2025-2027 STATE OF OREGON and SEIU Central Table Union Counter Proposal

07/30/2025

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LETTER OF AGREEMENT 22.00-23-463

Article 22 & 22T—No Discrimination

Equity and Non-Discrimination Initiative

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- This Letter of Agreement is entered into between the Department of Administrative Services 5
- (DAS) of the State of Oregon (Employer) and the SEIU Local 503, OPEU (Union). 6

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- To better understand the factors that might prevent the State of Oregon from retaining an ethnically 8
- and culturally diverse workforce, the Parties agree to the following: 9

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- 1. Stewards: The Union will provide the State with a list of stewards trained
- specifically to handle equity issues to be present for reporting. Stewards trained 12
- in equity shall work with employees within their own Agency, unless a trained 13
- steward does not exist within the Agency, or, there is a conflict.; and 14

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- a. Stewards shall be allowed paid time to be present upon request when an employee is
- reporting what they believe to be discrimination, workplace harassment, workplace 17
- intimidation, sexual harassment or sexual assault through the process set forth in DAS 18
- 19 policy or filing grievances under Article 22 and Article 22T and when an employee is
- filing a complaint under Article 101 Section 9 that involves a protected class. 20
- b. The Union will provide the State with a list of stewards trained to handle equity issues. 21
- 22 These stewards shall be allowed to work with employees on paid time pursuant to 1(a).
- Every Agency may have one (1) steward and Agencies that have over two thousand (2,000) 23

represented employees may have two (2) stewards. Stewards shall work with employees 24 within their own Agency, unless a trained steward does not exist within the Agency, or, 25 26 there is a conflict. 2. Equity Review Committee 27 a. By January 1, 2024, the Parties will establish a statewide Equity Review Committee. The 28 29 committee would be comprised of eight (8) members, with four (4) members appointed by the Union and four (4) management representatives. There will be one (1) union co-chair 30 of the committee and one (1) management co-chair. The Union and the State may have 31 additional staff work with the committee. 32 b. The committee will meet on at least a quarterly basis. 33 3. On a quarterly basis, the State will provide the Union, in a de-identified format, the 34 following data: 35 a. On a quarterly basis, the committee will receive, in a de-identified format, the following 36 37 data: i. Data on the current make-up of state employees', by Agency, demographics 38 including their race/ethnicity (if known), age, gender, gender identity (if known), 39 disability status (if known), and veteran status (if known). 40 ii. A list of employees, by Agency, who promoted within the Agency State, including their 41 race/ethnicity (if known), age, gender, gender identity, (if known), disability status (if 42 known), and veteran status (if known), and any other known protected class(es) that 43 may apply. (For each Agency on the list, the committee will also receive data on the 44 current make-up of the Agency for any protected class). 45

46	iii. A list of employees, by Agency, who separated from state service within the Agency
47	<u>State</u> , including the reason for separation, their race/ethnicity (if known), age, gender
48	gender identity, (if known), disability status (if known), and veteran status (if
49	known), and any other known protected class(es) that may apply. (For each Agency on
50	the list, the committee will also receive data on the current make-up of the Agency
51	for any protected class).
52	iv. A statewide report that provides a summary of all personnel investigations initiated by
53	all state agencies that would include the following:
54	1. Allegation category (categories supplied by DAS)
55	2. Date agency was aware of the allegation
56	3. Date investigation was initiated <u>and the date it</u> concluded
57	4. Disposition Determination and Outcome of investigation
58	5. Special notes (i.e., delayed for criminal investigation, employee resigned during
59	investigation, investigation assumed by third party)
60	4. One meeting per quarter of the SEIU/DAS Statewide Council meeting will be dedicated
61	to equity and non-discrimination initiative topics. Subject matter experts will be invited
62	to attend and participate as appropriate.
63	a. Committee members will actively discuss the data they receive and will submit a report on
64	a quarterly basis to the Workplace Investigations Advisory Group. The report will identify
65	any potential enterprise level trends, potential individual agency trends, concerns, and
66	recommendations.

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67	b. Committee members will be on paid status and shall be reimbursed for authorized travel
68	expenses as per State Travel Policy. Agencies will not incur any overtime as a result of
69	Committee meetings or travel. Flexing schedules will be allowed to avoid overtime.
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71	This Agreement shall sunset on June 30, <u>2027</u> 2025, unless mutually agreed to continue.
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