



BUYER'S GUIDE FOR

Statewide Coaching Services

Dated 04/2025

(Before ordering, check OregonBuys for the latest version)

DESCRIPTION:

Coaching Services:

1. Collaborative goal-oriented relationship that supports the growth of the Client.
2. Provide a trusting and confidential relationship and environment aligned with ethical coaching practices.
3. Assist the Client explore new ideas, beliefs, mindset, behaviors and changes needed to bring about desired results.
4. Help identify potential obstacles, resistance and barriers.
5. Client will have developed a greater accountability and commitment to their own actions and initiatives, make better decisions and work more collaboratively.

Contractor shall also provide a minimum 30 minute “meet and greet” meeting, free of charge, with each Authorized Purchaser prior to establishing any coaching engagement to ensure the best fit possible with the Authorized Purchaser.

These Price Agreements are mandatory use Price Agreement.

WHO CAN PURCHASE FROM THESE PRICE AGREEMENTS

State Agencies, and OrCPP, as identified in Price Agreements.

AWARDED PRICE AGREEMENT NUMBERS:

PA PO-10700-00044118 – Compass Consulting

Julie Ruthven

503-302-4255

julie@compasscoach.info

BUYERS GUIDE FOR Statewide Coaching Services

Website: <https://compasscoach.info>

PA PO-10700-00044119 – Evolutionary Consulting, LLC

Tiffany Grimes

541-778-1354

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PA PO-10700-00044120 – Nancy Pionk Coaching

Nancy Pionk

503-816-3650

nancy@nancypionk.com

PA PO-10700-00044121 – Rashmi Dixit Enterprises, dba The Hive Consulting

Rashmi Dixit

503-926-0626

Dixitrashmi131@gmail.com

PA PO-10700-00044122 – Melanie F. Ryan Coaching & Consulting, dba MFR Coaching & Consulting.

Melanie F. Ryan

206-600-6992

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PA PO-10700-00044123 – Bridge Connections Strategic Consulting

Adele Huges Hromco

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PA PO-10700-00044124 – RavenWork

Denise Gaskin

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PA PO-10700-00044125 – Comskil, Inc.

Galina Knopman

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PA PO-10700-00044126 – Currier Coaching, LLC

Suzanne Currier

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SPS CONTRACT ADMINISTRATOR CONTACT INFORMATION:

Jennifer Jolley

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VENDOR OR PRODUCT SELECTION METHODOLOGY:

Section 5.3 Contractor Selection Methodology describes the Best Value Analysis (BVA) process to use. Authorized Purchasers BVA may result in a selection based on various factors including cost, Services availability, time of performance, coaching experience and other factors.

Authorized Purchasers must conduct the following BVA process:

- Review the Statement of Qualifications (SOQ) form provided by each Contractor for each available coach.
- If one or more Contractors (coaches) can meet the needs of the Authorized Purchaser, the Authorized Purchaser will reach out to each Contractor (coach) and conduct an interview (free 30-minute meet and greet offered by each Contractor) to determine who will best meet their needs.
- At the conclusion of the interviews, Authorized Purchaser will select a coach.

Mandatory Purchase Order Language is included on the sample Purchase Order (see Exhibit D).

STATE AGENCY PURCHASE ORDER DELEGATION:

State agencies under the Department of Administrative Services (“DAS”) procurement authority may issue ordering instruments (such as purchase orders or service order contracts) under these Price Agreements for any dollar amount without further delegation of procurement authority from DAS. See Section 5.4 of PA.

LEGAL SUFFICIENCY REQUIREMENTS FOR STATE AGENCIES: Authorized Purchaser must obtain DOJ legal sufficiency for any SOC’s or POs over \$250,000.

OREGONBUYS:

The awarded Price Agreements, including all attachments, are posted on OregonBuys <https://oregonbuys.gov/bsa/>. Refer to each Price Agreement for attachments, including exhibits and any amendments and for any updated Buyers Guides.

Authorized Purchasers must post in OregonBuys the resulting Purchase Order or Service Order Contract (SOC) in OregonBuys.

Price Agreement exemptions under special circumstances: State Agencies under DAS authority may be exempted from a Mandatory Use Contract upon a request to and approval by the Contract Administrator of the Mandatory Use Contract. See OAR 125-247-0296