

OVERVIEW: The purpose of this class is to teach the fundamentals of business analysis and several techniques that can be used to collaborate with project team members and stakeholders to define requirements and processes.

LENGTH: The training is a total of 2-days of in-class time.

Due to the COVID-19 restrictions at this time, the cohorts may be delivered virtually if necessary.

COST: \$675

TOPICS:

- Knowledge of business analysis core concepts, terminology, best practices, and requirements and design.
- Understanding of what tasks business analysts perform.
- Understanding of product lifecycles and how they align with project lifecycles.
- Understanding of common causes for project failure and where effective business analysis can make the most positive impact.
- Knowledge of the five states in business analysis.
- Knowledge of what environmental factors impact business analysis.
- Understanding of what characteristics contribute to successful business analysis.
- Knowledge of how to identify and engage stakeholders.
- Knowledge of Requirements Lifecycle Management and typical business analysis activities related to this.
- Describe and identify the five primary requirement types.
- Knowledge of what constitutes a well written requirement.
- Understand how BAs elicit requirements.
- Understanding of the key interview questions and preparation activities for eliciting requirements.
- Awareness of several types of brainstorming activities.
- Understanding of the effectiveness of visual models in business analysis.
- Understand how collaborative games can be used in business analysis.
- Applied skills in developing “current state” Functional Decomposition Diagrams and Process Models.
- Know the common techniques used to determine “future state” requirements.
- Applied skill in Process Analysis for “future state” requirements identification.
- Understand what techniques can be used to select a solution.
- Plan of action for applying skills learned in class.

REGISTRATION: To register go to <https://tinyurl.com/IBATregistration> (you will be prompted to log into Workday first). Once you are logged in, you’ll go directly to the course overview page.

****IMPORTANT**** Use this schedule to verify the delivery mode (in-person or virtual via Zoom) and the cohort dates before enrolling into the offering in Workday.

QUESTIONS: If you have any questions about the program, please contact Brandy Meng at chro.training@oregon.gov or 503-480-6626.

2021 COHORTS

NO COHORTS PLANNED FOR REMAINDER OF 2021 AT THIS TIME. PLEASE CHECK BACK LATER.