid at all state meters. State meters are identified with a purple sticker surrounding the Cash Key hole. Staff housed at the Ferry Street location cannot use the Ferry Street meters.
- Valid at Yellow lot, Green lot, Ferry Street Structure Rooftop and the unreserved section of the Red lot.
- Valid at the Portland State Office Building pay & display area on the surface lot. Staff housed at the Portland State Office Building cannot use the permit in the pay & display area.
- **Not valid** at service vehicle only parking spaces.
- **Not valid** at DAS maintenance vehicles only parking spaces (Operations & Maintenance staff members - OK).
- **Not valid** at any reserved parking space.
- Permits are for official work related use only – not for personal business or convenience. Misuse may result in confiscation of permit.
- Notify the State Parking office immediately if the permit is lost or stolen.
- Permits are to be returned upon termination of employment or change in job duties.