

1 LETTER OF AGREEMENT

2 **Article 132.2 C, H --Criminal Records Check (OSH & PC)**

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4 This Agreement is between the State of Oregon Department of Administrative Services
5 (DAS), on behalf of the Oregon State Hospital (OSH) and Pendelton Cottage (PC), and
6 the SEIU Local 503, OPEU (Union).

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8 Pursuant to, OAR 309-035-0135, all current and future employees who may be assigned
9 to work in the Secure Residential Treatment Facilities (SRTF) must have a background
10 check completed every two years. This include all positions that are responsible for
11 providing services to a patient/residents.

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13 Therefore, the Parties agree to the following:

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15 In the event a current employee is determined to be unfit for their position as a result of
16 the criminal background check, the following will apply:

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18 1. If a regular status employee is determined to be unfit for their current position based
19 on a criminal records check, the employee will be notified of the determination and will be
20 informed of the information from the criminal record used in the determination. OSH/PC
21 will then layoff the affected employee and provide them with their appeal rights.

2. Employees who are laid off will be placed on the agency layoff list and the secondary recall list in the classification for a period of three (3) years. If recalled to their classification at OSH/PC within that period, the employee must pass the criminal background check in order to be offered a position.

3. This Agreement is intended to provide an exception to Article 132—Criminal Records Check and will apply to this specific situation only.

This Letter of Agreement will become effective upon date of final signature and is effective through June 30, 2027.

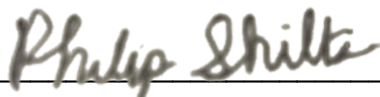
For the State:



8/18/2025

Kristina Koos
State Labor Relations Manager
DAS, Labor Relations Unit

For the Union:



8/14/25

Philip Shilts
Public Services Director, SEIU 503