Workday Mobile App
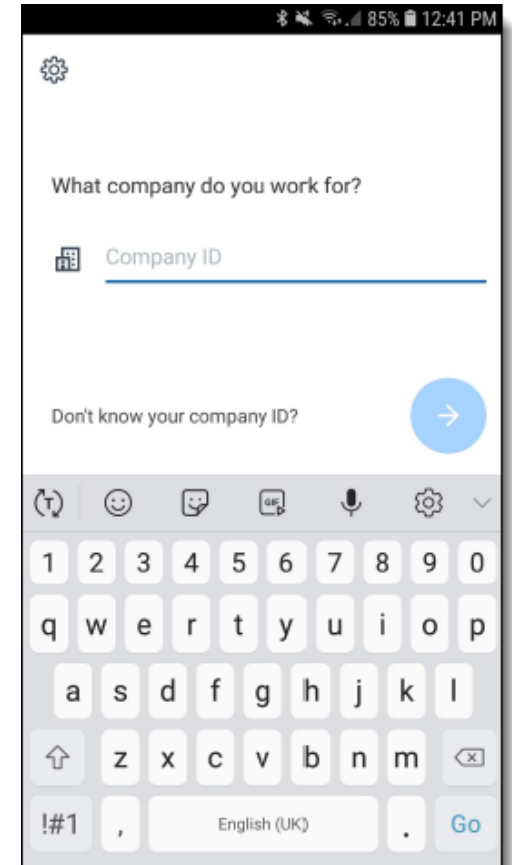## Installation Quick Reference Guide

INSTALLING WORKDAY

Get the Workday mobile application on your device and set it up to access your account.

ANDROID

1. From your device, navigate to the **Google Play Store**.

2. Tap **Search** and enter *Workday*.

3. **Install** the Workday mobile app.

4. **Open** the Workday mobile app, once the app is downloaded.

5. Complete the initial setup by following the on-screen prompts.

6. The following screen will appear, and you will need to enter ***Oregon*** as your Company ID.

7. Select the appropriate login option

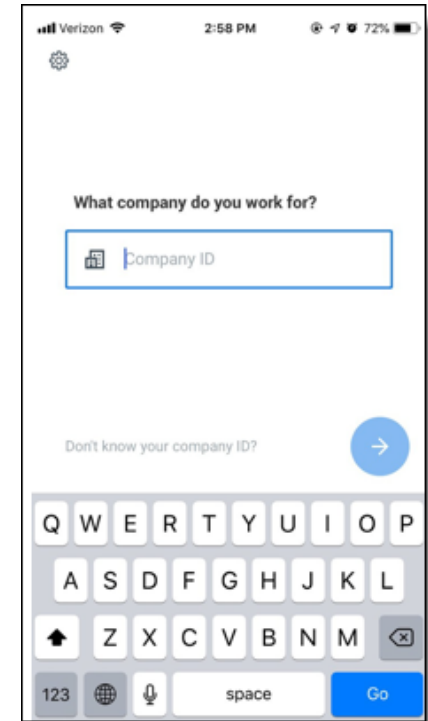8. Enter your username (OR#), password, and then tap to Sign In

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IPHONE AND IPAD

1. From your device, navigate to the **App Store**.

2. Enter *Workday* in the search field and select **Workday** from the search results.

3. Tap **Get** to install the Workday mobile app.

4. **Open** the Workday mobile app, once the app is downloaded.

5. Complete the initial setup by following the on-screen prompts.

6. The following image on the right will appear, enter "*Oregon"* as Company ID.

7. Select the appropriate login option

8. Enter your username (OR#), password, and then tap to Sign In

Additional Notes:

- You will need to click the "Notice to Users" link under the "sign in" button to read the security notice.
- The mobile version is great, but some features on the web version are not available for mobile.
- To add the Internet browser version to your mobile device, add it to your bookmarks.

  You Can Access Workday Here: https://wd5.myworkday.com/oregon/login.htmld

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