

## Creating a Virtual Connection

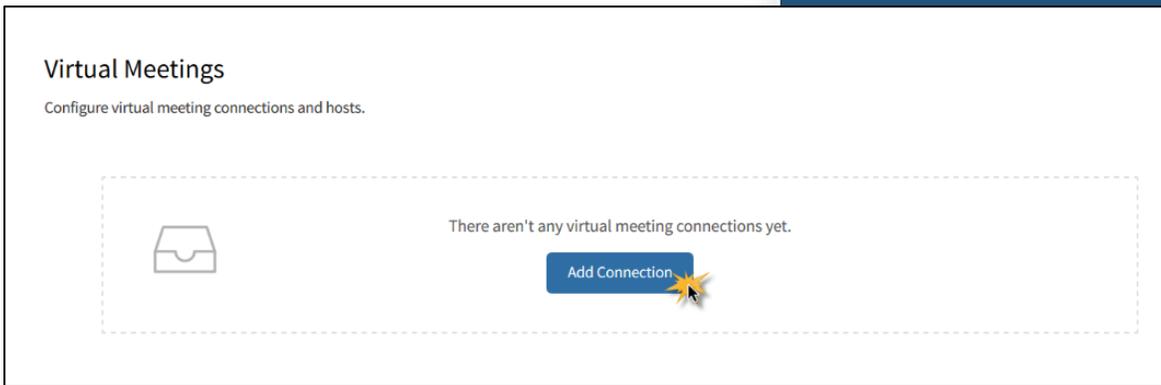
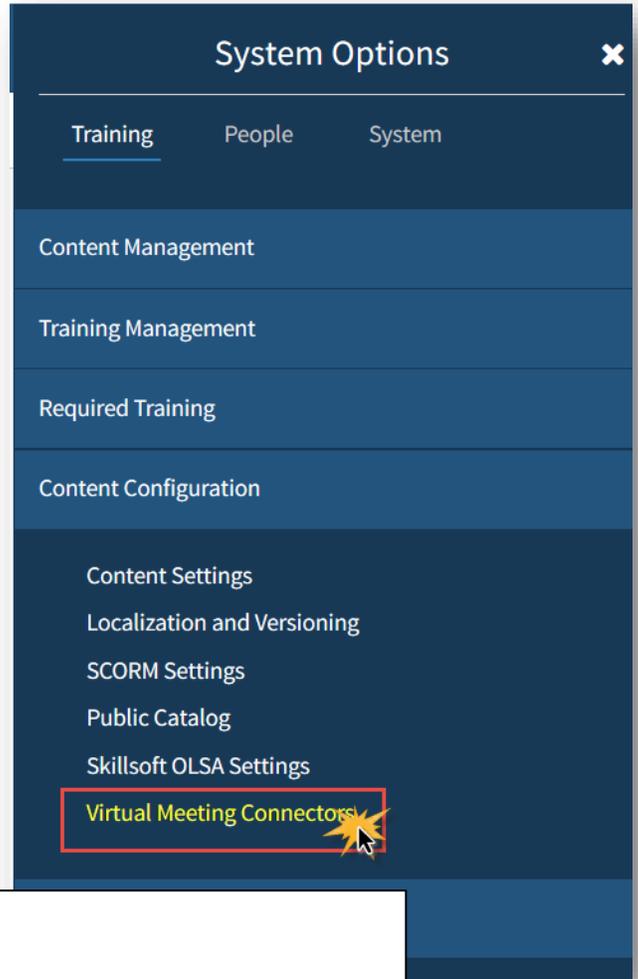
This job aid provides you with the minimum steps you need to take in order to create a virtual connection for a classroom course. You must have the Administrator role to perform this task.

1. On the top menu bar *click* on **System Options**



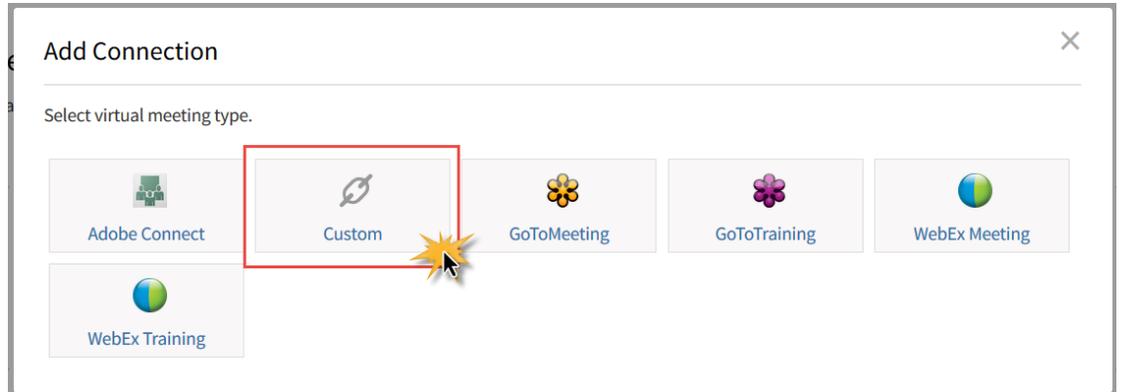
Training > Content Configuration > Virtual Meeting Connectors

*Click* Add Connection

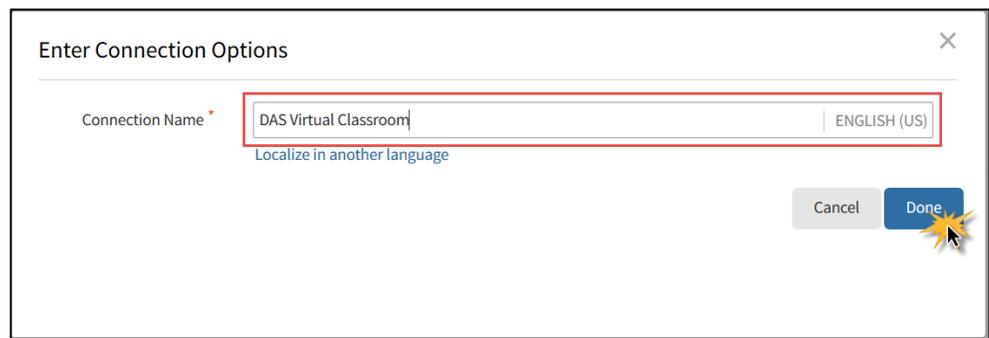


## Creating a Virtual Connection

2. Select Custom



3. Enter the Connection name, *click done*



## Virtual Meetings

Configure virtual meeting connections and hosts.

You have connected **DAS Virtual Classroom** Custom!

Follow steps 1-3 to create additional connections

## Creating a Virtual Connection

**Virtual Meetings**  
Configure virtual meeting connections and hosts.

[Add Connection](#)

 **DAS Virtual Classroom** Custom 

### Adding Virtual Event Information

1. Add a New Section

**DAS Test 1.30.18 Virtual Classroom** [Manage Enrollment](#)

Classroom

Course | **Schedule & Manage Sections**

> Course Details | > Filter | Classroom Calendar View | [Add a New Section](#)

Section Title	Date Range	Activity	Format	Conflicts
No records found.				

### Enter Section Title > Format: Virtual > Click Next

**Create New Course Section and Event**  
Create a new course section and the first event for the classroom course by completing the form below.

**\*Section Title**  **Section Code**

**\*Format**  
 In-Person  
 Virtual

**\*Is the course section already over?**  
 No  
 Yes

2. Add Virtual Event Information

### Virtual Event Information

Add Virtual Classroom

3. Select the virtual meeting type

### Virtual Meeting Type

Select a virtual meeting type.

 DAS Virtual Classroom  Custom

4. Enter Host and Attendee URL

### Virtual Meeting Hosts

\*Host URL

\*Attendee URL

Back Next

5. Participant Information (optional)

The screenshot shows the 'Virtual Meeting Options' dialog box. At the top, it says 'Configure your virtual classroom options.' Below this is a section titled 'Participant Information'. Underneath, there are two text input fields: 'Information for Host' and 'Information for Attendee'. Below these fields is a section titled 'Audio Settings' with a button labeled 'Other Teleconference'. At the bottom of the dialog, there are 'Back' and 'Done' buttons.

6. Audio Settings (optional)

The screenshot shows the 'Virtual Meeting Options' dialog box. The 'Participant Information' section is collapsed. The 'Audio Settings' section is active, showing a radio button selected for 'Other Teleconference'. Below this, there are two text input fields: 'Phone Number' and 'Phone Password'. At the bottom of the dialog, there are 'Back' and 'Done' buttons.