OVERVIEW: The purpose of this class is to teach the fundamentals of business analysis and several techniques that can be used to collaborate with project team members and stakeholders to define requirements and processes.

LENGTH: The training is a total of 2-days of in-class time.

COST: $675

TOPICS:
- Knowledge of business analysis core concepts, terminology, best practices, and requirements and design.
- Understanding of what tasks business analysts perform.
- Understanding of product lifecycles and how they align with project lifecycles.
- Understanding of common causes for project failure and where effective business analysis can make the most positive impact.
- Knowledge of the five states in business analysis.
- Knowledge of what environmental factors impact business analysis.
- Understanding of what characteristics contribute to successful business analysis.
- Knowledge of how to identify and engage stakeholders.
- Knowledge of Requirements Lifecycle Management and typical business analysis activities related to this.
- Describe and identify the five primary requirement types.
- Knowledge of what constitutes a well written requirement.
- Understand how BAs elicit requirements.
- Understanding of the key interview questions and preparation activities for eliciting requirements.
- Awareness of several types of brainstorming activities.
- Understanding of the effectiveness of visual models in business analysis.
- Understand how collaborative games can be used in business analysis.
- Know the common techniques used to determine “future state” requirements.
- Applied skill in Process Analysis for “future state” requirements identification.
- Understand what techniques can be used to select a solution.
- Plan of action for applying skills learned in class.

REGISTRATION: To register, log into iLearnOregon at https://ilearn.oregon.gov. In the course catalog search for Business Analysis.

When you register you will be required to pay for the class using a credit card. Make sure to have the appropriate person available to enter in the credit card information.

QUESTIONS: If you have any questions about the program, please contact Brandy Meng at chro.training@oregon.gov or 503-480-6626.
2019 CLASS DATES

CLASS DATES: 1. 11/19/19
               2. 11/20/19

CLASS TIMES: 8:30am – 4:30pm

LOCATION: Chemeketa Winema
          4001 Winema Place NE, Salem 97305

2020 CLASS DATES

CLASS DATES: 1. 1/21/20
               2. 1/22/20

CLASS TIMES: 8:30am – 4:30pm

LOCATION: Chemeketa Winema
          4001 Winema Place NE, Salem 97305

CLASS DATES: 1. 4/21/20
               2. 4/22/20

CLASS TIMES: 8:30am – 4:30pm

LOCATION: Chemeketa Winema
          4001 Winema Place NE, Salem 97305

CLASS DATES: 1. 7/14/20
               2. 7/15/20

CLASS TIMES: 8:30am – 4:30pm

LOCATION: Chemeketa Winema
          4001 Winema Place NE, Salem 97305

CLASS DATES: 1. 11/3/20
               2. 11/4/20

CLASS TIMES: 8:30am – 4:30pm

LOCATION: Chemeketa Winema
          4001 Winema Place NE, Salem 97305